



Pequannock Township Board of Education

538 Newark-Pompton Turnpike
Pompton Plains, New Jersey 07444

WORKSHOP MEETING

AGENDA

Monday, October 3, 2011

There will be a Workshop/Executive Meeting of the Board of Education on **MONDAY, OCTOBER 3, 2011 at 7:00 P.M.** in the **All Purpose Room, Stephen J. Gerace School, 59 Boulevard, Pequannock, New Jersey 07444**

Call to Order
Statement of Compliance – Open Public Meeting Act
Roll Call
Pledge of Allegiance

1. RECOGNITION – “SOLID CITIZEN AWARD”

Dr. William Trusheim, Dr. Gina Coffaro

2. PRESENTATION – STEPHEN J. GERACE SHOWCASE

Dr. Gina Coffaro and Staff

PUBLIC WORKSHOP– PURPOSE:

3. ADMINISTRATIVE REPORTS

- A. President of the Board of Education- William Sayre
- B. Superintendent of Schools – William Trusheim, Ed.D.
- C. Assistant Superintendent of Schools – Rosalie Winning
- D. Business Administrator/Board Secretary – Victor Hayek
- E. Student Representative - William Duffy

4. COMMITTEE REPORTS

- a) Curriculum and Instruction
- b) Personnel and Management
- c) Finance and Physical Plant
- d) Ad Hoc Athletic
- e) Policy

5. OPEN TO PUBLIC – AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

6. APPROVAL OF ACTION ITEMS:

- CI- 03-12 Approval Of Out-Of-District Placements, Services, and Agencies To Provide Services For Students – 2011-2012
- PM-14-12 Approval Of Stipends – 2011-2012 School Year
- FP- 22-12 Approval Of Field Trips – 2011-2012
- FP- 23-12 Approval of Workshop/Conference Attendance And Reimbursement Of Related Travel Expenses – 2011-2012
- P-02-12 Approval Of Policy No. 2433, Academic Eligibility For Extra-Curricular Activities
- O-01-12 Approve Revised School Calendar – 2011-2012 School Year

7. REVIEW OF AGENDA FOR REGULAR MEETING – OCTOBER 17, 2011

Curriculum and Instruction

- CI- 04-12 Approval of Out-of-District Placements, Services, and Agencies to Provide Services for Students – 2011-2012

Personnel and Management

- Revised 405-11 Approval of Family/Medical Leave of Absence – 2011-2012
- Revised 046-12 Approval of Appointments
- Revised 056-12 Approval of Stipends – 2011-2012 School Year
- Revised 057-12 Approval of Bus Aides
- PM-15-12 Approval of Family/Medical Leave of Absence – 2011-2012
- PM-16-12 Approval of Appointments
- PM-17-12 Approval of Stipends – 2011-2012 School Year
- PM-18-12 Approval of Movement on Prior Years' Salary Guides
- PM-19-12 Approval of Placements on the Salary Guides – 2011-2012
- PM-20-12 Approval of Voluntary Transfer
- PM-21-12 Approval of Elementary School Lunch Aides for the 2011-2012 School Year
- PM-22-12 Approval of District Substitutes for the 2011-2012 School Year

Finance and Physical Plant

- FP-24-12 Purchasing Of Telecommunications Services
- FP-25-12 Approval Of Workshop/Conference Attendance And Reimbursement Of Related Travel Expenses– 2011-2012

FP-26-12 Approval Of Field Trips – 2011-2012
FP-27-12 Monthly Reports From Schools And Programs –September 2011
FP-28-12 Transfer of Funds – 2011-2012
FP-29-12 Approval of Financial Reports/Monthly Certification
FP-30-12 Payment of Bills – October 17, 2011
FP-31-12 Approval to Accept Gifts To Pequannock Township School District

Policy

P-03-12 Approval of Revised Policies for First Reading and Adoption
P-04-12 Approval of New Policy for First Reading

8. OPEN TO THE PUBLIC – ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

9. OLD BUSINESS

10. NEW BUSINESS

11. Approval to Convene into Executive Session

Victor P. Hayek
Business Administrator/Board Secretary

CURRICULUM AND INSTRUCTION

RESOLUTION NO. CI-03-12

APPROVAL OF OUT-OF-DISTRICT PLACEMENTS, SERVICES, AND AGENCIES TO PROVIDE SERVICES FOR STUDENTS – 2011-2012

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements, services, and agencies to provide services for students:

| STUDENT | PLACEMENT/SERVICES/AGENCIES | FEE |
|----------------|---|------------------------------------|
| #158 | Placement: Morris County Vo-Tech Effective September 7, 2011 – June 30, 2012 | \$9,116 |
| #194 | Placement: HoHoKus School of Trade Effective October 4, 2011 – June 30, 2012 | \$55 per diem @ 162 days = \$8,910 |

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| Motioned by | Seconded by | Roll Call Vote |
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PERSONNEL AND MANAGEMENT

RESOLUTION NO. PM-14-12

APPROVAL OF STIPENDS – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2011-2012 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and pending the requisite New Jersey Department of Education and District employment criteria.

Extra-Curricular Pay Guide, Pequannock Township High School

| ADVISOR | ASSIGNMENT | STIPEND |
|------------------|-------------------------|----------------|
| Anthony Gabriele | Band Specialist, Fall | \$506 |
| Anthony Gabriele | Band Specialist, Spring | \$506 |

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| Motioned by | Seconded by | Roll Call Vote |
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FINANCE AND PHYSICAL PLANT

RESOLUTION NO. FP-22-12

APPROVAL OF FIELD TRIPS – 2011-2012

RESOLVED, that the Board of Education approves the following student field trips. All field trip destinations must be pre-approved pursuant to New Jersey State Statute 6A:23A-5.8(c)1.

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST OF BUS |
|----------|---------------------|-------------------|---------------------------|---|-----------------|-------------|
| 10/11/11 | Pathmark, Kinnelon | Kypers& Cannestro | SNAPP 3 &4 | CBI outing – Incorporate classroom learning into a generalized real life setting, shopping list, locate items in store & cashier; pay and bag | 0 | District |
| 10/18/11 | Abma Farms, Wyckoff | Kypers& Cannestro | SNAPP 3 & 4 | CBI & Transition skills to new environment, social skills and money skills | 0 | District |

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| Motioned by | Seconded by | Roll Call Vote |
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RESOLUTION NO. FP-31-12

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES – 2011-2012

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, Dr. William Trusheim, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. **These are “not-to-exceed” amounts:**

| Date(s) | Employee | Conference/Workshop/ Location | Reg. | Travel | Lodging | Meals | Estimated Total Expense |
|----------------|-----------------|--|-------------|---------------|----------------|--------------|--|
| 10/02/12 | Erin Codey | AENJ 2011, New Brunswick, NJ | \$110.00 | \$10.23 | | | \$120.23 |

POLICY

RESOLUTION NO. P-02-12

APPROVAL OF REVISED POLICY FOR FIRST READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised policy listed below for first reading and adoption, *as per attached*:

| | |
|---------------------|---|
| BOE Manual Section: | No. - Title: |
| Program | 2433 – Academic Eligibility for Extra-Curricular Activities |

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| Motioned by | Seconded by | Roll Call Vote |
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OTHER

RESOLUTION NO. O-01-12

APPROVAL OF REVISED SCHOOL CALENDAR – 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised school calendar for the 2011-2012 school year wherein December 22, 2011 will be a full day of school and December 23, 2011 will be an early dismissal day, replacing the emergency closing date of September 8, 2011 due to flooding in the district.

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| Motioned by | Seconded by | Roll Call Vote |
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