

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION**  
**Auditorium, Pequannock Township High School**  
**85 Sunset Road, Pompton Plains, New Jersey 07444**  
**REVISED AGENDA**  
**REGULAR BOARD MEETING**  
**7:00 pm**  
**Monday, October 17, 2011**

**REGULAR MEETING AGENDA**

- I. Call to Order
- II. Statement of Compliance – Open Public Meeting Act  
Roll Call

**FLAG SALUTE**

- III. **PRESENTATION:** District Achievement Report - *Administration*
- IV. Board President Report
- V. Administrative Summary - Update
- VI. Committee Reports –Update
  - Curriculum and Instruction
  - Personnel and Management
  - Finance and Physical Plant
- VII. Student Representative Report
- VIII. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes

- IX. Approval of Minutes

Workshop Meeting	September 12, 2011
Regular Meeting	September 19, 2011
Executive Session	September 19, 2011

Motioned by	Seconded by	Roll Call Vote
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## X. Action:

**Curriculum and Instruction**

CI- 04-12 Approval of Out-of-District Placements, Services, and Agencies to Provide Services for Students – 2011-2012

**Personnel and Management**

Revised 405-11 Approval of Family/Medical Leave of Absence – 2011-2012  
 Revised 460-11 \*Approval of Family/Medical Leave of Absence – 2010-2011 School Year and 2011-2012 School Year  
 Revised 501-11 \*Approval of Child Study Team Summer Hours  
 Revised 046-12 Approval of Appointments  
 Revised 056-12 Approval of Stipends – 2011-2012 School Year  
 Revised 057-12 Approval of Bus Aides  
 PM-15-12 Approval of Family/Medical Leave of Absence – 2011-2012  
 PM-16-12 Approval of Appointments  
 PM-17-12 Approval of Stipends – 2011-2012 School Year  
 PM-18-12 Approval of Movement on Prior Years' Salary Guides  
 PM-19-12 Approval of Placements on the Salary Guides – 2011-2012  
 PM-20-12 Approval of Voluntary Transfers  
 PM-21-12 Approval of Elementary School Lunch Aides for the 2011-2012 School Year  
 PM-22-12 Approval of District Substitutes for the 2011-2012 School Year  
 PM-23-12 \*Approval of Student Teacher Placement  
 PM-24-12 \*Approval of Provisional Teachers Program and Mentors – 2011-2012  
 PM-25-12 \*Approval of Stipends – 2010-2011 School Year  
 PM-26-12 \*Approve Compensation for Increased Work Load  
 PM-27-12 \*Accept Resignation  
 PM-28-12 \*Approval of Nurses to Staff Winter Sports Physicals  
 PM-29-12 \*Approval of Movement on Salary Guide

**Finance and Physical Plant**

FP-24-12 Purchasing of Telecommunications Services (ACT)  
 FP-25-12 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses – 2011-2012  
 FP-26-12 Approval of Field Trips – 2011-2012  
 FP-27-12 Monthly Reports From Schools and Programs –September 2011  
 FP-28-12 Transfer of Funds – 2011-2012  
 FP-29-12 Approval of Financial Reports/Monthly Certification  
 FP-30-12 Payment of Bills – October 17, 2011  
 FP-31-12 Approval to Accept Gifts to Pequannock Township School District  
 (Action 10/3/11) FP-32-12 Payment of Bills for On-Going Construction  
 FP-33-12 \*Approval of Transfer of Capital Reserve Fund  
 FP-34-12 \*Payment of Bills for On-Going Construction  
 FP-35-12 \*Approval of the 2011-2012 Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1)  
 FP-36-12 \*2011-2012 Joint Transportation Agreement

- FP-37-12 \*Approval of Transfer of Capital Reserve Fund
- FP-38-12 \*Approval of Transfer of Capital Reserve Fund
- FP-39-12 \*Approval of Transfer of Capital Reserve Fund
- FP-40-12 \*Payment of Bills for On-Going Construction
- FP-41-12 \*Approval of Agreement with Jersey Central Power & Light Company
- FP-42-12 \*Approval of Revised Agreement with Donnelly Energy Solutions
- FP-43-12 \*Approval of Agreement with Jersey Central Power & Light Company for Easement

**Policy**

- P-03-12 Approval of Revised Policies for First Reading and Adoption
- P-04-12 Approval of New Policy for First Reading

**ACTION:**

**CURRICULUM & INSTRUCTION**

**RESOLUTION NO. CI-04-12**

**APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

<b>STUDENT</b>	<b>PLACEMENT/SERVICES/AGENCIES</b>	<b>FEE</b>
#174	Placement: Little Falls School #1 Other Related Services	Tuition: \$9,618 Related Services: \$3,180
#31	Revised Placement: From: Norman Bleshman School Related Services  To: Regional Day School, Morristown Related Services	Tuition: \$65,300 Related Services: \$2,400  Tuition: \$48,790 Related Services: \$6,201.60

Motioned by	Seconded by	Roll Call Vote
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**PERSONNEL AND MANAGEMENT**

**REVISED RESOLUTION NO: 405-11**

**SUBJECT: APPROVAL OF FAMILY/MEDICAL LEAVE OF ABSENCE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leave of absence:

- Dana Vuolo, Elementary Classroom Teacher, using ten accumulated sick days during her remaining eight weeks of disability, effective September 1, 2011 through **December 2, 2011, returning to work on December 5, 2011, unpaid, without benefits after October 31, 2011.**

Motioned by	Seconded by	Roll Call Vote
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**\*REVISED RESOLUTION NO. 460-11**

**SUBJECT: APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2010-2011 SCHOOL YEAR AND 2011-2012 SCHOOL YEAR (in part)**

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leaves of absence:

- Kelly Walsh-McHugh, Elementary Classroom Teacher, effective April 13, 2011 through September 16, 2011, using twenty-five accumulated sick days during twelve weeks of disability/Federal Family/Medical Leave Act; **September 19, 2011 through December 12, 2011, using twelve weeks under the New Jersey Family/Medical Leave Act, and December 13, 2011 through January 3, 2012, unpaid with benefits.**

Motioned by	Seconded by	Roll Call Vote
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**\*REVISED RESOLUTION NO. 501-11**

**SUBJECT: APPROVAL OF CHILD STUDY TEAM SUMMER HOURS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Child Study Team personnel to perform services for 10 days during the summer, between July 1, 2011 and August 31, 2011, at 1/200<sup>th</sup> of the **2011-2012 contracted amounts**, as per the Pequannock Township Education Association Agreement.

Name	Position	Daily Rate	FICA Rate	Total
Emily Beyerl	School Psychologist (15 days)	\$ 263.28	\$ 20.14	\$ 4,251.31
Shannon Patti	School Psychologist	\$ 376.28	\$ 28.79	\$ 4,050.65
Marcia Dimetrosky	School Psychologist	\$ 399.78	\$ 30.58	\$ 4,303.63
Faye Lash	LDT/C	\$ 440.28	\$ 33.68	\$ 4,739.61
Jane McAllister	LDT/C	\$ 400.28	\$ 30.62	\$ 4,309.01
Amy Shea	LDT/C	\$ 329.28	\$ 25.19	\$ 3,544.70
Ellen Ruban	School Social Worker	\$ 366.28	\$ 28.02	\$ 3,943.00
Kim Buscher	School Social Worker (17.5 days)	\$ 305.78	\$ 23.39	\$ 5,760.51
Cathleen Donato	Speech/Language Therapist (3.5 days)	\$ 430.28	\$ 32.92	\$ 1,621.19
Ilona Oosterwyk	Speech/Language Therapist	\$ 332.78	\$ 25.46	\$ 3,582.38
Hope Liebes	Speech/Language Therapist (6 days)	\$ 400.28	\$ 30.62	\$ 2,585.41
Leslie Galamb	Speech/Language Therapist (8 days)	\$ 262.28	\$ 20.06	\$ 2,258.76
Mayra Fajardo	Occupational Therapist (9 days)	\$ 430.28	\$ 32.92	\$ 4,168.77
Diane Loil	Occupational Therapist (7 days)	\$ 386.76	\$ 29.59	\$ 2,914.45
Beata Ligas	Physical Therapist (2 hours)	\$ 265.28	\$ 20.29	\$ 142.79
Christine Mann	Office Aide	\$ 83.35	\$ 6.38	\$ 897.26
<b>Total:</b>				<b>\$53,073.43</b>

Motioned by	Seconded by	Roll Call Vote
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**REVISED RESOLUTION NO. 046-12** (in part)

**SUBJECT: APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:-39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Lori Lucci	Replacement Elementary Classroom Teacher North Boulevard School	September 6, 2011 – <b>December 2, 2011</b>	\$80 per diem for the first 20 days, and \$232.28 beginning on the 21 <sup>st</sup> day.
Christine Rodeiro	Replacement Elementary Classroom Teacher Stephen J. Gerace School	September 6, 2011 – <b>December 23, 2011</b>	\$80 per diem for the first 20 days, and \$232.28 beginning on the 21 <sup>st</sup> day.

Motioned by	Seconded by	Roll Call Vote
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**REVISED RESOLUTION NO. 056-12** (in part)

**SUBJECT: APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Extra-Curricular Activities Pay Guide, Elementary Schools:  
Stephen J. Gerace School**

ADVISOR	ASSIGNMENT	STIPEND
Amanda Schlesinger	Creativity Club, Grades 3 and 4, Co-Advisor	<b>\$546.50</b>
*Sarah Diver	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50

Motioned by	Seconded by	Roll Call Vote
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**REVISED RESOLUTION NO. 057-12**

**SUBJECT: APPROVAL OF BUS AIDES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the bus aides listed below for the 2011-2012 school year:

NAME	ASSIGNMENT	ADDITIONAL PAY
Linda Veltre	20 minutes per day Hillview Elementary School	<b>\$1,602</b>
Mary Abazia	20 minutes per day North Boulevard Elementary School	<b>\$1,204</b>

Sally Belmont	20 minutes per day Stephen J. Gerace Elementary School	\$1,602
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Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-15-12**

**APPROVAL OF FAMILY/MEDICAL LEAVES OF ABSENCE – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the superintendent, approves the following family/medical leaves of absence:

- Nicole Brennan, Special Education Classroom Aide, effective on or about December 5, 2011 using 10 accumulated sick days during eight weeks of disability followed by four weeks under the Federal Family/Medical Leave Act and New Jersey Family/Medical Leave Act running concurrently, and eight weeks under the New Jersey Family/Medical Leave Act ending May 4, 2012, unpaid with benefits. Ms. Brennan will return to work on or about May 7, 2012; and
- \*Traci Lynne Cepero, ESL Teacher at Stephen J. Gerace School and Pequannock Valley Middle School and Remedial Mathematics Teacher at Pequannock Valley Middle School, effective on or about January 9, 2012 using 40 accumulated sick days during nine weeks of disability followed by three weeks under the Federal Family/Medical Leave Act and New Jersey Family/Medical Leave Act running concurrently, and nine weeks under the New Jersey Family/Medical Leave Act ending June 8, 2012, unpaid with benefits. Ms. Cepero will continue on an unpaid leave of absence through the end of the school year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-16-12**

**APPROVAL OF APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO, BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the applications for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:-39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for the employees listed below, if necessary:

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY /STIPEND
Jean Bottino*	Propel Tutor Pequannock Valley Middle School	October 18, 2011 – May 30, 2012	\$80 per diem
Marlaina Postolakis*	Propel Tutor Pequannock Valley Middle School	October 18, 2011 – May 30, 2012	\$80 per diem
Marianinfa Marini	Teacher of English Pequannock Township High School	October 18, 2011 – June 30, 2012	PTEA BA Guide, Step 3 – \$46,855, pro-rated
Diane Mee	Bus Aide SNAPP 3 Program	September 7, 2011 – June 20, 2012	\$1,282.53
Cheryl Rosano	Bus Aide SNAPP 4 Program	September 7, 2011 – June 20, 2012	\$1,254.84
Joseph Colombo	Bus Aide SNAPP 4 Program	September 7, 2011 – June 20, 2012	\$1,322.45

\*Funded by Education Jobs Fund Federal Grant

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-17-12**

**APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Katherine Socha	Assistant Band Director	\$3,090

Extra-Curricular Pay Guide, Pequannock Valley Middle School

ADVISOR	ASSIGNMENT	STIPEND
Jacleen Rizzi	Drama Club Co-Advisor	\$633
Jacleen Rizzi	All School Play Assistant Director	\$978
Megan McBride	Cheerleading Advisor	\$2,314

Extra-Curricular Pay Guide, Elementary Schools:

ADVISOR	ASSIGNMENT	STIPEND
Richard Summers	Elementary Music - Band	\$422
Jeff Foth	Elementary Music – Band	\$422
Joseph DeVizio	Elementary Music – Band	\$422

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-18-12**

**APPROVAL OF MOVEMENT ON PRIOR YEARS' SALARY GUIDES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teachers on prior years' salary guides based upon documentation that they had earned additional graduate school credits:

Effective September 1, 2008:

NAME	FROM	TO
Diane Wolfe	BA+30, Step 20 - \$79,169	MA+15, Step 20 - \$86,295
Elissa Scillieri	MA, Step 5 - \$53,595	MA+15, Step 6 - \$59,335

Effective September, 2009:

NAME	FROM	TO
Diane Wolfe	MA+15, Step 20 - \$86,295	MA+15, Step 20 - \$88,055
Elissa Scillieri	MA+15, Step 6 - \$59,335	MA+15, Step 7 - \$63,155

Effective February, 2010:

NAME	FROM	TO
Diane Wolfe	MA+15, Step 20 - \$88,055	MA+30, Step 20 - \$90,055, pro-rated
Elissa Scillieri	MA+15, Step 7 - \$63,155	MA+30, Step 7 - \$66,155, pro-rated

Effective September, 2010:

NAME	FROM	TO
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Diane Wolfe	MA+30, Step 20 - \$90,055	MA+45, Step 21 - \$94,205 (B-17)
Elissa Scillieri	MA+30, Step 7 - \$66,155	MA+45, Step 7 - \$67,155
Kristen Carr	BA+15, Step 4 - \$49,055	MA+15, Step 4 - \$55,055

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-19-12**

**APPROVAL OF PLACEMENTS ON THE SALARY GUIDES – 2011-2012**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of the following teachers on the appropriate salary guides based upon prior year documentation that they had earned additional graduate school credits, effective September 1, 2011.

NAME	PLACEMENT
Diane Wolfe	MA+45, Step 21 - \$94,205 (B-17)
Kristen Carr	MA+15, Step 4 - \$55,055

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-20-12**

**APPROVAL OF VOLUNTARY TRANSFERS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following voluntary transfers:

Staff Member	From	To
Dale Schoenig	Personal Aide Pequanock Valley Middle School	Personal Aide, .3 Special Education Classroom Aide, .7 Pequanock Valley Middle School
*David Davenport	Assistant Head Custodian Pequanock Township High School	Assistant Head Custodian Pequanock Valley Middle School
*Angel Jimenez	Custodian, Nights Pequanock Township High School	Assistant Head Custodian Pequanock Township High School

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-21-12**

**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES FOR THE 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2011-2012 school year at the rate of \$7.25 per hour:

- Kristie Deitch, Stephen J. Gerace School;
- Kelli Aveta, Hillview School;
- Theresa Cummings, Hillview School;
- Sandi Mayer, Hillview School;
- Natalie Pierro, Hillview School; and
- Jennifer Warden, Hillview School

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-22-12**

**APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves substitutes in the district for the 2011-2012 school year at the approved rate for the category and having met the requisite New Jersey Department of Education and District employment criteria, *as follows*:

- Jennie Alonso, Substitute Teaching Certificate
- Diane Frasco, Substitute Teaching Certificate
- \*Jennifer Gilliland, State Teaching Certificate

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-23-12**

**APPROVAL OF STUDENT TEACHER PLACEMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Student Teaching/School Nursing placement for Caldwell College student Karen DiCristina, RN for the fall 2011 semester at Pequannock Valley Middle School. This approval is pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-24-12**

**APPROVAL OF PROVISIONAL TEACHERS PROGRAM AND MENTORS – 2011-2012**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following teachers as part of the Provisional Teacher Program and mentors as assigned for the 2011-2012 school year. Further, payroll deductions are to be made to satisfy total mentoring fees of \$550 for Traditional Route teachers and an additional \$450 if an Alternate Route teacher.

Staff Member	Assignment	Mentor	School
Maria Guerrero Traditional Route	Special Education Classroom Teacher	Karen Rusiniak	North Boulevard School
Megan McBride Traditional Route	Teacher of Mathematics	Andrea Torrisi	Pequannock Valley Middle School
Sarah Diver Traditional Route	Elementary Classroom Teacher	Eileen Kapotes	Stephen J. Gerace School
Ashley Ferrentino Traditional Route	Special Education Classroom Teacher	Janet Congleton	Pequannock Township High School
Kathleen Irwin Alternate Route	Elementary Classroom Teacher	Amanda Schlesinger	Stephen J. Gerace School
Jacleen Rizzi Traditional Route	Teacher of English	Jeryl-Ann Asaro	Pequannock Valley Middle School
Katelyn Gannon Traditional Route	Special Education Classroom Teacher	Keith Brady	Pequannock Township High School

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-25-12**

**APPROVAL OF STIPENDS – 2010-2011 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2010-2011 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and having met the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Elementary Schools:

ADVISOR	ASSIGNMENT	STIPEND
Richard Summers	Elementary Music - Band	\$422
Jeff Foth	Elementary Music – Band	\$422
Joseph DeVizio	Elementary Music – Band	\$422

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-26-12**

**APPROVE COMPENSATION FOR INCREASED WORK LOAD**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves full-year coverage compensation for Denise Donch, Science Teacher at Pequannock Valley Middle School, for teaching an additional 80-minute class daily, pursuant to the Pequannock Township Education Association’s Agreement, Article 32, ¶6w, Special Provisions, in the amount of \$8,000.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-27-12**

**ACCEPT RESIGNATION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the resignation of Anthony Cuomo, Math Teacher, Pequannock Township High School, effective October 12, 2011.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. PM-28-12**

**APPROVAL OF NURSES TO STAFF WINTER SPORTS PHYSICALS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following nurse personnel to staff winter sports physicals scheduled for November 2 and 3, 2011, two and one-half hours per day, not to exceed six hours, pro-rated to an hourly rate of their contracted amounts, as per the Pequannock Township Education Association Agreement.

- Norka Torres, Pequannock Township High School; and
- Cindy Wolkowitz, Pequannock Valley Middle School Nurse.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. PM-29-12**

**APPROVAL OF MOVEMENT ON SALARY GUIDE**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the movement of the following teacher on salary guides based upon documentation that she had earned additional graduate school credits:

Effective September, 2011:

NAME	FROM	TO
Elissa Scillieri	MA+45, Step 7 - \$67,155	MA+60, Step 7 - \$70,245

Motioned by	Seconded by	Roll Call Vote
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**FINANCE AND PHYSICAL PLANT**

**RESOLUTION NO. FP-24-12**

**APPROVAL OF PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF TELECOMMUNICATIONS SERVICES (ACT)**

RESOLVED, that the Board of Education approves the following agreement to participate in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). (Attachment)

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-25-12**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

Date(s)	Employee	Conference/Workshop/ Location	Reg.	Travel	Lodging	Meals	Estimated Total Expense
10/20/11, 11/17/11 12/15/11,1/19/12 3/15/12,4/19/12, 5/17/12,6/14/12	Maureen Montalbetti	Association of Student Assistance Prof. Monthly Meetings Morris Township, NJ		\$99.20			\$99.20
N/A	Theodore Loeffler	Bullying 101, On-line training	\$15.00				\$15.00
10/19/11	Diane Wolfe	Analyzing Student Data, Parsippany, NJ		\$11.16			\$11.16
10/21/11	Russ Irving	Teaching about Asia Workshop Princeton, NJ	\$15.00	\$42.00			\$57.00
10/24/11	Emily Beyerl	About the Brain, Prof. Learning Board- Online	\$68.00				\$68.00
10/25/11	Lorraine LaTempa	CPR Recertification On-line training	\$19.95				\$19.95

10/25/11	Susan Hoffman	CPR Recertification On-line training	\$19.95			\$19.95
10/25/11	Donna Dericks	CPR Recertification On-line training	\$19.95			\$19.95
10/25/11	Norka Torres	CPR Recertification On-line training	\$19.95			\$19.95
10/25/11	Cindy Wolkowitz	CPR Recertification On-line training	\$19.95			\$19.95
10/27/11	Josh Goldfarb	Mock Trial Workshop NJ Law Center, New Brunswick, NJ		\$10.93		\$10.93
11/1/11	Rachel DeCarlo	Best Practice in ADA, FMLA, & Workers Comp	\$329.00			\$329.00*
11/4/11	Diane Loil	Visual Processing Therapy, Edison, NJ	\$199.99	\$12.02		\$212.01
11/16/11	Donna Dykstra	NJ Bar Foundation New Brunswick, NJ		\$28.00		\$28.00
11/28 & 29/2011	Ilona Oosterwyk	Conf. for Speech and Language Pathologists, Fairfield, NJ	\$369.00			\$369.00
12/2/11	Kimberly Meyerson	NJASL Long Branch, NJ	\$85.00	\$18.35		\$103.35
12/2/11	William Trusheim	NJAFPA –Eatontown, NJ	\$149.00	\$40.30		\$189.30
12/2/11	Rosalie Winning	NJAFPA- Eatontown, NJ	\$149.00			\$149.30
12/2/11	Barbara McCormack	Geometry & Modeling New Brunswick, NJ	\$195.00	\$24.80		\$219.80

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-26-12**

**APPROVAL OF FIELD TRIPS – 2011-2012**

RESOLVED, that the Board of Education approves the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST OF BUS
10/18/11	Pines Manor, Edison NJ	Brady & Honig	H.S., Future Business Leaders of America	FBLA Fall Leadership Conference introduces our Chapter Officers, provide training	0	District
10/20/11	Conklin Farms, Montville, NJ	Drashinsky	NBES	To experience seasonal changes	\$8.00	District
10/21/11	College of St. Elizabeth, Morristown, NJ	Praschak & Kneebone	PV, Peer Leaders & Student Council	Youth Summit Peer Leadership Conference	0	District
10/21/11	Newark Museum, Newark, NJ	Tartaglia	PV 4 <sup>th</sup> Grade	Support study of U.S. History	\$10.00	District
10/27/11	Turtle Back Zoo, West Orange, NJ	Shizas & Madison	SJG 3 <sup>rd</sup> Grade	Students study of science	\$6.00	District

11/1/11 11/15/11 12/6/11	Pathmark, Kinnelon	Kypers & Cannestro	SNAPP 3 & 4	CBI- Incorporate classroom learning into a generalized real life setting. Shopping list, locate items in store, pay & bag	0	District
11/8/11	Walmart, Riverdale	Kypers	SNAPP 3	CBI- Incorporate classroom learning into a generalized real life setting. Shopping list, locate items in store, pay & bag	0	District
11/8/11, 11/22/11	Target, Riverdale	Cannestro	SNAPP 4	Students will learn lay out of store and how items are sorted. They will shop from list and apply money transactions	0	District
11/9/11	Lincoln Park Airport. Lincoln Park, NJ	Guerrero	SNAPP 2	CBI- function/parts of an airport and plane	0	District
11/16/11	Fun Time Junction, Fairfield, NJ	Somers	SNAPP I	Teach students motor planning through obstacles and other gross motor skills	\$8.75	District
11/22/11	Pompton Queen Diner, Pompton Plains	Cannestro	SNAPP 4	Students will apply skills such as ordering from a menu, money transactions & appropriate behavior	0	District
11/29/11	Willowbrook Mall, Wayne	Cannestro	SNAPP 4	Students will create a shopping list and create community skills. Transition skills learned in class into community	0	District
11/29/11	Preakness Shopping Mall, Wayne, NJ	Kypers	SNAPP 3	CBI- shop for items on a list. Locate stores, find items, pay	0	District
12/13/11	Post Office/ Friendly's	Cannestro	SNAPP 4	Students will learn to mail letters. Will Order from a menu and learn money transactions	0	District
12/13/11	Brentwood Plaza	Kypers	SNAPP 3	CBI- Incorporate classroom learning into real life settings. Christmas Shopping	0	District
12/20/11	Stop N Shop, Wayne NJ	Kypers	SNAPP 3	CBI- Incorporate classroom learning into generalized real life settings	0	District
5/30/12	Sterling Minerals Mines, Ogdensburg, NJ	Scangarello & Vuolo	North Boulevard 4 <sup>th</sup> Grade	Hands-on experience, learning about rocks and minerals as well	\$11.00	District

				as the history of NJ		
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Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-27-12**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS –AUGUST 2011**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of August 2011 for the Pequannock Valley Activities Fund; and (Pomptonian Food Service, none for 8/2011). (Attachment)

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-28-12**

**TRANSFER OF FUNDS – 2011-2012**

RESOLVED, that the Board of Education approves the transfer of funds within the 2011-2012 budget in accordance with the attached list, which shall be attached to and become a part of the record.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-29-12**

**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION**

RESOLVED, that the Board of Education approve the attached the Revised Board Secretary’s and Treasurer’s Monthly Financial Reports for July 2011. (Attachment)

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-30-12**

**PAYMENT OF BILLS – OCTOBER 17, 2011**

RESOLVED, that the Board of Education approves payment of bills as submitted by the Business Administrator/Board Secretary for the October 17, 2011 bill list in the amount of \$4,268,445.17 including \$1,053,235.89 for the September 30th payroll and \$964,699.58 for the October 15<sup>th</sup> payroll and further approves the bill list for the food service in the amount of \$16,253.85 for September ; and further approves payment of FICA in the amount of \$61,891.03 for the September 30th payroll and \$58,340.95 for the October 15<sup>th</sup> payroll, which is reimbursable by the State Department of Education.

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-31-12**

**APPROVAL TO ACCEPT GIFTS TO PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the following gifts to the Pequannock Township School District:

ITEMS DONATED	TO	DONATED BY	ESTIMATED VALUE
Trees – 2 Evergreen, 1 Maple, 1 Oak	North Blvd. Elementary School	North Blvd. HSA	\$1300.00*
Installation of 3 8 ft. Benches	Stephen J. Gerace Elementary School	Stephen J. Gerace HSA	\$700.00
Podium – Lectern for Learning Garden	North Blvd. Elementary School	North Blvd. 5 <sup>th</sup> Grade Class	\$499.00*

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. FP-32-12 (Action Taken 10/3/11 Board Meeting)**

**PAYMENT OF BILLS – ON-GOING CONSTRUCTION**

RESOLVED, that the Board of Education approve payment of bills as submitted and reviewed by Legacy Construction Management and Solutions Architecture for ongoing construction, as follows:

ARCO - Locker Room	\$220,536.50
ARCO - Fields	\$746,936.40

Motioned by K. Hardaker	Seconded by A. Stefanides	Roll Call Vote 7-0
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**\*RESOLUTION NO. FP-33-12**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND**

RESOLVED, that the Board of Education, having approved the project and award of bid by resolution on June 20, 2011, for Field Renovations at the Pequannock Township High School to ARCO construction company of Elizabeth, NJ; and

WHEREAS, the soil under the fields has been tested and found to contain certain contaminants higher than acceptable DEP levels, and the removal and replacement of the contaminated soil is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$387,387.93 from its capital reserve account to capital project account 12-000-400-450-98-720, construction services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-34-12**

**PAYMENT OF BILLS FOR ON-GOING CONSTRUCTION (CCD 001, CCD 002)**

RESOLVED, that the Board of Education approve payment of the following bills for fees associated with excavation and removal of impacted soil:

ARCO \$387,387.93\*

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-35-12**

**APPROVAL OF THE 2011-2012 COMPREHENSIVE MAINTENANCE PLAN REPORT AND ANNUAL MAINTENANCE BUDGET WORKSHEET (FORM M-1)**

RESOLVED, that the Board of Education certifies that the district's required maintenance activities are reasonable to keep its school facilities open and safe for use; and approves the submission of the attached Comprehensive Maintenance Plan Report and Annual Maintenance Budget Worksheet (Form M-1) (Attachment)

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-36-12**

**2011-2012 JOINT TRANSPORTATION AGREEMENT**

RESOLVED, that the Board of Education approve a Joint Transportation Contract with the Pequannock Township School District and Kinnelon School District for the 2011 -2012 school year, pending approval by the County office, as follows:

Route #	To/From	Effective Dates	Amount
AC1	Morris County School of Technology, Denville	9/01/11 – 6/30/12	\$13, 490.47

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-37-12**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND**

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to PennJersey Environmental Consulting Inc., Newtown, PA; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$1,215.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-38-12**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND**

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to Atlantic Engineering Laboratories, Inc, Rahway, NJ; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$2,741.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-39-12**

**APPROVAL OF TRANSFER OF CAPITAL RESERVE FUND**

RESOLVED, that the Board of Education, approve Transfer of Capital Reserve Fund for soil testing work at the Pequannock Township High School to S & S Environmental Science, Inc., Cedar Grove, NJ; and

WHEREAS, the soil testing work is an unanticipated expense related to projects included in the district's long-range facility plan;

THEREFORE BE IT RESOLVED, the Board of Education approves the transfer of \$3,213.00 from its capital reserve account to capital project account 12-000-400-390-15-000, Professional Services; to fund this portion of the project with the remaining funds needed to complete this project to come from additional capital reserve funds as may be necessary in a subsequent resolution.

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-40-12**

**PAYMENT OF BILLS FOR ON-GOING CONSTRUCTION**

RESOLVED, that the Board of Education approve payment of the following bills for fees associated with excavation and removal of impacted soil:

PennJersey	\$1,215.00
Atlantic Engineering	\$2,741.00
S & S Environmental	\$3,213.00*

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-41-12**

**APPROVAL OF AGREEMENT WITH JERSEY CENTRAL POWER & LIGHT COMPANY**

RESOLVED, that the Board of Education approves the following agreement with Jersey Central & Light Company for requested work. (Attachment)

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-42-12**

**APPROVAL OF REVISED AGREEMENT WITH DONNELLY ENERGY SOLUTIONS**

RESOLVED, that the Board of Education approve the revised agreement with Donnelly Energy Solutions for the supply and installation of Energy Efficiency Measures in the amount of \$82,826.63. (Pending Board Attorney Review).

Motioned by	Seconded by	Roll Call Vote
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**\*RESOLUTION NO. FP-43-12**

**APPROVAL OF AGREEMENT WITH JERSEY CENTRAL POWER & LIGHT FOR EASEMENT**

RESOLVED, that the Board of Education approve the agreement with Jersey Central Power & Light for the easement at Pequannock Township High School.

Motioned by	Seconded by	Roll Call Vote
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**POLICY**

**RESOLUTION NO. P-03-12**

**APPROVAL OF REVISED POLICIES FOR FIRST READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following revised policies for first reading and adoption, *as previously distributed*:

<b>BOE Manual Section:</b>	<b>No. - Title:</b>
ByLaws	0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics
Administration	1522 – School-Level Planning
Pupils	5512 - Harassment, Intimidation and Bullying
*Teaching Staff Members	3431.3 - New Jersey's Family Leave Insurance Program - <i>attached</i>
*Support Staff Members	4431.3 - New Jersey's Family Leave Insurance Program - <i>attached</i>

Motioned by	Seconded by	Roll Call Vote
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**RESOLUTION NO. P-04-12**

**APPROVAL OF NEW POLICY FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following new policy for first reading, *as previously distributed*:

<b>BOE Manual Section:</b>	<b>No. - Title:</b>
Program	2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries

Motioned by	Seconded by	Roll Call Vote
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Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

- IX. Old Business
- New Business

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal, Personnel and Negotiation matters. Said matters will be made public upon their disposition.

Motioned by	Seconded by	Roll Call Vote
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**ADJOURNMENT**

**FUTURE PUBLIC BOARD MEETINGS**

- November 7, 2011 Workshop Meeting NB
- November 21, 2011 Regular Meeting HS
- December 5, 2011 Workshop Meeting HV
- December 19, 2011 Regular Meeting HS