



## **Pequannock Township Board of Education**

538 Newark-Pompton Turnpike  
Pompton Plains, New Jersey 07444

### **WORKSHOP MEETING**

#### **AGENDA**

**Monday, November 7, 2011**

There will be a Workshop/Executive Meeting of the Board of Education on **MONDAY, NOVEMBER 7, 2011 at 7:00 P.M. in the All Purpose Room, North Boulevard School, 363 Boulevard, Pompton Plains, New Jersey 07444**

Call to Order  
Statement of Compliance – Open Public Meeting Act  
Roll Call  
Pledge of Allegiance

- 1. RECOGNITION - PROMISING PRACTICE CERTIFICATE FROM THE NATIONAL CHARACTER EDUCATION FORUM, Dr. William Trusheim  
SOLID CITIZEN AWARDS, Jerome Cammarata**
- 2. PRESENTATION- NORTH BOULEVARD SHOWCASE, Jerome Cammarata**

#### **PUBLIC WORKSHOP – PURPOSE:**

#### **3. ADMINISTRATIVE REPORTS**

- A. President of the Board of Education- William Sayre
- B. Superintendent of Schools – William Trusheim, Ed.D.
- C. Assistant Superintendent of Schools – Rosalie Winning
- D. Business Administrator/Board Secretary – Victor Hayek
- E. Student Representative - William Duffy

#### **4. COMMITTEE REPORTS**

- a) Curriculum and Instruction
- b) Personnel and Management
- c) Finance and Physical Plant
- d) Ad Hoc Athletic
- e) Policy

**5. OPEN TO PUBLIC – AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

**6. APPROVAL OF ACTION ITEMS:**

**Finance and Physical Plant**

FP-44-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012

FP-65-12 Payment of Bills – On Going Construction

**7. REVIEW OF AGENDA FOR REGULAR MEETING – NOVEMBER 21, 2011**

**Curriculum and Instruction**

CI- 05-12 Approval of Revised Final Curriculum

CI-06-12 Authorization of Partial Payment for Revised Curriculum Writing

CI-07-12 Approval of Social Studies Pilot

CI-08-12 Approval of Math In-Focus Pilot

CI-09-12 Approval of Family Math Program and Facilitators

**Personnel and Management**

Revised PM-09-12 Approval of Stipends – 2011-2012 School Year

Revised PM-29-12 Approval of Movement on Salary Guide

PM-30-12 Approval of District Substitutes for the 2011-2012 School Year

PM-31-12 Approval of Salaries – Tenured PTPSA Members - 2010-2011 and 2011-2012 School Years

PM-32-12 Approval of Family/Medical Leave of Absence - 2011-2012 School Year

PM-33-12 Approval of Elementary School Lunch Aides

**Finance and Physical Plant**

FP-45-12 Approval of Workshop/Conference Attendance And Reimbursement Of Related Travel Expenses – 2011-2012

FP-46-12 Approval of Field Trips – 2011-2012

FP-47-12 Acceptance of the 2010-2011 Annual School Audit and Comprehensive Annual Financial Report

FP-48-12 Approval of the 2011-2012 Audit Correction Plan

FP-49-12 Approval of Submission of The District Report Of Transported Resident Students (DRTRS) – 2010--2011

FP-50-12 Approval of Submission of Debt Service Report – 2010-2011

FP-51-12 Monthly Reports From Schools and Programs –August and September, 2011

FP-52-12 Transfer of Funds – 2011-2012

FP-53-12 Approval of Financial Reports/Monthly Certification, August, 2011

FP-54-12 Approval of Financial Reports/Monthly Certification ,September, 2011

FP-55-12 Payment of Bills – November 21, 2011

- FP-56-12 Approval of Transfer of Capital Reserve Fund
- FP-57-12 Payment of Bills for On-Going Construction
- FP-58-12 Approval of Aesop Automated Substitute Placement and Absence Management Agreement
- FP-59-12 2011-2012 Joint Transportation Agreement
- FP-60-12 Approval of Petty Cash Account for the Transportation Department
- FP-61-12 Approval of Change Order ARCO-001
- FP-62-12 Approval of Change Order ARCO-002
- FP-63-12 Approval of Change Order ARCO-003
- FP-64-12 Approval to Purchase from State Contracts

**Policy**

- P-02-12 Approval of Revised Policy for First Reading and Adoption
- P-05-12 Approval of New Policy for Second Reading and Adoption
- P-06-12 Approval of Revised Policies for First Reading and Adoption

**8. OPEN TO THE PUBLIC – ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

**9. OLD BUSINESS**

- Strategic Plan – Board Goals

**10. NEW BUSINESS**

- New Ad Hoc Committees
- Opportunities for Community Service for Students

**11. CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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**FINANCE AND PHYSICAL PLANT**

**RESOLUTION NO. FP-44-12**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

<b>Date(s)</b>	<b>Employee</b>	<b>Conference/Workshop Location</b>	<b>Reg.</b>	<b>Travel</b>	<b>Lodging</b>	<b>Meals</b>	<b>Estimate Total Expense</b>
11/18/11	Charles Postas	NJAJE State Jazz Conf, NJPAC, Newark NJ	\$60.00	\$13.64			\$73.64
11/18/11	Jennifer Perez	Using Direct Instruction, Rowan University, Glassboro, NJ	\$50.00				\$50.00

**RESOLUTION NO. FP-65-12**

**PAYMENT OF BILLS – ON-GOING CONSTRUCTION**

RESOLVED, that the Board of Education approve payment of bills as submitted and reviewed by Solutions Architecture for ongoing construction, as follows:

ARCO - Track & Field    \$319,829.34  
ARCO - Locker Room    \$231,549.88

Motioned by	Seconded by	Roll Call Vote
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