



NOVI COMMUNITY SCHOOL DISTRICT
DEVELOPING EACH STUDENT'S POTENTIAL WITH A WORLD-CLASS EDUCATION

Board of Education 2021 Agenda

Dr. Danielle Ruskin
President

Mr. Paul Cook
Vice President

Mr. Willy Mena
Secretary

Mrs. Kathy Hood
Treasurer

Mr. Tom Smith
Trustee

Mrs. Bobbie Murphy
Trustee

Mrs. Mary Ann Roney
Trustee

Meeting Date: June 10, 2021
Educational Services Building
25345 Taft Road
Novi, MI 48374



NOVI BOARD OF EDUCATION
Regular Meeting – June 10, 2021
25345 Taft Road
7:30 PM
AGENDA

- I. CALL TO ORDER/WELCOME**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. PUBLIC HEARING: 2021-2022 BUDGET**
- V. REPORTS TO THE BOARD**
 - A. First Robotics Frog Force Report
 - B. 2019 Bond Program Spring Update and Presentation
- VI. COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS**
- VII. CONSENT AGENDA ITEMS**
 - A. Approval of Minutes
 - B. Approval of Field Trip
- VIII. ACTION ITEMS**
 - A. Personnel Report
 - B. Extended Learning Plan
 - C. Plow Truck Purchase
 - D. 2020-2021 Final Budget
 - E. 2021-2022 Preliminary Budget
 - F. Policy Updates and Revisions
 - G. Board Operating Procedure Manual Revisions
 - H. Village Oaks Playground – Sitework
 - I. Superintendent Contract
- IX. COMMENTS FROM THE AUDIENCE**
- X. SUPERINTENDENT'S REPORT**
- XI. ADMINISTRATIVE REPORTS**
- XII. BOARD COMMUNICATION**
- XIII. ADJOURNMENT**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 3, 2020**

DIRECTOR OF FINANCE

TOPIC: Public Hearing: 2021-2022 Proposed Budget

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30 of each year. The process of adoption includes a notice for a budget public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing, and that the budget document, including the proposed property tax millage rate, must be available for public inspection. The public hearing on the budget and the property tax millage rate proposed to be levied to support the proposed budget must then take place, and then the Board adopts the budget.

This year, the public hearing is scheduled for Thursday, June 10, 2021, at 7:30 p.m. at the regular meeting of the Board of Education. Notice of the public hearing appeared in the local newspaper on Thursday, June 13, 2021 and the budget document was made available for public inspection at the Educational Services Building beginning Thursday, June 3, 2021.

Following board adoption of the budget, the Business Office will post the budget on the District's website.

**APPROVED AND RECOMMENDED
FOR BOARD INFORMATION**



Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 8, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: First Robotics Frog Force Report

The Ms. Janet Bloom, of First Robotics Frog Force, would like to summarize the wonderful experience that the team has had this school year and recognize all of the sponsors who supported them through their competitions.

**APPROVED AND RECOMMENDED FOR
REPORT TO THE BOARD**



Steve Matthews, Superintendent

Frog Force 503

Novi High School Robotics
2020-21 Season

A Leap Ahead





Leaping Ahead!

18

World Championships

- Qualified 18 times for World Championships
- 2005 World Champions

14

Event Finalist

- District
- Regional
- World

13

Regional Chairman's

- 13 regional chairman's since 2005
- State Chairman's Winner in 2021





Leaping Ahead!

10

Robot Awards

- Quality Awards
- Excellence in Engineering
- Creativity Awards
- Control Awards
- Autonomous Awards

6

Dean's List Finalists

- Mitchel Huang - 2016
- Kirsten Anderson - 2018
- Ankith Udupa - 2019
- Joshua Huang - 2020
- Arseniy Illinich - 2021



Skills Challenge Awards

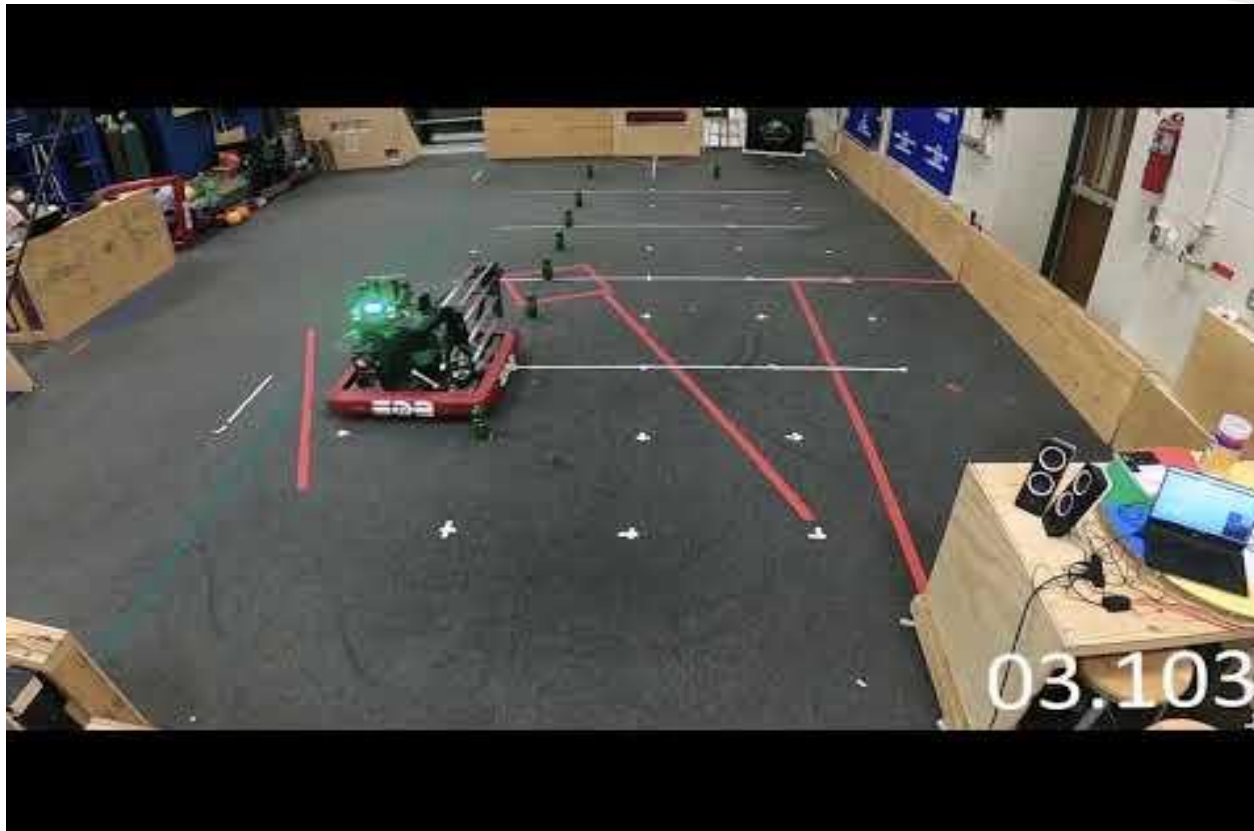
Infinite Recharge at Home: Skills Challenge

Synopsis: FRC created a series of skills challenges in lieu of in-person challenges.

Results:

1. Winner of the Silicon Group
2. Perfect score in three of the challenges
3. **Rank 15** in the world out of 1748 teams
4. Autonomous Award from Ford

Skills Challenge Video



Game Design Awards

Game Design Awards

Synopsis: We won the top award in our group for the creation of a unique game concept.

Results:

1. Game Design: Designer's Award
2. One of 20 international finalists out of 1,378 teams
3. In the running for one of three international Game Design Awards to be honored in June
4. Part of this program includes a “community choice” award among the 20 finalists!

Please vote for Frog Force and our game Micro Mayhem here



Innovation Challenge Awards

Innovation Challenge Awards

Synopsis: Our project titled "Dancing through the Decades" was to promote physical activity in senior citizens.

Link: <https://frogforce503.org/Dance/index.html>

Dean's List / Woody Flowers

Dean's List (Student Leaders Award)

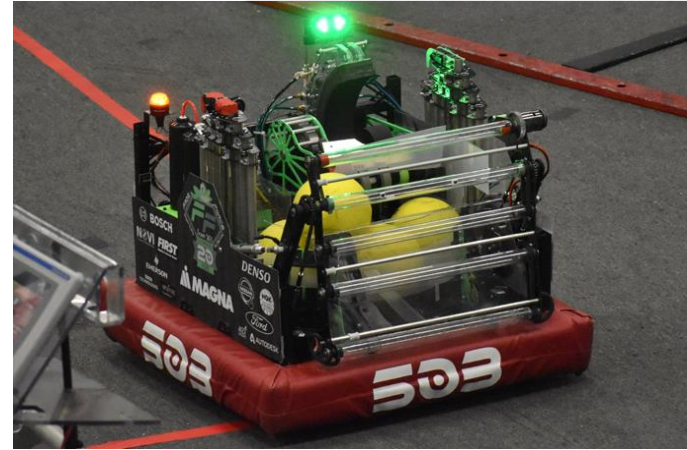
Arseniy Illinich – one of 15 finalists in Michigan, advancing to the international competition

Woody Flowers (Mentor Award)

Mr. Chris Huang – one of 70+ mentors recognized as finalists



Our 2020/21 Robot





What is a Swerve Drive?

After over a year of technical development, our team manufactured swerve modules over the Summer of 2019 to use for upcoming robots.

A swerve drive consists of 4 swerve modules which can make the robot move in any axis of direction while moving forward, as well as rotate and drive at the same time. Uses two motors for drive/turn.

The previous robots used an existing tank drive which moves much like a car and does not have the capability to move in any direction at once.

THE RESULT: It took us to the next level competitively.





Autonomous Programming

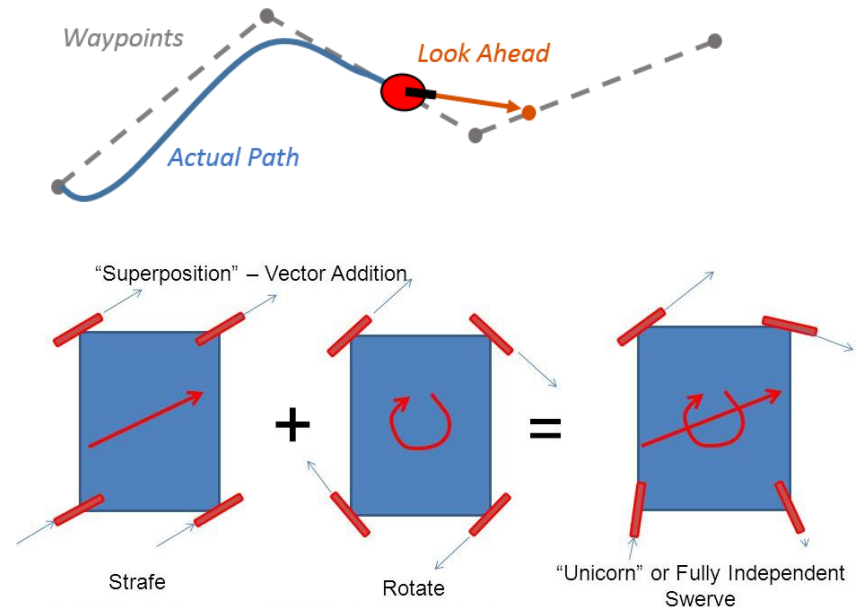
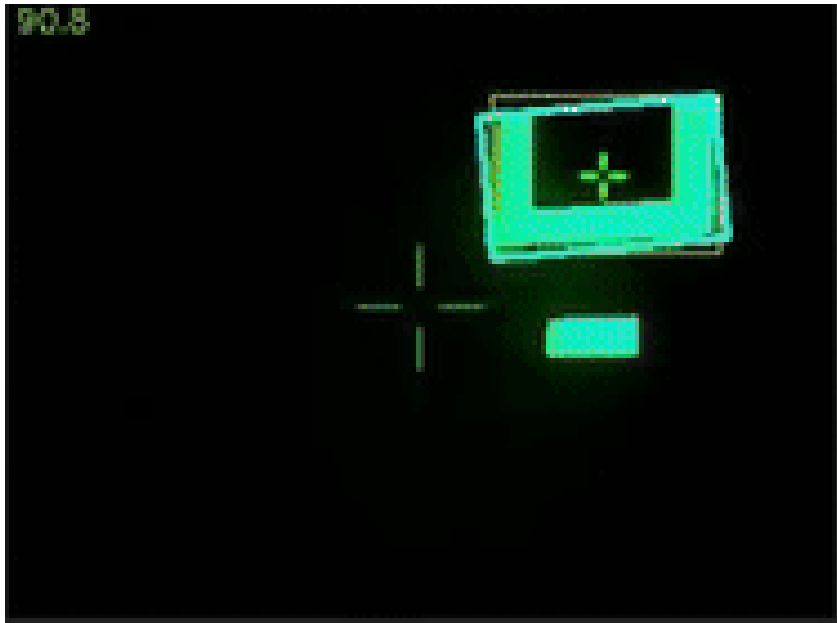
Re-wrote existing code due to the additional challenge of a **Swerve Drive**

- Synchronized the movements of 8 motors (or else the robot would be uncontrollable)

Implemented a Pure Pursuit controller

- A path planning algorithm that dynamically computes trajectories to move the robot along the desired path
- A technique derived from algorithms used on self-driving cars
- Allowed our robot to drive to precise coordinates on the field and actively adjust its path to account for obstacles and inconsistencies

Created an 8 ball autonomous program, achieved by less than 5% of teams globally!





NBot – Novi Robotics Boosters

Supports Teams across all Novi Schools

In 2019 – 44 teams across every school in NCSD

Annual Robotics Townhall Meeting

Facilitates participation through Community Ed

Source Grants and Sponsorships

Run numerous events for teams including:

Coach trainings, programming classes and student mentorship for K-8 teams

STEM Camp – for girls by girls

Frog Force Frenzy FTC Competition

Promotes Successful team development:

7 of 8 NMS FTC teams qualified for States

4 NMS FTC teams qualified for Championship

Novi FLL teams have represented MI at Worlds the

last 2 years

Showcases NCSD across SE MI



NBOT
Novi Robotics Boosters®



Detroit Partnerships

- Started 57 robotics teams in Detroit
- Partnered with Community Organizations
 - Robotics and Engineering Center of Detroit (RECD)
 - SAY Detroit Play Center
 - Detroit PAL
- Sourced over \$300,000 in Grants
 - Program staffing
 - Team registration and equipment
 - Coach and Team Training
 - Transportation
 - T-shirts
 - Event Fees and Lunch
- Provide training, workshops, mentors
- Detroit FTC Kickoff and Qualifier
- Working with Detroit Public Schools
 - Start and support teams
 - Keiden Special Education Center





International Partnerships

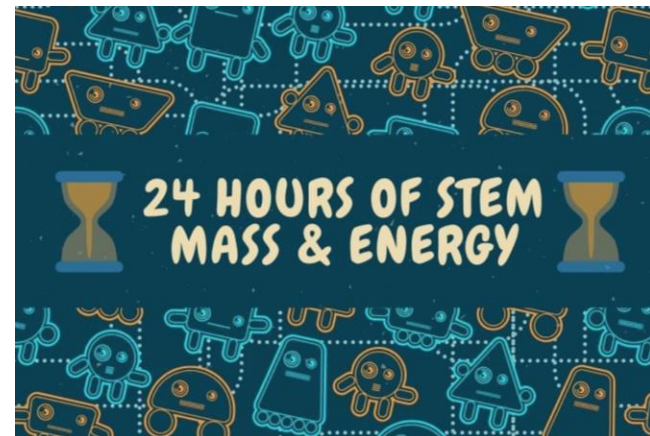
The Compass Alliance

The Compass Alliance is a consortium of teams from around the globe working to create a sustainable *FIRST* ecosystem. Our goal is for this to become your "one-stop shop" for all things *FIRST*. We are passionate about team sustainability and helping you get the most out of your *FIRST* experience.



24 Hours of STEM

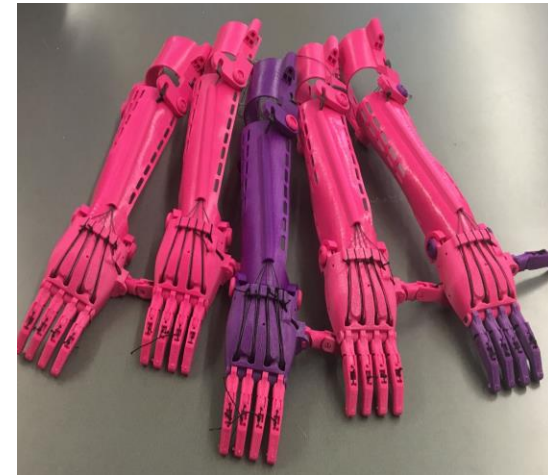
- June 2020 and December 2020
- Partnered with 5 teams around the world
- Produced 6 hours of content for EST zone
- Taught programming for vision targeting
- Presented additive manufacturing techniques





e-NABLE

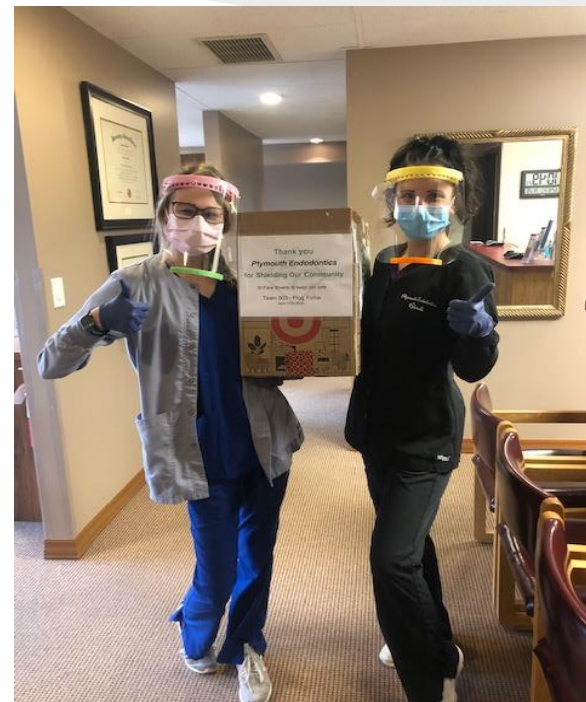
- Global non-profit organization
- Free prosthetic upper limb devices for children
- Only student-led chapter in Michigan
 - Custom designed prosthetics
- Taught 400 NCSD 4th graders about 3D printing and how to build prosthetics
- Have created over 240 prosthetic arms
- Designing custom prosthetics
- Distributed over 60 hands to:
 - Lucky Fin Handcamp
 - Detroit Maker Faire
 - 16 custom hands distributed globally
- Translated the care manual into several languages





COVID-19

- COVID-19 landed in Michigan March 10
- Schools shut down March 16
- FIRST suspended the FIRST season
- We continued operations by meeting virtually
- We also worked on:
 - Food Drives
 - Folding at Home
 - Feed The Need STEM kits
 - Remote programming classes for FLL, FTC, and FRC
 - More!





#ShieldOurCommunity

How it started?

- Initiative to help distribute in-need materials to health care workers and NCSD staff
- Prusa 3D printed face shields
- Donated 2,000+ shields:
 - doctor's offices
 - dental offices
 - skilled nursing facilities
 - senior centers
 - Novi police & fire
 - district members
- 1,000 face shields for NCSD teachers and staff



Our partners:

Novi Public Library
Magna Seating
Michigan Youth Empowerment
Michigan Chinese American Coalition
Shining 3D
Blick Art Materials Dearborn
FRC 4405 - Atoms Family
FTC 14657 - Robo Warriors

Platinum Sponsor



Gold Sponsors



Silver Sponsors





Media Mentions

Fox 2 for e-NABLE



Forbes 8 under 18

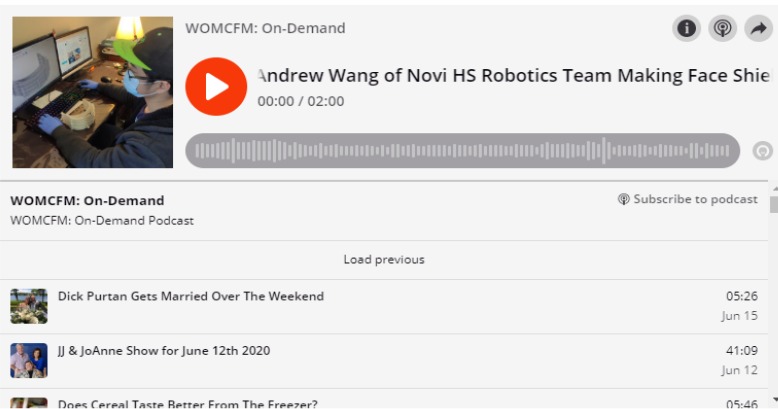




Media Mentions

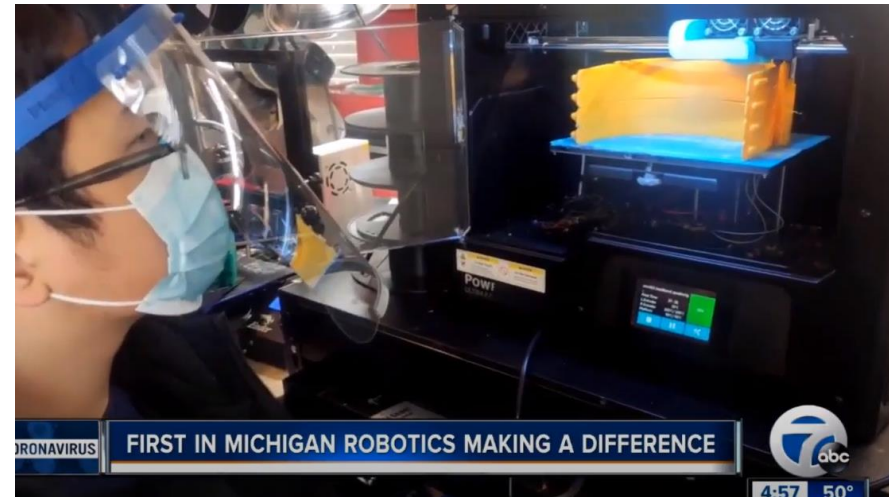
WOMC Radio Jay Jay and Joann

WXYZ Channel 7



Andrew Wang of Novi HS Robotics Team Making Face Shields

Wednesday, May 13th





Thank You!

Thank you!

Any questions?

www.FrogForce503.org



@FrogForce



Frog Force 503

Email: frogforce@frogforce503.org

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: 2019 Bond Program Spring Update

In 2019, the Novi community approved a series of bond issues totaling \$185,000,000, which will provide for: security and technology; an addition to Novi Meadows; an advanced technology/stem/robotics space; a multipurpose facility; improvements to current facilities, athletic sites and parking lots; media center and special education space remodeling; furniture; and buses.

The Master Planning Committee met on Friday, June 4, 2021, in the afternoon to go over and discuss key activities and progress update of the design team and the construction team. Tonight, Mr. Greg Van Kirk and Mr. Kevin Donnelly of Plante Moran CRESA, the District's Owner's Representative, will present an update and overview of the activities and progress so far and next steps.

**APPROVED AND RECOMMENDED
AS A REPORT TO THE BOARD**

A handwritten signature in black ink, appearing to read "Steve Matthews", is written over a horizontal line.

Steve Matthews, Superintendent



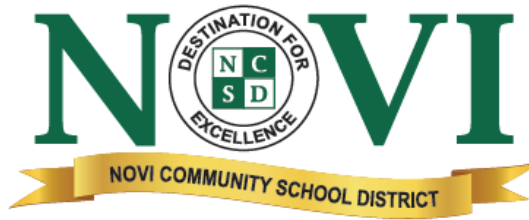
NOVI COMMUNITY SCHOOL DISTRICT

2019 BOND PROGRAM UPDATE

June 10, 2021

AGENDA:

- ☐ Key Activities and Progress Update
- ☐ Bond Dashboard Update #01



Where Have We Been?

What are the main goals of the bond program?



Educational Facilities / Program Enhancements

Improve and expand facilities and programs to support a culture of academic excellence and success for all students



Infrastructure & Equipment

Improvements to address identified infrastructure issues at all facilities



New Learning Opportunities

Create spaces that offer new opportunities for students and the Novi community



Safety & Security

Create safe and secure entrances and welcome centers at all school buildings



21st Century Tech

Upgrade technology devices and infrastructure to respond to the District's vision for 21st century learning

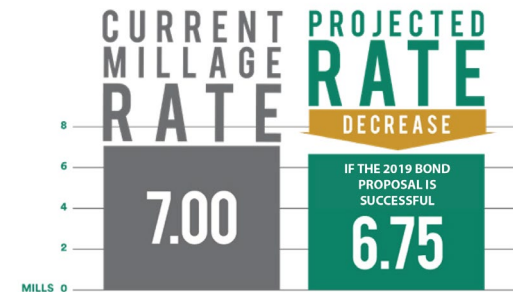
November 5 Ballot Proposals

1

\$185 million Bond Proposal

2

Renewal of the current Sinking Fund Millage



VOTE Tuesday, November 5!

Successful Bond Vote – Congratulations!



A collection of school supplies arranged on a white background. At the top left is a red rubber band. Below it are several sharpened pencils in green, red, and yellow. To the right is a wooden pencil sharpener with a black and white striped interior. Below the pencils is a spiral-bound notebook with a black cover. At the bottom left is a wooden ruler with black markings. To the right of the ruler are two paper clips, one red and one blue.

[illegible]

- **Bid and Award 2021 Projects**
- **Bid and Award Misc. Projects (Ongoing)**
- **Material Procurement 2021 Projects**



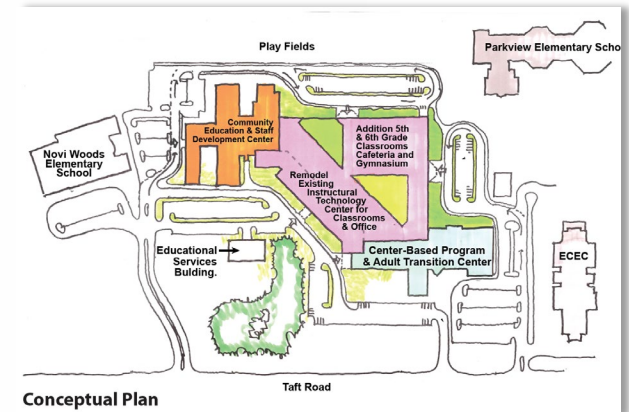
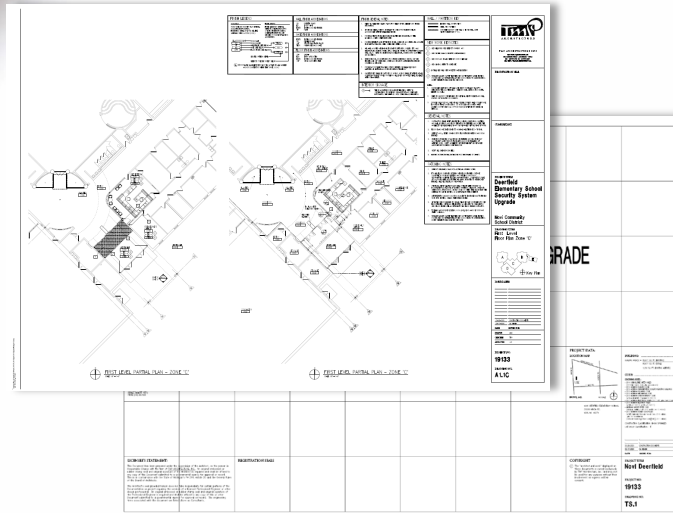
Key Activities and Progress Update – June 2021

Key Planning Activities

- Focused Master Planning
- Activity Center Planning / Location
- 2021 Market Concerns / Contingencies

Construction Planning and Coordination

- Logistics Planning and Coordination
- Subcontractor Planning and Coordination
- Move Management Planning
- Permitting and Approvals



2021-2022 Bond Projects

Project Scope and Schedule

	Start	Finish
➤ High School Secured Entry and Renovations	Apr 2021	Sep 2021
➤ Middle School Secured Entry and Renovations	Apr 2021	Sep 2021
➤ Middle School Tennis Courts	Jun 2021	Aug 2021
➤ Village Oaks Secured Entry / Additions / Playground	Apr 2021	Dec 2021
➤ Orchard Hills Secured Entry and Renovations	Apr 2021	Sep 2021
➤ Meadow's 5 th and 6 th Grade Addition	Jun 2021	Sep 2023
➤ Meadow's Soccer Pavilion	Jun 2021	Sep 2021
➤ The R.O.A.R. Building Phase I (Adult Education)	Jun 2021	Sep 2021
➤ Deerfield Elementary Roofing Replacement	Jul 2021	Nov 2021
➤ Novi Woods and High School Selective Roofing	Aug 2021	Oct 2021
➤ Boiler Replacements (Parkview and High School)	Jun 2021	Oct 2021
➤ Educational Services Building Kitchen	Jun 2021	Sep 2021
➤ Detention Pond(s) Restoration Phase I	Sep 2021	Nov 2021
➤ Technology Projects – Sound and Video	Jul 2021	Dec 2021

* Limited or no impact to the District's Summer Programs due to construction activities.



High School – 2021 Construction Update



New Secured Entry and Administration

High School – 2021 Construction Update



New Secured Entry and Administration

Middle School – 2021 Construction Update



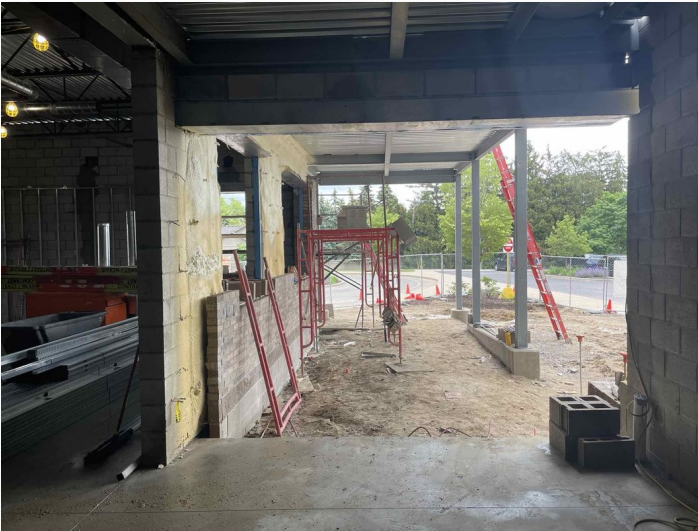
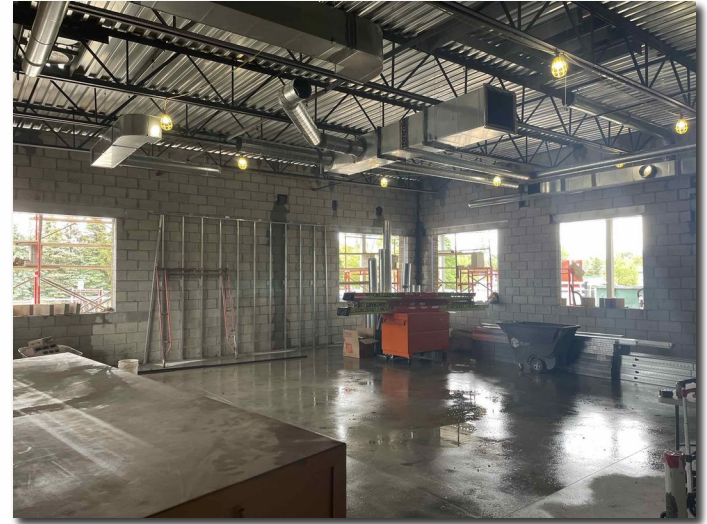
New Secured Entry and Administration

Village Oaks – 2021 Construction Update



New Secured Entry and Additions

Orchard Hills – 2021 Construction Update



New Secured Entry and Additions

Meadow's 5th and 6th Building



Exterior View #01

Meadow's 5th and 6th Building



Exterior View #02



Exterior View #03



Lobby



Welcome Center



Learning Commons #01



Meadow's 5th and 6th Building



Learning Commons #03



Learning Commons #04





Media Center #02



Makerspace



Classroom







NOVI COMMUNITY SCHOOL DISTRICT

2019 BOND PROGRAM UPDATE

June 10, 2021

AGENDA:

- ☒ Key Activities and Progress Update
- ☐ Bond Dashboard Update #01

Bond Dashboard Update #01



Novi Community School District | 2019 Bond Program | Dashboard Report | March 31, 2021



Project Highlights

- Educational Facilities / Program Enhancements
- New Learning Opportunity Spaces
- 21st Century Technology Upgrades
- Facility Infrastructure and Equipment
- Safety and Security Districtwide
- Overall Bond Program Budget is \$185M
- Recreational and Sinking Fund Projects is ~ \$8M
- Bonds Procured in (3) Series over 7 yrs.
- .25 Projected Mileage Rate Decrease

Current Issues

- Construction Market Volatility (Material and Labor)
- Completion of Bidding and Procurement for 2021
- Master Planning – Spring thru Fall 2021
- Land Swap and Property Negotiations with City
- Determine Location of Activity Center
- Visioning for High School and Athletics
- Technology Implementation for 2021-22 Projects

Current Projects

- Meadow's 5th/6th Grade Building and Soccer Pavilion
- Village Oaks Secured Entry and Additions / Playground
- Orchard Hills Secured Entry and Renovations
- Middle School Secured Entry and Additions
- High School Secured Entry
- The R.O.A.R. Building Phase I – Adult Ed.
- Deerfield Elementary Roofing / Misc. Roofing Projects
- Middle School Tennis Courts
- Detention Pond Civil Projects – Phase I
- Boiler Replacements
- Misc. Technology Projects (Video and Sound)

Bond Financial Summary – March 31, 2021

NOVI COMMUNITY SCHOOL DISTRICT 2019 BOND PROGRAM	Budget	Commitments	Actuals Approved	Actual Cost to Complete	Forecasted Commitments	Unallocated Reserve Owner / Contingency	Estimate At Completion	Forecasted Over/(Under)
Districtwide Soft Costs (Professional Fees, Administrative Fees, Due Diligence)	\$ 15,321,869	\$ 11,981,673	\$ 3,447,562	\$ 8,534,111	\$ 3,340,196	\$ -	\$ 15,321,869	\$ -
Building Additions, Secured Entries, and Renovations (Elementary, MS, HS)	\$ 122,179,676	\$ 17,315,000	\$ 1,039,949	\$ 16,275,050	\$ 104,683,265	\$ 181,412	\$ 122,179,676	\$ -
Roofing, Parking Lots, Sitework, Athletics	\$ 12,915,472	\$ 3,561,212	\$ 429,754	\$ 3,131,458	\$ 9,354,260	\$ -	\$ 12,915,472	\$ -
Furniture and Equipment	\$ 6,761,751	\$ 21,844	\$ 15,344	\$ 6,500	\$ 6,739,906	\$ -	\$ 6,761,751	\$ -
Technology	\$ 27,786,460	\$ 1,939,235	\$ 1,222,880	\$ 716,355	\$ 25,847,225	\$ -	\$ 27,786,460	\$ -
Owner Contingency	\$ 8,034,772	\$ -	\$ -	\$ -	\$ 489,638	\$ 7,545,134	\$ 8,034,772	\$ -
TOTALS	\$ 193,000,000	\$ 34,818,964	\$ 6,155,489	\$ 28,663,474	\$ 150,454,490	\$ 7,726,546	\$ 193,000,000	\$ -

* Original Bond Budget includes \$185M from the 2019 Bond Program and additional sources (Sinking Fund, Recreational Fund, and 2014 surplus bond funds)

* All Owner costs and funds are included and reconciled through February 28, 2021

Milestone Schedule per Series

Series I Bonds - \$75M (2020-2022)

- Elementary Secured Entries and Additions
- High School - Middle School Secured Entries / Additions
- Meadow's 5th / 6th Grade Building – Walsh Phase I
- Sinking Fund and Design Prime Projects
- IT Equipment and Improvements

Series II Bonds - \$55M (2022-2025)

- Continuation of Meadow's 5th / 6th Grade Building
- Remodeling at the High School / Walsh Phase II
- Sinking Fund and Design Prime Projects
- IT Equipment and Improvements

Series III Bonds - \$55M (2025-2027)

- Early Childhood and Education Improvements
- Remodeling at the Middle School and Elem. Bldgs.
- Activity Center at High School and Athletics
- Ancillary Buildings (ESB, Maintenance, Trans., etc.)
- Sinking Fund and Design Prime Projects
- IT Equipment and Improvements

plante moran | cresa

Bond Dashboard Update #01



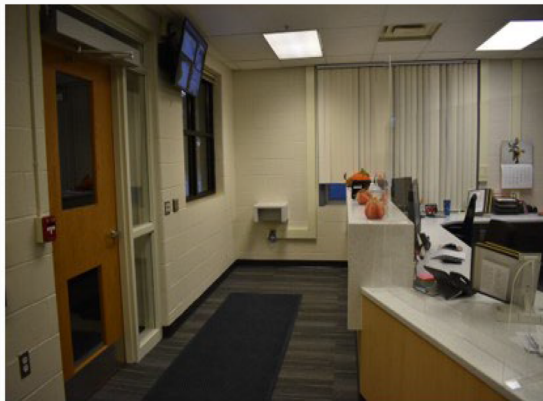
Novi Community School District | 2019 Bond Program | Dashboard Report | March 31, 2021



2020 Completed Projects



Remodeled Elementary Offices - 2020



Elementary Secured Entries - 2020



Civil and Athletics Projects

Coming 2021-2022



Meadows 5th/6th Grade (Complete 2023)



Novi High and Middle School Secured Entries / Additions



Elementary Secured Entries and Additions

plante moran | cresa



NOVI COMMUNITY SCHOOL DISTRICT

2019 BOND PROGRAM UPDATE

June 10, 2021

AGENDA:

- ☒ Key Activities and Progress Update
- ☒ Bond Dashboard Update #01

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

- A. Approval of Minutes
 - a. Regular Meeting Minutes of June 3, 2021
- B. Approval of Field Trip
 - a. Novi High School Varsity Field Hockey

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



**Minutes of a Regular Meeting, June 3, 2021
Novi Community School District
Board of Education**

A Regular Meeting of the Board of Trustees of Novi Community School District was held on Thursday, June 3, 2021, beginning at 7:00 PM.

Present: Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney (by Roll Call)

Absent:

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

COMMENTS FROM THE AUDIENCE RELATED TO AGENDA ITEMS

There were no comments from the audience.

CONSENT AGENDA ITEMS

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

- A. Approval of Minutes
 - a. Regular Meeting Minutes of May 20, 2021

- B. MASB Membership 2020-21

- C. MHSAA Membership 2020-21

It was moved by Mr. Cook and supported by Mr. Smith that the Novi Board of Education approves the consent item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

ACTION ITEMS

Personnel Report

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
--------------------	---------------------	--------------------------	----------------------	--------------------	-------------------------

Jodoin, Debra MS Receptionist Position Chg. Level B 06-04-21

A. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Stotler, Diana	District	Instructional Coach	Retirement	08-02-21

B. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
-------------	--------------	-------------------	---------------	------------------

It was moved by Mrs. Hood and supported by Mr. Cook that the Novi Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
 and Mrs. Roney

Nays: 0

MOTION CARRIED

Personnel Report B

Our current Special Education Supervisor Stacey Theophelis has been hired as the Executive Director of Special Education in the Clarkston Community School District. They want her to start as soon as possible. Their Board approval will not take place until June 14. Assuming the Board approves Ms. Theophelis, she will then resign effective the end of the day June 15.

For the Special Education Supervisor position in our district, I would like to appoint an interim for the 2021-2022 school year. The rationale for appointing an interim is twofold. First, this position supervises some summer programming - extended school year, birth to three, child find - so we need someone quickly. Second, our hiring process would take us at least into August after posting, conducting the initial screen, the HumanEX screen, and a panel interview. A potential outsider would then need to give notice to their current employer. Given that timeline, it would be difficult to have a person in place to help prepare for the 2021-2022 school year.

Amanda Squires is a teacher consultant currently working at the high school. She has been in the district for eight years and has demonstrated her understanding of the needs of special education students, works to support students and teachers, and provides support within the department. In consultation with the Director of Student Services, we believe she could step in and help this summer, prepare for the next school year, and provide leadership for the 2021-2022 school year.

We could then post next spring for the 2022-2023 school year.

If approved, Ms. Squires would be the interim and begin June 14 to have two days of transition with the current Supervisor.

It was moved by Mrs. Murphy and supported by Mrs. Hood that the Novi Community School District Board of Education approve Amanda Squires as the Special Education Supervisor.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
 and Mrs. Roney

Nays: 0

MOTION CARRIED

Food Service Management Contract Renewal

At the May 7, 2020 Board of Education meeting, Chartwells was approved to continue to serve as the district's food service management company for the 2020-2021 fiscal year. They have been providing Food Service in the District since 2013. The current contract expires on June 30, 2021.

Chartwells manages contracts with approximately 200 school districts in Michigan. District administration has been extremely satisfied with the work performed by Chartwells and especially Evol Gazzarato, Food and Nutrition Director.

The Michigan Department of Education (MDE) is also required to approve the renewal before being presented to the Board of Education. We received the MDE approval on May 6, 2021.

The Food Service Management Contract renewal was presented for information and discussion at the May 20, 2021 Board meeting and comes back tonight for approval.

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community School District Board of Education approve Chartwells to continue to serve as the District's food service management company by renewing their contract.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

2021 Summer Tax Levy

In order to prepare for the July 1 tax bills, the District must certify the summer tax levy no later than early June.

The 2021(2021-22 fiscal year) taxable value of the Novi Community School District is \$2,658,189,689. This represents an increase of 4.1% over the previous year's taxable value of \$2,552,958,920. Using the district's taxable value as the predominant factor, the 2021-22 budget will be based upon the millage rates on the attached schedule.

To the homeowner, the district's total millage levy will be 10.3264 mills, which is a decrease of (0.3106) mills from fiscal year 2020-21. This equates to a decrease in property taxes of (\$31.06) per \$100,000 of taxable value.

At the November 19, 2020 Board meeting, the Novi Board of Education resolved to levy 50% of the taxes in the summer and 50% in the winter.

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Community School District Board of Education, in the best interest of the school district, resolve to levy 50% of the taxes in the summer.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

Bid Package #6 - Boiler Replacement updated to include the Gardenbrook Property and High School

At the April 15, 2021 Board meeting the Board approved Bid Package #6. Tonight, the recommendation is to update the scope of work to include the Gardenbrook property boiler replacement and the Novi High School boiler retube.

On Thursday, April 29, 2021 at 12:30 PM, a pricing review was completed for these two (2) additional projects. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture, McCarthy & Smith, Inc.

Based upon the project team's review of the scope of work and costs, we propose the following recommendations for contract award:

Bulletin #1 – Gardenbrook Boiler Replacement

Bid Division 142 : HVAC

Ms. Laura Snyder

Detroit Boiler Company

2931 Beaufait Street
Detroit, MI 48207

Base Bid	\$ 259,139.85
PLM Bond (Hudson Insurance Company)	<u>\$ 7,774.20</u>
TOTAL	\$ 266,914.05

Bulletin #2 – Novi High School Boiler Retube

Bid Division 142 : HVAC

Ms. Laura Snyder

Detroit Boiler Company

2931 Beaufait Street
Detroit, MI 48207

Base Bid	\$ 68,018.52
Boilout	ADD \$ 13,647.44
PLM Bond (Hudson Insurance Company)	<u>\$ 2,449.98</u>
TOTAL	\$ 84,115.94

BULLETIN #1 & #2 (Bid Division 142) AWARD RECOMMENDATION AMOUNT: \$351,030.00
TOTAL DETROIT BOILER CONTRACT VALUE WITH BULLETINS #1&2: \$741,863.00

It was moved by Mr. Cook and supported by Mr. Mena that the Novi Community School District Board of Education award the additional boiler contracts in the amount listed above for Bulletin #1 and #2.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

Bid Package #7A – Gardenbrook Property (formerly Walsh College) Renovation

At the April 15, 2021 Board meeting the Board approved Bid Package #6. Tonight, the recommendation is to update the scope of work to include the Gardenbrook property boiler replacement and the Novi High School boiler retube.

On Thursday, April 29, 2021 at 12:30 PM, a pricing review was completed for these two (2) additional projects. In attendance for the bid opening were representatives from the Novi Community School District, Plante Moran Cresa, TMP Architecture, McCarthy & Smith, Inc.

Based upon the project team's review of the scope of work and costs, we propose the following recommendations for contract award:

Bulletin #1 – Gardenbrook Boiler Replacement

Bid Division 142 : HVAC

Ms. Laura Snyder

Detroit Boiler Company

2931 Beaufait Street
Detroit, MI 48207

Base Bid	\$ 259,139.85
PLM Bond (Hudson Insurance Company)	<u>\$ 7,774.20</u>
TOTAL	\$ 266,914.05

Bulletin #2 – Novi High School Boiler Retube

Bid Division 142 : HVAC

Ms. Laura Snyder

Detroit Boiler Company

2931 Beaufait Street
Detroit, MI 48207

Base Bid	\$ 68,018.52
Boilout	ADD \$ 13,647.44
PLM Bond (Hudson Insurance Company)	<u>\$ 2,449.98</u>
TOTAL	\$ 84,115.94

BULLETIN #1 & #2 (Bid Division 142) AWARD RECOMMENDATION AMOUNT: \$351,030.00
TOTAL DETROIT BOILER CONTRACT VALUE WITH BULLETINS #1&2: \$741,863.00

It was moved by Mrs. Hood and supported by Mrs. Murphy that the Novi Community School District Board of Education award the contracts as listed above in the total amount of \$1,262,763.00.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

INFORMATION AND DISCUSSION

Plow Truck Purchase

The maintenance vehicle fleet has greatly improved through replacement of vehicles over the past several years. As part of our original replacement plan, we need to replace a 2009 plow truck that we rely on heavily. The vehicle has been driven 42,748 miles mostly for plowing as well as 10,000+ miles in reverse. This truck requires many repairs and is no longer reliable. This purchase has been budgeted for in the 2021-2022 budget.

A 2022 F-350 plow truck with a snowplow and all necessary plow flasher lighting is needed. The best price for the F-350 truck and outfitting is available through the Macomb County cooperative bid (#21-18 T.11) using Signature Ford as the dealer. The cost of this vehicle is **\$32,429**.

NBC Truck Equipment will provide and install a 9' 6" Western MVP3 snowplow and controls, roof mounted strobe light and tail light strobes for \$8,563. A hydraulic lift gate is to be added to this vehicle for the cost of \$3,360. They will also need approximately 2 weeks to outfit this vehicle. The state bid pricing for outfitting this vehicle with the plow, light package, and lift gate is **\$11,923**.

The truck would be ready approximately 12 weeks from the time of approval. Total expenditure for the vehicle and snowplow package is **\$44,352**. This purchase is necessary to keep the maintenance vehicle fleet operational and in good working order.

This comes tonight for information and discussion and will come back for approval at the June 10, 2021 regular meeting of the Board.

2020-2021 Final Budget Amendment

On December 17, 2020, the Board of Education approved the 2020-2021 General Fund Budget. A final amendment to the budget reflecting all the changes known at this time has been created and is presented to the Board of Education tonight.

The 2020-2021 Final Budget Amendment is presented for information and discussion tonight and recommended for approval at the June 10, 2021 Board meeting.

2021-2022 Preliminary Budget

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30 of each year. The proposed budget document for the 2021-2022 fiscal year has been prepared based on projections and estimates, including student enrollment, which will be known at a later

date. The proposed budget document is presented to the Board tonight for review.

The budget adoption process for an upcoming fiscal year must include a public budget hearing; a notice of such public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing; a budget document, made available for public inspection including the proposed property tax millage rate; and Board adoption of the budget in the form of a 2021-2022 General Appropriations Act resolution.

Once the public budget hearing has taken place, the Board adopts the budget. This year, the public hearing will be held Thursday, June 10, 2021, at 7:30 p.m. at the regular meeting of the Board of Education. The notice will appear in the local newspaper on Thursday, June 2, 2021, and the budget document will be available for public inspection at the Educational Services Building beginning Friday, June 6, 2021.

The proposed budget document is presented to the Board tonight for review, with adoption in the form of a 2021-2022 General Appropriations Act resolution (draft resolution attached) at the June 10, 2021 Regular Board meeting.

Policy Updates and Revisions

The Governance and Policy Committee met on May 25, 2021. They reviewed and discussed the following policies and are bringing them before the Board for information and discussion with these recommended updates and revisions.

The committee's suggested changes are marked in red below.

Policy 3004 – Textbooks and Other Instructional Materials

Existing Policy Verbiage:

~~The Board delegates to the Superintendent the authority to purchase and recommend to the Board, for its approval, instructional materials, including textbooks that are compatible with the School District's curriculum. The Superintendent may utilize well-qualified administrators and teachers to assist in the selection of instructional materials, including textbooks, to be recommended to the Board.~~

Committee Recommendation:

The Board of Education shall approve all textbooks used as part of the educational program of this District.

"Textbook", for purposes of this policy, shall mean the principal source(s) of instructional material for any given course of study, in whatever form the material may be presented.

The Superintendent, along with qualified administrators and teachers, shall be responsible for the selection and recommendation of textbooks for Board consideration. In considering the approval of any proposed textbook, the Board will weigh its decisions based on recommendations related to:

- A. suitability for the maturity level and educational accomplishment of the students who will be using the material
- B. freedom from bias
- C. relationship to the curriculum adopted by the Board
- D. cost

Policy 3005 – Selection of Media Center Materials

The Board intends that students be provided access to a wide variety of educational materials, in various media, to support learning. The Superintendent is authorized to make or approve purchases for the media center and may receive recommendations for such purchases from professional staff members, parents and students.

Committee Recommended Additions:

Media Center materials will: support and be consistent with the general educational goals of the School District; meet high standards of quality in factual content, artistic and literary value, and presentation; be appropriate for the age, emotional development, ability level and social development of students for whom materials are selected; have aesthetic, literary, scientific or social value; be current and up-to-date; and, be selected to reflect our diverse society. The selection of materials on controversial issues will be directed towards maintaining a diverse collection representing various points of view.

The Board of Education shall provide instructional materials and equipment, within budgetary constraints, to implement the District's educational goals and objectives and to meet students' needs. The primary objective of such instructional materials and equipment shall be to enrich, support, and implement the educational program of the school.

The Superintendent shall develop administrative guidelines for the selection and maintenance of all educational and instructional materials and equipment. In addition, s/he shall periodically, provide for a systematic review, by the Board, of the District's educational resources in order to ensure that they are appropriate for the current educational program. Any revisions that occur should be a result of the school-improvement process.

Policy 3002 – Parental Involvement

The Board strongly encourages and supports the involvement of parents in their children's education. The Superintendent will develop and implement regulations, in consultation with parents, which will include:

- The manner in which the School District will cooperate with parents of students to develop students' intellectual and vocational skills in a safe and positive environment;
- The manner in which the School District will permit parents to review the School District's curriculum, textbooks and teaching materials;
- The manner in which the School District will permit parents to observe instructional activities, other than testing and assessments, in which their students are enrolled and present; and

- The manner in which the School District will permit the disclosure or use of student information for purposes of sales or marketing.

Committee Recommendation is to make the sections below a sub policy of 3002.

Policy 3002.1 – Parental Involvement in Title I Programs

Parental involvement is also considered a key component of federal Title I programs. In order to help build a partnership between home and school for purposes of Title I, the School District:

- Informs parents of the program, the reasons for their children's participation and the specific instructional objectives;
- Trains parents to work with their children to attain instructional objectives;
- Trains teachers and other staff involved in Title I programs to work effectively with the parents of participating students;
- Consults with parents on a regular basis;
- Provides opportunities for parents to be involved in the design, operation and evaluation of the program; and
- Provides opportunities for the full participation of parents who lack literacy skills or whose native language is not English.

The Superintendent will develop and implement regulations that are compliant with Title I. The regulations are to support the above principles and actions and also assure that services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the School District.

This comes before the Board tonight for information and discussion. It will come back to the Board for approval at the June 10, 2021 regular meeting of the Board.

Board Operating Procedures Manual Updates and Revisions

The Governance and Policy Committee met on May 25, 2021 to discuss the Board Operating Procedures Manual. It comes before the Board tonight with the following recommended additions and revisions for information and discussion.

Recommended Addition:

Virtual Meetings –

If governmental mandate(s) have ruled that governmental bodies must meet virtually and/or the city has declared a state of emergency, then the Board of Education will meet through a virtual platform. Further, the Board shall have a method in place for:

- A. The meeting to stream live for the public to be able to view;
- B. a communication platform for the public to be able to participate during the times designated on the meeting agenda.

Public Comment Placement on Committee Agendas

Committees

Selection and Operation of Board Committees

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- D. Minutes and notes of committee meetings will be posted in the Google Drive ~~Board Books~~.
- E. The Public Comment portion of the Committee meeting agenda, shall be place towards the bottom of the committee agenda to afford the public time to hear the committee discussion.

Recommended Revisions:

Committees

Selection and Operation of Board Committees

- A. Committees are appointed by the Board President.
- B. Responsibilities of each standing committee shall be outlined in the Committee Charter:
 - 1. Finance – To review the annual district budget, budget amendments and audit report.
 - 2. Governance and Policy – To review and recommend revisions to Board policies and Board Operating Procedures.
 - 3. Legislative – To review new legislation, its impact on the district, and recommend resolutions for adoption.
 - 4. Capital Projects – To review and recommend proposed construction projects and updates and maintenance projects to existing facilities.
 - 5. Curriculum – To review and recommend proposed new or revised curriculum and resources.
- C. Ad Hoc committees may be assigned for a specific need or purpose, but will be time-limited. They will meet on an as needed basis.
- D. Minutes and notes of committee meetings will be posted in the Google Drive ~~Board Books~~.

Board Calendar Revision

Annual Calendar of the Board Agenda Items

- A. In addition to monthly agenda items listed above, the items below, as scheduled in the following annual outline, and athletics, boosters, and clubs may by scheduled and presented:

COMMITTEE REPORTS

Governance and Policy Committee

Mr. Cook, Board Vice-President and Chair of the committee, reported that most of the committee discussion revolved around the policies that were discussed earlier in the meeting. He stated that the committee will be discussing policy 7004 at their next meeting. Mr. Cook said that they have some other policies coming up.

Dr. Ruskin mentioned that there had been some conversation regarding each committee having a charter. She said that each committee has gone through that process.

DEI Committee

Dr. Ruskin, Board President and chair of the committee, reported that the committee reviewed the charter and that there was a presentation given by Darby Hoppenstedt and Dr. Webber. She stated

that they covered some their great work and some foundational work that has been done over the last 10 years. Dr. Ruskin said that they will bring it to the Board, so that everyone knows what has been happening in the District, there could be some transparency, and know that groups were not working in silos and the Board could have a better understanding.

She mentioned that they had nice attendance and that the whole room was filled. Dr. Ruskin mentioned it was a great opportunity to hear things and to hear public comment. She reported that Mrs. Hoffman's dad asked if this was a district the committee and how often they meet and about getting updates to the Board.

Dr. Ruskin stated that she was taken aback by a community member who stood up and asked why schools cannot celebrate Christmas or sing Christmas carols anymore. She said that he was not Christian, but thought he said he was Hindu and that he found it upsetting and was really asking why we are pushing diversity and inclusiveness while stopping these traditions.

Dr. Ruskin mentioned that the gentleman said that 90% of the Indians have not issues with celebrating Christmas and singing carols and in fact they consider it one of the most beautiful things about America and the European cultures. She reported that he said that he does not celebrate it religiously, but most still celebrate with holiday trees, lights, etc. and no one in his community wants to lose those beautiful, musical traditions.

Dr. Ruskin stated that at some point, she would like to get an understanding of how the District got from where we were before, although she has attended the December concerts in the buildings and religious songs are included. She said that she is asking the music teachers for some feedback and then she will bring it back. Dr. Ruskin mentioned that this is where it is important to have some kind of response mechanism.

She reported that at a curriculum committee meeting there were assertions made by community members that were not accurate so whatever that mechanism looks like, as we lean our administrative structure, to be able to make sure we fact check things because we are talking about people's careers and the impressions of our community school district.

Dr. Ruskin stated that as a parent in the district, she has attended several concerts and other events that were a cornucopia of cultural joy and celebration which is important, so there again, we must make sure when things are said that those things are accurate.

Dr. Ruskin thanked Dr. Webber for his presentation at the committee meeting. He stated that they are working on putting mini DEI committees in ever building.

Finance Committee

Mrs. Hood, Board Treasurer and committee chair, reported that Mr. McIntyre reviewed the 2021 final budget and presented the 2021-22 Original General Fund Budget that the Board looked at tonight. She stated that the Food Service Budget, Recreation Fund Budget, and the Student Activity Budget. Mrs. Hood said because the State of Michigan has not released its' school funding levels, they also discussed the estimates of revenues and expenses. She mentioned that Mr. McIntyre said he is estimating a four (4) percent increase in our foundation allowance and

expenses and changes in funding related to COVID. Mrs. Hood reported that there were no comments from the audience. She stated that their meeting came right after the DEI committee meeting, where there was a packed house, and no one stayed.

Mrs. Hood said that they did have an extended conversation about foundation allowance, Novi's is \$8,839. She mentioned that there has been some emotional commentary from parents who pay taxes, but it is interesting what goes into the school aid fund. Mrs. Hood reported the largest percentage of contributing money is from the sales tax, then the property taxes are the third contributor.

She stated that the NEF had a very helpful graph that showed how schools are funded in Michigan and where we are, where we anticipate we will be, and why we need the additional funding.

Superintendent's Contract Committee

Mrs. Murphy, Board Trustee and Chair of the committee, reported that the committee had met twice. She stated that the second meeting was helpful because they had the chance to send the contract to the attorney, so he could look at it. Mrs. Murphy said that it came back with some really good suggestions and language changes, and some format changes that were really helpful. She mentioned that yesterday, they met with Dr. Matthews to review the changes and finalized what they thought it should look like and to come to a consensus.

Mrs. Murphy reported that if we get the finalized document back from the attorney tomorrow, then it will be on the agenda next week.

COMMENTS FROM THE AUDIENCE

There were two (2) comments from the audience. The first person commented on the singing of religious/ethnic songs being sung at school and the Pledge of Allegiance at Deerfield and does not believe that these are concerns that exist at Deerfield. He commented that the equity piece will feel differently to different people depending on who you are and your background.

The second comment was regarding listening to parent concerns, making changes and revisions to policies, and that the District is going in the right direction. She inquired about the passage of policy 3004, shall all textbooks be the principal source of instructional material in whatever form the material may be presented. She asked how do we draw the line between principle and supplemental material and should there be a policy regulating supplemental material?

SUPERINTENDENT'S REPORT

Dr. Steve Matthews, Superintendent of Schools, expressed his appreciation to Shailee Patel, Nicole Carter, Ron Kane, Katy Dinkelman, Melissa Jordan, and Linda Cianferra for playing an integral part in planning and hosting the graduation ceremonies for our students. He reported the Ms. Patel organized our Novi Adult Transition Center graduation ceremony that was held last night; Mrs. Carter, Mr. Kane, Mrs. Dinkelman, and Dr. Jordan organized the Novi High School Graduation that will be held Saturday, June 5; and Ms. Cianferra is planning the Career Prep and Adult Ed graduation to be held next Thursday, June 10th, which will move our Board meeting start time to 7:30 PM.

Dr. Matthews stated that these people's efforts to honor and celebrate our students is deeply appreciated. He also expressed his gratitude to the high school counseling office for their work in creating the virtual senior honors video and said that it is on the Novi High School's Counseling page.

Dr. Matthews made mention of the State Education funding. He said that while it is welcome to hear good news about the budget, it is important to note that Michigan continues to underfund K-12 education. Dr. Matthews said the school finance research collective updated their 2018 report and determined that to meet the needs of Michigan's K-12 students, the per pupil funding should be \$10,451 and currently Novi receives \$8,839. He reported that while he appreciates the funding that we do receive, the research is clear that it is not adequate to meet the needs of our students.

ADMINISTRATIVE REPORTS

Mr. Greg McIntyre, Assistant Superintendent of Business and Operations, reported that the District is going to be holding their regular financial audit. He stated that we received a punch list and that it will be done again this year by Plante Moran. Mr. McIntyre said that we will also have our Sinking Fund/Capital Projects audit and it will be done by Taylor Morgan.

Dr. Gary Kinzer, Assistant Superintendent of Human Resources, reported that the relationships that we have in this district have really shown through. He stated that they have allowed us to have amazing success and the best part of his job is that he gets to work directly with all of the employees; our administrators, teacher, secretaries, bus drivers, custodians, maintenance workers, etc. Dr. Kinzer said that the job they have done this year has been amazing.

He specifically wanted to mention the bargaining group leadership and Mr. Grat Dalton, who is our MEA/Unicef director and provides support for our NEA, NESPA, an MTA membership. Dr. Kinzer reported that he is in his first year in supporting Novi and has been tremendous. He stated that Heather Burnside, our NEA President, David Gutuskey, our NTA President, Russ Nesmith, our maintenance president, and the ability to work daily with all of them has really resulted in a lot of great work that has happened in the District. Dr. Kinzer said that it is important to take a moment to recognize what our employees have done.

Dr. RJ Webber, Assistant Superintendent for Academic Services, mentioned that this is the first time he had seen Mr. McIntyre's face, since he was hired during COVID. He reported that we have all had our masks on and it is a joy to start to see people again.

Dr. Webber expressed his gratitude to Sheila Holly, Emily Pohlonski, and Jeff Dinkelman for helping to launch our virtual school. He stated that we have 411 students and that is the size, or bigger, as some of our elementary schools which is pretty stunning. Dr. Webber said that Sheila Holly has been calling every one of those families and tonight he heard her and you would never know that she had worked a full day. He mentioned that her disposition on the phone, the relationships she was building right off the bat. Dr. Webber reported that Ms. Pohlonski has been hustling, ever since she was approved by the Board, to make connections with parents as well. He stated that Jeff Dinkelman has also been an amazing support for Emily and Sheila and Dr. Matthews as they start to look at the survey data and the pupil accounting issues; it has been amazing.

Dr. Webber expressed his gratitude to Darby Hoppenstedt for presenting. He stated that she did a really fine job of helping to tell the story of the DEI Committee in their work. Dr. Webber thanked Dr. Ruskin, Mr. Mena, and Mrs. Roney for not only being on that committee, but for creating it. He thanked that parent, who had a nice conversation at tonight's Board meeting, for being there and stated that he is going to be helpful in our community conversations.

Dr. Webber explained that the community conversation effort is something that they are pulling together with the notion where the topic is ironically going to be listening; as he was listening/hearing just now about Board policy changes, potential ones, on what should be taught in schools.

He reported that the idea they had was to get Elizabeth Birr Moje, Dean of Education at the University of Michigan, signed up to help facilitate/moderate. Dr. Webber mentioned that if anyone has connections out there to find somebody from a counterpoint or a more conservative side, let's talk today; perhaps someone from Hillsdale College. He stated that he believes their president was the head of the project back in September and the idea behind it is for both people to have a 30 to 45-minute conversation, community members could watch/listen to that conversation and dialogue, then they would go into breakout rooms of six (6) people and have a facilitated conversation about that discussion.

Dr. Webber said that it is really important to show our kids that you can have very opposing viewpoints, yet still have an opportunity to talk together, break bread together, and sing the dreidel song, or whatever that is in your house, together and realize that at the end of the day we are all from the community of Novi and we chose to live here.

Dr. Webber thanked Justin Chambers, from EnviroClean, who has been the lead manager in our district for years. He reported that he could not think of a tougher job than leading a group of employees, who are often being paid nine (9) to 10 dollars an hour, and coming from all over to work in the Novi Community School District under economic pressure. Dr. Webber stated that what that means is people who are here one month are gone the next and, from a managerial standpoint, that is a challenge layer on top of this being a year of COVID cleaning

He said that Justin was basically in charge of leading people to clean 500,000 square feet and making sure that space was clean. Dr. Webber mentioned that there are homes in this community that have a team who show up once a week just to clean their house; Justin, to him, was one of those people.

Dr. Webber reported that Justin lost his wife a few years ago and that he is a father of three (3) or four (4) kids and the way he has carried himself through that is an inspiration. He wished Justin a lot of luck and stated that he is a good guy who has really done wonderful work for us.

Dr. Webber stated that he made a choice to join the 52nd District Court's high risk response team. He explained that this is a multi-disciplinary approach to enhance victim safety, offender accountability systems change. He said that this change is proactive, ongoing, multi-sector collaboration that works together to identify high-risk domestic violence cases and respond

appropriately and to work together to improve policies, procedures, and practices with regard to domestic violence cases.

Dr. Webber mentioned that for six (6) years, we have had a relationship with Haven and they have been working in our high school. He reported that he felt this was the right time to put some of his time and energy into something that is, unfortunately, present in every community. Dr. Webber stated that they asked him what the goals would be for being there. He told parole officers that, at least from a school standpoint, his goal was for them not to have a job, to do things to get ahead of this, to stop and prevent issues of domestic violence or harm being done in our homes.

Dr. Webber stated that it is the end of the year and, in July, we are going to reflect on this year and think what happened over the past 14 months.

BOARD COMMUNICATION

Mrs. Hood, Board Treasurer, said that she mentioned earlier she had attended a Government Relations Committee meeting and talked about budget. She reported that we were lucky to have State Senator Jim Rundstad join the call and his chief of staff, Krista Vincent.

Mrs. Hood stated that they talked about a new senate bill 265 that came out of the Senate Education Committee. She said that it is related to the 3rd Grade Reading Retention bill where a third grader who does not score at grade level on the MStep is automatically retained. Mrs. Hood mentioned that there is some verbiage that allows the superintendent to make exceptions and it goes into effect this year.

She reported that this new bill 265 is delaying the requirement to retain third graders. Mrs. Hood stated that part of the problem with this bill is that the third graders now become candidates for retention as fourth graders. She said that then we would have children who are eligible/vulnerable to be retained for two (2) years.

Mrs. Hood asked the Chief of Staff why the senator supported this bill. She responded that he did not, but that it is a troublesome bill and that they are exploring vouchers to address this, which Mrs. Hood said was way off the topic. She stated that she is hopeful that vouchers are not being resurrected in Michigan. Mrs. Hood said that she would like to get Dr. Matthews thoughts, at a later time, about this.

She reported that in Novi we believe deeply that all students need to have skills in reading, math, writing, and we work very hard to do that. Mrs. Hood stated that we have invested in reading and math interventionists, instructional coaches, and we deeply believe that they are important, but this bill is not one that she could support because it is quite clear that retention is not an effective strategy for students. She said that it causes long-term harm; they are ripped away from their peer group; they develop a self-image that is not positive; and there are a lot of negative connotations, we just need to have strategies to support those students and continue to move them forward with their peer group.

Mr. Mena, Board Secretary, reported that he had the pleasure of working with our Field and Track teams this year and he had a blast. He stated that he has had the pleasure of working with athletics here now for going on 18 years and he has never had more fun than this year. Mr. Mena expressed his gratitude to Danny Taylor, gym teacher at Deerfield, Greg Zuck, Brad Moore, Terry Woodward, Joanna Nihal, Derrick Kim, Vincent Ma, and a number of other coaches. He said they did a fantastic job.

Mr. Mena mentioned that it was not expected, but the boys ran the table this year. He reported that they won all of the dual meets, the Novi Regional, the Novi relays, and the KLAA Regional recently. Mr. Mena stated that he hopes they will get more accolades as they go to East Kentwood, this weekend, to compete in the State Finals. He mentioned that this is not a team event, but just individual events and that we have some talented runners who are going to compete. Mr. Mena reported that he was excited by our 4 by 400 team, anchored by Miles Brown.

He stated that he was invited to attend the boys and girls banquets this week and did not have the opportunity to speak with a lot of parents, but those he did hear from, most of what he heard, about our district, was positive. Mr. Mena said that it was one great comment after another about everything. He mentioned that the track parents wished that graduation did not fall on the day of state finals. Mr. Mena said he told the parents that he heard rumors that we are looking into what we can do there.

Mr. Mena reported that last week, we hosted a middle school track meet at the high school. He stated that the idea was to give those kids an opportunity to experience that track would be like at the high school level. Mr. Mena said that the kids got a kick out of seeing their names on the video scoreboard. He mentioned that they do not have field events like pole vaulting and we have an extraordinary pole vault coach who is senior age level and still competing in the senior circuit. Mr. Mena reported that this coach took the time to set-up the pole vault pit and all the equipment and had 35 middle schoolers check it out and try things.

Mr. Mena commented on the Novi High School, girls' soccer team are now district champs. He stated that they were playing in Northville and just won 18 minutes ago.

Mrs. Murphy, Board Trustee, reported that she loves the fact that Derek Kim and other former student track people are back and have come to help other students. She stated that this is really encouraging because we have talked about the lack of the alumni connection and seeing those kids come back. Mrs. Murphy said that we have a number of these kids who are coming back as teachers and it is really neat to see them wanting to come back to this community. She mentioned that it shows the strength of the community and the ties that we are building here.

Mrs. Murphy reported that Vincent's mom mentioned yesterday, during the banquet, that it was weird for him to talk about an athlete that he competed with when he was a senior because he was able to finish college, get back, and still meet up with the coach.

ADJOURNMENT

It was moved by Mrs. Murphy and supported by Mrs. Roney that the Novi Board of Education

Regular Board meeting be adjourned

Ayes: 7 Dr. Ruskin, Mr. Smith, Mrs. Hood, Mr. Mena, Mr. Cook, Mrs. Murphy,
and Mrs. Roney

Nays: 0

MOTION CARRIED

The meeting adjourned at 8:32 p.m. The next regular meeting of the Board is scheduled for June 10, 2021 at 7:30 p.m., at the Educational Services Building.

Willy Mena, Secretary

An online recording of this meeting is available on YouTube and on the District Website: novi.k12.mi.us

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Field Hockey Invitational Tournament to Pittsburgh

Kevin and Amy Kilgore are requesting Board approval for their Varsity Field Hockey team to participate in the Field Hockey Tournament in Pittsburgh, Pennsylvania, September 24-25, 2021. This trip offers the opportunity for students to grow as athletes by participating in a tournament with competition outside of the state. Student athletes have participated in this event since 2014.

Students will depart on Friday, September 24, 2021 and will return on Saturday, September 25, 2021. They will stay at the Crowne Plaza and travel via Getaway Tours charter bus. Each athlete will be expected to pay \$100 to cover housing, tournament fees, and bussing. They will be responsible for paying for their own meals. Costs will be offset by the Athletic Boosters.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Field Hockey Invitational Tournament in Pittsburgh, Pennsylvania, September 24-25, 2021.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "H. M. Matthews", is written over a horizontal line.

Steve Matthews, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: High School Varsity Field Hockey to Pittsburgh

Dates of Trip: September 24-25, 2021

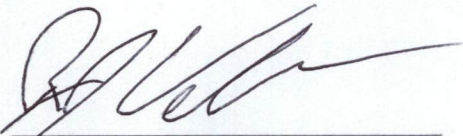
Group: High School Varsity Field Hockey Team

Sponsor: Kevin and Amy Kilgore

Summary:

This trip offers the opportunity for students to grow as athletes by participating in a field hockey tournament with competition outside of the state. In 12 years, the field hockey team has risen to the top of the state, placing in the top eight consistently. We are looking to improve the athlete's skill and experience by seeking competition outside of the state. Students will be departing on Friday, September 24, 2021 and will return on Saturday, September 25, 2021. Students will be staying at the **Crowne Plaza Pittsburgh South** in Pittsburgh, PA, traveling via **Getaway Tours** charter bus. Each athlete will be expected to pay \$100 to cover housing, tournament fees and bussing. They will be responsible for paying for their own meals on the trip. The remainder of the cost will be offset through fundraising by Athletic Boosters. This trip falls within MHSAA distance guidelines. Thank you for your time and consideration.

The attached Field Trip Form has been reviewed and approved by:



RJ Webber, Ed.D.
Assistant Superintendent for
Academic Services

Overnight, Out of State or Out of Country Field Trip Request Form

Please refer to the Overnight Field Trip Rules and Responsibilities in the online Teacher Handbook, in the Field Trips section. Please observe these guidelines and use the health form and Emergency Treatment Authorization language from that document in your policies.

To apply for an overnight, out of state, or out of country field trip, please completely fill out this form and attach all required (**bolded**) documents before submitting the request to the Assistant Principal in charge of field trips. Note that first-time trips will require two School Board sessions for discussion and approval. Repeat trips require one School Board meeting. However, all paperwork must be fully completed **at least** a week before a School Board meeting.

The following bold items are required elements and should be attached to this form. The additional italicized items should be attached if available.

- **Trip Itinerary – departure and arrival times, special events/performances/competitions**
- **Criminal History Release Form**– located online on the HR web site
 - **Required for chaperones not employed by the district**
- **Parent Information Packet (what you distribute to parents describing the trip)**
- **Health Form & Emergency Treatment Authorization (collected and in possession of trip coordinator) – may be part of the Parent Information Packet**
- *Policies/Procedures/Rules provided by event or competition you plan to attend (if available)*
- *Rooming List (provided to Assistant Principal in charge of field trips before departure on trip)*
- *District Bus Field Trip Request form and map to destination, if school bus transportation will be used*
- *Guest Teacher Request (tan) for each teacher who will miss school time for the trip*

The following are required if students will miss class time due to the trip:

- Field Trip Permission Form (collected by sponsor and returned to Attendance Office after the trip)
- List of students participating in the trip (must be provided to the Attendance Office before departure)

1. Title of Field Trip/Formal Name of the Activity or Event Field Hockey Pittsburgh
Tournament
2. Organization/Club/Course Name Novi Varsity Field Hockey
3. Field Trip Coordinator(s) – Staff Member(s) Kevin & Amy Kilgore
4. Other Attending Chaperones: Ø
5. Have you coordinated this trip in previous years? If yes, when? 2015, 2016, 2017, 2018
 - If not, what is the most recent overnight trip you've coordinated? (List group, date and trip destination)

 - If you've never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience (required)? _____

6. Date(s) of Trip Sept 24-25, 2021

○ Students will miss the following school dates: Friday, September 24

7. Departure Time and Location: NHS Football entrance 7 am

8. Approximate Time Returning to NHS: 8 pm Saturday.

9. Field Trip Destination (City, State) Pittsburgh, PA

10. Trip cost to the student: \$ 100 -

○ Items included in cost: charter bus, hotel, breakfast,
3 games

○ If not paid for by student, who is funding the trip? SA 6188 will cover balance, if any

11. Transportation Details Getaway Tours

12. Lodging name and contact number in emergency Crown Plaza Pittsburgh South

13. Number of students attending 20

14. Total number of chaperones 2

164 Fort Couch Rd
Pittsburgh, PA
412-833-5300

For curricular trips, please complete #16-19.

15. What is the class objective that ties into the proposed trip? _____

16. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

17. Why is the field trip the best way to achieve/reinforce the class objective?

18. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the experiences they learned on this field trip? _____

19. Tentative school bus confirmation made by N/A on _____ date _____
name

Teacher's/Applicant's Signature

Administrator's Signature

August 10, 2021

Dear Novi Varsity Field Hockey Parent,

For the fifth time in program history, we are excited to offer an opportunity for out of state travel for our student athletes. We have been invited to Mt. Lebanon High School and North Allegheny High School in Pittsburgh, PA. The previous five trips, our girls have benefited a great deal from the time together as a team as well as the higher level of competition.

While traveling, all of our program rules and expectations will apply. As always, we have high expectations for our athletes and they always rise to our level of expectation!

Please see the attached itinerary. You are welcome to book a room at the same hotel where the girls will be staying. Please note that while on this team experience they will be required to stay with the team at all times. We will not be able to release them to you for private meals or travel away from the team.

We are very much looking forward to a great weekend with our student-athletes. Should you need to reach us for any reason, we will be available on our cell phones all weekend.

Yours,

Handwritten signatures of Kevin and Amy Kilgore. The signature on the left is a stylized 'K' followed by a checkmark-like flourish. The signature on the right is a cursive 'A' followed by a large, looping flourish.

Kevin and Amy Kilgore

Novi Varsity Field Hockey
Overnight Trip to Pittsburgh

Friday

- 7:00 Depart from Novi High School Athletic Entrance via Getaway Bus
Brunch at Toll Road Rest Area
- 12:00 Arrive at **Crown Plaza South**, Pittsburgh PA
Homework and Hearty Snack in Hotel
- 2:30 Depart for Game vs. Mt. Lebanon
- 4:00 Novi Field Hockey vs. Mt. Lebanon
- 5:30 Return to Hotel for Showers
- 7:00 Team Dinner Downtown Pittsburgh

Saturday

- 7:00 Breakfast in Hotel Lobby
- 7:30 Depart for Game vs. Forbes Road High School (at N. Allegheny)
- 9:00 Novi Field Hockey vs. Forbes Road High School (at N. Allegheny)
- 10:30 Novi Field Hockey vs. North Allegheny High School
- 12:00 Lunch in Pittsburgh Area
- 6:00 Arrive Novi High School Athletic Entrance

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
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B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Baker, Elizabeth	MS	Literacy Specialist	Retirement	06-11-21
Hiser, Emily	MS	Special Ed Teacher	Resigned	06-11-21
Ownby, Matthew	PV	Music Teacher	Resigned	06-11-21
Holbel, Paula	MS	Special Ed Para	Discharge	06-11-21

C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Littleton, Gabrielle	VO	2 nd Grade Teacher	LOA #1-Personal	2021-2022 School Year

RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Steven M. Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

June 10, 2021

SUPERINTENDENT OF SCHOOLS

TOPIC: Extended COVID-19 Learning Plan

In September 30, 2020, the state legislature amended Public Act 165, section 98a of the State School Aid Act. This amendment requires all school boards to reconfirm their district's Extended COVID Learning Plan. That plan is to be submitted to the state and posted on the district's website.

The next submission is due June 15, 2021 and comes tonight for Board reconfirmation and approval. My recommendation is as follows:

RECOMMENDATION:

That the Novi Community School District Board of Education reconfirm and approve remaining in our current format for all students, grades K-12, providing in-person five-day per week instruction for the in-person students and virtual instruction for those who selected the virtual modality.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 3, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Plow Truck Purchase

The maintenance vehicle fleet has greatly improved through replacement of vehicles over the past several years. As part of our original replacement plan, we need to replace a 2009 plow truck that we rely on heavily. The vehicle has been driven 42,748 miles mostly for plowing as well as 10,000+ miles in reverse. This truck requires many repairs and is no longer reliable. This purchase has been budgeted for in the 2021-2022 budget.

A 2022 F-350 plow truck with a snowplow and all necessary plow flasher lighting is needed. The best price for the F-350 truck and outfitting is available through the Macomb County cooperative bid (#21-18 T.11) using Signature Ford as the dealer. The cost of this vehicle is **\$32,429**.

NBC Truck Equipment will provide and install a 9' 6" Western MVP3 snowplow and controls, roof mounted strobe light and tail light strobes for \$8,563. A hydraulic lift gate is to be added to this vehicle for the cost of \$3,360. They will also need approximately 2 weeks to outfit this vehicle. The state bid pricing for outfitting this vehicle with the plow, light package, and lift gate is **\$11,923**.

The truck would be ready approximately 12 weeks from the time of approval. Total expenditure for the vehicle and snowplow package is **\$44,352**. This purchase is necessary to keep the maintenance vehicle fleet operational and in good working order.

RECOMMENDATION:

That the Novi Community School District Board of Education Approve the purchase of a new 2022 F-350 plow truck with a snowplow and all necessary plow flasher lighting is needed in the amount of \$44,352, as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



Novi Community School District

45495 Eleven Mile Road, Novi, MI 48374

Ph: (248) 449-1241 Fax: Business Office: (248) 449-1249

Email: michael.dragoo@novik12.org

MEMO

Date: 5/18/2021
To: Greg McIntyre
From: Mike Dragoo
Re: 2022 Ford F-350 Plow truck with Lift Gate

The maintenance vehicle fleet has greatly improved through replacement of vehicles over the past several years. As part of our original replacement plan, we need to replace a 2009 plow truck that we rely on heavily. The vehicle has been driven 42,748 miles mostly for plowing as well as 10,000+ miles in reverse. This truck requires many repairs and is no longer reliable. This purchase has been budgeted for in the 2021-2022 budget.

A 2022 F-350 plow truck with a snowplow and all necessary plow flasher lighting is needed. The best price for the F-350 truck and outfitting is available through the Macomb County cooperative bid (#21-18 T.11) using Signature Ford as the dealer. The cost of this vehicle is **\$32,429**.

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The truck would be ready approximately 12 weeks from the time of approval. Total expenditure for the vehicle and snowplow package is **\$44,352**. This purchase is necessary to keep the maintenance vehicle fleet operational and in good working order.



March 4, 2021

Novi Community Schools
Attn: Mike Dragoo
45495 Eleven Mile Rod
Novi, MI 48374

Dear Mike Dragoo:

Price on 2021 Vehicle Macomb County Contract Bid 21-18:

2021 Ford F350 Regular Cab 4x4 Pickup 8' Box in Silver	\$32,429.00 ea
Snow Plow and Lighting	\$8,563.00 ea
Liftgate	\$3,360.00 ea
Total Delivered Price	\$44,352.00 ea

*** Truck will be a 2022 Model Year**

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb Co# 21-18. T.10
2021 F-350 SRW Models
Reg. Cab, SuperCab, Crew Cab
Major Standard Equipment

MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Transmission – Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal, Tow/Haul, Eco & Deep Sand/Snow
- Fuel Tanks
 - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
 - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
 - 34 Gallon (Gas Engine) – NA 176" Wheelbase
 - 48 Gallon (Gas Engine) – 176" Wheelbase
 - 48 Gallon (Diesel Engine) – 176" Wheelbase

EXTERIOR

- Bumpers – front & rear, black painted
- Doors
 - Two (Regular Cab only)
 - Four (SuperCab/Crew Cab only)
- Front License Plate Bracket
- Fender vents – front
- Front License Plate Bracket
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
- 2-Ton mechanical
- Lamps – pickup box and cargo area
- Manual Locking Hubs (4x4)
- Moldings – tailgate and box-rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame mounted carrier
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
 - 17" Argent Painted Steel w/painted hub covers/center ornaments
 - Manual Locking Hubs (4x4)
 - Spare tire, wheel, lock & carrier
- Windshield wipers – intermittent

INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Convenience
 - Coat hooks – LH/RH color-coordinated
 - Dash top tray
 - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
 - Handles, grab – driver & front-passenger
 - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
 - Map lights – dual (front and rear w/Crew Cab)
 - Powerpoint, auxiliary
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color-coordinated cloth
- Hood release
- Horn – dual electric
- Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
 - Mirror – rearview 11.5" day/night
 - Outside Temperature Display
 - Overhead console w/dual storage bins and map lights (NA Regular Cab)
 - Powerpoint – auxiliary two (2) in instrument panel
 - Scuff plates – front, color-coordinated
 - Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest (manual lumbar – driver's side), front center-seat w/integrated restraint
 - Steering – power
 - Steering damper

- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield wipers – intermittent

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - Driver and Passenger frontal and side airbag/curtain
 - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
 - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
 - Rear View Camera
- Safety belts – w/height adjustment D-ring
- Safety Belts
 - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
 - Color-coordinated w/height adjustment (front-outboard seating positions only)
- SecurILock® Passive Anti-Theft System (PATS); includes MyKey® owner controls feature
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Safety Canopy® System (incl. side-curtain airbags)
- SecurILock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control
- Underhood service light

DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps)
- Automatic High Beam
- Hill Start Assist

FUNCTIONAL

- Alternator 157 Amp
- Axle
 - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2
 - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4
- Rear – Non-Limited-Slip
- Audio – AM/FM stereo/MP3 Player (four (4))
- Battery
 - Gas engine – 650-CCA, 72-AH (XL only)
 - Diesel engine – 750-CCA, 78-AH, dual
- FordPass™ Connect 4G Wi-Fi Modem
 - 4G LTE Wi-Fi hotspot connects up to 10 devices1
 - Remotely start, lock and unlock vehicle2
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system (6.2L Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front
- Rear axle
 - Non-Limited-Slip
- SYNC®
 - Enhanced Voice Recognition Communication and Entertainment System
 - 911 Assist®
 - 4.2" LCD Center Stack screen
 - AppLink®

10000# GVWR Regular Cab 8 Ft. Box, 142"WB, 10300# GVWR

[] Base Price 4x2 (F3A/610a)	\$25,887.00
[x] Base Price 4x4 (F3B/610a)	\$28,344.00
[] Base Price 4x4 (F3B/610a), (6.7L Diesel Engine)	\$26,129.00

10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10400# GVWR

[] Base Price 4x2 (X3A/610a)	\$27,941.00
[] Base Price 4x4 (X3B/610a)	\$30,398.00

10300# GVWR SuperCab 8 Ft. Box, 164"WB, 10700# GVWR

[] Base Price 4x2 (X3A/610a)	\$28,116.00
[] Base Price 4x4 (X3B/610a)	\$30,573.00

10100# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10500# GVWR

[] Base Price 4x2 (W3A/610a)	\$29,027.00
[] Base Price 4x4 (W3B/610a)	\$31,508.00

10500# GVWR Crew Cab 8 Ft. Box, 176" WB, 10800# GVWR

[] Base Price 4x2 (W3A/610a)	\$30,712.00
[] Base Price 4x4 (W3B/610a)	\$31,680.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
[] 6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.	99T/44G	10,495.00
[] 7.3L 2V DECVT NA PFI V8 Gas/TorqShift 10-Spd Auto.	99N/44G	2,045.00
[] CNG/LPG Fuel Capable Engine (w/ 6.2L only)	98F	315.00
[] Engine Block Heater	41H	100.00
[] Seats, 40/20/40 Split Bench Cloth	1S	100.00/315.00
[] Seat, Vinyl High Back Buckets (Regular Cab only)	LS	355.00
[] Seats, Cloth High Back Buckets	4S	515.00/615.00
[] Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
[x] Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	455.00
[] Tires, LT275/65Rx18E BSW A/S (5)	TCH/64F	455.00
[] Tires, LT275/70Rx18E BSW All-Terrain 4x4 ONLY	TDX/64F	620.00
[] CNG/LPG Prep Fuel Capable Engine	98F	315.00
[] Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
[] Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
[x] Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry	90L/54K	915.00/1125.00cc
[] Powercode Remote Start System (Reg. Power Equip. Grp 90L)	76S	250.00
[] Privacy Glass with Heated Backlight/Rear Window Defrost	43B/924	90.00
(Requires Power Equipment 90L/54K)		
[] Dual Alternators, Diesel only (total of 377 amps)	67B	115.00
[x] Alternator 240 amp (6.2L Gas Only)	67E	85.00
[] Alternator 397 amp w/Dual Batteries (78 Amp.) (7.3L Gas Only)	67B/86M	325.00
[] Alternator 397 amp (6.7L Diesel Only)	67B	115.00
[] Dual Batteries (78 Amp.) (Gas Engines Only)	86M	210.00
[] 110V/400W Outlet (Includes 240 Amp Alternator 67E)	43C/67E	260.00
[] Keys Extra (Regular) \$75.00 x __ =	Sig	75.00 ea
[] Keys Extra (With Power Group) \$220.00 x __ =	Sig	220.00 ea
[x] Trailer Brake Controller	52B	270.00

[]	Transmission Power Take-Off Provision	62R	280.00
[x]	Cab Steps Molded Black	18B	320.00
[x]	Reverse Vehicle Aid Sensor	76R	245.00
[]	Roof Clearance Lights	592	80.00
[]	Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	375.00
[]	Speed Control	525	235.00
[x]	Upfitter Switches (6) located in overhead console)	66S	165.00
[]	Upfitter Interface Module	18A	295.00
[]	10,000 GVWR Package	68D	100.00
[]	4x4 Off-Road Pkg (Incl. Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	950.00
[x]	Snow Plow Prep Package(N/A with 67H)	473	250.00
[]	Camper Package	471	160.00
[]	Snow Plow/Camper Package	47B	245.00
[]	Suspension Package, Heavy Service(N/A with 473)	67H	125.00
[]	XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	220.00
[x]	XL Value Pkg (Chrome front and rear step bumper, Bright Chrome Hub Covers and Center Ornaments & Cruise Control)	96V	395.00
[]	Fleet Drivers Assistance Package (Power Equipment Group, 96F/90L BLIS® (Blind Spot Information System) w/Cross-Traffic Alert And Trailer Tow (BLIS sensor in taillamp), Lane-Keeping Alert, Pre-Collision Assist with Automatic Emergency Braking (AEB) And Forward Collision Warning		1910.00
[]	STX APPEARANCE PACKAGE (AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH) (4x2)/LT275/65Rx18E OWL A/T (TDU) (4x4)	17S	2155.00
[]	Pickup Box Delete (8' box only)(Not Available w/7.3L V8)	66D	(465.00)
[]	Rearview Camera Prep Kit for Box Delete (Includes Cab Wiring, Frame Wiring to the rear most cross member, and Video Display	872	415.00
[]	Heavy Service Package for Pickup Box Delete Only	63R	125.00
[]	Spare Tire & Rim (for Box delete only)	512	295.00
[x]	Axle, Electronic Locking	X3E	390.00
[]	Daytime running Lights	942	45.00
[]	Skid Plate Package	41P	100.00
[]	Box Link Cleats	66B	75.00
[]	Drop in Plastic Bedliner	85L	350.00
[x]	Tough Bed(Spray-in-bedliner)	85S	595.00
[]	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	180.00
[]	Splash Guards/Mud Flaps	61S/62S	130.00
[]	Wheel Well Liner (Front)	61L	180.00
[]	Wheel Well Liner Front and Rear	61N	325.00
[]	Exterior Backup Alarm	76C	140.00
[]	LED Box Light (Not Available with LED Warning Strokes 91S)	66L	60.00
[]	LED Warning Strokes-Amber	91S	675.00

Total Price \$32,429.00 ea

Colors for F-350

<u>Exterior Colors</u>		<u>Interior Steel (Grey)</u>
Race Red	[PQ]	[]
Antimatter Blue Metallic	[HX]	[]
Iconic Silver Metallic	[JS]	[x]
Agate Black	[UM]	[]
Oxford White	[Z1]	[]
Carbonized Gray Metallic	[M7]	[]
Stone Gray	{D1}	[]
SPECIAL PAINT		
School Bus Yellow Add \$660.00	[BY]	[]
Omaha Orange Add \$660.00	[MB]	[]
Green Gem Add \$660.00	[W6]	[]

Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbctc.com



Q032111
Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

QUOTATION

March 4, 2021

Signature Ford
Attn. Bill Campbell
1960 E. Main Street
Owosso, MI 48867

Ph# 888-923-5338

We are pleased to submit the following quotation for your consideration:
Re: Novi Community School District

ONE (1) WESTERN 9 ½' MVP³ FLARED WING V-PLOW

- 31" - 39" High, Flared Wing 14 Gauge Steel Moldboard
- Six (6) Trip Springs
- Blade Guides
- Eight (8) Vertical Ribs
- Power Bar Full Width
- 1 ¾" x 11" UltraLock Double Acting Angle Cylinders
- Plowing Width @ Full Angle - 8' 6"
- Plowing Width @ Full Scoop - 8' 2"
- Plowing Width @ Full "V" - 8' 7"
- Trip Edge Design
- 70° Attack Angle
- 1 ¼" Center Pin
- Steel Top Center Gap Cover And Formed Center Cutting Edge Prevent Snow Leakage
- FloStat™ Hydraulics
- Isolation Module, Flex Fleet Electrical
- **Cabcommand Control**
- **NightHawk** Low Profile Halogen Headlights
- ¾" x 6" High Carbon Steel Cutting Edge
- **UltraMount System 2**
 - Stand And Connecting Hook Combined Into One Rotating Device
 - Removable Receiver Bracket For Better Off Road Ground Clearance
 - Pivot Bar
- UltraFinish Baked On Powder Coat – On Metal Parts
- **Two Winter** Warranty
- Western MVP3 Plow Rubber Snow Deflector



Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbcte.com



Q032111

Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

SAFETY LIGHTING PACKAGE

- Four Corner Strobe Package Two (2) Buyers 8892400 Three LED Hide-A Strobe Mounted One In Each Tail Lights And Two (2) Buyers 8891900 Six LED Strobes Mounted On Grill
- One (1) Star Warning Systems 9100LED Amber Mini Bar Mounted On Cab Roof
- Corner Strobes & Highlighter Wired To OEM Switch
- 12 VDC Electronic Back-Up Alarm

TOTAL INVESTMENT ----- \$8,563.00

**PRICES FOR THE ABOVE INSTALLED ON CUSTOMER SUPPLIED VEHICLE
THE ABOVE PRICES DO NOT INCLUDE LOCAL, STATE OR FEDERAL TAXES**

Sincerely,
NBC Truck Equipment, Inc.

Michael Roland
Sales Representative



Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbcte.com



Q032110

Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

QUOTATION

March 4, 2021

Signature Ford
Attn. Bill Campbell
1960 E. Main Street
Owosso, MI 48867

Ph# 888-923-5338

We are pleased to submit the following quotation for your consideration:
Re: Novi Community School District

ONE (1) TOMMY GATE MODEL G2-60-1542 TP27 LIFTGATE

- 1,500 Lbs. Capacity 55" x 27" + 4" One Piece **Steel Treadplate Platform**
- **Dual Hydraulic Cylinders Lift** The Platform From Both Sides.
- The Main Frame Box Contains The Electrical & Hydraulic Systems.
 - Full-Size Pump And Motor Unit.
 - A Pressure Relief Valve Helps Prevent Overloading The Platform.
 - Cylinder-Mounted Flow Control Valves Prevent Rapid Uncontrolled Platform Descent In The Event Of A Hose Failure.
- Curbside Side Toggle Switch Control With Steel Guard • 150 AMP Circuit Breaker
- Hard Chrome Lift Arm Pins With Composite Bushings
- License Plate Mount recessed Into Main Frame Box
- Platform Drop Chain Covers Provide A Quieter Ride
- **Winter Grade Hydraulic Oil**
- **In Cab Shut Off Switch**
- **Rear Camera And Sensor Bar**

TOTAL INVESTMENT -----\$3,360.00

Optional:

55" x 38" + 4" Steel Treadplate Two Piece Folding Platform ----- Add \$168.00

55" x 42" + 7" Steel Treadplate Two Piece Folding Platform ----- Add \$241.00

55" x 27" + 6" Extruded Aluminum One Piece Platform ----- Add \$588.00

55" x 38" + 6" Extruded Aluminum Two Piece Folding Platform -- Add \$731.00



Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbcte.com



Q032110

Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

55" x 48" + 6" Extruded Aluminum Two Piece Folding Platform --- Add \$991.00
Bolt-On LED Light Kit ----- Add \$393.00
Dual Control standard Control + Remote Pendant ----- Add \$369.00
Galvanized Liftgate Frame and Housing ----- Add \$585.00
(Galvanized Frame Requires Aluminum Platform Option)

PRICES FOR THE ABOVE INSTALLED ON CUSTOMER SUPPLIED VEHICLE
THE ABOVE PRICES DO NOT INCLUDE LOCAL, STATE OR FEDERAL TAXES

Sincerely,
NBC Truck Equipment, Inc.

Michael Roland
Sales Representative



**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: 2020-2021 Final Budget Amendment

On December 17, 2020, the Board of Education approved the 2020-2021 General Fund Budget. A final amendment to the budget reflecting all the changes known at this time has been created and is presented to the Board of Education tonight.

RECOMMENDATION:

That the Novi Community School District Board of Education approved the 2020-2021 final budget amendment as presented, per the attached resolution.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

June 10, 2021

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: 2021-2022 Preliminary Budget

The State requires that all school districts adopt a budget for the upcoming fiscal year by June 30 of each year. The proposed budget document for the 2021-2022 fiscal year has been prepared based on projections and estimates, including student enrollment, which will be known at a later date. The proposed budget document is presented to the Board tonight for review.

The budget adoption process for an upcoming fiscal year must include a public budget hearing; a notice of such public hearing, which must appear in the local newspaper at least six (6) days prior to the hearing; a budget document, made available for public inspection including the proposed property tax millage rate; and Board adoption of the budget in the form of a 2021-2022 General Appropriations Act resolution.

Once the public budget hearing has taken place, the Board adopts the budget. This year, the public hearing will be held Thursday, June 10, 2021, at 7:30 p.m. at the regular meeting of the Board of Education. The notice will appear in the local newspaper on Thursday, June 3, 2021, and the budget document will be available for public inspection at the Educational Services Building beginning Friday, June 6, 2021.

RECOMMENDATION:

That the Novi Community School District Board of Education adopt the General Appropriations Resolution for the fiscal year 2021- 2022 as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



Vision

*Students who are
passionate, empowered, and prepared
for their future.*

2020-2021 Final General Fund Budget 2021-2022 Original General Fund Budget

Presented for Information and Discussion – June 3, 2021

2020-2021 General Fund Final Budget Summary

	2020-21 Revised Budget	2020-21 Final Budget	Increase (Decrease)
Revenues	\$81,359,719	\$83,489,526	\$2,129,807
Expenditures	\$81,159,625	\$80,524,721	\$(634,904)
Incr (Decr) to Fund Balance	\$200,094	\$2,964,805	
Beginning Fund Balance	\$ 11,097,682	\$ 11,097,682	
Ending Fund Balance	\$ 11,297,776	\$ 14,062,487	
Ending Fund Balance, % of Expenditures	13.92%	17.45%	

2020-2021 General Fund Final Budget Resolution

- General Appropriations Resolution
- Resolution for Final Budget by the Board of Education
- General Fund Budget - June 3, 2021

RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2020-2021: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2020-21 as follows:

REVENUE:	
Local	\$24,045,075
State	48,248,997
Federal	7,321,522
Incoming Transfers & Other Transactions	<u>3,873,932</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$83,489,526
FUND BALANCE AS OF JULY 1, 2020	<u>11,097,682</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$94,587,208</u>
BE IT FURTHER RESOLVED , that \$94,587,208 of the total available to appropriate in the GENERAL FUND is thereby appropriated in the amounts and for the purposes set forth below:	
EXPENDITURES:	
Basic Programs	\$43,025,782
Added Needs	9,043,047
Adult Education	314,028
Pupil Services	5,460,064
Instructional Support Services	5,349,358
General Administration	596,705
School Administration	3,682,552
Business Services	882,798
Maintenance/Operations & Security	6,119,938
Transportation	1,744,306
Central Services	2,094,396
Athletics	1,110,965
Community Services	1,100,781
TOTAL EXPENDITURES	\$80,524,721
TOTAL APPROPRIATED	<u>\$80,524,721</u>
FUND BALANCE AS OF JUNE 30, 2021	<u>\$14,062,487</u>

2021-2022 General Fund Original Budget Resolution

- General Appropriations Resolution
- Resolution for Original Budget by the Board of Education
- General Fund Budget - June 3, 2021

RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-2022: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2021-22 as follows:

REVENUE:	
Local	\$26,441,700
State	50,188,434
Federal	1,471,666
Incoming Transfers & Other Transactions	<u>3,875,333</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$81,977,133
FUND BALANCE AS OF JULY 1, 2021	<u>14,062,487</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$96,039,620</u>
BE IT FURTHER RESOLVED , that \$94,397,087 of the total available to appropriate in the GENERAL FUND is thereby appropriated in the amounts and for the purposes set forth below:	
EXPENDITURES:	
Basic Programs	\$43,666,599
Added Needs	9,232,920
Adult Education	318,328
Pupil Services	5,580,224
Instructional Support Services	5,397,246
General Administration	606,851
School Administration	3,952,491
Business Services	943,555
Maintenance/Operations & Security	5,807,153
Transportation	1,809,861
Central Services	2,361,518
Athletics	1,114,905
Community Services	1,1125,482
TOTAL EXPENDITURES	\$81,917,133
TOTAL APPROPRIATED	<u>\$81,917,133</u>
FUND BALANCE AS OF JUNE 30, 2022	<u>\$14,122,487</u>

2021-2022 Budget Millage Rates

	General	Hold		Sinking	
	Operating Mills	Harmless Mills	Recreational Mills	Fund Mills	Debt Mills
Homesteads:					
Current Authorized	0.0000	5.4900	0.9800	0.4932	6.5000
Headlee Deduct	0.0000	0.0114	-0.0435	-0.0219	N/A
Hold Harmless Deduct	N/A	3.0592	N/A	N/A	N/A
MBT Exemption	<u>0.0000</u>	<u>0.0000</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
2021-22 Millage Rate	0.0000	2.4194	0.9365	0.4713	6.5000
Industrial Personal Property					
Current Authorized	18.0000	5.4900	0.9800	0.4932	6.5000
Headlee Deduct	0.0000	0.0114	-0.0435	-0.0219	N/A
Hold Harmless Deduct	N/A	3.0592	N/A	N/A	N/A
MBT Exemption	<u>18.0000</u>	<u>0.0000</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
2021-22 Millage Rate	0.0000	2.4194	0.9365	0.4713	6.5000
Commercial Personal Property					
Current Authorized	18.0000	5.4900	0.9800	0.4932	6.5000
Headlee Deduct	-0.7527	0.0114	-0.0435	-0.0219	N/A
Hold Harmless Deduct	N/A	3.0592	N/A	N/A	N/A
MBT Exemption	<u>12.0000</u>	<u>0.0000</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
2021-22 Millage Rate	5.2472	2.4194	0.9365	0.4713	6.5000
Non-Homesteads:					
Current Authorized	18.0000	N/A	0.9800	0.4932	6.5000
Headlee Deduct	-0.7527	N/A	-0.0435	-0.0219	N/A
Hold Harmless Deduct	N/A	N/A	N/A	N/A	N/A
MBT Exemption	<u>0.0000</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
2021-22 Millage Rate	17.2473	N/A	0.9365	0.4713	6.5000
Debt Series					
2014 Debt					1.4000
2016 Debt (Refunding)					0.8600
2016 Debt (Refunding)					0.2000
2017 Debt(Refunding)					1.7200
2017 Debt					0.3800
2020 Debt					<u>1.9400</u>
2021-22 Millage Rate					6.5000

2020-2021 General Fund Final Budget Revenues

	2020-21 Revised Budget	2020-21 Final Budget	Increase (Decrease)
Local Revenues	\$25,697,809	\$24,045,075	\$ (1,652,734)
State Revenues	\$48,405,530	\$48,248,997	\$(156,533)
Federal Revenues	\$3,456,680	\$7,321,522	\$3,864,842
Incoming Transfers, Other	\$3,799,700	\$3,873,932	\$74,232
Total Revenues	\$81,359,719	\$83,489,526	\$2,129,807

2020-2021 General Fund Final Budget Expenditures

	2020-21 Revised Budget	2020-21 Final Budget	Increase (Decrease)
Basic Programs	43,609,744	43,025,782	(583,962)
Added Needs	9,388,100	9,043,047	(345,053)
Adult Education	123,306	314,024	190,718
Total Instruction Services	\$ 53,121,150	\$ 52,382,853	\$ (738,297)
Pupil Support Services	5,539,672	5,460,064	(79,608)
Instructional Support Services	5,359,201	5,349,358	(9,843)
Total Pupil and Inst Support Services	\$ 10,898,873	\$ 10,809,422	\$ (89,451)
General Administration	526,559	596,705	70,146
School Administration	4,094,961	3,682,552	(412,409)
Business Services	894,033	882,798	(11,235)
Operations & Maintenance, Security	4,920,498	6,119,938	1,199,440
Transportation	2,141,373	1,744,306	(397,067)
Central Services	1,938,529	2,094,396	155,867
Athletics and Other Support Services	1,045,205	1,110,965	65,760
Community Services	1,578,444	1,100,781	(477,663)
Total Other Support Services	\$ 17,139,602	\$ 17,332,441	\$ 237,839
Total Expenditures	\$ 81,159,625	\$ 80,524,721	\$ (634,904)

2021-2022 General Fund Revised Budget Next Steps

- Monitor State Budget for 2021-2022 Fiscal Year
- Explore revenue streams
- Remain flexible to pivot based on COVID-19 conditions
- Monitor ESSER funds, allowable use and spending timeline
- Monitor funding cliff (2023)

2021-2022 Food Service Budget Resolution

**General Appropriations Resolution
Resolution for Original Budget by the Board of Education
Food Service Fund Budget - June 3, 2021**

RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-2022: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **FOOD SERVICE FUND** of the Novi Community School District for the fiscal year 2021-22 as follows:

REVENUE:

Local Revenue	\$696,500
State Revenue	91,394
Federal Revenue	<u>1,517,648</u>

TOTAL REVENUE 2,305,542

FUND BALANCE AS OF JULY 1, 2021 789,824

TOTAL AMOUNT AVAILABLE TO APPROPRIATE \$3,095,366

BE IT FURTHER RESOLVED, that \$3,095,366 of the total available to appropriate in the **FOOD SERVICE FUND** is thereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Non-Instruction:	\$2,207,217
------------------	-------------

TOTAL EXPENDITURES \$2,207,217

TOTAL APPROPRIATED \$2,207,217

FUND BALANCE AS OF JUNE 30, 2022 \$888,149

2021-2022 Rec Fund Budget Resolution

General Appropriations Resolution		
Resolution for Revised Budget by the Board of Education		
Novi Community School District		
Recreation Fund Budget as of June 3, 2021		
RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-22: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.		
BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the RECREATION FUND of the Novi Community School District for the fiscal year 2021-22 as follows:		
REVENUE:		
Local Revenues	\$	2,328,517
TOTAL REVENUE		2,328,517
FUND BALANCE AS OF JULY 1, 2021		1,084,202
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$	3,412,719
BE IT FURTHER RESOLVED, that \$3,412,719 of the total available to appropriate in the RECREATION FUND is thereby appropriated in the amounts and for the purposes set forth below:		
EXPENDITURES:		
Maintenance/Operations & Security		1,343,709
Community Services		674,075
Transfer to General Fund		133,172
TOTAL EXPENDITURES		2,150,956
TOTAL APPROPRIATED		2,150,956
FUND BALANCE AS OF JUNE 30, 2022	\$	1,261,763

2021-2022 Student Activity Budget Resolution

General Appropriations Resolution		
Resolution for Revised Budget by the Board of Education		
Novi Community School District		
School Activity Fund Budget as of June 3, 2021		
RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-22: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.		
BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the SCHOOL ACTIVITY FUND of the Novi Community School District for the fiscal year 2021-22 as follows:		
REVENUE:		
Other School Activity Income	\$	1,855,511
TOTAL REVENUE		1,855,511
FUND BALANCE AS OF JULY 1, 2021		1,240,136
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$	3,095,647
BE IT FURTHER RESOLVED, that \$3,095,647 of the total available to appropriate in the RECREATION FUND is thereby appropriated in the amounts and for the purposes set forth below:		
EXPENDITURES:		
Other School Activity Expenditures		1,855,511
TOTAL EXPENDITURES		1,855,511
TOTAL APPROPRIATED		1,855,511
FUND BALANCE AS OF JUNE 30, 2022	\$	1,240,136

**Novi Community School District
General Appropriations Resolution
Resolution for Final Budget by the Board of
Education General Fund Budget - June 10, 2021**

RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2020-2021: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2020-21 as follows:

REVENUE:

Local	\$24,045,075
State	48,248,997
Federal	7,321,522
Incoming Transfers & Other Transactions	<u>3,873,932</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$83,489,526
FUND BALANCE AS OF JULY 1, 2020	<u>11,097,682</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$94,587,208</u>

BE IT FURTHER RESOLVED, that \$94,587,208 of the total available to appropriate in the **GENERAL FUND** is thereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Basic Programs	\$43,025,782
Added Needs	9,043,047
Adult Education	314,028
Pupil Services	5,460,064
Instructional Support Services	5,349,358
General Administration	596,705
School Administration	3,682,552
Business Services	882,798
Maintenance/Operations & Security	6,119,938
Transportation	1,744,306
Central Services	2,094,396
Athletics	1,110,965
Community Services	<u>1,100,781</u>
TOTAL EXPENDITURES	\$80,524,721
TOTAL APPROPRIATED	<u>\$80,524,721</u>
FUND BALANCE AS OF JUNE 30, 2021	<u>\$14,062,488</u>

**Novi Community School District
General Appropriations Resolution
Resolution for Original Budget by the Board of Education
General Fund Budget - June 10, 2021**

RESOLVED, that this resolution shall be the general appropriations of the Novi Community School District for the fiscal year 2021-2022: A resolution to make appropriations; and to provide for the disposition of all income received by the Novi Community School District.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance be available for appropriations in the **GENERAL FUND** of the Novi Community School District for the fiscal year 2021-22 as follows:

REVENUE:

Local	\$26,441,700
State	50,188,434
Federal	1,471,666
Incoming Transfers & Other Transactions	<u>3,875,333</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$81,977,133
FUND BALANCE AS OF JULY 1, 2021	<u>14,062,488</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	<u>\$96,039,621</u>

BE IT FURTHER RESOLVED, that \$96,039,621 of the total available to appropriate in the **GENERAL FUND** is thereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES:

Basic Programs	\$43,666,599
Added Needs	9,232,920
Adult Education	318,328
Pupil Services	5,580,224
Instructional Support Services	5,397,246
General Administration	606,851
School Administration	3,952,491
Business Services	943,555
Maintenance/Operations & Security	5,807,153
Transportation	1,809,861
Central Services	2,361,518
Athletics	1,114,905
Community Services	<u>1,125,482</u>
TOTAL EXPENDITURES	\$81,917,133
TOTAL APPROPRIATED	<u>\$81,917,133</u>
FUND BALANCE AS OF JUNE 30, 2022	<u>\$14,122,488</u>

Novi Community School District

General Fund Budget Comparison

	2020-2021 Final <u>Budget</u>	2021-2022 Original <u>Budget</u>	Increase <u>(Decrease)</u>
Revenues			
Local Revenues	24,045,075	26,441,700	2,396,625
State Revenues	48,248,997	50,188,434	1,939,437
Federal Revenues	7,321,522	1,471,666	(5,849,856)
Incoming Transfers and Other Transactions	3,873,932	3,875,333	1,401
Total Revenues	<u>\$83,489,526</u>	<u>\$81,977,133</u>	<u>\$ (1,512,393)</u>
Expenditures			
Instruction			
Basic Programs	43,025,782	43,666,599	640,817
Added Needs	9,043,047	9,232,920	189,873
Adult Education	314,028	318,328	4,300
Total Instruction Services	<u>\$52,382,857</u>	<u>\$53,217,847</u>	<u>\$ 834,990</u>
Pupil and Instructional Support			
Pupil support Services	5,460,064	5,580,224	120,160
Instructional Support services	5,349,358	5,397,246	47,888
	<u>\$10,809,422</u>	<u>\$10,977,470</u>	<u>\$ 168,048</u>
Other Support Services			
General Administration	596,705	606,851	10,146
School Administration	3,682,552	3,952,491	269,939
Business Services	882,798	943,555	60,757
Operations Maintenance Security	6,119,938	5,807,153	(312,785)
Transportation	1,744,306	1,809,861	65,555
Central Services	2,094,396	2,361,518	267,122
Athletics	1,110,965	1,114,905	3,940
Community Services	1,100,781	1,125,482	24,701
Total Other Support Services	<u>\$17,332,441</u>	<u>\$17,721,816</u>	<u>\$ 389,375</u>
Total Expenditures	<u>\$80,524,720</u>	<u>\$81,917,133</u>	<u>\$1,392,413</u>
Net Change in Fund Balance	<u>\$2,964,806</u>	<u>\$60,000</u>	
Beginning Fund Balance	\$11,097,682	\$14,062,488	
Ending Fund Balance, Projected	\$14,062,488	\$14,122,488	
<i>Fund Balance as a Percent of Expenditures</i>	<i>17.46%</i>	<i>17.24%</i>	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

June 10, 2021

SUPERINTENDENT OF SCHOOLS

TOPIC: Policy Updates and Revisions

The Governance and Policy Committee met on May 25, 2021. They reviewed and discussed the following policy and are bringing them before the Board for information and discussion with these recommended updates and revisions.

Policy 3002 – Parental Involvement

The Board strongly encourages and supports the involvement of parents in their children's education. The Superintendent will develop and implement regulations, in consultation with parents, which will include:

- The manner in which the School District will cooperate with parents of students to develop students' intellectual and vocational skills in a safe and positive environment;
- The manner in which the School District will permit parents to review the School District's curriculum, textbooks and teaching materials;
- The manner in which the School District will permit parents to observe instructional activities, other than testing and assessments, in which their students are enrolled and present; and
- The manner in which the School District will permit the disclosure or use of student information for purposes of sales or marketing.

Committee Recommendation is to make the sections below a sub policy of 3002.

Policy 3002.1 – Parental Involvement in Title I Programs

Parental involvement is also considered a key component of federal Title I programs. In order to help build a partnership between home and school for purposes of Title I, the School District:

- Informs parents of the program, the reasons for their children's participation and the specific instructional objectives;
- Trains parents to work with their children to attain instructional objectives;
- Trains teachers and other staff involved in Title I programs to work effectively with the parents of participating students;
- Consults with parents on a regular basis;
- Provides opportunities for parents to be involved in the design, operation and evaluation of the program; and
- Provides opportunities for the full participation of parents who lack literacy skills or whose native language is not English.

The Superintendent will develop and implement regulations that are compliant with Title I. The regulations are to support the above principles and actions and also assure that services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the School District.

This comes before the Board tonight for information and discussion. It will come back to the Board for approval at the June 10, 2021 regular meeting of the Board.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the policy updates and revisions as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Novi Community School District Board of Education Operating Procedures Manual

The Governance and Policy Committee met on May 25, 2021 to discuss the Board Operating Procedures Manual. It comes before the Board tonight with the following recommended additions and revisions for information and discussion.

Recommended Addition:

Virtual Meetings –

If governmental mandate(s) have ruled that governmental bodies must meet virtually and/or the city has declared a state of emergency, then the Board of Education will meet through a virtual platform. Further, the Board shall have a method in place for:

- A. The meeting to stream live for the public to be able to view;
- B. a communication platform for the public to be able to participate during the times designated on the meeting agenda.

Public Comment Placement on Committee Agendas

Committees

Selection and Operation of Board Committees

....

- D. Minutes and notes of committee meetings will be posted in ~~the Google Drive Board Books~~.
- E. The Public Comment portion of the Committee meeting agenda, shall be placed towards the bottom of the committee agenda to afford the public time to hear the committee discussion.

Recommended Revisions:

Committees

Selection and Operation of Board Committees

- A. Committees are appointed by the Board President.
- B. Responsibilities of each standing committee **shall be outlined in the Committee Charter:**
 - 1. Finance – To review the annual district budget, budget amendments and audit report.
 - 2. Governance and Policy – To review and recommend revisions to Board policies and Board Operating Procedures.
 - 3. Legislative – To review new legislation, its impact on the district, and recommend resolutions for adoption.
 - 4. Capital Projects – To review and recommend proposed construction projects and updates and maintenance projects to existing facilities.

- 5. Curriculum – To review and recommend proposed new or revised curriculum and resources.
- C. Ad Hoc committees may be assigned for a specific need or purpose, but will be time-limited. They will meet on an as needed basis.
- D. Minutes and notes of committee meetings will be posted in the Google Drive Board Books.

Board Calendar Revision

Annual Calendar of the Board Agenda Items

- A. In addition to monthly agenda items listed above, the items below, as scheduled in the following annual outline, and athletics, boosters, and clubs may by scheduled and presented:

No action is necessary for this item, just a general consensus.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Village Oaks Sitework

On June 4, 2021, a Contract Award Recommendation letter was received from Plante Moran Cresa for the sitework and hardscape work that is to be done at Village Oaks Elementary School.

The project team obtained bulletin pricing from the Cortis Brothers, Inc. and are recommending them for this work for several reasons:

- Consistency with work, one earthwork and utility contractor on site vs. two.
- Mitigates coordination issues and consistency with quality control and warranties.
- Ability to meet schedule and execute scope Summer / Fall 2021

The pricing includes all site demolition, drainage systems, earthwork, site concrete, retaining walls, playground asphalt, misc. equipment, fencing and railings, turf base, and turf surfacing for the playgrounds.


This work is part of the overall bond scope, is over budget for Village Oaks, but falls within the overall budgets established for playgrounds contained within the 2019 Bond Program. The bond team recommends the District administration approve a change order with the contractors noted above.

AWARD RECOMMENDATION AMOUNT: \$674,500.00

RECOMMENDATION:

That the Novi Community School District Board of Education, award the contract to the Cortis Brother, Inc in the total amount of \$674,500.00.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve Matthews, Superintendent



June 04, 2021

Mr. Greg McIntyre
Assistant Superintendent of Business and Operations
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community Schools 2019 Bond Program
Contract Award Recommendation for Sitework and Hardscape - Village Oaks Playground

Dear Mr. McIntyre

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Novi Community School District (NCSD) in its selection and procurement of bids for the reconstruction of the Village Oaks Playgrounds. This update represents the mutual efforts of the NCSD administration, PMC, McCarthy & Smith, and Foresite Design.

In collaboration with the project team, bulletin pricing was obtained from Cortis Brothers, Inc. Cortis Brothers Inc. is the earthwork and utility site contractor executing work related to the Village Oaks building additions and is currently working on site. The project team recommended this approach vs. competitive bidding for several reasons.

- Consistency with work, one earthwork and utility contractor on site vs. two.
- Mitigates coordination issues and consistency with quality control and warranties.
- Ability to meet schedule and execute scope Summer / Fall 2021

Pricing received from Cortis Brother's Inc. is \$674,500 which includes all site demolition, drainage systems, earthwork, site concrete, retaining walls, playground asphalt, misc. equipment, fencing and railings, turf base, and turf surfacing for the playgrounds.

This work is part of the overall bond scope, is over budget for Village Oaks, but falls within the overall budgets established for playgrounds contained within the 2019 Bond Program. The bond team recommends the District administration approve a change order with the contractors noted above.

Attached for reference is Foresite Design's playground site plan and proposals received by Cortis Brothers, Inc. which have been reviewed and vetted by the team. PMC is available at your convenience to answer any questions you may have regarding this recommendation for award.

Sincerely,

Plante Moran Cresa



Kevin Donnelly
Vice President

Enclosures: Cortis Brothers, Inc. Proposal Dated 06.04.21
 Village Oaks Playground Site Plan

Cc: Dr. Steve Matthews, NCSD
 Dr. Gary Kinzer, NCSD
 Michael Dragoo, NCSD
 Greg VanKirk, PMC
 Agnes Arbuckle, McCarty & Smith
 Svetlana Vrubel, TMP Architect's
 Holli Durchik, Foresite Design



TRUCKING & EXCAVATING, INC.

Village Oaks Playground Work

Cortis Brothers Trucking & Excavating

6/3/2021

Phone: (1)-810-459-9425

Address: 6052 Starville Rd, Marine City MI, 48039

	DESCRIPTION OF WORK	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	DEMOLITION - Concrete Removal				
2	STORM - Install 6" Drain tile				
3	STORM - Install 4" Drain tile				
4	STORM - Tie Into Existing Structure				
5	STORM - Rim Adjustments				
6	STORM - Install 4' CB				
7	EARTHWORK - Strip Topsoil & Stockpile Onsite				
8	EARTHWORK - Strip Topsoil & Haul Offsite				
9	EARTHWORK - Respread Stockpiled Topsoil				
10	EARTHWORK - Cut Site to Use As Fill				
11	EARTHWORK - Import Class II Sand For Eng. Fill				
12	EARTHWORK - Rough Grade Site				
13	SUBBASE - Place Class II Sand For Sidewalk				
14	SUBBASE - Place Pea stone & Fabric For Fibers				
15	SUBBASE - Place 21AA LS For Asphalt Pavement				
16	RESTORATION - Restore Green Space				
17	GENERAL - Layout & Engineering				
	Totals For Sitework				\$134,890.20
1	PLAYGROUND - Place Wood Fibers				
	Totals For Installing Wood Fibers				\$9,323.05
1	TURF - Concrete Anchor				
2	CONCRETE - Site Concrete				
	Totals For Site Concrete				\$96,101.25
1	ASPHALT - Install Asphalt Pavement				
2	STRIPING - Install Striping				
	Totals For Asphalt & Striping				\$59,850.00
1	EQUIPMENT - Railing/Benches/Hoops/Fencing				
	Totals For Equipment Install				\$45,150.00
1	FOUNDATION - Install Retaining Walls				
2	STAIRS - Install Stairs				
	Totals For Stair & Retaining Walls				\$64,585.50
1	TURF - Install Drainage Stone/Drainage Pipe/Turf				
	Totals For Turf Installation				\$264,600.00
	***** BIDDERS BASE BID TOTAL *****				\$674,500.00



TRUCKING & EXCAVATING, INC.

Alternate Pricing

- 1 Deduct Alternate 1 of \$216,700.00 (Wood Fibers In Lieu of Turf)
- 2 Deduct alternate 2 to eliminate curb around pay areas (19,100.00)

General Conditions:

- 1 Excluded any electrical operations
 - 2 Shock Pad for turf is 8"+-
 - 3 Asphalt demolition apart of bulletin 9
 - 4 Permitting by others
 - 5 Future PIP Surface not Included
- Respectfully Submitted,

By:

Joseph A. Robinson

NOTES

1. NOTES AND LEGEND SHALL APPLY TO ALL SHEETS AND ALL SITES
2. CONTRACTOR SHALL BE SOLELY RESPONSIBLE AND MAKE EVERY EFFORT TO LOCATE EXISTING UNDERGROUND UTILITIES. THIS SHALL INCLUDE CONSULTING WITH ALL LOCAL UTILITY COMPANIES AND USING A SIGNAL LOCATOR PRIOR TO EXCAVATION. ANY AND ALL REPAIRS SHALL BE COMPLETED WITHIN 48 HRS. OR THE OWNER SHALL HAVE THE REPAIR WORK COMPLETED AT THE CONTRACTORS EXPENSE.
3. TOPSOIL AND SEED ALL AREAS DISTURBED AND NOT OTHERWISE DEVELOPED. ALL WORK I.E. DEMOLITION AND REMOVALS, DRAINAGE WORK, STONE AND ASPHALT, FENCING, POURED IN PLACE SURFACE, SYNTHETIC TURF, ETC. SHALL BE COMPLETED BY DATE AS NOTED IN CONTRACT DOCUMENTS. ALL LAWN AREAS SHALL SLOPE TO DRAINAGE STRUCTURES.
4. ALL CONTOURS AND SPOT GRADES REFER TO FINISH GRADE OF LAWN, ASPHALT, OR CONCRETE. THEY DO NOT FACTOR IN THE ALL-WEATHER SURFACE OR ACRYLIC COATING.

EXISTING

- X—X— SPOT ELEVATION
- +— DRAINAGE STRUCTURE
- ST— STORM DRAIN
- O— LIGHT POLE
- E— ELECTRICAL
- W— WATER
- T— TELEPHONE
- IRR— IRRIGATION
- SS— PROPERTY
- SS— SANITARY
- GAS— GAS

LEGEND

PROPOSED

- X— SPOT GRADE
- T/T/XXXXX TOP OF TRENCH ELEVATION
- T/C/XXXXX TOP OF CURB ELEVATION
- T/W/XXXXX TOP OF WALL ELEVATION
- W— DRAINAGE SWALE
- X— FENCE - SEE PLANS FOR HT.
- #— DRAINAGE STRUCTURE
- ST— STORM DRAIN
- //— 4" PERFORATED DRAIN TILE
- //— 6" PERFORATED DRAIN TILE
- 8 DT— 8" PERFORATED DRAIN TILE
- O— LIGHT POLE
- E— ELECTRICAL
- W— WATER
- T— TELEPHONE
- IRR— IRRIGATION
- LIMITS OF CONSTRUCTION

- DEMOLISH
- 4" ASPHALT (2 LIFTS) OVER 8" CRUSHED STONE BASE
- 4" CONCRETE OVER 4" COMPACTED SAND
- SYNTHETIC TURF
- SYNTHETIC TURF OR BWF MULCH
- ENGINEERED WOOD FIBER MULCH
- TOPSOIL & SEED

ISSUED
5/12/21 100% CONSTRUCTION DOCUMENTS

REVISIONS

PROJECT

NOVI COMMUNITY
SCHOOL DISTRICT

2021 VILLAGE OAKS ES
PLAYGROUND
IMPROVEMENTS

OWNER

NOVI COMMUNITY
SCHOOL DISTRICT

25345 TAFT ROAD
NOVI, MI 48374

FORESITE
design

ATHLETIC FACILITY PLANNING "SITE PLANNING"
CONSULTING " LANDSCAPE ARCHITECTURE "

3369 COOLIDGE HWY * BERKELEY, MI 48072
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SHEET TITLE

PLAYGROUND
SITE PLAN

DWN. BY

DATE

04/09/20

SHEET NO.

CHK BY

SCALE

1/16"=1'-0"

LS1.01

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
June 10, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Superintendent Contract Extension

The Superintendent Contract Committee – Bobbie Murphy – chair, Tom Smith, Willy Mena – met with the Superintendent to review his contract. The proposed contract was reviewed for the Board by Tim Gardner, Thrun Law.

The contract is presented tonight for approval.

The contract is for three years – July 2021 through June 2024 with an extension each July unless the Board takes official action 90 days before July 1 not to extend the contract. Each extension would create a new three-year contract.

RECOMMENDATION: That the Novi Community School District Board of Education approve the recommended contract for Dr. Steve Matthews for three years from July 1, 2021, through June 30, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Steve M. Matthews, Superintendent