

**STRONGSVILLE BOARD OF EDUCATION MEETING  
AUGUST 2, 2018  
REGULAR MEETING – WORK SESSION**

The Regular Meeting of the Strongsville Board of Education Work Session and any other items germane to the Board of Education was called to order at 7:00 p.m. on Thursday, August 2, 2018, at the **Administration Building, Meeting Room, 18199 Cook Avenue, Strongsville, Ohio**, by President, Carl W. Naso.

All members of the Board and media were notified of this meeting in compliance with Section 121.22 O.R.C., effective November 28, 1975.

The following Board Members answered Roll Call: Colonel Evans, Mr. Grozan, Mrs. Ludwig, Mr. Micko, and Mr. Naso.

Others present were: Mr. Cameron Ryba, Superintendent and Mr. George Anagnostou, Treasurer.

This meeting was videotaped and is part of the official minutes.

**PLEDGE OF ALLEGIANCE**

**DISTRICT GOALS**

The Board has three stated goals; Student Achievement and Growth, Financial Prudence, and Community Engagement. All decisions made at Board Meetings support these three goals.

**PUBLIC COMMENT**

Mr. Michael Alcox shared results from his 3 ½ hour meeting with Mr. Anagnostou. Although at the end of their meeting they agreed on the accuracy of Mr. Anagnostou's numbers, Mr. Alcox still disagreed on the validity of some of the issues. Mr. Alcox presented a very detailed letter to the Board explaining his reasoning and stated he believes the budget is overstated and the proposed levy is premature.

Mr. Naso commented on the District's budget and thanked Mr. Alcox for his help.

**TREASURER'S REPORT**

A. Discussion Item

1. OSBA Capital Conference Delegate/Alternate Delegate Appointments November 11-13, 2018

(Exhibit A)

The Delegate and Alternate will be voted on at the next meeting. Mr. Naso and Mr. Micko both volunteered to attend.

\*B. Cafeteria Change Fund (006-Food Services Fund)

**Resolution 18-08-01**

Be it resolved upon the recommendation of the Treasurer that the Cafeteria Change Fund be established in the amount of \$950.00. These funds are used to establish start-up funds for the school cafeterias.

**TREASURER’S REPORT** (continued)

\*C. Middle School Athletic Change Fund (300-District Managed Student Activity Fund)

**Resolution 18-08-02**

Be it resolved upon the recommendation of the Treasurer that the Middle School Change Fund be established in the amount of \$500.00. These funds are to be used to establish start-up funds for Middle School athletic events.

\*D. High School Athletic Change Fund (300-District Managed Student Activity Fund)

**Resolution 18-08-03**

Be it resolved upon the recommendation of the Treasurer that the High School Change Fund be established in the amount of \$5,000.00. These funds are to be used to establish start-up funds for High School athletic events.

**SUPERINTENDENT’S REPORT**

**A. DISCUSSION ITEMS**

1. 2020 End-of-Year Update

Mr. Ryba highlighted the 2020 Plan successes achieved in FY18. The goals and objectives stay similar each year but the action steps change to look at how the District can move forward in becoming a premier district in the region and state based on the three goals – Academic Achievement and Growth, Financial Prudence, and Community Engagement. Mr. Ryba shared a power point reviewing the action steps and evaluation criteria used to measure the progress in each of these goals. In regards to Academic Achievement and Growth 88% of the objectives were attained. Financial Prudence met 87% of the objectives and Community Engagement attained 86%. Mr. Ryba highlighted some successes relating to each of these goals.

2. Opening School Convocation – Strongsville High School

The first day of school for 1<sup>st</sup> through 9<sup>th</sup> grades is August 20<sup>th</sup>. Kindergarten and 10<sup>th</sup> through 12<sup>th</sup> grades begin August 21<sup>st</sup>. The 1<sup>st</sup> day for pre-school students is August 22<sup>nd</sup>.

New Teacher Orientation will be held on Thursday, August 16<sup>th</sup>.

Opening School Convocation will be held Friday, August 17, 2018 at 8:30 a.m. in the High School Auditorium. This year is the first time the entire staff will be participating in convocation.

**B. CURRICULUM**

\*1. Memorandum of Agreement for Internship

**Resolution 18-08-04**

Be it resolved upon the recommendation of the Superintendent that the Memorandum of Agreement for Internship between the Cleveland State University School Psychology Program and the Strongsville City School District be approved as presented.

(Exhibit B)

**SUPERINTENDENT'S REPORT** (continued)

**B. CURRICULUM** (continued)

\*2. School Psychology Internship

**Resolution 18-08-05**

Be it resolved upon the recommendation of the Superintendent that the following student shall be placed for the purpose of a school psychology internship:

Emily Pimentel -- Strongsville Middle School and Strongsville Early Learning Preschool, assigned to Jeremy Ryman, August 20, 2018 – May 31, 2019. A student at Cleveland State University.

**C. HUMAN RESOURCES**

\*1. Resignation – Leadership (001-General Fund)

**Resolution 18-08-06**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated leadership resignation be accepted:

Andrew Jalwan, Athletic and Activities Director, assigned to Strongsville High School. Effective July 31, 2018.

Resignation – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated resignation be accepted:

Jacalyn Anaya, Bus Driver, assigned to the Transportation Department. Effective July 31, 2018.

\*2. Appointments – Certificated (001-General Fund)

**Resolution 18-08-07**

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired:

Dana Hoopingarner, Grade 2 Teacher, 184 day limited contract, salary to be BA/1 at \$42,993.00 per year. Effective August 17, 2018. Replacement for Katie Hawk.

Melissa King, .5 FTE Kindergarten Teacher, 184 day limited contract, salary to be BA/5 at \$25,226.00 per year. Effective August 17, 2018. Replacement for Emma Northeim.

Brittany Leonard, Intervention Specialist – Moderate/Intensive, 184 day limited contract, salary to be BA/0 at \$40,315.00 per year. Effective August 17, 2018. Replacement for Melissa Rubenstein.

**SUPERINTENDENT'S REPORT** (continued)

**C. HUMAN RESOURCES** (continued)

\*2. Appointment – Certificated Substitute (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated substitute be hired:

Suzann Mitchell

Integrated Mathematics 7-12  
Effective August 16, 2018

\*3. Stipends – Kindergarten Screening (001-General Fund)

**Resolution 18-08-08**

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired to screen incoming kindergarten students. Salary to be paid at personnel member's per diem rate, prorated hourly, not to exceed four (4) days. Effective August 1, 2018.

Mackenzie Cunningham  
Diane Heidt  
Margaret Kmetz  
Kara Kuykendall  
Kathryn Martin  
Crystal Tackaberry

Speech Language Pathologist  
Speech Language Pathologist  
Speech Language Pathologist  
Speech Language Pathologist  
Speech Language Pathologist  
School Nurse

Stipend – Interim Treasurer (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that Carol Lake be paid at the rate of \$90.00 per diem for serving as Interim Treasurer from June 14 – July 6, 2018.

\*4. Medical Leave – Non-Certificated

**Resolution 18-08-09**

Be it resolved upon the recommendation of the Superintendent that the following non-certificated medical leave be approved:

Glen Olesick (FMLA)

July 17, 2018 to September 12, 2018

**CONSENT CALENDAR**

**18-08-10** Moved by Col. Evans to approve the Consent Calendar, seconded by Mrs. Ludwig and approved on a roll call vote as follows:

Col. Evans, yes; Mrs. Ludwig, yes; Mr. Grozan, yes;  
Mr. Micko, yes; Mr. Naso, yes.  
Motion carried 5-0

**BOARD OF EDUCATION / OTHER**

August 3 – August 5, 2018 is a sales tax holiday. Mr. Micko shared the details.

**EXECUTIVE SESSION**

No Executive Session.

**ADJOURNMENT**

**18-08-11** Moved by Col. Evans to adjourn the Strongsville Board of Education Work Session, seconded by Mr. Grozan and approved on a roll call vote as follows:

Col. Evans, yes; Mr. Grozan, yes; Mr. Micko, yes;  
Mrs. Ludwig, yes; Mr. Naso, yes.  
Motion carried 5-0

Meeting adjourned at 7:31 p.m.

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Carl W. Naso, President

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George K. Anagnostou, Treasurer



Ohio School Boards  
Association

TO: Superintendents and Treasurers

FROM: Jeff Chambers, director  
Division of Communication Services

DATE: July 2018

RE: OSBA Capital Conference Registration

Now is the time to preregister for the 2018 OSBA Capital Conference. The Conference will be held on November 11, 12 and 13 in Columbus at the Greater Columbus Convention Center. We look forward to seeing you and providing the best conference ever.

**Preregistration:** To register, all attendees from the same school district must be listed on the district's preregistration form. The form is to be returned to OSBA with a check or purchase order covering all registration fees and ticket events costs. All conference materials, including registration badges, tickets, guides and business meeting documents, will be sent to district treasurers in October for distribution.

**Housing:** You must be registered for the conference in order to request conference housing. After you are registered for the conference, your contact person (indicated on your preregistration form) will receive a confirmation e-mail. Hotel reservations will be taken on a first-come, first-served basis beginning on Sept. 6 at 9 a.m. EDT. To make reservations, use the Internet link to the conference housing website, sent via email to your housing contact on Sept. 4, along with the unique housing code. In order to receive the link before conference housing opens, your registration must be received no later than 3 p.m. EDT on Thursday, Aug. 30. The housing link will not be available on OSBA's website. Housing reservations can only be made with your unique housing code and must be made by Friday, Oct. 19, to receive conference rates.

Each reservation requires a credit card guarantee. **If you cancel a reservation at any time before 5 p.m. on Wednesday, Nov. 7, your credit card will be charged a \$100 cancellation fee for each room canceled.** After Nov. 7, you will need to contact the hotel directly for any new reservations, modifications or cancellations. Failure to cancel a reservation by 5 p.m. on Nov. 7, failure to check in on the scheduled arrival date or early departure will result in a one night's room and tax charge by the hotel. Remember, you can modify your room reservation at no charge until Nov. 7. A modification is a change of arrival date, departure date, name and/or conference hotel.

**Tax Exemption:** Public school districts in the State of Ohio are eligible for exemption from the state sales tax and the hotel/motel excise tax in the City of Columbus. To be eligible you must pay with school district funds or a school district credit card. You must also produce a copy of both your district's *Blanket*

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Over

*OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.*

*Certificate of Exemption* to cover the sales tax and your *Hotel/Motel excise Tax Exemption Certificate* for the excise tax upon check-in. The *Hotel/Motel excise Tax Exemption Certificate* for the excise tax is included in this packet. Your district's *Blanket Certificate of Exemption* is not sufficient to exclude payment of the hotel/motel excise tax.

**Registration cancellation:** If it is necessary for you to cancel your conference registration, refunds will be made only if your name badge is returned to OSBA by 5 p.m. on Nov. 9. OSBA encourages substitutions from within a district; just notify OSBA of the substitution.

**Ticketed event cancellation** For a cancellation of a ticketed event (Conference Luncheons), you must notify OSBA by 5 p.m. on Nov. 9 to receive a full refund or no charge to the district. Ticketed event cancellations received after Nov. 9 will be charged 50% of the fee. Cancellations the day of the event will be charged the full amount. There are no refunds for no-shows. Refunds of fees paid will be issued to the district after the conference.

**Superintendents and Treasurers please note:** Your board members will receive the Conference brochure but not the preregistration packet included in this packet. They are counting on you to submit these preregistration forms for them. If you have not already done so, please contact your board members immediately so that you can return these forms to OSBA by 3:00 p.m., Aug. 30 to receive the online housing link.



Ohio School Boards  
Association

TO: Treasurers

FROM: Randy Smith, President  
Rick Lewis, CAE, Chief Executive Officer

DATE: July 2018

RE: **DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING**

This is to request your help in selecting a delegate to represent your board for the 2018 Annual Business Meeting of the Ohio School Boards Association.

The mission of the Ohio School Boards Association is to lead the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions. We are hopeful that your board of education will lend its voice to establish the future of the association at this year's Annual Business Meeting.

Each member board of education is entitled to one vote by sending one delegate to the Annual Business Meeting of the Ohio School Boards Association on Monday, Nov. 12. It is only through the collective insight and direction of our members that OSBA can speak as a unified voice for 712 school districts.

OSBA asks that your board make the selection of a delegate an agenda item at your next board meeting. We have enclosed credential forms to communicate your board's appointment. In the event that your board elects to delay this decision, please keep the materials until the board takes action.

The appointment process is outlined below:

1. Schedule appointment of a delegate (and alternate) on the board agenda at the earliest possible time but no later than the August board meeting.
2. The delegate must be a current board member. (Superintendents and treasurers are not eligible.)
3. The delegate may represent only one board. (This applies to JVSD board members.)
4. Upon appointment of a delegate, please complete both copies of the credentials and have them signed by the delegate, alternate and treasurer.
5. Mail or fax the blue copy to OSBA at (614) 540-3299 as soon as possible and keep the yellow copy for your file. If the blue copy is not received by OSBA before Nov. 9, your delegate or alternate must appear before the Credentials Committee at the registration desk on Nov. 12.

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6. Delegates must follow the same pre-registration procedure as all other conference attendees, including housing and registration.
7. Your delegate will receive his/her name badge, special event tickets and any other pertinent information in the pre-registration packet that will be sent to treasurers in October.
8. The delegate ribbon and delegate notebook will be mailed directly to your delegate in October.
9. The delegate ribbon serves as the necessary credential for admission into the Annual Business Meeting. If your delegate loses or forgets his/her delegate ribbon, he/she will need to see the Credentials Committee for a replacement.
10. In the event your delegate cannot serve in November, the delegate should give the delegate ribbon to the alternate. It is not necessary to notify OSBA of this change.
11. The Business Meeting Briefing will be held on Monday, Nov. 12, at 8 a.m. in rooms A120-122. The briefing will provide an overview of the issues being presented at the Annual Business Meeting, along with an orientation session for first time delegates.
12. The Annual Business Meeting will be held on Monday, Nov. 12 at 2:30 p.m. in the Union Station Ballroom at the Greater Columbus Convention Center.

In early October, all board members, superintendents and treasurers will receive a packet identified as **Official Business**. It will contain proposed amendments to the platform, constitutional changes and other pertinent information to come before the Delegate Assembly. It will contain the same essential information that will be mailed to delegates prior to the conference. Your board should plan to discuss this business at its October meeting.

If you have any questions about the registration process, the selection of your delegate or the agenda of the Annual Business Meeting, please don't hesitate to call the OSBA offices at (800) 589-6722. We look forward to working with you in November to set the legislative platform of the association for 2019.

RL:rg

Enclosures

**Cleveland State University  
School Psychology Program**

**MEMORANDUM OF AGREEMENT FOR INTERNSHIP**

The School Psychology Program of Cleveland State University hereby enters into an agreement with Strongsville City School District (local education unit), setting forth the conditions of the internship and the responsibilities of the parties to this agreement.

**Intern Responsibilities**

- 1) The intern has completed all program coursework.
- 2) The intern possesses and is familiar with the content of the Cleveland State University School Psychology Program Handbook, and has reviewed and signed the Internship Plan and Evaluation Protocol.
- 3) The intern will provide the District with current BCI and FBI clearance reports at least 2 weeks prior to the start of the internship training experience in the district.
- 4) Under the direction of the internship supervisor, the intern will develop a general plan for the completion of activities outlined in the Internship Plan and Evaluation Protocol during the first week of employment. The intern accepts responsibility to initiate and document internship-related activities and experiences.
- 5) The intern is responsible for notifying the university supervisor of any concerns regarding the internship that cannot be resolved in the placement setting.
- 6) The intern maintains a daily log of activities and a record of the number of hours of supervision per week. The supervision hours must average 2 hours per week.
- 7) The intern appropriately completes portfolio requirements and submits the portfolio to the university supervisor before the conclusion of internship. (Note: specific requirements for the content of the portfolio are described in the School Psychology Program Handbook.)
- 8) The intern registers for and attends required professional development programs, including the Fall and Spring Conferences of the Ohio School Psychologists Association, and other programs, as specified by the university and local education unit. The intern holds current membership in the Ohio School Psychologists Association and the National Association of School Psychologists.
- 9) The intern works with the psychological services staff, school personnel, students and families in activities that are consistent with school and district policies and with internship requirements. The intern completes assigned duties and furnishes required documentation to the local education unit. The intern attends meetings and other programs required by the local education unit.
- 10) The intern attends required on-campus seminars conducted by university faculty.

### Supervisor Responsibilities

1. The supervisor must be an appropriately credentialed school psychologist in the state in which the training experience is offered, and **must be approved as a supervisor by a university that holds membership in the Ohio InterUniversity Council for School Psychology.**
2. The supervisor must have two years' full-time experience as a school psychologist, with one of those years in the school setting in which the supervision will occur.
3. **When the intern reports to more than one supervisor (e.g., in several different buildings served by the intern), one supervisor is designated as the lead supervisor with authority over the intern's activities.** The lead supervisor is responsible to coordinate the activities and responsibilities of the intern, to communicate with secondary supervisors to ensure that the intern is receiving appropriate experiences, and to make determinations regarding the schedule of the intern's activities.
4. The supervisor possesses and is familiar with the content of the Cleveland State University Handbook for Field Facilitators. The supervisor keeps a copy of the Internship Plan and Evaluation Protocol, and monitors the intern's activities to ensure timely completion of prescribed activities.
5. The supervisor meets, on average, at two hours during the week with the intern during the school day to review and discuss internship-related activities.
6. The supervisor has the responsibility of expeditiously notifying the university supervisor of any concerns about the intern's performance that cannot be resolved in the placement setting.
7. The supervisor participates in and contributes to periodic written evaluations of the intern's performance, in collaboration with the university internship supervisor.
8. **The supervisors engages in appropriate professional development activities to ensure a "best practice" orientation to the provision of School Psychological services. The supervisor is committed to the planning and delivery of evidence-based interventions.** The supervisor holds membership in at least one state or national professional association related to School Psychology.

### Local Education Unit/School District Responsibilities

1. The school district provides adequate, well-lighted office space that ensures confidentiality for consultation and assessment activities conducted by the intern. The district also will provide a lockable cabinet or other secure place for keeping confidential information, as well as all necessary assessment and intervention materials, including test scoring and report preparation resources, comparable to those provided for certified/licensed school psychologists in the district.
2. The fiscal agent (for Cuyahoga County, the Northeast Ohio Educational Service Center) enters into an agreement with the intern that provides salary and benefits consistent with policies established by the local Board of Education.

3. The school district allows for intern and supervisor attendance at required state and/or university seminars and meetings, including the Fall and Spring Conferences of the Ohio School Psychologists Association.
4. **The school district assures that the training experience afforded the intern has training as the primary focus, and that supervisors are given released time to ensure the quality of the internship experience. The school district allows ample time for the intern to develop prescribed competencies in a developmentally appropriate sequence.**

### **University Responsibilities**

1. The University provides the intern, the supervisor, and the local education unit/school district (as appropriate) with copies of the Cleveland State University School Psychology Program Handbook, the CSU Handbook for Field Facilitators, and the Internship Plan and Evaluation Protocol, as appropriate for each party.
2. The University faculty supervisor makes periodic site visits to the intern and supervisor during the academic year. Visits will be scheduled on a routine basis with additional visits conducted upon request of the intern or supervisor.
3. The University faculty supervisor assists the intern and the supervisor in problem solving when the intern or the field supervisor reports an unresolved issue, using the written procedure described in the above-referenced CSU handbooks.
4. The University faculty supervisor assigns grades for internship-related coursework, including the supervised experience.
5. University faculty conduct on-campus intern seminars.

It is understood and agreed that the parties to this arrangement may revise or modify this agreement or the written plan for the internship through mutual agreement, as reflected in a written memorandum signed by each party.

This agreement shall be effective when executed by all parties.

By: \_\_\_\_\_  
School Psychology Program Director

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Local Education Unit/School District Supervisor

Date: \_\_\_\_\_