

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Auditorium, Pequannock Township High School
85 Sunset Road, Pompton Plains, New Jersey 07444
FINAL AGENDA
REGULAR BOARD MEETING
7:00 pm
Monday, December 19, 2011

REGULAR MEETING AGENDA

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act
Roll Call

FLAG SALUTE

- III. **RECOGNITION:**
 - Solid Citizen Awards, *Dr. William Trusheim & Dr. Joseph Vasti*
 - AP Scholar Awards, *Mr. Frank Ingargiola, Principal*
- IV. Board President Report
- V. Administrative Summary – Update
- VI. Student Representative Report
- VII. Committee Reports –Update
 - Curriculum and Instruction
 - Personnel and Management
 - Finance and Physical Plant
 - Policy
 - Ad-Hoc Athletic
 - Ad-Hoc Special Services
 - Ad-Hoc Community Relations
 - Ad-Hoc Joint Services

VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes

IX. **PRESENTATION**

- Quarterly Report, *Administration*

X. Approval of Minutes

Workshop Meeting	November 7, 2011
Regular Meeting	November 21, 2011

Motioned by	Seconded by	Roll Call Vote
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XI. Action:

Curriculum and Instruction

- CI-12-12 Approval of Out-Of-District Placements, Services, and Agencies to Provide Services for Students – 2011-2012
- CI-13-12 Approval of Before and After School Program and Facilitators
- CI-14-12 Approval of Rethink Autism Program and Purchase
- CI-15-12 Approval of Revised Final Curriculum

Personnel and Management

- Revised PM-09-12 Approval of Stipends – 2011-2012 School Year
- Revised PM-36-12 Approval of Stipends – 2011-2012 School Year
- PM-41-12 Approval of Student and Practicum Teachers for Spring 2012
- PM-42-12 Approval of District Substitutes for the 2011-2012 School Year
- PM-43-12 Approval of Elementary School Lunch Aides
- PM-44-12 Approval of Stipends – 2011-2012 School Year
- *PM-45-12 Accept Resignations
- *PM-46-12 Approval of Appointments
- *PM-47-12 Increase Speech Therapist Position to .68 FTE
- *PM-48-12 Approval of Salary Adjustments for 12 Month Employees

Finance and Physical Plant

- FP-79-12 Approval of Workshop/Conference Attendance And Reimbursement Of Related Travel Expenses – 2011-2012
- FP-80-12 Approval of Field Trips – 2011-2012
- FP-81-12 Approval of Field Trips Out –Of -State – 2011-2012
- FP-82-12 Approval of Chapter 78-Section 125 Flexible Spending Accounts & Premium Only Plans
- FP-83-12 Approval of The Substitute Service, LLC
- FP-84-12 Monthly Reports From Schools And Programs –October, 2011
- FP-85-12 Transfer of Funds – 2011-2012
- FP-86-12 Approval of Financial Reports/Monthly Certification for August, 2011
- FP-87-12 Payment of Bills – November 21, 2011
- FP-88-12 Approval of Wrestling Overnight Meet To The Harry S. Truman Tournament, Bristol, Pa, December 28, 2011
- FP-89-12 Approval of Wrestling Overnight Meet Collingswood Duals Meet, Collingswood, NJ, January 13, 2012
- FP-90-12 Payment of Bills
- FP-91-12 Approval to Accept Gifts to Pequannock Township School District
- *FP-92-12 Approval of Transfer Of Capital Reserve Fund – Pennjersey
- *FP-93-12 Approval of Payment of Bills –Pennjersey
- *FP-94-12 Payment of Bills – On-Going Construction - ARCO
- *FP-95-12 Approval of Band Trip To Orlando, Florida, April 9-14, 2012
- *FP-96-12 Approval of Change Order Arco-006 - Track & Field
- *FP-97-12 Approval of Change Order Arco-03 – Locker Rooms

*Denotes new item on the agenda
Bold print denotes changes.

Other

*O-03-12 Approval of Ad Hoc Community Relations Committee for 2011-2012

*O-04-12 Accept Hib Incident Reports

ACTION:

CURRICULUM AND INSTRUCTION

RESOLUTION NO. CI-12-12

APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#88	Service: Staff Training/Behavior Intervention Plan (BIP) Vendor: Progressive Therapy Start Date: December 13, 2011	1 hour per week x \$110 per hour x 4 = \$440
#88	Service: ABA Consultation/Collection of Data for BIP Vendor: Progressive Therapy Start Date: December 14, 2011	1 hour per week x \$110 per hour x 10 = \$1,100
n/a	Service: Professional Development Vendor: Pompton Speech Plus, LLC Presentation: January 13, 2012 “Social Thinking Across the Home and School Day”	3 hours - \$500

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. CI-13-12

APPROVAL OF BEFORE AND AFTER SCHOOL PROGRAM AND FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Before and After School Program and facilitators to be held for middle and high school students requiring remedial instruction using NCLB Title I funds designated for salaries and supplies. Payment will be made to facilitators as per the negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 32, Salary Guide Provisions, Special Provisions, \$50 per one hour session, total Program not to exceed *\$29,345.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. CI-14-12

APPROVAL OF RETHINK AUTISM PROGRAM AND PURCHASE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Rethink Autism Program and purchase for an annual subscription amount not to exceed \$6,000.00.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. CL-15-12

APPROVAL OF REVISED FINAL CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised final curriculum listed and authorizes payment as previously approved to the authors:

Name of Curriculum	Author
*Science, Kindergarten	M.A. Ochner & T. Horgan, SJG
*Science, Grade 5	J. Fairweather, NB
*Biology: Concepts, Academic, Honors	C. Crosby, PTHS
*BioChem Biology: Academic, Honors, Pre-AP	C. Crosby, PTHS

Motioned by	Seconded by	Roll Call Vote
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PERSONNEL AND MANAGEMENT

REVISED RESOLUTION NO. PM-09-12 (in part)

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Angela Teta-Kohle	Operation Smile Advisor	\$2,026

Motioned by	Seconded by	Roll Call Vote
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REVISED RESOLUTION NO. PM-36-12 (in part)

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Interscholastic Sports Pay Guide, Pequannock Township High School

Winter Season:

ADVISOR	ASSIGNMENT	STIPEND
*Thomas Rowland	Assistant Swimming Coach	Step 1, \$2,995

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-41-12

APPROVAL OF STUDENT AND PRACTICUM TEACHERS FOR SPRING 2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the student and practicum teacher placements as listed below for the spring 2012 semester. These approvals pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

From William Paterson University:

Michael Maskileyson	Elementary K-5 & Special Ed.	Hillview
Ashlee Moore	English	Peq. Twp. High School
Ashley Barr	English	Pequannock Valley
Michelle Contini	Phys. Ed/Health	Pequannock Valley & N. Boulevard
Matthew Manfredonia	Science	Peq. Twp. High School
Kimberly DenHeyer	Social Studies	Pequannock Valley
*Kasey Stolba - Practicum	Special Ed. K-5	Stephen J. Gerace
*Erin Garces	Art 9-12	Peq. Twp. High School

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From Caldwell College

David Arthurs	English	Pequannock Valley
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Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-42-12

APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2011-2012 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and district employment criteria, as follows:

- Brittany Tiongco Dee, State Teaching Certificate
- Cortney DiRussa, Substitute Teacher’s Credential
- Leah Przyborowski, Substitute Teacher’s Credential

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-43-12

APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides, effective December 20, 2011, at the rate of \$7.25 per hour:

- Laura Carmichael, Hillview School
- *Lourdes Brizek, North Boulevard School
- *Lisa Ann Zaccone, Stephen J. Gerace School

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. PM-44-12

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Valley Middle School

ADVISOR	ASSIGNMENT	STIPEND
Greg Slaff	Math Counts Advisor	\$1,122

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-45-12**

ACCEPT RESIGNATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations:

Jean Bottino, PROPEL teacher at the Pequannock Valley Middle School, effective December 20, 2011; and

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Jennifer Mildner, Anti-Bullying Coordinator for the Pequannock Township School District, effective January 1, 2012.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-46-12**

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School district, having met the full satisfaction of requisite New Jersey Department of Education and District employment criteria:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Jean Bottino	Replacement ESL Teacher District-Wide	January 8, 2012- June 20, 2012	\$80 per diem for the first 20 days, followed by \$232.28 beginning on the 21 st day.
Susan Greff	Classroom Aide/Bus Aide, .68 FTE North Boulevard School	December 20, 2011 – June 30, 2012	PTEA Aides Guide, Step 3, pro-rated, \$10,785
Kathleen Disbrow	Replacement Special Education Classroom Aide – SNAPP North Boulevard School	December 20, 2011 – May 7, 2012	\$68 per diem
Jillian Walsh	PROPEL Teacher Pequannock Valley Middle School	January 3, 2012 - Conclusion of Testing	\$80 per diem, as needed

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-47-12**

INCREASE SPEECH THERAPIST POSITION TO .68 FTE

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the increase of assignment of Hope Liebes, Speech Therapist, to .68 FTE, effective January 3, 2012, in order to provide appropriate and adequate services to students with disabilities at the North Boulevard School.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. PM-48-12**

APPROVAL OF SALARY ADJUSTMENTS FOR 12 MONTH EMPLOYEES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves salary adjustments for the following Pequannock Township Education Association 12-month employees as per their agreement with the Pequannock Township Board of Education, effective January 1, 2012 through June 30, 2012:

Last Name	First Name	Position	Salary Guide	Step	Salary	Stipend	Longevity
Altis	Ellen	School Secretary	Secretary	10	\$ 40,390		
Andersen	Herbert	Maintenance	Cust/Maintenance	14	\$ 51,490		
Berardinelli	Susan	School Secretary	Secretary	14	\$ 46,990		
Bernard	Barbara	Secretary	Secretary	12	\$ 43,610		\$ 656
Bionde	Kathleen M.	School Secretary	Secretary	6	\$ 34,430		\$ 328

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Bliss	Lawrence	Night Custodian	Cust/Maintenance	12	\$ 47,010		
Davenport	David	Asst. Head Custodian	Cust/Maintenance	13	\$ 49,165	\$ 1,864	
Dominguez	Joaquin	Head Custodian	Cust/Maintenance	14	\$ 51,490	\$ 1,078	\$ 656
Egan	Joanne	Secretary - Guidance	Secretary	15	\$ 48,740		\$ 328
Ernst	Michael J.	Custodian Night	Cust/Maintenance	6	\$ 36,710		
Evans Jr.	Gary R.	Computer Technician	Computer Tech	13	\$ 59,330		
Gillert	Toni-Lyn	School Secretary	Secretary	9	\$ 38,840		
Halabi	Gabriel	Custodian, Night	Cust/Maintenance	3	\$ 33,250		
Hopper	Charles	Head Custodian	Cust/Maintenance	11	\$ 45,025	\$ 1,078	
Impelluso	Rosemary	School Secretary	Secretary	8	\$ 37,330		
Jimenez	Angel	Asst. Head Custodian	Cust/Maintenance	3	\$ 33,250	\$ 1,864	
Kane	Carol J.	School Secretary	Secretary	9	\$ 38,840		
Mayer	John	Computer Technician	Computer Tech	1	\$ 45,220		
Merlino	Ronald F.	Night Custodian	Cust/Maintenance	14	\$ 51,490		\$ 1,312
Narvaez	Frank	Maintenance	Cust/Maintenance	14	\$ 51,490		
O'Callaghan	Glenn	Maintenance	Cust/Maintenance	14	\$ 51,490		
Pasquino	Dianne	School Secretary	Secretary	4	\$ 31,920		
Pineiro	Manuel L.	Night Custodian	Cust/Maintenance	4	\$ 33,750		
Pineiro	Maria P.	Head Custodian	Cust/Maintenance	4	\$ 33,750	\$ 2,679	
Ramos	Norma	Night Custodian	Cust/Maintenance	4	\$ 33,750		
Reardon	Kenneth A.	Custodian, NB/HV	Cust/Maintenance	4	\$ 33,750		
Roldan	Fernando	Maintenance	Cust/Maintenance	14	\$ 51,490		
Rosado	Nelida	Night Custodian	Cust/Maintenance	4	\$ 33,750		
Smith	Colleen M.	Data Processing Spec	Secretary	7	\$ 35,860		
Spezio	Darren	Coordinator of Data Management	Data Coordinator	10	\$ 62,682		
Struble	Michael A.	Head Custodian	Cust/Maintenance	5	\$ 35,180	\$ 2,679	
Tierney	Melinda	School Secretary	Secretary	15	\$ 48,740		
Torres	Jose J.	Head Custodian	Cust/Maintenance	10	\$ 43,205	\$ 1,078	
Witte	Richard	Custodian Night	Cust/Maintenance	3	\$ 33,250		

Motioned by	Seconded by	Roll Call Vote
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-79-12

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop Location	Reg.	Travel	Lodging	Meals	Estimated Total Expense
1/30/12	G. Crocco	AP Calculus AB, Frederick Douglass Academy, NY	\$180.00	\$20.00			\$200.00
2/16/-2/17/2012	A. Finnen	American Choral Directors Assoc. Eastern Division, Providence, RI	\$225.00	\$61.07			\$286.07

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-80-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approve the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1. (Attachment)

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST To DISTRICT
12/12/11, 12/19/11	West Orange High School, West Orange, NJ	Cohen & Goldfarb	High School/ 15 students	Mock Trial Team will participate in a scrimmage/full dress rehearsal	\$0	Transportation
12/14/11	Hearle Village	Finnen	Stephen J.	Students will	\$0	Only if event

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	Pequannock, NJ		Gerace 80 Students	perform at Hearle Village's Annual Holiday Breakfast		of inclement weather
1/4/12	Chuck- E- Cheese, Wayne, NJ	Somers	North Blvd. SNAPP I	Teach students to play leisure games with peers and motor planning	Students \$0/ Chaperones \$10.00	Transportation
1/11/12	Fun Plex, East Hanover, NJ	Somers/ Guerrero	North Blvd. SNAPP I/II	Teach students one-on-one instruction to play carnival games and motor planning	Students \$0/ Chaperones \$15.00	Transportation
1/25/12	Fun Time Junction, Fairfield, NJ	Somers	North Blvd. SNAPP I/II	Assessment for generalization of leisure play skills; motor planning, social interaction	Students \$0/ Chaperones \$8.00	Transportation
2/1/12	Fuddrucker's Wayne, NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Teach dining etiquette and generalize eating skills in new environment	Students \$0/ Chaperones \$10.00	Transportation
2/15/12	Tiff's Pequannock, NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Teach students to pick from a menu and communicate with waiter	Students \$0/ Chaperones \$10.00	Transportation
2/22/12	Macaroni Grill Wayne, NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Teach students to pick from a menu and communicate with waiter	Students \$0/ Chaperones \$10.00	Transportation
3/7,14,21 ,28/2012	Prestige Gymnastics Pompton Lakes, NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Students will work on gross motor activities	Students \$0/ Chaperones \$10.00	Transportation
4/25, 5/2, 9, 16, 23, 6/13,20/ 2012	Spa 23 Pompton Lakes NJ	Somers/ Guerrero	North Blvd. SNAPP I & II	Teach Students water safety, how to swim freestyle	Students \$0/ Chaperones \$20.00	Transportation

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1/10/12 1/24/12 2/7/12 2/21/12 3/6/12 3/20/12 4/3/12 4/17/12	Lakeland Bank/Pathmark Kinnelon, NJ	Cannestro/ Kypers	PV/PTHS SNAPP 3&4	Students will learn to withdraw money/create shopping lists, budget	Students \$0/ Chaperones \$10.00	Transportation
1/17/12 2/14/12	Target, Riverdale, NJ	Kypers	PV Middle School SNAPP 3	CRI-Incorporate classroom learning into real life setting	\$0	Transportation
1/17/12	BJ's, Riverdale, NJ	Cannestro	PV & PTHS SNAPP 4	Students will formulate shopping lists & budget	\$0	Transportation
1/31/12 2/28/12	Walmart, Riverdale, NJ	Kypers	PV Middle School SNAPP 3	CBI- Incorporate classroom learning into real life setting	\$0	Transportation
1/31/12	Wayne Pet Place, Wayne, NJ	Cannestro	PV/PTHS SNAPP 4	Students will create shopping lists, budget & apply money skills	\$0	Transportation
2/8/12	TD Bank, Pompton Plains, NJ	Guerrero	North Blvd SNAPP 2	CBI-Counting Skills how to deposit money & use coin star	\$0	Transportation
2/28/12	Prince Barber Shop/Little Food Café Pompton Plains, NJ	Cannestro	PV/PTHS SNAPP 4	Students learn proper etiquette in public places money transactions, ordering from menu	\$15.00	Transportation
2/29/12	A & P Boonton, NJ	Guerrero	North Blvd. SNAPP 2	CBI-Follow a shopping list & discuss where all items are found. Cost & change	\$0	Transportation
3/13/12	T-Bowl Wayne, NJ	Cannestro	PTHS SNAPP 4	Students will apply leisure skills & transition social skills to community	\$10.00	Transportation

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3/27/12	Walmart, Riverdale NJ	Cannestro	PTHS SNAPP 4	Students will earn layout of store and how items are sorted. Shop from a list learn trans	\$0	Transportation
3/13/12	Petco Kinnelon, NJ	Kypers	PV Middle School SNAPP 3	CBI-Incorporate pet care into generalized setting. Learn feeding habits of pets	\$0	Transportation
4/4/12	Library/Friendly's Pompton, Plains NJ	Guerrero, Sommers	North Blvd. SNAPP 1 & 2	CBI-sit appropriately & listen to the reader. answer basic comprehension questions. Eat at appropriately	\$10.00	Transportation
4/18/12	Funtime Junction Fairfield, NJ	Guerrero/ Somers	North Blvd. SNAPP 1 & 2	CBI-Social Skills & Physical /gross motor skills	\$9.00	Transportation
4/24/12	BJ's Riverdale, NJ	Cannestro	PTHS SNAPP 4	Students will formulate shopping list and budget. We will shop for HS store	\$0	Transportation
6/27/12	Willowbrook Golf Center Wayne, NJ	Guerrero/ Somers	North Blvd. SNAPP 1 & 2	Social Skills, Structured Play	\$6.00	Transportation

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-81-12

APPROVAL OF FIELD TRIPS OUT –OF -STATE – 2011-2012

RESOLVED, that the Board of Education approve the following student out-of state field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/ 11/12	Dorney Park Allentown, PA	Devizio, Foth, Summers Heise	Pequannock Valley M.S/ 300 Students High School 9 Students	Orchestra, Bands and Choir will be performing. Opportunity for keeping music standards at High Level	\$87.00	\$11,431.14 (Bus cost pd. by student no cost to district)
*6/7/12	Pocono Valley Resort, Reeders, PA	Heise, Praschak	Pequannock Valley Middle School	8 th Grade School Trip (240 students)	\$68.00	\$5,975.00 (Bus cost pd. by student no cost to district)

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-82-12

APPROVAL OF CHAPTER 78-SECTION 125 FLEXIBLE SPENDING ACCOUNTS & PREMIUM ONLY PLANS

RESOLVED, that the Board of Education, pursuant to requirements the Board of NJPL 2011 Chapter 78, the Pequannock Twp. Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective February 1, 2012 as follows:

Pursuant to the proposal of November 15, 2011 the Pequannock Twp. Board of Education accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to approve the agreement and designate AMERIFLEX as the Board’s FSA and POP Administrator. (attachment)

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-83-12

APPROVAL OF THE SUBSTITUTE SERVICE, LLC

RESOLVED, that the Board of Education, approve the revised agreement with The Substitute Service, LLC, dated September 1, 2011 through June 30, 2012, in the amount of \$8,431.25 (previous amount \$8,111,25 dated 6.29.11) (attachment)

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-84-12

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS –OCTOBER, 2011

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October , 2011 for the High School Activities Account and the High School Interscholastic Athletic Account. October, 2011 for the Pequannock Valley Activities Fund, and the Pomptonian Food Service. (Attachment)

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-85-12

TRANSFER OF FUNDS – 2011-2012

RESOLVED, that the Board of Education approves the transfer of funds within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-86-12

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR OCTOBER, 2011

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary’s and Treasurer’s Monthly Financial Reports for October, 2011. (Attachment)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October, 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September, 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-87-12

PAYMENT OF BILLS – DECEMBER 19, 2011

RESOLVED, that the Board of Education approves payment of bills as submitted by the Business Administrator/Board Secretary for the December 19,2011 bill list in the amount of \$3,251,211.76 including \$1,023,047.89 for the November 30th payroll and \$1,058,012.79 for the December 15th payroll and further approves the bill list for the food service in the amount of \$51,475.36 for November ; and further approves payment of FICA in the amount of \$57,199.78 for the November 30th payroll and \$56,783.04 for the December 15th payroll, which is reimbursable by the State Department of Education.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-88-12

APPROVAL OF WRESTLING OVERNIGHT MEET TO THE HARRY S. TRUMAN TOURNAMENT, BRISTOL, PA, DECEMBER 28, 2011

RESOLVED, that the Board of Education, approve the wrestling overnight meet to the Harry S. Truman Tournament in Bristol, Pa., December 28, 2011. 25-35 wrestlers/3 coaches, no cost to student athletes, Booster Club assuming the cost of hotels. Transportation provided by Pequannock Township Board of Education.

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-89-12

APPROVAL OF WRESTLING OVERNIGHT MEET COLLINGSWOOD DUALS MEET, COLLINGSWOOD, NJ , JANUARY 13, 2012

RESOLVED, that the Board of Education, approve the wrestling overnight meet for the Collingswood Duals meet in Collingswood, NJ., January 13, 2012, 25-35 wrestlers/3 coaches, no cost to student athletes, Booster Club assuming the cost of hotels. Transportation provided by Pequannock Township Board of Education

Motioned by	Seconded by	Roll Call Vote
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RESOLUTION NO. FP-90-12

PAYMENT OF BILLS

RESOLVED, that the Board of Education approve payment of bills for fees associated with energy audit related projects at Hillview School, North Boulevard School and Stephen J. Gerace School:

DONNELLY ENERGY SOLUTIONS \$82,768.93

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda
Bold print denotes changes.

RESOLUTION NO. FP-91-12

APPROVAL TO ACCEPT GIFTS TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following gifts to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
20 Nikon D80 Camera's, 20 LiIon rechargeable battery & Chargers, 20 USB Cable , Video Cable & Shoulder Strap, 20 CS600 EpiFlash REV2, 20 1 GB SD CRD - CSI	Pequannock Valley Middle School	Hoffman La-Roche 340 Kingland Street Nutley, NJ 07110	\$23,725.00

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-92-12**

APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to PennJersey Environmental Consulting Inc., Newtown, PA; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$11,512.37 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda
Bold print denotes changes.

***RESOLUTION NO. FP-93-12**

APPROVAL OF PAYMENT OF BILLS

RESOLVED, that the Board of Education approve payment of the following bills for fees associated with excavation and removal of impacted soil:

PennJersey \$11,512.37

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-94-12**

PAYMENT OF BILLS – ON-GOING CONSTRUCTION

RESOLVED, that the Board of Education approve payment of bills as submitted and reviewed by Solutions Architecture for ongoing construction, as follows:

ARCO - Track & Field - Payment App #13 - \$29,091.35
 ARCO – Track & Field - Payment App #14 - \$ 8,820.00
 ARCO - Locker Room - Payment App #7 - \$16,413.43

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-95-12**

APPROVAL OF BAND TRIP TO ORLANDO, FLORIDA, April 9-14, 2012

RESOLVED, that the Board of Education, approve overnight High School Band Trip to Orlando, Florida, April 9-14, 2012, 55 members of marching band and color guard, the cost of trip \$700.00 paid by participants, includes train, shared rooms and most meals.

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-96-12**

APPROVAL OF CHANGE ORDER ARCO-006 - Track & Field

RESOLVED, that the Board of Education approves Change Order ARCO-006 as follows:

PROJECT: Field Upgrades -PTHS
 CONTRACTOR: ARCO Construction Group
 Elizabeth, NJ

Costs associated with excavation, conduit, transformer pad, pull boxes, connect service and restore areas of disturbance, \$71,316.28

Original Contract Sum was \$2,009,000.00
 Net change by previously authorized Change Orders 780,816.57

*Denotes new item on the agenda
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Contract Sum prior to this Change Order was	\$2,789,816.57
Contract Sum will be increased by this CO	\$71,316.28 (less previous payment \$5688.73)
New Contract Sum including this CO	\$2,855,443.84

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. FP-97-12**

APPROVAL OF CHANGE ORDER ARCO-03 – Locker Renovations

RESOLVED, that the Board of Education approves Change Order ARCO-03 as follows:

PROJECT: Locker Renovations -PTHS

CONTRACTOR: ARCO Construction Group
Elizabeth, NJ

Costs associated for additional steel for support for RTU’s, hardware, push plates, exit devices \$10,799.35

Original Contract Sum was	\$1,002,000.00
Net change by previously authorized Change Orders	87,341.44
Contract Sum prior to this Change Order was	\$1,089,341.44
Contract Sum will be increased by this CO	10,799.35 (less \$5000 allowance)
New Contract Sum including this CO	\$1,095,140.79

Motioned by	Seconded by	Roll Call Vote
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*Denotes new item on the agenda
Bold print denotes changes.

OTHER

***RESOLUTION NO. O-03-12**

APPROVAL OF AD HOC COMMUNITY RELATIONS COMMITTEE FOR 2011-2012

RESOLVED, that the Board of Education approves the ad hoc Community Relations committee for the 2011-2012 school year. **(Previously withdrawn 11.21.12)**

Motioned by	Seconded by	Roll Call Vote
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***RESOLUTION NO. O-04-12**

ACCEPT HIB INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent’s Report of Harassment, Intimidation and Bullying Incidents (HIB) for the months of October, November, and December 2011 as distributed.

Motioned by	Seconded by	Roll Call Vote
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Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

- IX. Old Business
- New Business

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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ADJOURNMENT

FUTURE PUBLIC BOARD MEETINGS

*Denotes new item on the agenda
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- **January 9, 2012** **Workshop Meeting** **HV (Mtg change of location from 12/5/11)**
- January 23, 2012 Regular Meeting HS
- February 6, 2012 Workshop Meeting PV
- February 13, 2012 Regular Meeting HS