

## REGULAR BOARD OF EDUCATION MEETING – WORK SESSION

September 7, 2017

7:00 p.m.

### ADMINISTRATION BUILDING/MEETING ROOM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Public comment is your opportunity to make a comment to the Board. The Board will listen and if necessary, someone from the administration will get back to you with an answer.

### Fund Definitions

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**001 – General Fund** – The general fund is used to account for all financial resources, except those required to be accounted for in another fund. The general fund is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

**002 – Bond Retirement** – The bond retirement fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

**003 – Permanent Improvement** – The permanent improvement fund is used to account for all transactions related to the acquiring, construction, or improving facilities and/or capital assets.

**004 – Building Fund** – The building fund is used to account for monies received and expended in connection with the construction of the middle school and renovation of the high school.

**009 – Uniform School Supplies** – The uniform school supplies fund is used to account for class fees for the purchase of school supplies.

**014 – Internal Service Rotary Fund** – The internal service rotary fund is used to account for operations that provide goods and services on a cost reimbursement basis.

**018 – Public School Support** – The public school support, otherwise known as the Principal's building fund, is used to account for specific local revenue sources, other than taxes, that are restricted to expenditures for specified purposes.

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### Fund Definitions (continued)

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- 019 – Other Grants** – The other grants fund is used to account for proceeds of specific revenue sources, except for State and Federal grants that are legally restricted to expenditures for specified purposes.
- 022 – OHSAA Tournaments** – The OHSAA Tournament fund is used to account for the revenues and expenditures of an OHSAA tournament game hosted at the District. After the event takes place, this fund should equal zero.
- 024 – Employee Benefits Self-Insurance** – The employee benefits self-insurance fund is used to account for monies received from other funds as payment for providing employee healthcare.
- 035 – Termination Benefits** – The termination benefits fund is used to pay employee termination benefits upon separation as prescribed within the District’s negotiated contracts.
- 200 – Student Managed Activities** – The student managed activities fund is used to account for student activity programs which have student participation in the activity and have students involved in the management of the program.
- 300 – District Managed Student Activity** – The District managed student activity fund is used to account for those student activity programs which have student participation but do not have student management of the programs. (Usually athletic and band programs but could be other clubs that are District managed.)
- 401 – Auxiliary Service (NPSS)** – The auxiliary service fund is used to account for monies which provide services and materials to pupils attending non-public school within the School District. (Sts. Joseph and John, Creative Playrooms, and Le Chaperon Rouge).
- 451 – Data Communications** – The data communications fund is used to account for money appropriated for Ohio Educational Computer Network Connections.
- 463 – Alternative Schools** – The alternative schools fund is used to account for alternative educational programs for existing and new at-risk and delinquent youth.
- 499 – Miscellaneous State Grants** – The miscellaneous state grant fund is used to account for various monies received from state agencies which are not classified elsewhere.
- 516 – IDEA, Part B Special Education** – Grants to assist states in providing an appropriate public education to all children with disabilities.
- 551 – Title III, Limited English Proficiency** – Grants to develop and carry out elementary and secondary school programs, including activities at the pre-school level, to meet the educational needs of children with limited English proficiency.
- 572 – Title I-Disadvantaged Youth** – Federal Monies used to assist the School District in meeting the special needs of economically and educationally deprived children.
- 587 – IDEA Preschool Grant for the Handicapped** – Grants the improvement and expansion of services for handicapped children ages three to five years.
- 590 – Improving Teacher Quality** – Grants for professional development and other programs to ensure teachers meet high quality standards.

**AGENDA**

1. **CALL TO ORDER**

2. **ROLL CALL**

**Present**

**Not Present**

*Duke Evans*

*George A. Grozan*

*Jane L. Ludwig*

*Richard O. Micko*

*Carl W. Naso*

3. **PLEDGE OF ALLEGIANCE**

4. **DISTRICT GOALS**

5. **PUBLIC COMMENT**

6. **SUPERINTENDENT'S REPORT**

A. **DISCUSSION ITEMS**

1. School Dude Maintenance Plan

2. Review of Summer Maintenance Projects – Steve Breckner, Operations Manager

3. Strong Schools 2020

B. **BUSINESS SERVICES**

\* 1. Copier and Printer Maintenance Agreement (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the Operations Manager be authorized to renew the agreement with ACE Business Solutions for the Service & Supply Program of the District's copiers and printers. This agreement is to be effective for one year, from September 4, 2017 to September 3, 2018. The cost will be based on the Monthly Meter Program.

(Exhibit A)

## AGENDA

SEPTEMBER 7, 2017

6. SUPERINTENDENT'S REPORTC. HUMAN RESOURCES\* 1. Reductions in Force – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be placed on reduction in force status for a period of 24 months:

Mary Pawlowski, Bus Aide, assigned to the Transportation Department, 2 hours per day, 154 days per year. Effective November 4, 2017.

Carol Timko, Bus Driver, assigned to the Transportation Department, 2 hours per day, 154 days per year. Effective November 4, 2017.

\* 2. Resignations – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated resignations be accepted:

Wendy Hartman, Special Education Aide/Attendant assigned to Strongsville Early Learning Preschool. Effective end of day September 7, 2017.

Jacqueline Husbands, Educational Aide assigned to Kinsner Elementary School. Effective end of day October 24, 2017.

Gerard Lawrence, Bus Driver assigned to the Transportation Department. Effective end of day September 5, 2017.

Rebecca Wisniewski, Special Education Aide/Attendant assigned to Strongsville Early Learning Preschool. Effective end of day August 31, 2017.

Resignation – Non-Certificated Supplemental Contract – Paid Upon Completion (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated supplemental contract resignation be accepted:

Jeffery Eicher .5 FTE Fall Faculty Manager, SHS

\* 3. Appointments – Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired:

Dana Hoopingarner, Long-Term Substitute Grade 2 Teacher, 122 day contract, salary to be BA/0 at \$216.93 per diem. Effective August 21, 2017. Replacement for a parental leave.

Emma Northeim, Long-Term Substitute .5 FTE Kindergarten Teacher, 184 day contract, salary to be BA/0 at \$19,958.00. Effective August 21, 2017. Replacement for a parental leave.

## AGENDA

SEPTEMBER 7, 2017

6. SUPERINTENDENT'S REPORTC. HUMAN RESOURCES\* 3. Appointments – Certificated Substitutes (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated substitutes be hired for the 2017-2018 school year. Salary per the substitute salary schedule. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the written notification of the intention to non-renew be included in the limited contract. Effective August 21, 2017.

Jennifer Bentivegna  
Lauren Monahan

School Counselor  
Early Childhood PS-3; Generalist 4-5  
Intervention Specialist K-12,  
Mild/Moderate

Appointments – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be hired:

Maryellen Blankenship, Bus Driver, 6.17 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Denise Dell'Anno.

Brian Gill, Monitor, 2 hours per day, 189 days per year, salary to be \$15.51 per hour. Effective August 22, 2017. Replacement for Joyce Smith.

Deborah Ina, Monitor, 2 hours per day, 189 days per year, salary to be Step A at \$15.51 per hour. Effective August 22, 2017. Replacement for Stephanie Kunovich.

Janet Neal, Bus Driver, 5.25 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Leslie Askew.

Arlan Rohrbach, Bus Driver, 5.5 hours per day, 189 days per year, salary to be Step A at \$20.43 per hour. Effective August 22, 2017. Replacement for Mary Pawlowski.

Appointments – Certificated Testing Consultants (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired as testing consultants, salary to be \$12.86 per hour. Effective August 1, 2017.

Jane Salem  
Lori Wallace

## AGENDA

SEPTEMBER 7, 2017

6. SUPERINTENDENT'S REPORTC. HUMAN RESOURCES\* 3. Appointments – Certificated Supplemental Contracts – Prorated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired, effective for the 2017-2018 school year. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the required written notification of the intention to non-renew be included in the limited contract. Salary to be prorated.

Lisa Bluemel	Sixth Class – Art, SMS
Tina Fike	Team Leader – SMS
Kimberly Gary	Sixth Class – Adaptive Art, SMS
April Pillar	Sixth Class – Adaptive P.E., SMS

\* Appointments – Certificated Supplemental Contracts – Paid Upon Completion (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired, effective for the 2017-2018 school year, based upon receipt of clear FBI/BCI background check, NFHS, Concussion Certificate, CPR, and Pupil Activity Permit. Be it further resolved that these limited contracts be non-renewed for the 2018-2019 school year and that, to comply with Ohio Revised Code, Section 3319.11, the required written notification of the intention to non-renew be included in the limited contract. Salary to be paid upon completion.

Douglas Cicerchi	Winter Faculty Manager, SHS
Louis Cirino	Winter Faculty Manager, SHS
Brian King	PEP Band, SHS
Donald Slovick	Additional .5 FTE Fall Faculty Manager, SHS

\* 4. Changes in Hours – Non-Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated changes in hours be approved. Effective August 22, 2017.

Margaret Berk	From 5.5 hours per day, 189 days per year to 5.5 hours per day, 189 days per year plus 2 hours per day, 154 days per year
Raymond Chippus	From 5.5 hours per day to 5.25 hours per day
Connie Lumsden	From 5.5 hours per day, 189 days per year plus 2 hours per day, 154 days per year to 5.5 hours per day, 189 days per year
Stephanie Minger	From 5.08 hours per day to 4.58 hours per day
Mary Pawlowski	From 5.5 hours per day to 6.17 hours per day

## AGENDA

SEPTEMBER 7, 2017

6. SUPERINTENDENT'S REPORTC. HUMAN RESOURCES\* 5. Salary Upgrades – Certificated (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the salary of the following certificated personnel be upgraded, effective August 21, 2017, due to submission of grades and/or verification of experience:

Erin Barbour	From BA/0 to MA/5
Lauren Checovich	From BA/0 to BA/5
Sarah Cramer	From BA/0 to BA 15/2
Mary Kay Pienta	From BA/0 to MA/4
John Pische	From BA/0 to MA/4

\* 6. Stipends – Certificated – Extended School Year 2017 (516-Part B IDEIA Fund)

Be it resolved upon the recommendation of the Superintendent that the following certificated personnel be hired as extended school year teachers. Employment contingent upon enrollment. Effective July 1, 2017.

Eric Schibley	Guidance Counselor	\$31.46 per hour
Sarah Kirschling	Sign Language Interpreter	\$30.00 per hour

Stipend – Non-Certificated – Auditorium Stage and Lighting Crew (001-General Fund) (014-Internal Service Rotary Fund)

Be it resolved upon the recommendation of the Superintendent that a stipend be paid to the following non-certificated personnel for serving as Auditorium Stage and Lighting Crew for the 2017-2018 school year. Stipend to be paid at the rate of \$25.00 per hour by timesheet.

Thomas Shirilla

Stipend – Webmaster (001-General Fund)

Be it resolved upon the recommendation of the Superintendent that the following non-certificated personnel be paid a stipend of \$500.00 for serving as Webmaster for the 2017-2018 school year:

Mary Arpidone	Kinsner Elementary
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\* 7. Unpaid Medical Leaves – Non-Certificated

Be it resolved upon the recommendation of the Superintendent that the following unpaid non-certificated medical leaves be approved:

Lisa Roach (BWC)	Extension to August 31, 2017
Patricia Walker (Medical)	Extension to October 6, 2017

6. SUPERINTENDENT’S REPORT

C. HUMAN RESOURCES

\* 8. Medical Leaves – Non-Certificated

Be it resolved upon the recommendation of the Superintendent that the following non-certificated medical leaves be approved:

Gary Adler (FMLA)	August 10, 2017 to September 19, 2017
James Blagg (FMLA)	August 17, 2017 to November 8, 2017
Jacqueline Husbands (Medical)	August 22, 2017 to October 24, 2017
Gerard Lawrence (Medical)	August 22, 2017 to September 5, 2017

\* 9. Volunteers – Chaperones

Be it resolved upon the recommendation of the Superintendent that the following volunteers be approved as Kids’ Hope Mentors, Outreach Tutors, and/or student chaperones:

Susan Becker	August 25, 2017 to August 25, 2022
Laurie Epele	August 15, 2017 to August 15, 2022
Molly McLaughlin	August 15, 2017 to August 15, 2022
Richard Micko	August 3, 2017 to August 3, 2022
Nora Trimmer	August 18, 2017 to August 18, 2022
Nicole Vigh	August 24, 2017 to August 24, 2022

7. CONSENT CALENDAR

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that all items appearing in this agenda with asterisks (\*) (which items constitute the “consent calendar”) are adopted by one single motion, unless a member of the Board or the Superintendent requests that such items be removed from the “consent calendar” and voted upon separately.

Motion:	Second:	Roll Call:	Yes	No
		<i>Duke Evans</i>		
		<i>George A. Grozan</i>		
		<i>Jane L. Ludwig</i>		
		<i>Richard O. Micko</i>		
		<i>Carl W. Naso</i>		



AGENDA

SEPTEMBER 7, 2017

8. **BOARD POLICIES**

A. **Motion Taken from the Table**

Revised Policy 8510 – Wellness

Motion:	Second:	Roll Call:	Yes	No
_____	_____	<i>Duke Evans</i>		
_____	_____	<i>George A. Grozan</i>		
_____	_____	<i>Jane L. Ludwig</i>		
_____	_____	<i>Richard O. Micko</i>		
_____	_____	<i>Carl W. Naso</i>		

B. **Second Reading (third reading waived)**

Revised Policy 8510 – Wellness

Motion:	Second:	Roll Call:	Yes	No
_____	_____	<i>Duke Evans</i>		
_____	_____	<i>George A. Grozan</i>		
_____	_____	<i>Jane L. Ludwig</i>		
_____	_____	<i>Richard O. Micko</i>		
_____	_____	<i>Carl W. Naso</i>		

C. **First Reading**

Revised Policy 2464 – Gifted Education and Identification  
 Revised Policy 2340 – Field and Other District-Sponsored Trips  
 Revised Policy 2413 – Career Advising

9. **BOARD OF EDUCATION / OTHER**

10. **EXECUTIVE SESSION**

Motion:	Second:	Roll Call:	Yes	No
_____	_____	<i>Duke Evans</i>		
_____	_____	<i>George A. Grozan</i>		
_____	_____	<i>Jane L. Ludwig</i>		
_____	_____	<i>Richard O. Micko</i>		
_____	_____	<i>Carl W. Naso</i>		

Entered into Executive Session at \_\_\_\_\_ p.m.

Resumed Public Session at \_\_\_\_\_ p.m.

**AGENDA**

**SEPTEMBER 7, 2017**

**11. ADJOURNMENT**

Motion:	Second:	Roll Call:	Yes	No
		<i>Duke Evans</i>		
		<i>George A. Grozan</i>		
		<i>Jane L. Ludwig</i>		
		<i>Richard O. Micko</i>		
		<i>Carl W. Naso</i>		

Meeting adjourned at \_\_\_\_\_ p.m.

**ACE**  
*Business Solutions*  
 6599 Granger Road  
 Cleveland, Ohio 44131

**Service Order Form**  
 Service: (216) 642-7355  
 Sales: (216) 642-9555 – North Office  
 Fax: (216) 642-9080

B I L L T O	Email Address <b>sbreckner@scsmustangs.org</b>		Sales Representative <b>Clause</b>		Date: <b>Effective 9/1/17</b>
	Firm Name <b>Strongsville City Schools</b>		Name		
	Address <b>18199 Cook Ave.</b>		Address		
	City/State/Zip+4 <b>Strongsville, Ohio 44136</b>		City/		
	Phone: <b>440-572-7052</b>	Fax	Phone		Fax
	Contact <b>Steve Breckner</b>	P.O. #	Contact		Mgr. Approval

Current ACE Customer       New ACE Customer

MFP's and SP4100 @ .0042 B&W / .039Color. SPC320DN's will remain at .02 per B&W and .07 for color. Any and all other units will remain at current contract price. Dave Harley has approved the current rates to remain in effect in good faith for Mr. Steve Breckner; newly appointed Business Manager @ SCSD. The District has been made aware on 8/2/17 (again) that ACE can no longer buy new parts for many units currently installed within the District. Contract effective date 9/1/17 through 8/31/18. If new units are leased or purchased from ACE by the District this contract may be modified.

The Supply/Service Kit Program includes toner and developer as indicated below and 100% service for the copies or one year, whichever occurs first. Does Not apply (DNA)

- Kit Price: B&W for & Color for copies or one year, whichever occurs first including Toner, Developer and Drum Units as needed. Does Not Apply (DNA)  
Meter Start: \_\_\_
- The Monthly Meter Program includes 100% service billed B&W (see above) per copy & Color (see above) per copy. The monthly minimum charge is \$35.00. Minimum commitment twelve (12) months. Toners, Developers, Drums and Maintenance Kits included, as needed (excludes paper and staples).  
Meter Start: Current rates will remain the same until new units are purchased or leased by the district from ACE.
- MA Program: Annual maintenance program includes parts, labor, cleanings and 100% service. All Supplies Excluded.  
MA \$ \_\_\_\_\_ Meter Start \_\_\_\_\_ Does Not Apply (DNA)

Repair and bill per estimate YES \_\_\_ NO

\*MONTHLY MINIMUM BILLING:      \*\*\* \$35.00 Monochrome Unit \*\*\*

ACE Business Solutions 100% Service Programs include the following:

- All parts and labor required (except for damage due to accident or customer abuse) for preventive maintenance and emergency service calls.
- Service calls performed 8:30 a.m. to 5:00 p.m. Monday through Friday, except holidays.
- Preventative maintenance performed on a regular basis per manufacturer's specifications.

NOTE:

ACE reserves the right to charge for all work orders and supplies on a Time & Materials basis if Maintenance Contract/Kit/Meter invoices are not paid within terms.


Purchaser agrees to purchase items described above in accordance with the terms hereof.

ACCEPTED AND AGREED BY:		ACCEPTANCE BY ACE:	
Customer Signature:	Date:	Customer Signature:	Date:
Print Name of Signer:		Print Name of Signer:	
Title of Signer:		Title of Signer:	

This order is firm and may not be revoked by purchaser unless ACE Imaging Solutions fails to accept it within 7 days of purchaser's signature above.