



PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

**North Boulevard Elementary School
363 Boulevard
Pompton Plains, New Jersey 07444**

**AGENDA
BOARD MEETING**

7:00 pm

Monday, November 19, 2012

MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. PRESENTATION – *North Boulevard Showcase*
Bonnie Munson, Annual Public Report of District Performance
- IV. Board President Report – *William Sayre*
- V. Leadership Reports
 - Superintendent of Schools – *Victor P. Hayek*
 - Assistant Superintendent – *Rosalie Wining, Ed.D.*
 - Interim Business Administrator/Board Secretary – *Michael J. Donow*
- VI. Student Representative Report – *Maggie Vineis*
- VII. Committee Reports
 - Curriculum, Instruction and Special Services
 - Personnel, Management, and Community Relations
 - Finance, Facilities, and Athletics
 - Ad-Hoc Joint Services
- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

- IX. Approval of Minutes

Board Meeting	October 9, 2012
Board Meeting	October 22, 2012
Executive Session	October 22, 2012

Motion by:	Second by:	Roll Call Vote:
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X. ACTION:

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-59-13 Approval of Appointments – 2012-2013 School Year
- PMC-60-13 Approval of Personnel Transfer
- PMC-61-13 Approval of District Substitutes - 2012-2013
- PMC-62-13 Approval of Interscholastic Sports Stipends – 2012-2013

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. PMC-59-13

APPROVAL OF APPOINTMENTS – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointments of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Gregory Rusciano Substitute for Michelle D'Angelo	Long Term Substitute - Mathematics Pequannock Township High School	On or about 12/17/12-2/22/13	\$80.00 per diem for the first 20 days, and \$232.28 beginning on 21 st day No benefits
Erica Brown Substitute for Nancy Mugan	Long Term Substitute – Elementary/Teacher of Student with Disabilities Stephen J. Gerace	11/20/12 – 4/26/13(on or about)	\$80.00 per diem for the first 20 days, and \$232.28 beginning on 21 st day No benefits

RESOLUTION NO. PMC-60-13

APPROVAL OF PERSONNEL TRANSFER

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel transfer:

Staff Member	From	To
Pamela Wehrer	Elementary School SNAPP/Autistic program	Pequannock High School SNAPP/autistic program effective October 23, 2012

RESOLUTION NO. PMC-61-13

APPROVAL OF DISTRICT SUBSTITUTES - 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve substitutes in the district for the 2012-2013 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria:

- Nicole Lobosco, Substitute Teacher, Aide
- Gregory Rusciano, Substitute Teacher
- Kathleen Spring, Substitute Teaching Certificate
- Micaldio Pelaez, Substitute Custodian, \$16.00/hr. as needed

RESOLUTION NO. PMC-62-13

APPROVAL OF INTERSCHOLASTIC SPORTS STIPENDS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following stipends for the 2012-2013 school year, contingent on a full team, having met the requisite New Jersey Department of Education and District employment criteria, unless noted.

**Interscholastic Sports Pay Guide, Pequannock Township High School
Winter Season:**

ADVISOR	ASSIGNMENT	STIPEND
Katelyn Gannon	Assistant Winter Cheerleading Coach, PTHS	\$1,880
Peter Staluppi	Assistant Wrestling Coach, PTHS	\$2,911
Erica Brown	Head Winter Cheerleading Coach, PVMS	Step 1, \$2,448
*Bob Toth	Assistant Boys Basketball Coach, PTHS	\$5,560

*Approval pending full satisfaction of requisite New Jersey Department of Education and District employment criteria

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-32-13 Approval of Field Trips – 2012-2013
- CIS-33-13 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2012-2013

RESOLUTION NO. CIS-32-13

APPROVAL OF FIELD TRIPS – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following student field trips.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/14, 12/12/12, 1/9, 2/13, 3/13, 4/10, 5/8/13	Cedar Crest	L. LaTempa	NB/4&5/20 1 chaperone	School Ambassadors for Service Learning	None	None Transportation provided by Cedar Crest
11/29/12	Mercer County Community College	E. Honig, K. Brady	PTHS/-/24	“Trade Fair” for Business Practices Class	\$6.00 Lunch	\$663.40 Transportation

RESOLUTION NO. CIS-33-13

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2012-2013

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
11/28, 12/11/12, 1/9, 2/12,	Bonnie Munson	CBI NJ State, North Learning Resource Center, Morris Plains	\$77.00			\$77.00

3/4, 4/9, 5/16/13						
11/28, 12/11/12, 1/9, 2/12, 3/4, 4/9, 5/16/13	Kim Buscher	CBI NJ State, North Learning Resource Center, Morris Plains	\$77.00	\$91.14		\$168.14
12/11/12, 1/9, 2/12, 4/9, 5/16/13	Ruth Burak	CBI NJ State, North Learning Resource Center, Morris Plains	\$55.00		\$400.00	\$455.00
11/28/12, 3/4/13	Jenna Canestro	CBI NJ State, North Learning Resource Center, Morris Plains	\$22.00		\$160.00	\$182.00
11/30	Lillian Keating	NJ Assoc. of School Librarians, Long Branch, NJ	\$85.00	\$37.20	\$80.00	\$202.20
12/3	Diane Loil	Practical Strategies/Occupation Therapist, Newark	\$225.00			\$225.00
11/14/12	Bonnie Munson	Integrated Therapies/Preschool, Morris Plains	\$11.00			\$11.00
11/14/12	Emily Coughlin	Integrated Therapies/Preschool, Morris Plains	\$11.00			\$11.00
11/14/12	Cathy Donato	Integrated Therapies/Preschool, Morris Plains	\$11.00			\$11.00
11/14/12	Mayra Fajardo	Integrated Therapies/Preschool, Morris Plains	\$11.00	\$6.51		\$17.51
11/14/12	Beata Ligas	Integrated Therapies/Preschool, Morris Plains	\$11.00			\$11.00
11/14/12	Michele Rubino	Integrated Therapies/Preschool, Morris Plains	\$11.00	\$6.51	\$80.00	\$97.51

FINANCE, FACILITIES. AND ATHLETICS

FFA-69-13 Approval of Settlement Agreement
FFA-70-13 Approval of Mileage Reimbursement for Board Members

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. FFA-69-13

APPROVAL OF SETTLEMENT AGREEMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Settlement Agreement for student #207.

RESOLUTION NO. FFA-70-13

APPROVAL OF MILEAGE REIMBURSEMENT FOR BOARD MEMBERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves mileage reimbursement for attendance of NJSBA State and County meetings during the 2012-2013 school year at the approved OMB rate of \$.31 per mile:

James Farrell

Kimberley Quigley

OTHER

- O-13-13 Accept HIB Incident Reports
- O-14-13 Approval of Revised School Calendar – 2012-2013

Motion by:	Second by:	Roll Call Vote:
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RESOLUTION NO. O-13-13

ACCEPT HIB INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

RESOLUTION NO. O-14-13

APPROVAL OF REVISED SCHOOL CALENDAR – 2012-2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revisions to the 2012-2013 School Calendar, per attached:

XII. REVIEW AGENDA ITEMS FOR DECEMBER 3, 2012 BOARD MEETING:

PERSONNEL, MANAGEMENT AND COMMUNITY RELATIONS

- PMC-63-13 Approval of Appointments – 2012-2013 School Year
- PMC-64-13 Approval of Family/Medical Leave Of Absence – 2012-2013 School Year
- PMC-65-13 Approval of Personnel For Game Coverage, Winter Sports

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

- CIS-34-13 Approval of Field Trips – 2012-2013
- CIS-35-13 Approval of Workshop/Conference Attendance and Reimbursement of Related
- CIS-36-13 Approval of Before and After School Tutoring Program and Facilitators
- CIS-37-13 Approval of Out-of-District Placement, Services and Agencies to Provide Services to Students - 2012-2013
- CIS-38-13 Approval of Placement of Student/Practicum Teachers in District

FINANCE, FACILITIES, AND ATHLETICS

- FFA-71-13 Monthly Reports from Schools and Programs
- FFA-72-13 Approval of Financial Reports/Monthly Certification for October 2012
- FFA-73-13 Transfer of Funds – 2012-2013
- FFA-74-13 Payment of Bills – December 3, 2012
- FFA-75-13 Acceptance of Grant Increase – Chapter 192/193
- FFA-76-13 Approval of Parental Transportation Contract – 2012-2013

POLICY

- P-07-13 Approval of Revised Policies for Second Reading and Adoption

OTHER

- O-15-13 Accept HIB Incident Reports

New Business

Old Business

Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel Negotiation and Attorney – Client privilege matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:
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XI. **ADJOURNMENT**

FUTURE PUBLIC BOARD MEETINGS

- November 26, 2012 PTHS- Community Forum -- 7:00 pm
- December 3, 2012 HILLVIEW
- December 17, 2012 PTHS
- January 14, 2013 SJG
- January 28, 2013 PTHS