



**PEQUANNOCK TOWNSHIP BOARD OF  
EDUCATION**  
**Pequannock Township High School Auditorium**  
**85 Sunset Road, Pompton Plains, NJ 07444**  
**AGENDA**  
**Monday, April 30, 2012**

**REORGANIZATION MEETING**

7:00 P.M.      Call to Order - Board Secretary  
Statement of Compliance – Open Public Meeting Act  
Pledge of Allegiance

**REPORT OF THE ANNUAL SCHOOL ELECTION**

Victor P. Hayek, *Business Administrator/Board Secretary*

**ADMINISTRATION OF OATH OF OFFICE**

**ROLL CALL** – Board Secretary

**REORGANIZATION ACTION:**

ELECTION OF THE PRESIDENT - Board Secretary  
(The newly elected President shall assume the chair upon his/her election.)

ELECTION OF THE VICE PRESIDENT

**ACTION ITEMS:**

FP-168-12	Election of the President
FP-169-12	Election of the Vice President

**BOARD PRESIDENT COMMENTS**

**BOARD VICE-PRESIDENT COMMENTS**

**ADMINISTRATIVE REPORTS**

- Superintendent of Schools – *William Trusheim, Ed. D.*
- Assistant Superintendent – *Rosalie Winning, Ed.D*
- Business Administrator/Board Secretary – *Victor P. Hayek*

**COMMITTEE REPORTS**

- Curriculum and Instruction
- Personnel and Management
- Finance and Physical Plant

- Ad-Hoc Athletic
- Policy
- Ad-Hoc Special Services
- Ad-Hoc Community Relations
- Ad-Hoc Joint Services (Township)
- Ad-Hoc Outside Joint Services

#### **BOARD COMMENTS ON COMMITTEE REPORTS**

##### **Open to Public on any Agenda Item**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

#### **ACTION ITEMS:**

##### **Board Business:**

FP-170-12	Approval of the Appointment of Delegate to The New Jersey School Board Association
FP-171-12	Renew Membership, Appoint Representative And Approve Participation in Various Services Through Educational Services Commission of Morris County – FY2013
FP-172-12	Adoption of Policies and By Laws
FP-173-12	Adoption of Code of Ethics
FP-174-12	Approval of Robert's Rules of Order
FP-175-12	Approval of Evaluation Instrument for Board of Education
FP-176-12	Approval of Ad-Hoc Committees
FP-177-12	Adoption of Curriculum
FP-178-12	Approval of Textbooks
FP-179-12	Designation of Official Publications
FP-180-12	Approval of Petty Cash Funds and Custodians
FP-181-12	Approval of Designated Banking Services
FP-182-12	Approval of Authorization of Signatures
FP-183-12	Approval of the Annual Meeting Notice
FP-184-12	Approval of Student-to-Student (S2S) Program
FP-185-12	Approval of Travel Expenditures
FP-186-12	Approval of Transfers
FP-187-12	Approval of Requisition of District Taxes for the 2012-2013 School Year
FP-188-12	Approval of the Use of State Contracts
FP-189-12	Approval of Pay Rates
FP-190-12	Approval of Submission of School Choice Application

##### **Internal Appointments:**

FP-191-12	Appointment of Board Secretary
FP-192-12	Appointment of Open Public Records Act Officer
FP-193-12	Appointment of 504 Compliance Officer
FP-194-12	Appointment of Affirmative Action Officer
FP-195-12	Appointment of District Anti-Bullying Coordinator
FP-196-12	Appointment of Investment Officer
FP-197-12	Appointment of Purchasing Agent and Authorization to Seek Bids

\*Denotes new item on the agenda

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FP-198-12	Appointment of Treasurer of School Monies
FP-199-12	Approval of Public Agency Compliance Officer
FP-200-12	Approval of Psychological Examiners for District
FP-201-12	Approval of Attendance Officers
FP-202-12	Approval of Assignments for Dr. Joseph Vasti

**Appointments for Professional Services:**

FP-203-12	Appointment of Auditor for Fiscal Year 2012 Audit
FP-204-12	Appointment of Bond Counsel for Fiscal Year 2012-2013
FP-205-12	Appointment of School Physician
FP-206-12	Approval of Professional Services Agreement with Dr. Borkowski
FP-207-12	Appointment of Board Attorney
FP-208-12	Appointment of Architect of Record
FP-209-12	Approval of Student Accident Insurance
FP-210-12	Approval of Tax Shelter Annuity Companies
FP-211-12	Approval of Disability Insurance Vendors
FP-212-12	Approve Participation in Various Services through Educational Services Commission Of Middlesex Regional – FY2013

**Vendor Approvals:**

FP-213-12	Approval of Agreement with Computer Solutions, Inc.
FP-214-12	Approval of Agreement for Inventory Audit – 2012-2013
FP-215-12	Approval of Continuation of Shared Services Agreement with Pequannock Township – Gasoline and Diesel Fuels
FP-216-12	Approval of Participation in ACES
FP-217-12	Approval of Agreement with Honeywell Instant Alert System

**ADDITIONAL ACTION ITEMS:**

**Curriculum and Instruction**

CI-27-12	Approval of Out-Of-District Placements, Services, and Agencies To Provide Services For Students – 2011-2012
CI-28-12	Approval To Submit Professional Development Plan For 2012-2013
CI-29-12	Approval of Final New Curriculum

**Personnel and Management**

Revised PM-97-12	Approval of Reappointments of Tenured Certificated Staff – 2012-2013 School Year
PM-109-12	Accept Resignation
PM-110-12	Approval of Family/Medical Leaves of Absence – 2011-2012 School Year

**Finance and Physical Plant**

FP-218-12	Approval of Workshop/Conference Attendance And Reimbursement of Related Travel Expenses – 2011-2012
FP-219-12	Approval of Field Trips – 2011-2012
FP-220-12	Approval of School Start/Dismissal Time for the 2012-2013 School Year
Revised FP-157-12	Payment of Bills – Construction
FP-221-12	Declaration of Obsolescence – Equipment
FP-222-12	Approval to Authorize Submission of a Grant Application

\*Denotes new item on the agenda

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**REORGANIZATION ACTION:**

**RESOLUTION NO. FP-168-12**

**SUBJECT: ELECTION OF THE PRESIDENT**

The Board Secretary opens the floor for nominations for President:

RESOLVED, that \_\_\_\_\_ has been nominated for President. Move to appoint \_\_\_\_\_ as President of the Board of Education.

Motioned by _____	Seconded by _____	Roll Call Vote
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**The President assumes his/her chair.**

**RESOLUTION NO. FP-169-12**

**SUBJECT: ELECTION OF THE VICE PRESIDENT**

The Board President opens the floor for nominations for Vice President:

RESOLVED, that \_\_\_\_\_ has been nominated for Vice President. Move to appoint \_\_\_\_\_ as Vice President of the Board of Education.

Motioned by _____	Seconded by _____	Roll Call Vote
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**RESOLUTION NO. FP-170-12**

**SUBJECT: APPROVAL OF THE APPOINTMENT OF DELEGATE TO THE NEW JERSEY SCHOOL BOARD ASSOCIATION**

RESOLVED; that the Board of Education approve the appointment of **Kimberley Quigley** as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and that the policy Authorizing the duties of the delegate to the New Jersey School Boards Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Motioned by _____	Seconded by _____	Roll Call Vote
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**RESOLUTION NO. FP-171-12**

**SUBJECT: RENEW MEMBERSHIP, APPOINT REPRESENTATIVE AND APPROVE  
PARTICIPATION IN VARIOUS SERVICES THROUGH EDUCATIONAL SERVICES  
COMMISSION OF MORRIS COUNTY – FY2013**

RESOLVED, that the Board of Education move to renew the district's membership with the Educational Services Commission of Morris County and appoint **Kenneth Hardaker** as representative to the Educational Services Commission of Morris County Board, and authorize the district's participation in Educational Services Commission of Morris County programs for:

1. Cooperative bidding services for the purchase of various goods and services for the 2012-2013 fiscal year as deemed appropriate by the Business Administrator/Board Secretary;
2. Out-of-district transportation services for special education students attending extended school year programs during the summer of 2012 and for the 2012-2013 fiscal year, in accordance with their I.E.P.s.;
3. All Non-Public Services funded through State and Federal grants;
4. Non-Public Transportation and Aid in Lieu of Transportation processing;
5. Occupational and Physical Therapy services, Examination and Classification services and Speech services; and
6. Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

Motioned by	Seconded by	Roll Call Vote
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**BOARD BUSINESS**

**RESOLUTION NO. FP-172-12**

**SUBJECT: ADOPTION OF POLICIES AND BY-LAWS**

RESOLVED, that the Board of Education adopts the policies and by-laws of the Pequannock Township Board of Education for the 2012-2013 fiscal year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-173-12**

**SUBJECT: ADOPTION OF CODE OF ETHICS**

RESOLVED, that all meetings of the Board of Education adopts the Board Member Qualifications, Prohibited Acts and code of Ethics, Bylaws No. 0142, as presented, discussed and attested to.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-174-12**

**SUBJECT: APPROVAL OF ROBERT'S RULES OF ORDER**

RESOLVED, that all meetings of the Board of Education be conducted according to Robert's Rules of Order.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-175-12**

**SUBJECT: APPROVAL OF EVALUATION INSTRUMENT FOR BOARD OF EDUCATION**

RESOLVED, that the Board of Education approve an evaluation instrument for their annual self-evaluation, per Board Policy 0134.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-176-12**

**SUBJECT: APPROVAL OF AD-HOC COMMITTEES**

RESOLVED, that the Board of Education approve the Ad-Hoc Committees as listed for the 2012-2013 school year:

Ad-Hoc Athletic  
Ad-Hoc Special Services  
Ad-Hoc Community Relations  
Ad-Hoc Joint Services (Township)  
Ad-Hoc Outside Joint Services

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-177-12**

**SUBJECT: ADOPTION OF CURRICULUM**

RESOLVED, that the Board of Education adopt the existing curriculum for the Pequannock Township Board of Education for the 2012-2013 fiscal year. Current documents, including any revisions currently underway and those to be approved by the Board of Education, shall remain on file in Central Office.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-178-12**

**SUBJECT: APPROVAL OF TEXTBOOKS**

RESOLVED, that the Board of Education approve the existing list of approved textbooks for the 2012-2013 fiscal year. Said list including any revisions approved by the Board of Education from time to time, shall remain on file in Central Office.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-179-12**

**SUBJECT: DESIGNATION OF OFFICIAL PUBLICATIONS**

RESOLVED, that the Board of Education names the Daily Record, Suburban Trends and the Herald News as the official publications of the district for receipt of legal advertisements and notices in accordance with law, and further, authorizes the Board Secretary to utilize The Record and The Star Ledger for advertisements and notifications as may be deemed appropriate for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-180-12**

**SUBJECT: APPROVAL OF PETTY CASH FUNDS AND CUSTODIANS**

RESOLVED, that the Board of Education approve the following list of Petty Cash Funds and their custodians for the 2012-2013 fiscal year:

1.	Central Office	\$100	Victor Hayek
2.	Pequannock Township High School	\$100	Frank Ingargiola
3.	Pequannock Valley Middle School	\$100	Sue Schwartz
4.	Hillview School	\$100	Jenifer Mildner
5.	Stephen J. Gerace School	\$100	Gina Coffaro
6.	North Boulevard School	\$100	Theodore Loeffler
7.	Special Services	\$300	Bonnie Munson
8.	Office of the Superintendent	\$100	Superintendent

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-181-12**

**SUBJECT: APPROVAL OF DESIGNATED BANKING SERVICES**

RESOLVED, that the Board of Education approve the **Lakeland Bank, Montville, NJ**, is hereby designated as the recipient of General Fund for bills, debt service, Capital Reserve Fund and Capital Projects funds, Payroll account, summer savings account and be it further, resolved, that the **Lakeland Bank**, be and is hereby designated to receive wire transfer of state aid funds, and be it further, resolved, that the **Lakeland Bank**, be designated as depository for the Trust and Agency account, and all extracurricular funds, the school lunch fund, and all federal funds for the 2012-2013 school year.

RESOLVED, that the **Lakeland Bank**, is hereby designated as the recipient of funds for debit card usage for Flexible Benefit Plan transactions for the 2012-2013 school year.

RESOLVED, that the **Hudson City Bank**, is hereby designated as the recipient of funds for extracurricular funds for Pequannock Valley Middle School for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-182-12**

**SUBJECT: APPROVAL OF AUTHORIZATION OF SIGNATURES**

A Resolution is proposed for authorizing signatures as follows:

RESOLVED, that the following officers are hereby authorized to sign for, and on behalf of, the Pequannock Township Board of Education any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts, or other orders drawn to cash or bearer, or in favor of any of the below designated officers and/or other persons, firms, or corporations, and that the depositories be and hereby are authorized without further inquiry, (a) to pay the same to the debit of any accounts maintained by this Board, (b) to receive for deposit to the credit of this Board, any and all checks, drafts, whether or not endorsed by this Board, which may be received for it for such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board, and (c) to receive, as the act of this Board, reconciliation of accounts when signed by one or more of the below designated officers and/or other persons, or his or their appointees.

Board President / Board Secretary/Business Administrator and/ Board Treasurer Signatures required:

General Account, Cafeteria Account, Capital Reserve Facilities, Referendum Account

Treasurer of School Monies signature required:

Payroll Agency Account, Payroll Account, Unemployment Trust Fund

Board Secretary/Business Administrator and Treasurer of School Monies signature required:

FSA Account

Business Administrator/Board Secretary signature required:

Student-to-Student, Scholarship Account

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Extracurricular Accounts as follows:

The High School Extracurricular Accounts will require the "Request for Payment Voucher" to contain the approval signatures of the Activity Advisor, the Club or Class Treasurer and the Principal. The warrants for the High School Extracurricular Accounts will require the signatures of the following individuals: Principal and Secretary. High School Athletics Account will require the signatures of the following individuals: High School Director and Secretary.

The Middle School Extracurricular Accounts will require the "Request for Payment Voucher" to contain the approval signatures of the Activity Advisor, the Club or Class Treasurer and the Principal. The warrants for the Middle School Extracurricular Accounts will require the signatures of the following individuals: Principal and Assistant Principal and Secretary.

Requests for checks over \$1,000 must be authorized by the Board Secretary.

Motion to approve Resolution for Authorization of Signatures as stated heretofore

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-183-12**

**SUBJECT: APPROVAL OF THE ANNUAL MEETING NOTICE**

RESOLVED, that the Board of Education approve the *attached* notice of annual meetings of the Board of Education for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-184-12**

**SUBJECT: APPROVAL OF STUDENT-TO-STUDENT (S2S) PROGRAM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Student-to-Student (S2S) Program to take place at the Pequannock Township High School for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-185-12**

**SUBJECT: APPROVAL OF TRAVEL EXPENDITURES**

RESOLVED, that the Board of Education approve the total travel expenditures for the District of \$22,300.00 for the 2012-2013 school year; and that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount and that the Board of Education approve the local travel expenses' accounts for professional development seminars, conferences and meetings for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-186-12**

**SUBJECT: APPROVAL OF TRANSFERS**

RESOLVED, that the Board of Education authorize the Superintendent to approve individual line-item Transfers between Board meetings, with formal approval at the next regularly scheduled Board meeting, during the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-187-12**

**SUBJECT: APPROVAL OF REQUISITION OF DISTRICT TAXES FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education approve the attached Requisition of District Taxes for the 2012-2013 school year ( *as per attached*).

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-188-12**

**SUBJECT: APPROVAL OF THE USE OF STATE CONTRACTS**

**APPROVAL AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR THE CONTRACTED UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

**RESOLVED** that the Pequannock Township. Board of Education authorizes the Business Administrator/Board Secretary, pursuant to N.J.S.A 40A:11-12a and N.J.A.C 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the state by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Pequannock Township Board of Education has the need on a timely basis to purchase goods or services utilizing State Contracts; and

Whereas, the Pequannock Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts;

Now, Therefore, Be it Resolved, that the Pequannock Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be it Further Resolved, that the governing body of the Pequannock Township Board of Education pursuant to N.J.A.C. 5:30-5.5 (b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Business Administrator; and

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Be it Further Resolved, that the duration of the contracts between the Pequannock Township Board of Education and the referenced state contract vendors shall be from June 30, 2012 to July 1, 2013.

<b>Custodian/ Maintenance Supplies/Equipment</b>	<b>Grainger</b>	<b>A872605</b>
<b>Locksmith/Security/Doors</b>	<b>RD Sales</b>	<b>A74786 – A76001</b>
<b>Government Public Auction Services</b>	<b>Govdeals.com</b>	<b>A70967</b>
<b>Furniture</b>	<b>WB Mason</b>	<b>A69933</b>
<b>Computers/Accessories</b>	<b>Dell</b>	<b>A81247</b>
<b>Computers/Accessories</b>	<b>Apple</b>	<b>A70259</b>
<b>Computers/Accessories and Service</b>	<b>eplus</b>	<b>A73979</b>

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-189-12**

**SUBJECT: APPROVAL OF PAY RATES**

RESOLVED, that the Board of Education approve the pay rates for the 2012-2013 school year.

Substitute Teachers	\$80.00 per diem
Substitute Secretary	\$80.00 per diem
Substitute Aides	\$68.00 per diem
Substitute Custodian	\$16.00 hourly
Substitute Bus Driver	\$15.00 hourly
Student Video Crew	\$7.25 hourly
Elementary Lunch Aides	\$7.25 hourly

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-190-12**

**SUBJECT: APPROVAL OF SUBMISSION OF SCHOOL CHOICE APPLICATION**

RESOLVED, that the Board of Education approve submission of the School Choice Application for the 2012 – 2013 school year. (*as per attached*).

Motioned by	Seconded by	Roll Call Vote
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**INTERNAL APPOINTMENTS**

**RESOLUTION NO. FP-191-12**

**SUBJECT: APPOINTMENT OF BOARD SECRETARY**

RESOLVED, that the Board of Education appoints **Victor P. Hayek** as Board Secretary for the 2012-2013 fiscal year, and that Victor P. Hayek will be covered by the Public Official Bond in the amount of \$250,000.00.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-192-12**

**SUBJECT: APPOINTMENT OF OPEN PUBLIC RECORDS ACT OFFICER**

RESOLVED, that the Board of Education approve Business Administrator/Board Secretary, as the Open Public Records Act Officer of the Pequannock Township Public Schools for the period of July 1, 2012 to June 30, 2013.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-193-12**

**SUBJECT: APPOINTMENT OF 504 COMPLIANCE OFFICER**

RESOLVED, that the Board of Education appoint **Theodore Loeffler** as 504 Compliance Officer for the Pequannock Township School District for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-194-12**

**SUBJECT: APPOINTMENT OF AFFIRMATIVE ACTION OFFICER**

RESOLVED, that the Board of Education appoints **Dr. Gina Coffaro** as Affirmative Action Officer for the Pequannock Township School District for the 2012-2013 school year, and for the purpose of facilitating the multi-year equity plan.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-195-12**

**SUBJECT: APPOINTMENT OF DISTRICT ANTI-BULLYING COORDINATOR**

RESOLVED, that the Board of Education appoints **Paul DePinto** as the District Anti-Bullying Coordinator for the Pequannock Township School District for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-196-12**

**SUBJECT: APPOINTMENT OF INVESTMENT OFFICER**

RESOLVED, that the Board of Education approves **Victor Hayek**, Business Administrator/Board Secretary as the investment officer of board funds for the 2012-2013 fiscal year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-197-12**

**SUBJECT: APPOINTMENT OF PURCHASING AGENT AND AUTHORIZATION  
TO SEEK BIDS**

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$36,000, and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Victor Hayek shall possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C., 5:34-5 et seq; and

WHEREAS, the Pequannock Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now therefore, be it

RESOLVED, that the governing body of the Pequannock Township Board of Education, in the County of Morris, in the State of New Jersey, notes its bid threshold to \$36,000, and quote threshold of 15% or \$5,400, and be it further

RESOLVED, that the governing body hereby appoints Victor Hayek as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Victor Hayek's certification to the Director of the Division of Local Government Services.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-198-12**

**SUBJECT: APPOINTMENT OF TREASURER OF SCHOOL MONIES**

RESOLVED, that the Board of Education appoints **Raymond Karaty** as the Treasurer of School Monies for the period July 1, 2012 through June 30, 2013 at an annual salary of \$4,841, and that Raymond Karaty will be covered by the Public Official Bond in the amount of \$250,000.00.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-199-12**

**SUBJECT: APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER**

RESOLVED, that the Board of Education appoints **Victor Hayek**, Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) for the school year 2012-2013.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-200-12**

**SUBJECT: APPROVAL OF PSYCHOLOGICAL EXAMINERS FOR DISTRICT**

RESOLVED, that the Board of Education recognizes Marcia Dimetrosky, Emily Beyerl and Shannon Patti as psychological examiners for the District for the school year 2012-2013, pursuant to NJSA 18A:46-11.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-201-12**

**SUBJECT: APPROVAL OF ATTENDANCE OFFICERS**

RESOLVED, that the Board of Education recognizes the following attendance officers for the 2012-2013 school year, pursuant to NJSA 18A:38-32:

Pequannock Township High School	Elizabeth McNellis
Pequannock Valley Middle School	Carol Kane
Stephen J. Gerace School	TBD
North Boulevard School	Lorraine LaTempa
Hillview School	Donna Dericks

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-202-12**

**SUBJECT: APPROVAL OF ASSIGNMENTS FOR DR. JOSEPH VASTI**

RESOLVED, that the Board of Education approves the following 2012-2013 school year assignments for Dr. Joseph Vasti:

- 1) Right-to-Know Contact
- 2) Indoor Air Quality Designee
- 3) Chemical Hygiene Officer
- 4) Integrated Pest Management Coordinator
- 5) Designated Person for AHERA

Motioned by	Seconded by	Roll Call Vote
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**APPOINTMENTS FOR PROFESSIONAL SERVICES:**

**RESOLUTION NO. FP-203-12**

**SUBJECT: APPOINTMENT OF AUDITOR FOR FISCAL YEAR 2012 AUDIT**

RESOLVED, that the Board of Education appoints the firm of Nisivoccia & Company of Randolph, N.J. to prepare the annual audit for the FY'12 year at a fee of \$35,000 including auditing the enrollment, transportation and related services reported on the "Application for State School Aid" ("ASSA").

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-204-12**

**SUBJECT: APPOINTMENT OF BOND COUNSEL FOR FISCAL YEAR 2012-2013**

RESOLVED, that the Board of Education appoints Andrea Kahn, Esquire, of the firm McManimon & Scotland, Esquires of Newark, NJ, as its legal advisor for bond counsel matters, for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-205-12**

**SUBJECT: APPOINTMENT OF SCHOOL PHYSICIAN**

RESOLVED, that the Board of Education appoints Paul Ostergaard, M.D. as School Physician for the 2012-2013 school year at an annual fee of \$13,212.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-206-12**

**SUBJECT: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH  
DR. BORKOWSKI – 2012-2013**

RESOLVED, that the Board of Education approves an agreement with Dr. Douglas Borkowski, of Haskell, NJ, as a school physician for the district on an as-needed basis for the 2012-2013 school year, at a rate of \$145 per hour, not to exceed \$5,000.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-207-12**

**SUBJECT: APPOINTMENT OF BOARD ATTORNEY**

RESOLVED, that the Board of Education approves Anthony P. Sciarillo, Esq. from the firm of Lindabury McCormick Estabrook & Cooper, P.C., as Board Attorney for all legal matters including labor issues at a rate \$160 per hour fee for services for the 2012 -2013 school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-208-12**

**SUBJECT: APPOINTMENT OF ARCHITECT OF RECORD**

RESOLVED, that the Board of Education approves Solutions Architecture, of Newark, New Jersey, as Architect of Record for the 2012-2013 fiscal year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-209-12**

**SUBJECT: APPROVAL OF STUDENT ACCIDENT INSURANCE**

RESOLVED, that the Board of Education approve Bollinger Fowler Insurance to provide availability of voluntary Student Insurance for the 2012-2013 school year.

Schoolltime	\$26.00
24-Hour	\$89.00

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-210-12**

**SUBJECT: APPROVAL OF TAX SHELTER ANNUITY COMPANIES**

RESOLVED, that the Board of Education approves the following 403(b) vendors, authorized to receive ongoing contributions and if applicable, exchanges and transfers for the 2012-2013 school year:

AXA Equitable  
FTJ Fundchoice  
Security Benefit  
Lincoln Financial Advisors Group  
MetLife  
Valic Financial Advisors

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-211-12**

\*Denotes new item on the agenda

Bold print denotes changes.

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**SUBJECT: APPROVAL OF DISABILITY INSURANCE VENDORS**

RESOLVED, that the Board of Education approves the following disability insurance vendors, at no cost to the District, for the 2012-2013 school year:

American Family Life Assurance Company of Columbus (AFLAC)  
Prudential Insurance Company of America  
Unum Life Insurance Company of America  
Colonial Life

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-212-12**

**SUBJECT APPROVE PARTICIPATION IN VARIOUS SERVICES THROUGH EDUCATIONAL SERVICES COMMISSION OF MIDDLESEX REGIONAL – FY2013**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on April 30, 2012 the governing body of the Pequannock Twp. Board of Education, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Pequannock Twp. Board of Education

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

Motioned by	Seconded by	Roll Call Vote
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**VENDOR APPROVALS**

**RESOLUTION NO. FP-213-12**

**SUBJECT: APPROVAL OF AGREEMENT WITH COMPUTER SOLUTIONS, INC.  
FOR 2012-2013**

RESOLVED, that the Board of Education approves an agreement with Computer Solutions, Inc., of Branchburg, New Jersey, for the 2012-2013 school year for support services as follows:

Software Support                      Contract 81769                      Amount \$10,128

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-214-12**

**SUBJECT: APPROVAL OF AGREEMENT FOR INVENTORY AUDIT – 2012-2013**

RESOLVED, that the Board of Education approves an agreement for the 2012-2013 school year with AM Consultants, Montville, NJ for a complete audit of existing assets for all facilities, including updated GASB23 depreciation schedules, at a cost not to exceed \$1,050.00.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-215-12**

**SUBJECT: APPROVAL OF CONTINUATION OF SHARED SERVICES AGREEMENT  
WITH PEQUANNOCK TOWNSHIP – GASOLINE AND DIESEL FUEL**

RESOLVED, that the Board of Education approves continuation of a Shared Services Agreement with the Township of Pequannock for the purposes of purchasing Gasoline and Diesel Fuel, for the period July 1, 2012 through June 30, 2013.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-216-12**

**SUBJECT: APPROVAL OF PARTICIPATION IN ACES**

RESOLVED, that the Board of Education approve the participation in ACES for the natural gas supply and electricity as a result of the request for bid (RFB) that was issued on February 29, 2012 for electricity and March 23, 2012 for natural gas, for the 2012 - 2013 school year.

Motioned by	Seconded by	Roll Call Vote
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\*Denotes new item on the agenda

**Bold print denotes changes.**

**RESOLUTION NO. FP-217-12**

**SUBJECT: APPROVAL OF AGREEMENT WITH HONEYWELL INSTANT ALERT SYSTEM**

RESOLVED, that the Board of Education approve the an agreement with Honeywell Instant Alert System for the period September 1, 2012 through August 31, 2013 in the amount of \$7,763.00.

Motioned by	Seconded by	Roll Call Vote
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\*Denotes new item on the agenda

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**ADDITIONAL ACTION ITEMS:**

**CURRICULUM AND INSTRUCTION**

**RESOLUTION NO. CI-27-12**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#88	Effective May 1, 2012 Related Services: Speech  Consultation Services Provider: Pompton Speech Plus	1 x per week x \$65 per hour x 8 weeks = \$520 2 hours x \$125 = \$250

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. CI-28-12**

**APPROVAL TO SUBMIT PROFESSIONAL DEVELOPMENT PLAN FOR 2012-2013**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the submission of the 2012-2013 Professional Development Plan to the Morris Executive County Superintendent of Schools and the Morris County Professional Development Board for approval, *as per attached*.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. CI-29-12**

**APPROVAL OF FINAL NEW CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new curriculum and payment to the writers as previously approved.

Science – Grade 1	M. Mazzola & E. Kapotes
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Motioned by	Seconded by	Roll Call Vote
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**PERSONNEL AND MANAGEMENT**

**REVISED RESOLUTION NO. PM-97-12**

**APPROVAL OF REAPPOINTMENTS OF TENURED CERTIFICATED STAFF –  
2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the reappointments of tenured certificated staff members for the 2012-2013 school year *as follows:*

David Petriello, Pequannock Township High School, Social Studies Teacher, Step 8 on the **MA+60 Guide, \$70,245.**

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-109-12**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of Kimberley R. Quigley, hourly lunch aide at North Boulevard School, effective April 22, 2012.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-110-12**

**APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leaves of absence:

- Nancy Anderson, Aide at the North Boulevard School, effective April 20, 2012 through April 30, 2012, using six accumulated sick days, paid with benefits;
- Donna Dericks, School Nurse at Hillview School, effective on or about May 14<sup>th</sup> for four weeks, using seventeen accumulated sick days, paid with benefits;
- Iris Vasquez, Bus Driver, effective April 20, 2012 through May 9, 2012, using fourteen accumulated sick days, paid with benefits; and May 10, 2012 through May 11, 2012, unpaid with benefits; and
- Eileen Kapotes, Elementary Classroom Teacher at Stephen J. Gerace School, effective April 27 through May 4, 2012, using six accumulated sick days, paid with benefits.

Motioned by	Seconded by	Roll Call Vote
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**FINANCE AND PHYSICAL PLANT**

**RESOLUTION NO. FP-218-12**

**SUBJECT: APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

RESOLVED, that the Board of Education approves the following employees to attend the conferences/workshops which are being held on the dates and in the locations indicated below; and

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Pequannock Township Board of Education, approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are "not-to-exceed" amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Estimate Total Expense
5/4/12	D. Csakvary	Reasonable Suspicion for Supervisors Denville, NJ		\$11.54	\$11.54
5/9/12	F. Ingargiola	iStem 101 for Principals, Monroe, Twp. NJ	\$75.00		\$75.00

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-219-12**

**SUBJECT: APPROVAL OF FIELD TRIPS – 2011-2012**

RESOLVED, that the Board of Education approves the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/# STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/2/12	St. Elizabeth College,	J. Cohen	PTHS 50 Students	College inviting high school students to a	\$0.00	Jordan \$330.00

\*Denotes new item on the agenda

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	Madison, NJ			seminar focused on Holocaust & Genocide Studies		
5/11/12	iPlay America Freehold, NJ	E. Mongno	PTHS 34 Students	Competition for teen driving safety awareness	\$0.00	Jordan \$530.72
5/14/12	State House Trenton, NJ	K. Carr	SJG 50 students	Students will have an escorted tour of State House	\$6.00	Jordan \$595.00

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-220-12**

**SUBJECT: APPROVAL OF SCHOOL START/DISMISSAL TIME FOR THE 2012-2013 SCHOOL YEAR**

RESOLVED, that the Board of Education approve the school start/dismissal time for the 2012-2013 school year:

	Start	End	Total Time	Proposed Start	Proposed End	Total Time
High School	7:50 AM	2:59 PM	7:09	7:30 AM	2:39 PM	7:09
Delayed	9:50 AM	2:59 PM	5:09	9:30 AM	2:39 PM	5:09
Early Dismissal	7:50 AM	12:15 PM	4:25	7:30 AM	11:55 AM	4:25
Middle School	8:15 AM	2:55 PM	6:40	7:50 AM	2:30 PM	6:40
Delayed	10:15 AM	2:55 PM	4:40	9:50 AM	2:30 PM	4:40
Early Dismissal	8:15 AM	12:41 PM	4:26	7:50 AM	12:16 PM	4:26
Elementary Schools	8:35 AM	3:05 PM	6:30	8:30 AM	3:00 PM	6:30
Delayed	10:35 AM	3:05 PM	4:30	10:30 AM	3:00 PM	4:30
Early Dismissal	8:35 AM	12:35 PM	4:00	8:30 AM	12:30 PM	4:00

Motioned by	Seconded by	Roll Call Vote
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**REVISED RESOLUTION NO. FP-157-12 (3.19.12)**

**PAYMENT OF BILLS – CONSTRUCTION**

WHEREAS, the Board of Education approve payment of bills and project close-out as submitted and reviewed by Solutions Architecture for construction services, as follows:

ARCO - Track & Field - Payment App #16 - \$20,942.66  
ARCO - Locker Room - Final Payment # 9 - \$53,594.34

Motioned by	Seconded by	Roll Call Vote
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\*Denotes new item on the agenda

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**RESOLUTION NO. FP-221-12**

**DECLARATION OF OBSOLESCENCE – EQUIPMENT**

RESOLVED that the Board of Education authorizes Victor P. Hayek, Business Administrator / Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate. (Attachment)

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-222-12**

**APPROVAL TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION**

RESOLVED, that the Board approve the submission of a grant application for funds to support the Anti-Bullying Bill of Rights Act for costs incurred July 1, 2011 through June 30, 2012”

Motioned by	Seconded by	Roll Call Vote
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**Open to Public on Any Topic**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

**IX. Old Business**

**New Business**

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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**ADJOURNMENT**

**FUTURE PUBLIC BOARD MEETINGS**

- |                 |                 |    |
|-----------------|-----------------|----|
| ➤ May 7, 2012   | Workshop        | HS |
| ➤ May 21, 2012  | Regular Meeting | HS |
| ➤ June 11, 2012 | Workshop        | HS |
| ➤ June 25, 2012 | Regular Meeting | HS |

\*Denotes new item on the agenda

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