

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Auditorium, Pequannock Township High School
85 Sunset Road, Pompton Plains, New Jersey 07444
AGENDA
REGULAR BOARD MEETING
7:00 pm
Monday, February 27, 2012

REGULAR MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. **RECOGNITION:**
 - Sara Ross, “A Celebration of Poets” Publication, *Mr. Frank Ingargiola, Principal*
- IV. Board President Report
- V. Administrative Summary – Update
- VI. Student Representative Report
- VII. Committee Reports – Update
 - Curriculum and Instruction
 - Personnel and Management
 - Finance and Physical Plant
 - Ad-Hoc Athletic
 - Phase II Presentation
 - Policy
 - Ad-Hoc Special Services
 - Ad-Hoc Community Relations
 - Ad-Hoc Joint Services (Township)
 - Ad-Hoc Outside Joint Services
- VIII. Board Comments on Committee Reports
- IX. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes

X. Approval of Minutes

Executive Meeting	December 5, 2011
Workshop Meeting	January 9, 2012
Regular Meeting	January 23, 2012

Motioned by	Seconded by	Roll Call Vote
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XI. Action:

Curriculum and Instruction

- CI-17-12 Approval of Out-Of-District Placements, Services, and Agencies To Provide Services For Students – 2011-2012
- *CI-18-12 Approval of Pre-School Program Expansion

Personnel and Management

- Revised PM-18-12 Approval of Movements on Prior Years' Salary Guides
- Revised PM-65-12 Approval of Spring Stipends – 2011-2012
- PM-71-12 Approval of District Substitutes for 2011-2012 School Year
- PM-72-12 Accept Resignations for the Purpose of Retirement
- PM-73-12 Approval of Movements on Salary Guides
- PM-74-12 Approval of Family/Medical Leaves of Absence – 2011-2012 School Year
- PM-75-12 Approval of Volunteer Paraprofessional
- PM-76-12 Approval of Appointment
- *PM-77-12 Approval of Personnel for Game Coverage, Spring Sports
- *PM-78-12 Approval of Practicum Teacher for Spring 2012
- *PM-79-12 Approval of Voluntary Transfers

Finance and Physical Plant

- FP-121-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012
- FP-122-12 Approval of Field Trips – 2011-2012
- FP-123-12 Monthly Reports from Schools and Programs –December, 2011
- FP-124-12 Transfer of Funds and Distributions – 2011-2012
- FP-125-12 Approval of Financial Reports/Monthly Certification for January, 2012
- FP-126-12 Payment of Bills – January 23, 2012
- FP-127-12 Approval of Settlement with American Safety Insurance
- FP-128-12 Approval of Conducting Bus Evacuation Drills
- FP-129-12 Approval of Submission of Waiver To County Superintendent - Special Education Medicaid Initiative (SEMI) Program – 2012-2013
- FP-130-12 Approval of Speakers' Bureau Intake Proposal
- FP-131-12 Approval of Submission of Preliminary Budget – 2012-2013
- *FP-132-12 Approval of 2nd Question Bond Referendum for Improvement of Fields
- FP-133-12 Approval of Polling Places for Annual School Board Election – April 17, 2012
- FP-134-12 Approval of Schedule of Fees for Facility Use
- (Approved 2.06.12) FP-135-12 Approval for Submission of Race to the Top Memorandum
- FP-136-12 Approval of Contract with Chilton Occupational Health – Hepatitis B vaccinations
- * FP-137-12 Approval of Contract with Aesop for an Automated Substitute Placement and Absence Management System

*Denotes new item on the agenda.
Bold print denotes changes.

- *FP-138-12 Approval of the Revised Financial Reports/Monthly Certification For, December, 2011
- *FP-139-12 Acceptance of Bi-Annual Emergency Operation Plans
- *FP-140-12 Approval of Contract with Distributed Website Corporation, March 1, 2012 to June 30, 2012
- *FP-141-12 Approval of Contract with Distributed Website Corporation, July 1, 2012 to June 30, 2013
- *FP-142-12 Approval of In-District Placements – 2011-2012
- *FP-143-12 Approval of Contract with Pompton Presbyterian Church
- *FP-144-12 Approval of Change Order Arco-04 – Locker Renovations
- *FP-145-12 Approval to Accept Gifts to Pequannock Township School District
- *FP-14612 Approval of Superintendent Search Firm

Policy

- P-09-12 Approval of New Policies for Second Reading and Adoption
- P-10-12 Approval of Revised Policies for First Reading and Adoption
- P-11-12 Approval of New Policies for First Reading

Other

- O-10-12 Approval of School Calendar – 2012-2013 School Year
- O-11-12 Accept HIB Incident Reports
- O-12-12 Acceptance of Violence and Vandalism Report 2010-2011
- O-13-12 Approval of NJ Alliance for Social, Emotional, And Character Development Regional Networking Center

ACTION:

CURRICULUM AND INSTRUCTION

RESOLUTION NO. CI-17-12

APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#88	Related Service: Social Thinking Skills and Consultation Vendor: Pompton Speech Plus	1 hr. per week @ \$65 x 8 weeks = \$520 2 Consultations @ \$125 = \$250
#197	Staff Training/Behavior Intervention Plan Vendor: Progressive Therapy	90 minutes @ \$110 per hour = \$165
#197	Related Service: Consultation Services Vendor: Pompton Speech Plus	\$125 per hour, not to exceed \$1,500.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. CI-18-12**

APPROVAL OF PRE-SCHOOL PROGRAM EXPANSION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the expansion of the half-day Pre-School Program to include, on an application basis, three and four year-old in-district tuition students at the rate of \$200 per month for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

PERSONNEL AND MANAGEMENT

REVISED RESOLUTION NO. PM-18-12

APPROVAL OF MOVEMENT ON PRIOR YEARS' SALARY GUIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on prior years' salary guides based upon documentation that they had earned additional graduate school credits:

Effective September 1, 2008:

NAME	FROM	TO
Diane Wolfe	BA+30, Step 20 - \$79,169	MA+15, Step 20 - \$86,295
Elissa Scillieri	MA, Step 5 - \$53,595	MA+15, Step 6 - \$59,335

Effective February, 2009:

NAME	FROM	TO
Diane Wolfe	MA+15, Step 20 - \$86,295	MA+30, Step 20 - \$88,295, pro-rated

Effective September, 2009:

NAME	FROM	TO
Diane Wolfe	MA+30, Step 20 - \$88,295	MA+30, Step 20 - \$90,055
Elissa Scillieri	MA+15, Step 6 - \$59,335	MA+15, Step 7 - \$63,155

Effective February, 2010:

NAME	FROM	TO
Elissa Scillieri	MA+15, Step 7 - \$63,155	MA+30, Step 7 - \$66,155, pro-rated

Effective September, 2010:

NAME	FROM	TO
Diane Wolfe	MA+30, Step 20 - \$90,055	MA+45, Step 21 - \$94,205 (B-17)
Elissa Scillieri	MA+30, Step 7 - \$66,155	MA+45, Step 7 - \$67,155
Kristen Carr	BA+15, Step 4 - \$49,055	MA+15, Step 4 - \$55,055

Motioned by	Seconded by	Roll Call Vote
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REVISED RESOLUTION NO. PM-65-12 (in part)

APPROVAL OF SPRING STIPENDS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, contingent on a full team. Stipends for all extra-curricular positions have been frozen as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and pending the requisite New Jersey Department of Education and District employment criteria.

Interscholastic Sports Pay Guide, Pequannock Township High School

Spring Season:

ADVISOR	ASSIGNMENT	STIPEND
William Arata	Head Baseball Coach	\$7,850
Michael Zummo	Assistant Baseball Coach	\$2,911
Jonathan McBurney	Assistant Baseball Coach	\$4,751
Maryann Goodwin	Head Softball Coach	\$7,550
Jeffrey DeBell	Assistant Softball Coach	\$5,560
*Joel Troast	Assistant Softball Coach	\$2,911
Russell Irving	Boys Tennis Coach	\$6,055

*Denotes new item on the agenda.

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Greg Slaff	Golf Coach	\$2,911
*Keith Brady	Assistant Golf Coach	\$2,312
Kelly Shenton	Head Boys Track Coach	\$6,837
John Hemenway	Assistant Boys Track Coach	\$4,152
Richard Mullins	Head Girls Track Coach	\$7,137
Craig Spencer	Assistant Girls Track Coach	\$5,496
Lindsay Lafferman	Head Girls Lacrosse Coach	\$5,680
Daniel Chilowicz	Assistant Girls Lacrosse Coach	\$5,196
*Sara Watson	Assistant Girls Lacrosse Coach	\$2,995
Joshua Danziger	Head Boys Lacrosse Coach	\$4,449
*David Alter	Assistant Boys Lacrosse Coach	\$5196
TBD	Assistant Boys Lacrosse Coach	

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-71-12

APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2011-2012 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and district employment criteria, as follows:

- Sean P. Hayes, Substitute Custodian at the rate of \$16 per hour, effective February 28, 2012;
- *Cristina Portelli, Substitute Teacher Certificate;
- *Kristy Wilson, Substitute Teacher Certificate;
- *Ashley Barba, Substitute Teacher Certificate;
- *David Morley, Standard Teaching Certificate

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-72-12

ACCEPT RESIGNATIONS FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

- Ellen Molica, Elementary Classroom Teacher at Hillview School, effective June 30, 2012;
- Barbara Bernard, Secretary for the Child Study Team, effective June 30, 2012;
- Phyllis O’Neal, Family and Consumer Science Teacher, Pequannock Valley Middle School, effective June 30, 2012;
- Mary Shumeyko, Spanish Teacher, Pequannock Valley Middle School, effective June 30, 2012;
- Brian Kneebone, English Teacher, Pequannock Valley Middle School, effective June 30, 2012;
- and
- Nancy Paxton, Guidance Counselor, Pequannock Valley Middle School, effective June 30, 2012.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-73-12

APPROVAL OF MOVEMENTS ON SALARY GUIDE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on salary guides based upon documentation that they had earned additional graduate school credits:

Effective February 1, 2012 :

NAME	FROM	TO
Yvette McBain	MA+15, Step 12 - \$76,035	MA+30, Step 12 - \$78,035
Leslie Ulrich	BA, Step 8 - \$58,395	BA+15, Step 8 - \$60,395
Rhea Greenberg	BA+15, Step 10 - \$65,015	MA, Step 10 - \$69,015
*Lydia Kang	BA, Step 1 - \$49,855	BA+15, Step 1 - \$51,855

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-74-12

APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following family/medical leaves of absence:

- Kenneth Reardon, Custodian at the North Boulevard School, effective November 29, 2011 through January 20, 2012, using accumulated sick days, paid with benefits;
- Michele Ruggiero, Elementary Classroom Teacher, Hillview School, effective January 19, 2012 through January 27, 2012, using accumulated sick days, paid with benefits;
- *Andrea Torrisi, Teacher of Mathematics, Pequannock Valley Middle School, effective April 16, 2012 through the end of the school year, using twenty-five accumulated sick days and four personal days during eight weeks of disability, followed by three weeks under the Federal Family/Medical Leave Act, unpaid with benefits;
- *Christina Marks, Special Education Classroom Teacher at Pequannock Valley Middle School, effective April 23, 2012 through June 1, 2012 using twenty-nine accumulated sick days and four personal days during six weeks of disability, paid with benefits; and
- *Anne Meyers, Elementary Classroom Teacher at Hillview School, effective June 4, 2012 through June 30, 2012, using thirteen accumulated sick days during four weeks of disability, with benefits.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-75-12

APPROVAL OF VOLUNTEER PARAPROFESSIONAL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following volunteer paraprofessional for the Pequannock Township High School, having met New Jersey Department of Education and District criteria:

- Brittany Tiongco Dee, as a volunteer Softball Coach

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-76-12

APPROVAL OF APPOINTMENT

*Denotes new item on the agenda.
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RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School district, having met the full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Eduardo Dominguez	Night Custodian Pequannock Township High School	February 28, 2012 – June 30, 2012	PTEA Custodian/Maintenance Guide, Step 1, \$32,750, pro-rated

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-77-12**

APPROVAL OF PERSONNEL FOR GAME COVERAGE, SPRING SPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel to fill various positions at each home game during the spring season as listed below. Staff to be paid as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, Article 32, paragraph A.6.t., \$67 per event, for winter sports.

Pequannock Valley Middle School
Jillian Walsh

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-78-12**

APPROVAL OF PRACTICUM TEACHER FOR SPRING 2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the practicum teacher placement as listed below for the spring 2012 semester. This approval is pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

From Caldwell College:

Raymond Austin	Grade 6-8 Special Ed.	Pequannock Valley School
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Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-79-12**

APPROVAL OF VOLUNTARY TRANSFERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following voluntary transfers effective February 21, 2012:

Staff Member	From	To
Gabriel Halabi	Night Custodian, Stephen J. Gerace School	Night Custodian, North Boulevard School and Hillview School
Kenneth Reardon	Night Custodian, North Boulevard School and Hillview School	Night Custodian, Stephen J. Gerace School

Motioned by	Seconded by	Roll Call Vote
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-121-12

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Estimated Total Expense
3/1/12	K. Handy	National Art Education Conf. New York, NY	\$135.00	\$26.24	\$161.24
3/2/12	L. Galamb	Motivating Young Nonverbal Students Saddlebrook, NJ	\$189.00	\$5.27	\$194.27
3/12,13,14,15 2012	P. Lalley	DAANJ Atlantic City, NJ	\$350.00	\$91.80	\$441.80
3/15/12	J. Murphy	NJECC Computing Conf. Montclair, NJ	\$190.00	\$6.82	\$196.82
*3/21/12	E. Beyerl	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00		\$11.00
*3/21/12	M. Dimetrosky	IEP Annual Goals & Student Progress Morris Plains, NJ	\$11.00	\$12.40	\$23.40
*3/21/12	B. Munson	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00		\$11.00
*3/21/12	J. McAllister	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00		\$11.00
*3/21/12	E. Ruben	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00		\$11.00
*3/21/12	F. Lash	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00	\$12.40	\$23.40
*3/21/12	A. Shea	IEP Annual Goals &	\$11.00		\$11.00

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AGENDA, PEQUANNOCK TOWNSHIP BOARD OF EDUCATION, Regular Meeting – February 27, 2012

		Student Progress, Morris Plains, NJ			
*3/21/12	S. Patti	IEP Annual Goals & Student Progress, Morris Plains, NJ	\$11.00	\$12.40	\$23.40
3/26/12 – 3/27/12	D. Csakvary	STS Conference Atlantic City, NJ	\$300.00	\$100.01	\$400.01
*3/30/12	J. Cannestro	Access Abilities WPU Wayne, NJ	\$115.00		\$115.00
*3/30/12	L. Galamb	Access Abilities WPU Wayne, NJ	\$115.00	\$4.34	\$119.34
4/19/12-4/20/12	M. Mazzola	Singapore Math Strategies Rutherford, NJ	\$349.00	\$16.12	\$365.12
4/24/12	A. Escudero	Quinnipiac Counselor Tour, Hamden, Connecticut		\$65.72	\$65.72
4/27/12	J. Drashinsky	NY & NJ Special Needs Seminar Livingston, NJ	\$135.00		\$135.00
4/27/12	S. Soroko	Winners Workshop – closer look at the year’s best books for children Parsippany, NJ	\$179.00	\$8.68	\$187.68
*2/29/12	S. Schwartz	ISCI Grant NJ Dept. of Ed Trenton, NJ		\$45.57	\$45.57
*3/21/12	R. Winning	IEP Annual Goals Morris Plains, NJ	\$11.00		\$11.00
*2/28/12	W. Trusheim	Teacher Evaluation System BCC, Paramus, NJ	\$50.00	\$12.40	\$62.40
*2/28/12	R. Winning	Teacher Evaluation System BCC, Paramus, NJ	\$50.00		\$50.00
*2/28/12	F. Ingargiola	Teacher Evaluation System BCC, Paramus, NJ	\$50.00		\$50.00
*3/14/12	J. Cammarata	NJASECD Conf., Lawrenceville, NJ	\$75.00	\$45.76	\$120.76
*3/14/12	Y. McBain	NJASECD Conf., Lawrenceville, NJ	\$75.00		\$75.00
*3/14/12	M. Vivian	NJASECD Conf., Lawrenceville, NJ	\$75.00		\$75.00
*3/14/12	K. Meyerson	NJASECD Conf., Lawrenceville, NJ	\$75.00		\$75.00
*3/14/12	W. Trusheim	NJASECD Conf., Lawrenceville, NJ	\$75.00	\$45.76	\$120.76
*3/8/12	F. Ingargiola	MACN Workshops, Parsippany, NJ	\$25.00		\$25.00
*3/8/12	R. Hayzler	MACN Workshops, Parsippany, NJ	\$25.00		\$25.00

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*3/3/12	M. Marini	AP Workshop Robbinsville, NJ	\$205.00	\$18.91	\$223.91
*3/14/12	Dr. Trusheim	NJASECD Conference Rider University	\$75.00	\$45.76	\$120.76
*3/14/12	Y. McBain	NJASECD Conference Rider University	\$75.00		\$75.00
*3/16/12	D. Loil	Autism & other Disorders Manhattan, NY	\$199.99	\$15.00	\$214.99

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-122-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1. (per Attachment)

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
3/20/12	Princeton University Princeton, NJ	L. Higley	PTHS 16 Students	Academic Competition	\$48.00	Transportation
3/15/12- 3/16/12	Hilton East Brunswick, NJ	K. Brady	PTHS 16 Students 2 Advisers	NJ FBLA State Leadership Conference	\$114.00 lodging/ food	Transportation
4/18/12	New York Stock Exchange New York, NY	K. Brady	PTHS 25 Students 2 Chaperones	Students opportunity to tour Stock ExChange	\$30.00/ Student	\$530.72 Arthur Jordan Transportation
5/31/12	Knoll Country Park Lake Hiawatha, NJ	Tartaglia, Zerden, Raimondo	HV Grade 4 69 Students 3 teachers, 2 aides, 6 Chaperones	Green Meadows Culture Events presentation "Native Lands"	\$10.00/ Student	Transportation
*3/21/12	Fun Plex East Hanover, NJ	Somers/ Guerrero	7 Students 9 Chaperones North Blvd SNAPP I & II	Teach students one-on-one instruction to play carnival games and generalize with peers	\$15.00/ Student	Transportation
*3/28/12	Fun Time Junction Fairfield, NJ	Somers/ Guerrero	7 Students 9 Chaperones North Blvd. SNAPP I & II	Assessment for generalization of motor skills, social instruction, playing arcade games	\$8.00/ Student	Transportation
REVISED DATE CHNG & COST 3/7, 14, 2012	Prestige Gymnastics Pompton Lakes, NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Students will work on gross motor activities	\$15.00/ student	Transportation
*3/5/12	Pequanock Twp. Courthouse, Pompton Plains, NJ	M. Vivian	25 students 2 Chaperones NB Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*3/12/12	Pequanock Twp. Courthouse, Pompton Plains, NJ	A. Esposito	23 students NB	Grade 5 Social Studies Curriculum	\$0.00	Transportation

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			Grade 5			
*3/26/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	C. Valero	24 students 2 chaperones NB Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*4/2/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	M. Ruggiero	25 students 2 chaperones HV Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*4/16/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	P. Bellas	25 students 2 chaperones HV Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*4/23/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	S. Martinez	24 students 2 chaperones HV Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*5/14/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	K. Carr	24 students 2 chaperones SJG Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*5/21/12	Pequannock Twp. Courthouse, Pompton Plains, NJ	K. Schiffel	23 students 2 chaperones SJG Grade 5	Grade 5 Social Studies Curriculum	\$0.00	Transportation
*3/14/12	Morris Museum Morristown, NJ	Scillieri, Patel, Meyers	82 students 3 chaperones HV Grade 3	Students will view exhibits and participate in "NJ Nature Walk & "Endangered Species" programs	\$15.00/ student HSA	Transportation
*4/24/12	Turtle Back Zoo West Orange	Irwin, Loconsolo, Madison	53 Students 3 Chaperones SJG Grade 3	Students study of science.	\$11.50	Transportation

RESOLUTION NO. FP-123-12

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS –DECEMBER, 2011

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of December, 2011 for the High School Activities Account and the High School Interscholastic Athletic Account. December, 2011 for the Pequannock Valley Activities Fund, and the Pomptonian Food Service. *(as per attachment)*

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-124-12

TRANSFER OF FUNDS AND DISTRIBUTIONS – 2011-2012

RESOLVED, that the Board of Education approves the transfer of funds and distributions within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-125-12

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY, 2012

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary’s and Treasurer’s Monthly Financial Reports for January, 2012. (*as per attachment*)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of , January 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September, 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-126-12

PAYMENT OF BILLS – FEBRUARY 27, 2012

RESOLVED, that the Board of Education approves payment of bills as submitted by the Business Administrator/Board Secretary for the February 27, 2012 bill list in the amount of \$4,186,289.06 including \$1,006,770.89 for the January 30, 2012 payroll and \$1,020,868.59 for the February 15, 2012 payroll and further approves the bill list for the food service in the amount of \$46,736.82 for January; and further approves payment of FICA in the amount of \$59,786.56 for the January 30, 2012 payroll and \$62,060.58 for the February 27, 2012 payroll, which is reimbursable by the State Department of Education.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-127-12

APPROVAL OF SETTLEMENT WITH AMERICAN SAFETY INSURANCE

RESOLVED, that the Board of Education upon recommendation of the Superintendent accept \$579,334.82 as settlement with American Safety Insurance for claim #10015556 (Costs associated with removal and

*Denotes new item on the agenda.
Bold print denotes changes.

remediation of contaminated soil discovered during field and track renovations). Stated proceeds are directed to be reimbursed back into the capital reserve account from which the costs had been paid.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-128-12

APPROVAL OF CONDUCTING BUS EVACUATION DRILLS

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the Pequannock Township Board of Education Transportation Department conducting bus evacuations at North Boulevard on October 17, 2011 at 9:00 am and Stephen J. Gerace on October 21, 2012 at 9:00 am.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-129-12

APPROVAL OF SUBMISSION OF WAIVER TO COUNTY SUPERINTENDENT - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM – 2012-2013

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-2012 school year, and

WHEREAS, the Pequannock Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2012-2013 school year.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-130-12

APPROVAL OF SPEAKERS’ BUREAU INTAKE PROPOSAL

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the Speakers’ Bureau Intake Proposal , Professional Development Provider #4273, for Wednesday, February 29, 2012, Morning, 2-2.5 hrs. at a cost of \$1,000.
(as per attachment)

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

RESOLUTION NO. FP-131-12

APPROVAL OF SUBMISSION OF PRELIMINARY BUDGET – 2012-2013

RESOLVED, that the Board of Education adopts the following resolution:

BE IT RESOLVED to approve and authorize the submission of the preliminary budget for the 2012-2013 school year to the County Superintendent for State approval. Advertised budgets are available in the Board Office for public review, on or about March , 2012.

General Fund	\$34,969,141
Special Revenue Fund	\$ 493,014
Debt Service Fund	\$ 1,113,413
 Total Budget	 \$36,575,568

BE IT FURTHER RESOLVED to acknowledge that the preliminary 2012-2013 budget as described above results in a general fund tax levy of \$30,921,682 and debt service in the amount of \$714,845 for a total tax levy of \$31,636,527.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-132-12**

APPROVAL OF AUTHORIZING SUBMISSION OF A BOND PROPOSAL TO THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT AT THE ANNUAL SCHOOL ELECTION.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at the Annual School Election to be held on April 17, 2012. The form of the proposal will read substantially as follows:

PROPOSAL

The Board of Education of the Township of Pequannock in the County of Morris, New Jersey is authorized (a) to provide for the improvement of the facilities and fields at Pequannock High School, including field irrigation, construction of a concession stand/team room facility, paving, acquisition and installation of equipment and site work; (b) to appropriate \$1,350,000 for the project; and (c) to issue bonds of the school district to finance the project in the principal amount of \$1,350,000. This project is not eligible for State support under the Educational Facilities Construction and Financing Act. Funds donated for this purpose by the school district booster clubs and associations will be used to pay debt service on the bonds.

*Denotes new item on the agenda.
Bold print denotes changes.

2. This Board of Education hereby approves and adopts the proposal set forth above and, subject to the approval of the legal voters of the school district, hereby determines to carry out the project described therein (the “Project”).
3. This Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Pequannock, being the only municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of the Township of Pequannock and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.
4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to submit the proposal to the voters at the Annual School Election scheduled for April 17, 2012.
5. Frank A. Messineo, Solutions Architecture, the School District’s appointed architect for the Project (the “Project Architect”), is hereby authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who is hereby delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, in accordance with the requirements of N.J.S.A. 18A:18A-16.
6. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board of Education (the “Board Representatives”) are hereby authorized to submit the educational plans to the extent required and the schematic plans for the Project, and such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of such plans and the Project as an “Other Capital

Project” and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-3.12 and 6A:26-2.1(g).

7. The Board Representatives are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary.
8. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized to act on behalf of the Board of Education to make such determinations required of the Board of Education for the conduct of the election as may become necessary.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-133-12

APPROVAL OF POLLING PLACES FOR ANNUAL SCHOOL BOARD ELECTION – APRIL 17, 2012

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve the following polling places for the Annual School Board Election to be held on Tuesday, April 17, 2012, from 2 p.m. to 9 p.m.

Districts

1, 5, 6 & 11	Senior House 530 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
4, 7 & 8	Pequannock Township Library 477 Newark-Pompton Turnpike Pompton Plains	All-Purpose Room
2, 3, 9 & 10	Pequannock Engine Company No. 2 24 Oak Avenue Pequannock	Meeting Room
12	Cedar Crest Village 1 Cedar Crest Village Drive Pompton Plains	Woodland Commons

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

RESOLUTION NO. FP-134-12

APPROVAL OF SCHEDULE OF FEES FOR FACILITY USE

RESOLVED, that the Board of Education upon recommendation of the Superintendent upon recommendation of the Superintendent approve the schedule of fees for facility use as of March 1, 2012. *(as per attachment)*

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-135-12 (APPROVED 2.6.12)**

APPROVAL FOR SUBMISSION OF THE RACE TO THE TOP MEMORANDUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves for Submission of The Race to the Top Memorandum of Understanding between the State of New Jersey and the Pequannock Township Board of Education to establish a framework of collaboration as well as articulate specific roles and responsibilities in support of the state in its implementation of an approved Race to the Top grant project.

Motioned by M. Hollberg	Seconded by R. Lee	Roll Call Vote 8-1-0 K. Hardaker voting No
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RESOLUTION NO. FP-136-12

APPROVAL OF CONTRACT WITH CHILTON OCCUPATIONAL HEALTH - HEPATITIS B VACCINATIONS

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve a contract with Chilton Occupational Health - Hepatitis B Vaccinations *(as per attachment)*

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-137-12**

APPROVAL OF CONTRACT WITH AESOP FOR AN AUTOMATED SUBSTITUTE PLACEMENT AND ABSENCE MANAGEMENT SYSTEM

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve a contract with Aesop for an automated substitute placement and absence management system. *(as per attachment)*

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

***RESOLUTION NO. FP-138-12**

APPROVAL OF THE REVISED FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR, DECEMBER, 2011

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary’s and Treasurer’s Monthly Financial Reports for December, 2011. (*as per attachment*)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of , January 2012, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September, 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-139-12**

ACCEPTANCE OF BI-ANNUAL EMERGENCY OPERATION PLANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the bi-annual Emergency Operation Plan for each school. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence. This is required pursuant to N.J.A.C. 6A:16-5.1.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-140-12**

APPROVAL OF CONTRACT WITH DISTRIBUTED WEBSITE CORPORATION, March 1, 2012 to June 30, 2012

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve a contract with the Distributed Website Corporation, a Minnesota Corporation (DWC) as of March 1, 2012 to June 30, 2012 (*as per attachment*)

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-141-12**

APPROVAL OF CONTRACT WITH DISTRIBUTED WEBSITE CORPORATION, July 1, 2012 to June 30, 2013

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve a contract with the Distributed Website Corporation, a Minnesota Corporation (DWC) as of July 1, 2012 to June 30, 2013 (*as per attachment*)

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

***RESOLUTION NO. FP-142-12**

APPROVAL OF IN-DISTRICT PLACEMENTS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, authorizes Victor Hayek, Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition for each student placement listed below for the 2011-2012 school year:

Case #	Sending District/Parent	Program	Amount Receivable by Pequannock
150	Kinnelon, NJ	SNAPP Program/200 days x \$392.40 per diem	\$78,480
151	Riverdale, NJ	SNAPP 2 Program/200 days x \$392.40 per diem	\$78,480
166	Bloomingtondale, NJ	SNAPP 2 Program/200 days x \$392.40 per diem	\$78,480
131	Lincoln Park, NJ	SNAPP 2 Program/200 days x \$392.40 per diem	\$78,480

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-143-12**

APPROVAL OF CONTRACT WITH POMPTON PRESBYTERIAN CHURCH

RESOLVED, that the Board of Education upon recommendation of the Superintendent approve a contract with the Pompton Presbyterian Church for use of parking facilities.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-144-12**

APPROVAL OF CHANGE ORDER ARCO-04 – Locker Renovations

RESOLVED, that the Board of Education approves Change Order ARCO-04 as follows:

PROJECT: Locker Renovations -PTHS
 CONTRACTOR: ARCO Construction Group
 Elizabeth, NJ

Costs associated for new door, frame, sidelights, and transom.

Original Contract Sum was	\$1,002,000.00
Net change by previously authorized Change Orders	93,140.79
Contract Sum prior to this Change Order was	\$1,095,140.79
Contract Sum will be increased by this CO	8,072.07
New Contract Sum including this CO	\$1,103,212.86

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
 Bold print denotes changes.

***RESOLUTION NO. FP-145-12**

APPROVAL TO ACCEPT GIFTS TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following gifts to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
New Playground Equipment	Hillview Elementary School	Hillview HSA	\$15,000.00

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-146-12**

APPROVAL OF SUPERINTENDENT SEARCH FIRM - R-PAT SOLUTIONS, LLC

RESOLVED, that the Board of Education approve the Superintendent Search Firm, R-Pat Solutions, LLC, *(as per attachment)*

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
Bold print denotes changes.

POLICY

RESOLUTION NO. P-09-12

APPROVAL OF NEW POLICIES FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new policies listed below for second reading and adoption, *as previously distributed*:

BOE Manual Section:	No. - Title:
Pupils	5516 – Use of Electronic Communication and Recording Devices (ECRD)
Pupils	5519 – Dating Violence at School
Pupils	5561 – Use of Physical Restraint
Finances	6311 – Contracts for Goods or Services Funded by Federal Grants

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. P-10-12

APPROVAL OF REVISED POLICIES FOR FIRST READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following revised policies for first reading and adoption, *as per attached*:

BOE Manual Section:	No. - Title:
Program	2320 – Independent Course of Study
Program	2431 – Athletic Competition
Teaching Staff Members	3144 – Certification of Tenure Charges

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. P-11-12

APPROVAL OF NEW POLICIES FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new policies for first reading, *as per attached*:

BOE Manual Section:	No. - Title:
Teaching Staff Members	3125.2 – Employment of Substitute Teachers
Finances	6150 – Tuition Income
Finances	6424 – Emergency Contracts
Community	9181 – Volunteer Athletic Coaches and Co-Curricular Activity Advisors /Assistants

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda.
 Bold print denotes changes.

OTHER

RESOLUTION NO. O-10-12

APPROVAL OF SCHOOL CALENDAR -- 2012-2013 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the school calendar for the 2012-2013 school year, *as per attachment*.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. O-11-12**

ACCEPT HIB INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) for the month of February, 2012, as distributed.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. O-12-12**

ACCEPTANCE OF VIOLENCE AND VANDALISM REPORT 2010-2011

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the Violence and Vandalism Report for the 2010-2011 school year as presented on November 21, 2011, and authorizes submission to the Commissioner of Education.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. O-13-12**

APPROVAL OF NJ ALLIANCE FOR SOCIAL, EMOTIONAL, AND CHARACTER DEVELOPMENT REGIONAL NETWORKING CENTER

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the NJ Alliance for Social, Emotional, and Character Development agreement with the Pequannock Township School District to serve as the Northern Regional Networking Center for the 2011- 2012 and 2012-2013 schools year.

Motioned by	Seconded by	Roll Call Vote
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Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

IX. Old Business

- Farmer’s Market Use of Facilities

New Business

*Denotes new item on the agenda.
Bold print denotes changes.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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ADJOURNMENT

FUTURE PUBLIC BOARD MEETINGS

- March 5, 2012 Workshop HS
- March 19, 2012 Regular Meeting HS
- **March 26, 2012** **Budget Hearing** **HS**
- April 2, 2012 Workshop HS
- April 16, 2012 Regular Meeting HS
- April 30, 2012 Reorganization HS
- May 7, 2012 Workshop HS
- May 21, 2012 Regular Meeting HS
- June 4, 2012 Workshop HS
- June 18, 2012 Regular Meeting HS

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