

**STRONGSVILLE BOARD OF EDUCATION MEETING  
SEPTEMBER 7, 2017  
REGULAR MEETING – WORK SESSION**

The Regular Meeting of the Strongsville Board of Education Work Session and any other items germane to the Board of Education was called to order at 7:00 p.m. on Thursday, September 7, 2017, at the **Administration Building, Meeting Room, 18199 Cook Avenue, Strongsville, Ohio**, by President, Carl W. Naso.

All members of the Board and media were notified of this meeting in compliance with Section 121.22 O.R.C., effective November 28, 1975.

The following Board Members answered Roll Call: Colonel Evans, Mr. Grozan, Mrs. Ludwig, Mr. Micko, and Mr. Naso.

Others present were: Mr. Cameron Ryba, Superintendent; Mr. George Anagnostou, Treasurer; Ms. Jenni Pelko, Assistant Superintendent; Mr. Stephen Breckner, Operations Manager; and Ms. Erin Green, Director of Curriculum.

This meeting was videotaped and is part of the official minutes.

**PLEDGE OF ALLEGIANCE**

**DISTRICT GOALS**

Mr. Naso re-stated the District's three goals, Student Achievement and Growth, Financial Prudence, and Community Engagement.

**PUBLIC COMMENT**

No public comment.

**SUPERINTENDENT'S REPORT**

**A. DISCUSSION ITEMS**

1. School Dude Maintenance Plan

Operations Manager, Mr. Stephen Breckner, introduced Ms. Allison Graban, School Dude Inside-Sales Manager, who shared a presentation on the School Dude Preventative Maintenance module and how Strongsville City Schools can future proof their facilities using this program. This program interacts with the School Dude Maintenance Direct program already in use.

Questions were asked and answered and discussion was had. Mr. Breckner shared additional information. Mr. Naso asked Ms. Graban to revise the proposal to include using data the District already has available. The Board will review the information and will include it for consideration at a future meeting.

2. Review of Summer Maintenance Projects – Steve Breckner, Operations Manager

Mr. Breckner highlighted what was accomplished over the summer with maintenance projects. An overview of projects included electrical work, landscaping, playground equipment repair/replacement, concrete repair, vehicle repair/maintenance, light replacement, building cleaning, and plumbing. Mr. Breckner shared some pictures of the involved facilities.

Mr. Breckner then shared the Business Department's goals for 2017-2018 as they relate to the Strong Schools 2020 Plan. Mr. Breckner is a member of OASBO and OSC (Ohio Schools Council) and has many resources available to him and his staff for training and informational purposes.

**SUPERINTENDENT'S REPORT** (continued)

**A. DISCUSSION ITEMS** (continued)

3. Strong Schools 2020

The Strong Schools 2020 Plan is the District's 5-year vision of becoming a premier district in both the region and the State. Mr. Ryba shared an overview of what was accomplished last school year relating to the District's three goals. Under Academic Achievement and Growth, the District had an 80% success rate for the action steps included in the 2016/2017 plan. Under Financial Prudence, the District had an 85% success rate, and an 84% success rate under Community Engagement. Details of this plan can be found on the District's website – [www.strongnet.org](http://www.strongnet.org).

Mr. Ryba continued with highlights of the planned action steps to be addressed in 2017/2018. The goals remain the same but there were some tweaks to the objectives and Mr. Ryba spoke on those revisions. Secondary course offerings will be looked at, along with extra-curricular activities for elementary students. The Business Advisory Council will be developed and reinvigorated, and the school calendar will be reviewed in depth. Large focus will be on the District's writing instruction which is an area needing improvement, and plans to implement MakerSpaces in the four remaining elementary schools are included action steps under Student Achievement and Growth. Financial Prudence action steps include plans to implement an integrated Human Resource and Finance System along with a District Comprehensive Wellness program, a Capital Improvement Project list, and a Facilities Maintenance Plan. Community Engagement highlights included exploring opportunities to increase promotion of school district events, to develop a student liaison group, implement Elementary nights, and to plan and execute a distinguished alumni recognition program.

Col. Evans encouraged the Post Newspaper to publish these Strongsville events.

**B. BUSINESS SERVICES**

\*1. Copier and Printer Maintenance Agreement (001-General Fund)

**Resolution 17-09-01**

Be it resolved upon the recommendation of the Superintendent that the Operations Manager be authorized to renew the agreement with ACE Business Solutions for the Service & Supply Program of the District's copiers and printers. This agreement is to be effective for one year, from September 4, 2017 to September 3, 2018. The cost will be based on the Monthly Meter Program.

(Exhibit A)

**C. HUMAN RESOURCES**

\*1. Reductions in Force – Non-Certificated (001-General Fund)

**Resolution 17-09-02**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be placed on reduction in force status for a period of 24 months:

Mary Pawlowski, Bus Aide, assigned to the Transportation Department, 2 hours per day, 154 days per year. Effective November 4, 2017.

Carol Timko, Bus Driver, assigned to the Transportation Department, 2 hours per day, 154 days per year. Effective November 4, 2017.

**SUPERINTENDENT’S REPORT** (continued)

**C. HUMAN RESOURCES** (continued)

**\*2. Resignations – Non-Certificated (001-General Fund)**

**Resolution 17-09-03**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated resignations be accepted:

Wendy Hartman, Special Education Aide/Attendant assigned to Strongsville Early Learning Preschool. Effective end of day September 7, 2017.

Jacqueline Husbands, Educational Aide assigned to Kinsner Elementary School. Effective end of day October 24, 2017.

Gerard Lawrence, Bus Driver assigned to the Transportation Department. Effective end of day September 5, 2017.

Rebecca Wisniewski, Special Education Aide/Attendant assigned to Strongsville Early Learning Preschool. Effective end of day August 31, 2017.

**Resignation–Non-Certificated Supplemental Contract–Paid Upon Completion (001-General Fund)**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated supplemental contract resignation be accepted:

Jeffery Eicher .5 FTE Fall Faculty Manager, SHS

**\*3. Appointments – Certificated (001-General Fund)**

**Resolution 17-09-04**

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired:

Dana Hoopingarner, Long-Term Substitute Grade 2 Teacher, 122 day contract, salary to be BA/0 at \$216.93 per diem. Effective August 21, 2017. Replacement for a parental leave.

Emma Northeim, Long-Term Substitute .5 FTE Kindergarten Teacher, 184 day contract, salary to be BA/0 at \$19,958.00. Effective August 21, 2017. Replacement for a parental leave.

**Appointments – Certificated Substitutes (001-General Fund)**

Be it resolved upon the recommendation of the Superintendent that the following certificated substitutes be hired for the 2017-2018 school year. Salary per the substitute salary schedule. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the written notification of the intention to non-renew be included in the limited contract. Effective August 21, 2017.

Jennifer Bentivegna  
Lauren Monahan

School Counselor  
Early Childhood PS-3; Generalist 4-5  
Intervention Specialist K-12, Mild/Moderate

**SUPERINTENDENT'S REPORT** (continued)

**C. HUMAN RESOURCES** (continued)

\*3. Appointments – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be hired:

Maryellen Blankenship, Bus Driver, 6.17 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Denise Dell'Anno.

Brian Gill, Monitor, 2 hours per day, 189 days per year, salary to be \$15.51 per hour. Effective August 22, 2017. Replacement for Joyce Smith.

Deborah Ina, Monitor, 2 hours per day, 189 days per year, salary to be Step A at \$15.51 per hour. Effective August 22, 2017. Replacement for Stephanie Kunovich.

Janet Neal, Bus Driver, 5.25 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Leslie Askew.

Arlan Rohrbach, Bus Driver, 5.5 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Mary Pawlowski.

Appointments – Certificated Testing Consultants (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired as testing consultants, salary to be \$12.86 per hour. Effective August 1, 2017.

Jane Salem  
Lori Wallace

Appointments – Certificated Supplemental Contracts – Prorated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired, effective for the 2017-2018 school year. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the required written notification of the intention to non-renew be included in the limited contract. Salary to be prorated.

Lisa Bluemel  
Tina Fike  
Kimberly Gary  
April Pillar

Sixth Class – Art, SMS  
Team Leader – SMS  
Sixth Class – Adaptive Art, SMS  
Sixth Class – Adaptive P.E., SMS

**SUPERINTENDENT’S REPORT** (continued)

**C. HUMAN RESOURCES** (continued)

**\*3. Appointments – Certificated Supplemental Contracts – Paid Upon Completion (001-General Fund)**

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired, effective for the 2017-2018 school year, based upon receipt of clear FBI/BCI background check, NFHS, Concussion Certificate, CPR, and Pupil Activity Permit. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the required written notification of the intention to non-renew be included in the limited contract. Salary to be paid upon completion.

Douglas Cicerchi	Winter Faculty Manager, SHS
Louis Cirino	Winter Faculty Manager, SHS
Brian King	PEP Band, SHS
Donald Slovick	Additional .5 FTE Fall Faculty Manager, SHS

**\*4. Changes in Hours – Non-Certificated (001-General Fund)**

**Resolution 17-09-05**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated changes in hours be approved. Effective August 22, 2017.

Margaret Berk	From 5.5 hours per day, 189 days per year to 5.5 hours per day, 189 days per year plus 2 hours per day, 154 days per year
Raymond Chipgus	From 5.5 hours per day to 5.25 hours per day
Connie Lumsden	From 5.5 hours per day, 189 days per year plus 2 hours per day, 154 days per year to 5.5 hours per day, 189 days per year
Stephanie Minger	From 5.08 hours per day to 4.58 hours per day
Mary Pawlowski	From 5.5 hours per day to 6.17 hours per day

**\*5. Salary Upgrades – Certificated (001-General Fund)**

**Resolution 17-09-06**

Be it resolved upon the recommendation of the Superintendent that the salary of the following certificated personnel be upgraded, effective August 21, 2017, due to submission of grades and/or verification of experience:

Erin Barbour	From BA/0 to MA/5
Lauren Checovich	From BA/0 to BA/5
Sarah Cramer	From BA/0 to BA 15/2
Mary Kay Pienta	From BA/0 to MA/4
John Pische	From BA/0 to MA/4

**\*6. Stipends – Certificated – Extended School Year 2017 (516-Part B IDEIA Fund)**

**Resolution 17-09-07**

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired as extended school year teachers. Employment contingent upon enrollment. Effective July 1, 2017.

Eric Schibley	Guidance Counselor	\$31.46 per hour
Sarah Kirschling	Sign Language Interpreter	\$30.00 per hour

**SUPERINTENDENT'S REPORT** (continued)

**C. HUMAN RESOURCES** (continued)

\*6. Stipend – Non-Certificated – Auditorium Stage and Lighting Crew (001-General Fund)  
(014-Internal Service Rotary Fund)

Be it resolved upon the recommendation of the Superintendent that a stipend be paid to the following non-certificated personnel for serving as Auditorium Stage and Lighting Crew for the 2017-2018 school year. Stipend to be paid at the rate of \$25.00 per hour by timesheet.

Thomas Shirilla

Stipend – Webmaster (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be paid a stipend of \$500.00 for serving as Webmaster for the 2017-2018 school year:

Mary Arpidone

Kinsner Elementary

\*7. Unpaid Medical Leaves – Non-Certificated

**Resolution 17-09-08**

Be it resolved upon the recommendation of the Superintendent that the following unpaid non-certificated medical leaves be approved:

Lisa Roach (BWC)

Extension to August 31, 2017

Patricia Walker (Medical)

Extension to October 6, 2017

\*8. Medical Leaves – Non-Certificated

**Resolution 17-09-09**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated medical leaves be approved:

Gary Adler (FMLA)

August 10, 2017 to September 19, 2017

James Blagg (FMLA)

August 17, 2017 to November 8, 2017

Jacqueline Husbands (Medical)

August 22, 2017 to October 24, 2017

Gerard Lawrence (Medical)

August 22, 2017 to September 5, 2017

\*9. Volunteers – Chaperones

**Resolution 17-09-10**

Be it resolved upon the recommendation of the Superintendent that the following volunteers be approved as Kids' Hope Mentors, Outreach Tutors, and/or student chaperones:

Susan Becker

August 25, 2017 to August 25, 2022

Laurie Epele

August 15, 2017 to August 15, 2022

Molly McLaughlin

August 15, 2017 to August 15, 2022

Richard Micko

August 3, 2017 to August 3, 2022

Nora Trimmer

August 18, 2017 to August 18, 2022

Nicole Vigh

August 24, 2017 to August 24, 2022

## **CONSENT CALENDAR**

**17-09-11** Moved by Col. Evans to approve the Consent Calendar, seconded by Mrs. Ludwig and approved on a roll call vote as follows:

Col. Evans, yes; Mrs. Ludwig, yes; Mr. Grozan, yes;  
Mr. Micko, yes; Mr. Naso, yes.  
Motion carried 5-0

## **BOARD POLICIES**

### **A. Motion Taken from the Table**

**17-09-12** Moved by Col. Evans to take from the table the resolution to waive the third reading of Revised Policy 8510 – Wellness, seconded by Mrs. Ludwig and approved on a roll call vote as follows:

Col. Evans, yes; Mrs. Ludwig, yes; Mr. Grozan, yes;  
Mr. Micko, yes; Mr. Naso, yes.  
Motion carried 5-0

### **B. Second Reading (third reading waived)**

**17-09-13** Moved by Col. Evans to waive the third reading and to approve Revised Policy 8510 – Wellness, seconded by Mrs. Ludwig and approved on a roll call vote as follows:

Col. Evans, yes; Mrs. Ludwig, yes; Mr. Micko, yes;  
Mr. Grozan, yes; Mr. Naso, yes.  
Motion carried 5-0

Mr. Ryba and Mr. Micko both commented on the Wellness Policy and explained the reasons for waiving the third reading.

### **C. First Reading**

Revised Policy 2464 – Gifted Education and Identification  
Revised Policy 2340 – Field and Other District-Sponsored Trips  
Revised Policy 2413 – Career Advising

## **BOARD OF EDUCATION / OTHER**

The Strongsville Athletic Boosters are sponsoring the car raffle for a 2017 Chevy Trax. Only 3000 tickets will be sold.

The Historical Society's annual Harvest Festival will be held September 23 and 24. This is a free event.

Keep our fellow countrymen in Houston, Florida, and Virgin Islands in our thoughts and prayers.

Friday, September 8<sup>th</sup>, is a tailgate party prior to the home football game. All are encouraged to attend.

**EXECUTIVE SESSION**

No items for Executive Session.

**ADJOURNMENT**

**17-09-14** Moved by Col. Evans to adjourn the Strongsville Board of Education Regular Session, seconded by Mrs. Ludwig and approved on a roll call vote as follows:

Col. Evans, yes; Mrs. Ludwig, yes; Mr. Grozan, yes;  
Mr. Micko, yes; Mr. Naso, yes.  
Motion carried 5-0

Meeting adjourned at 8:13 p.m.

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Carl W. Naso, President

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George K. Anagnostou, Treasurer

**ACE**  
*Business Solutions*  
 6599 Granger Road  
 Cleveland, Ohio 44131

**Service Order Form**  
 Service: (216) 642-7355  
 Sales: (216) 642-9555 – North Office  
 Fax: (216) 642-9080

B I L L T O	Email Address <b>sbreckner@scsmustangs.org</b>		Sales Representative <b>Clause</b>		Date: <b>Effective 9/1/17</b>
	Firm Name <b>Strongsville City Schools</b>		Name		
	Address <b>18199 Cook Ave.</b>		Address		
	City/State/Zip+4 <b>Strongsville, Ohio 44136</b>		City/		
	Phone: <b>440-572-7052</b>	Fax	Phone	Fax	
	Contact <b>Steve Breckner</b>	P.O. #	Contact	Mgr. Approval	

Current ACE Customer       New ACE Customer

MFP's and SP4100 @ .0042 B&W / .039Color. SPC320DN's will remain at .02 per B&W and .07 for color. Any and all other units will remain at current contract price. Dave Harley has approved the current rates to remain in effect in good faith for Mr. Steve Breckner; newly appointed Business Manager @ SCSD. The District has been made aware on 8/2/17 (again) that ACE can no longer buy new parts for many units currently installed within the District. Contract effective date 9/1/17 through 8/31/18. If new units are leased or purchased from ACE by the District this contract may be modified.

The Supply/Service Kit Program includes toner and developer as indicated below and 100% service for the copies or one year, whichever occurs first. Does Not apply (DNA)

- Kit Price: B&W for & Color for copies or one year, whichever occurs first including Toner, Developer and Drum Units as needed. Does Not Apply (DNA)  
Meter Start: \_\_\_
- The Monthly Meter Program includes 100% service billed B&W (see above) per copy & Color (see above) per copy. The monthly minimum charge is \$35.00. Minimum commitment twelve (12) months. Toners, Developers, Drums and Maintenance Kits included, as needed (excludes paper and staples).  
Meter Start: Current rates will remain the same until new units are purchased or leased by the district from ACE.
- MA Program: Annual maintenance program includes parts, labor, cleanings and 100% service. All Supplies Excluded.  
MA \$ \_\_\_\_\_ Meter Start \_\_\_\_\_ Does Not Apply (DNA)

Repair and bill per estimate YES \_\_\_ NO

\*MONTHLY MINIMUM BILLING:      \*\*\* \$35.00 Monochrome Unit \*\*\*

ACE Business Solutions 100% Service Programs include the following:

- All parts and labor required (except for damage due to accident or customer abuse) for preventive maintenance and emergency service calls.
- Service calls performed 8:30 a.m. to 5:00 p.m. Monday through Friday, except holidays.
- Preventative maintenance performed on a regular basis per manufacturer's specifications.

NOTE:

ACE reserves the right to charge for all work orders and supplies on a Time & Materials basis if Maintenance Contract/Kit/Meter invoices are not paid within terms.


Purchaser agrees to purchase items described above in accordance with the terms hereof.

ACCEPTED AND AGREED BY:		ACCEPTANCE BY ACE:	
Customer Signature:	Date:	Customer Signature:	Date:
Print Name of Signer:		Print Name of Signer:	
Title of Signer:		Title of Signer:	

This order is firm and may not be revoked by purchaser unless ACE Imaging Solutions fails to accept it within 7 days of purchaser's signature above.