



Boulder Valley School District

File: BEAA

Adopted: March 11, 2014

Revised: June 8, 2020

Electronic Participation in School Board Meetings

Board members may attend and participate by electronic means in regular or special meetings of the Board in accordance with this policy and state law. For purposes of this policy, "electronic means" shall be defined as attendance via telephone, video or audio conferencing, or other electronic device.

Board members may attend and participate by electronic means in a regular or special Board meeting only when extenuating circumstances prevent the Board member from physically attending the meeting. For purposes of this policy, "extenuating circumstances" means the Board member's job or military service or personal circumstances requires the member to be absent from the meeting or another significant event makes the physical presence of one or more Board members inadvisable.

A meeting at which one or more Board members attend and participate by electronic means shall be open to the public, except for periods in which the Board is in executive session. A quorum of the Board shall be in attendance physically or electronically. All Board members participating in the meeting will be included in the recording of the Board meeting.

In an emergency, the Board may meet by electronic means only. In such rare cases, the Board shall make all efforts to make Board meetings accessible to the public, at least electronically. The electronic means used shall allow the public to hear the comments made by the Board member(s) participating by electronic means. In the event the Board decides to take public comment, the electronic means shall allow the Board member(s) to hear the comments made by the public.

A Board member who seeks to attend and participate by electronic means in a Board meeting shall notify the Board President, Board Secretary, or Superintendent of the request to attend by electronic means at least three business days prior to the meeting or, if such advance notification is not possible, as soon as is reasonably possible.

If the request meets the requirements of this policy, Board members who attend-and participate-by electronic means shall identify the location from which they are participating and those present. If the Board convenes in executive session, the Board member attending and participating by electronic means shall ensure that no one else is present during that portion of

the meeting. The Board Member shall make all efforts to have reliable technology to support video and audio participation. Board members participating by electronic means shall be expected to participate as if they were in person, including staying the entire meeting and being attentive and available to conduct business during the course of the meeting.

While Board members are expected to be physically present for all Board meetings insofar as is possible, a Board member may attend and participate by electronic means in a maximum of two Board meetings per calendar year, unless otherwise approved by the Board. In accordance with state law, a vacancy shall be created if a Board member fails to attend three consecutive regular Board meetings, unless the Board member's absence is otherwise excused by the Board or the absences are due to a temporary mental or physical disability or illness.

A Board member's failure to comply with this policy may result in the Board's refusal to allow the member to participate by electronic means in Board meetings.

LEGAL REFS.: C.R.S. 22-31-129 (*board vacancies*)

C.R.S. 22-32-108 (7)(a) (*board may adopt policy allowing board members to attend and participate electronically in regular or special board meetings*)

C.R.S. 24-6-401 *et seq.* (*open meetings law*)

CROSS REF.: BE, School Board Meetings

End of File: BEAA