

**GROTON BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
JUNE 14, 2021 @ 6:00 P.M.
REMOTE MEETING**

NOTE: This meeting is being held remotely due to the Coronavirus concern. Members of the public may view or listen to the meeting by following the below steps:

- 1) Using Google Chrome browser, go to www.grotonschools.org
- 2) Zoom information can be found by clicking on the meeting under District Calendar

Mission Statement: Our mission is teaching and learning.

Board Goals: In a richness of cultures and with a respect for all, (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction, and (3) Embrace Excellent Learning Environment.

AGENDA

1. Call to Order
2. BoE Regular Business
 - a. Approval of the C.O.W. meeting minutes of May 17, 2021 (Attachment #1)
3. Superintendent Update re: MYP
4. Superintendent Update re: NEASC
5. Review of Transfinder Report & Estimated School Opening/Closing Times – Tom Lonsdale
6. Tuition for Out-of-Town Students
7. Review Referral List (Attachment #2)
8. Suggested Future Topics
9. Adjournment

GROTON BOARD OF EDUCATION
 COMMITTEE OF THE WHOLE
 MAY 17, 2021 @ 6:00 P.M.
 REMOTE MEETING

MEMBERS PRESENT: Kim Shepardson Watson-Chairperson, Andrea Ackerman-Vice Chairperson, Dean Antipas, Liz Porter, Rosemary Robertson, Jay Weitlauf, Lee White

MEMBERS ABSENT: Jane Giulini, Rita Volkmann

ALSO PRESENT: Susan Austin, Philip Piazza, Sam Kilpatrick, Ken Knight

I. CALL TO ORDER – Chairperson Kim Watson called the meeting to order at 6:03 p.m.

II. BOE REGULAR BUSINESS

MOTION: White, Porter: To approve the COW minutes of May 10, 2021.
 PASSED -UNANIMOUSLY

III. END OF YEAR UNEXPENDED FUNDS (Attachment #1)

Mr. Knight gave an overview of the unexpended funds.

IV. USE OF ALLIANCE FUNDING (Attachment #2)

Mr. Knight gave an overview of the Alliance District funding.

Mr. Lonsdale addressed the auditing of software, both instructional and day-to-day, and noted that a survey for staff input will be rolled out very shortly.

V. REVIEW OF POLICY P 1330 USE OF SCHOOL FACILITIES RATE SCHEDULE (Attachment #3)

Mr. Knight gave an overview of the P 1330 Building and Ground Rental Rate Schedule.

VI. UPDATE RE: ESSER GRANT (Attachment #4)

Mr. Knight gave an overview of the ESSER Grants. The grants consist of staffing and non-personnel cost in ESSER I (\$686,882) and II (\$3,045,330) grants as well as the ARP/American Relief Plan in ESSER III (\$6,568,245) grant for the total ESSER funding amount of \$10,300,457. The ESSER grants must be used by September 30, 2024

Ms. Austin stated that all ESSER funds has to be expended around COVID related expenses.

VII. UPDATE RE: ELEMENTARY SCHOOL LOTTERY AND TRANSPORTATION

Transportation: Mr. Lonsdale noted that he, Susan, Laurie, Ken, Sam, and Philip have been met several times on the Transfinder system to determine bus routes. Presently, we are on a 3 tier system (elementary, middle school, and high school runs) and hopefully will go onto a 2 tier system (elementary and combined middle school and high school runs). PD will be given to the staff, will shift the start and end times, and elementary runs may be longer.

Lottery: Mr. Lonsdale noted that as of 6:00 p.m. this evening, 150 students have been offered a seat (including Magnet) and they will be releasing seats on a rolling basis. It is anticipated within the next week of opening additional seats at existing buildings.

VIII. UPDATE RE: COMPETITIVE GRANTS

Ms. Shannon Weigle stated that she has been working since January on 3 substantial grants and 2 smaller grants; one was rolled over from last year:

- 2 DoDEA grants:
 1. \$750,000 grant over 5 years regarding Career Pathways.
 2. A second DoDEA grant regarding World Language grant that will allow us to expand to the elementary level with a focus on health sciences and middle school level with a focus on Sign Language. We should hear by September if we have been awarded this grant.
 3. DoDEA STEM grant that we partner with the Sub Base Research Medical Lab was not awarded. However, we have been encouraged to reapply.
 4. National Math and Science grant to provide free training for advance placement teachers for school districts with military communities.
 5. Congressman Courtney Community grant program that we put in for Career Pathways in the amount of \$140,000. This will allow us to upgrade CTE/Career and Technology education rooms at the high school. This grant would start October 1st.
 6. At the last minute we submitted the Perkins Grant to enhance the Culinary Arts Program.

IX. DISCUSSION RE: GRANT SUSTAINABILITY

Ms. Austin stated the sustainability of grants has been built in during the planning and writing of each grant. Staffing, equipment, supplies, and professional development are front loaded at the beginning and middle of the grant and gradually released by the end of the grant. The way teachers have been trained, with embedded coaching, and the support of math and literacy specialists, provides ongoing professional development as new teachers come on board. We plan a grant for five years so that current staff can continue the journey of professional learning throughout the life of the grant and beyond.

X. REVIEW OF REFERRAL LIST

The Board reviewed the Referral List.

Mrs. Watson noted that the Board will discuss the proposed Tuition Rates at the second COW meeting.

XI. SUGGESTED FUTURE TOPICS

Mrs. White asked for an update on the Athletic Director position.

Ms. Austin responded that the Athletic Director position is for middle school and high school and that the position went from a teaching position to an administrative position.

Mrs. Watson asked Dr. Ackerman to head up a committee to determine the documents to evaluate the Superintendent and the Board. Dr. Ackerman suggested this topic be discussed at the Board Retreat.

XII. ADJOURNMENT

MOTION: Ackerman, Porter: To adjourn at 8:31 p.m.
MOTION PASSED UNANIMOUSLY

Groton Public Schools
FY2021 End of year funds

Magnet Costs

CB magnet	Life is Good	9,083
SBB magnet	Life is Good	24,362
CC magnet	Proj O/NESS	30,000 est

High School

FHS	Add'l Graduation Exp	Ted/Erin
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Central Office

Locking file cabinets	15,000	Discuss with SK
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Operations (GMS)

Outdoor facilities equipment storage	7,000
Outdoor athletic equipment storage	10,000
Floor scrubber	12,000

HR

OPEB	135,000
Excess vacation payout	<u>77,277</u>

319,722

Groton Public Schools
Alliance District funding
FY 2021

Personnel	
Data Support	60,000
EL Teacher	49,089
Grant Management	11,000
Benefits	
Health Insurance	8,268
Payroll Tax	6,143
Supplies	
Software	105,500
Property	
IT Equipment	<u>60,000</u> Chromebooks
	300,000

Groton Public Schools
Building and Grounds Rental Rate Schedule

When buildings are to be utilized on Saturday, Sunday or holidays, or any time custodial personnel are not scheduled*, the following fees will be charged:

Required Personnel (applicable to both non-profit and for-profit):	Fitch High School	Groton Middle School	Elementary Schools
Custodial (or Supervisor) Staff			
One Custodian (or Supervisor)	\$45/hour	\$45/hour	\$45/hour
Each additional Custodian (or Supervisor)	\$35/hour	\$35/hour	\$35/hour
Technician Staff	\$45/hour	\$45/hour	\$45/hour
Security Staff	\$25/hour	\$25/hour	\$25/hour
Kitchen Staff	\$20/hour	\$20/hour	\$20/hour

Utility Charges (applicable to both non-profit and for-profit):	Fitch High School	Groton Middle School	Elementary Schools
HVAC			
First Hour	\$65/hour	\$65/hour	\$65/hour
Each Hour thereafter	\$10/hour	\$10/hour	\$10/hour
Electricity for Field Use	\$12/hour	\$12/hour	N/A

Rental Charges (for-profit only):	Fitch High School	Groton Middle School	Elementary Schools
Auditorium/Black Box Theatre	\$800/day	\$800/day	N/A
Cafeteria	\$400/day	\$400/day	\$100/day
Lobby	\$400/day	N/A	N/A
Gym (Large)	\$600/day	N/A	N/A
Gym (Small)	\$300/day	\$300/day	\$100/day
Football Field/ Track	\$800/day	N/A	N/A
Baseball/Softball Field - Lighted	\$1,000/day	\$0/day	N/A
Baseball/Softball Field - Not Lighted	\$1,000/day	\$1,000/day	N/A
Tennis Courts	\$200/day	N/A	N/A
Other Athletic Fields - Lighted	\$200/day	\$0/day	\$200/day
Other Athletic Fields - Not Lighted	\$200/day	\$200/day	\$200/day
Parking Lot	\$400/day	\$400/day	\$200/day
Classroom	\$100/day	\$100/day	\$100/day
Kitchen	\$300/day	\$300/day	\$300/day

* If custodians are present in the specific location that a non-profit organization requests to use, and no additional cost will be incurred, the fee can be waived by the Superintendent or their designee.

Groton Public Schools

ESSER grants

CARES Act/Elementary and Secondary School Relief (ESSER I)	Budget
<i>Personnel</i>	
Additional teaching personnel - hybrid model/distance learning	153,454
Additional social workers - student supports	64,113
Additional technology support - student and teacher support	47,597
Additional community coordinators - student/families outreach	22,365
Additional parttime custodial personnel - cleaning	66,183
Additional substitute teachers - support hybrid learning	126,912
	480,624
<i>Other</i>	
Food service - support for meal distribution to students/families	113,081
School supplies - at home usage during distance learning	71,177
Document cameras - support hybrid/distance learning	22,000
	206,258
Total CARES Act/ESSER I (used by 9/30/22)	686,882

CARES Act/Elementary and Secondary School Relief (ESSER II)	Budget
<i>Personnel</i>	
Additional tutor support - addressing learning loss	1,079,912
Additional social workers - student supports	297,640
Additional teaching personnel - addressing learning loss	284,672
Additional technology support - student and teacher support	230,000
Additional teaching personnel - summer acceleration	117,668
Additional community coordinators - student/families outreach	44,730
Additional parttime custodial personnel - cleaning	132,366
Salaries for updating curriculum instruction - support hybrid	230,000
	2,416,988
<i>Other</i>	
PPE (face masks, shields, gloves, gowns, desk shields, etc)	150,000
Remote learning software	300,000
School supplies	100,000
Professional Development	78,342
	628,342
Total CARES Act/ESSER II (used by 9/30/23)	3,045,330

ARP/American Relief Plan (ESSER III) (used by 9/30/24)	6,568,245
Total ESSER funding	10,300,457

BOARD OF EDUCATION - REFERRAL TRACKING SHEET

Revised: May 18, 2021

FCM = Future Committee Meeting

Referral #	Date Initiated	Subject	Referred to	Action	Status Report
		Curriculum/Instruction			
R2015-37	12/10/18	Review the assessment of grammar (AA)	Curriculum	FCM	
R2020-19	9/21/20	Review of Spelling	Curriculum	FCM	
		Policy Development			
R2017-6	3/6/17	Review policy P 3520.11 Electronic Information Security	Policy	FCM	ongoing
R2017-7	3/6/17	Review policy P 3543.31 Electronic Communication Use and Retention	Policy	FCM	ongoing
R2018-10	6/4/18	Review policy P 5111.3 Protection of Undocumented Students	Policy	FCM	ongoing
R2018-25	1/7/19	Review policy P 6146.1 Examination Grading	Policy	FCM	ongoing
R2020-20	10/6/20	Review policy P 9000 Rules of Procedure	Policy	FCM	
R2020-22	10/19/20	Review policy P 5112.2 Admission Requirements for Resident Students	Policy	FCM	
R2021-7	5/4/21	Review policy 6172.4 Title I Parent Policy	Policy	FCM	
		COW			
R2018-18	12/10/18	Discussion of student achievement by sub groups (KF)	COW	FCM	ongoing
R2020-8	5/18/20	Discussion of a regional approach to Transition Academy and the need for an alternative high school and how to support each	COW	FCM	ongoing
R2020-10	6/8/20	Review of Report Cards	COW	FCM	
R2020-12	6/8/20	Assessment of what went well and what went wrong with distance learning and the inequities	COW	FCM	
R2020-21	10/15/20	Discussion of STEM Masters for Diversity (RV)	COW	FCM	
R2020-26	11/9/20	Discussion of STEM Residency for Diversity (RV)	COW	FCM	
R2020-23	10/19/20	Discussion and review of the work of the DEI Committee	COW	FCM	ongoing
R2021-6	3/8/21	Discussion of how out-of-town tuition rates are determined	COW	FCM	
		Finance / Facilities			
R2021-2	2/1/21	Building substitutes for the 2021-22 school year (RV)	Fin/Fac	FCM	
		Miscellaneous			