



Pequannock Township Board of Education

538 Newark-Pompton Turnpike
Pompton Plains, New Jersey 07444

WORKSHOP MEETING AGENDA

Monday, May 7, 2012

There will be an Executive Session at 6:00 pm, in the Professional Development Room, followed by a Workshop/Executive Meeting of the Board of Education on **MONDAY, MAY 7, 2012 at 7:00 pm**, in the Auditorium, Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444.

Call to Order
Statement of Compliance – Open Public Meeting Act
Roll Call
Pledge of Allegiance

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel, Negotiation Attorney Client Privileges. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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6:00 pm – 6:55 pm – Executive Session
6:55 pm – 7:00 pm- Recess
7:00 pm – Reconvene – Auditorium

- I. **PRESENTATION** – HIB/EVVRS Report – *Paul DePinto & Ted Loeffler*
- II. **PRESENTATION** - North Boulevard Field- *Paul Anderson*

PUBLIC WORKSHOP – PURPOSE:

III. ADMINISTRATIVE REPORTS

- A. President of the Board of Education- William Sayre
- B. Superintendent of Schools – William Trusheim, Ed.D.
- C. Assistant Superintendent of Schools – Rosalie Winning, Ed.D.
- D. Business Administrator/Board Secretary – Victor Hayek
- E. Student Representative - William Duffy

IV. COMMITTEE REPORTS

- Curriculum and Instruction
- Personnel and Management
- Finance and Physical Plant
- Ad-Hoc Athletic
- Policy
- Ad-Hoc Special Services
- Ad-Hoc Community Relations
- Ad-Hoc Joint Services (Township)
- Ad-Hoc Outside Joint Services

V. BOARD MEMBER COMMENTS ON COMMITTEE REPORTS

VI. OPEN TO PUBLIC – AGENDA ACTION ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda action items during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

VII. APPROVAL OF ACTION ITEMS:

Personnel and Management

- PM-111-12 Approval of Substitute Bus Drivers
- PM-112-12 Approval of Administrative Leave
- PM-113-12 Approval to Rescind Offer of Employment
- PM-114-12 Approval of Appointments – 2012-2013 School Year

Finance and Physical Plant

- FP-222-12 Approval of Field Trips – 2011-2012
- FP-223-12 Approval of Conducting Bus Evacuation Drills
- FP-224-12 Approval of Award of Bid – North Boulevard Elementary School Roof
- FP-225-12 Approval of Transfer of Capital Reserve Fund

VIII. REVIEW OF AGENDA FOR REGULAR MEETING – May 21, 2012

Curriculum and Instruction

- CI-30-12 Approval of Textbook Adoption and Purchase

Personnel and Management

- PM-115-12 Approval of District Substitutes for 2011-2012 School Year
- PM-116-12 Approval of Internships for the 2012-2013 School Year
- PM-117-12 Approval of Family/Medical Leave of Absence – 2011-2012 School Year
- PM-118-12 Approval of Family/Medical Leaves of Absence – 2012-2013 School Year
- PM-119-12 Accept Resignation
- PM-120-12 Approval of Appointments – 2012-2013 School Year
- PM-121-12 Approve Increase in Assignment

PM-122-12 Approve Elementary School Lunch Aide – 2011-2012 School Year

Finance and Physical Plant

FP-226-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012
FP-227-12 Approval of Field Trips – 2011-2012
FP-228-12 Monthly Reports From Schools and Programs – February, 2012
FP-229-12 Transfer of Funds and Distributions – 2011-2012
FP-230-12 Approval of Financial Reports/Monthly Certification for March, 2012
FP-231-12 Payment of Bills – March 19, 2012

Policy

P-16-12 Approval of Revised Policies for First Reading and Adoption
P-17-12 Approval of New Policies for First Reading

Other

O-18-12 Accept HIB Incident Reports

OPEN TO THE PUBLIC – ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

IX. OLD BUSINESS

- Board Self-Evaluation
- Revise 2011-2012 School Calendar

X. NEW BUSINESS

XI. CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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ADJOURNMENT

FUTURE PUBLIC BOARD MEETINGS

➤ May 21, 2012 Regular Meeting HS
➤ June 11, 2012 Workshop HS
➤ June 25, 2012 Regular Meeting HS
➤ July 16, 2012 Regular Meeting HS

PERSONNEL AND MANAGMENT

RESOLUTION NO. PM-111-12

APPROVAL OF SUBSTITUTE BUS DRIVERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following substitute bus drivers in the district for the 2011-2012 and 2012-2013 school years, pending the completion of all requisite district and state of New Jersey employment criteria:

- Laurie Klimek - \$20.00 per hour
- Juan Oviedo - \$15.00 per hour
- John O'Connor - \$15.00 per hour

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-112-12

APPROVAL OF ADMINISTRATIVE LEAVE

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves placing _____ on administrative leave, with pay, effective May 4, 2012, to June 30, 2012.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-113-12

APPROVAL TO RESCIND OFFER OF EMPLOYMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby rescinds its offer of employment to _____ for the 2012-13 school year.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-114-12

APPROVAL OF APPOINTMENTS – 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Rianna LaGrossa	Teacher of Math Pequannock Township High School	September 1, 2012 – June 30, 2013	PTEA BA Guide, Step 2 - \$49,855
Neil Ascione	Teacher of Computer Literacy Pequannock Township High School	September 1, 2012 – June 30, 2013	PTEA MA+60 Guide, Step 13 - \$82,035

Motioned by	Seconded by	Roll Call Vote
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-222-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
Revised 5/22/12	Turtle Back Zoo West Orange, NJ	Irwin, Madison, Loconsolo	3 rd Grade 53 students	Students studying vertebrates for Science	\$11.50	Jordan \$398.04
5/22/12	Hohokus School of Trade Paterson, NJ	Buscher	5 students	Shadow day at Hohokus School of Trade	\$0.00	\$0.00

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-223-12

APPROVAL OF CONDUCTING BUS EVACUATION DRILLS

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the Pequannock Township Board of Education Transportation Department conducting bus evacuations at Hillview on May 4, 2012 at 9:00 a.m. , North Boulevard on May 21, 2012 at 9:00 am and Stephen J. Gerace on May 24, 2012 at 9:00 am.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-224-12

APPROVAL OF AWARD OF BID – NORTH BOULEVARD ELEMENTARY SCHOOL ROOF

RESOLVED, that the Board of Education per bid opening on May 3, 2012, award the contract for roof replacement and repairs at North Boulevard Elementary School to the lowest bidder, PolyLite Roof Decks Inc., Newark, New Jersey, in the amount of \$267,916.00.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-225-12

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

WHEREAS, The District has successfully received bids on May 3, 2012 and the Board of Education awarded the contract for the roof replacement and repairs for the North Boulevard Elementary School;

WHEREAS, the Board of Education has designated the Capital Reserve fund to partially fund this project in the amount of \$100,000;

THEREFORE, IT IS RESOLVED, that upon the recommendation of the Superintendent the Board of Education approves the transfer of funds from the Capital Reserve to the General Fund Budget Capital Outlay (12-000-400-450-98-764) in the total amount of \$100,000 to cover the costs of the project, and

IT IS FURTHER RESOLVED, that the Board of Education authorizes the Business Office to process said transfer.

Motioned by	Seconded by	Roll Call Vote
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