

RENTON HIGH SCHOOL GRADUATION GUIDE

*CONGRATULATIONS
CLASS OF 2021*

A GRADUATION GUIDE
FOR RENTON HIGH SCHOOL SENIORS
CLASS OF 2021

Renton Memorial Stadium

Friday June 18, 2021

A-L 9:00 am

M-Z 12:00 pm

INTRODUCTION

The following information about graduation and the many related activities and responsibilities have been prepared for your convenience. The final days of your secondary education will be interesting, busy, and important. You will be completing class work and preparing for finals, not to mention a few of the numerous details connected with the conclusion of your high school career. The importance of all of this suggests a need for summarizing vital responsibilities and activities.

Dr. San Martin will serve as your graduation advisor regarding all matters about graduation and its details.

The administration, faculty, secretaries, and custodians have given this event considerable thought and planning. Their wish for your final appearance as a student of Renton High School is that the occasion will be one of which you, your parents, and your friends may be proud.

Your cooperation in making this year's graduation ceremony a successful endeavor is appreciated.

Sincerely,

Aleta Konkol

Assistant Principal

Dr. Giovanna San Martin

Principal

Susannah Woehr

Assistant Principal

REQUIREMENTS FOR PARTICIPATION IN COMMENCEMENT EXERCISES

- To participate in the graduation ceremony, a student must have 24 credits or more and have met all course requirements for graduation including:
 - Met SBA Reading/Writing requirement (For alternative test options, students should see their counselor.)
 - Met SBA or Alg. or Geo EOC Exam requirement (For alternative options, students should see their counselor.)
 - Met the High School and Beyond Plan requirement
- Completing 20 Hours of Community Service is optional this year.
- All online RHS credit-retrieval classes must be completed and grades turned in by **Friday, June 11**, to participate in the commencement ceremony.
- A student must have been in attendance at least one of the last three trimesters at RHS; unless the student has been enrolled full time in the Running Start program.
- Each participating graduate:
 - must take part in the graduation ceremony rehearsal on Thursday, June 17th (*details below*)
 - will purchase and properly wear the cap, gown, stole, and tassel as designated by the school administration and the class advisors
 - [Order Caps and Gowns.](#)
 - will be expected to cooperate with the administrators and the class advisors by participating in all parts of the graduation ceremony
- Failure to comply with the above requirements will automatically forfeit a student's privilege of participation in the graduation ceremonies.

PAYING FINES AND RETURNING RHS PROPERTY

Please check at home and **return** all books, supplies, and sports equipment, etc. that are the property of the school district. **It is your responsibility to make sure you do not have fines.** Fines are posted on [InTouch](#), but you can also call Mr. Carlson during business hours (8:00 am to 3:00 pm) for assistance: 425.204.3421. Tuesday, June 15th is the designated Senior Checkout Day, where all RSD items (such as textbooks, uniforms, Chromebook) can be returned and all fines paid at our ASB window. However, students may accomplish these tasks before June 15th.

In Touch: <https://wa-renton.intouchrecepting.com>

Login using Student ID # & Last Name

Your Username is: Student's Lunch #

(Example: 123456)

Your Password: Student's Last Name – ALL CAPS

(Example: LASTNAME)

Possible fines can include:

- **Athletic/ASB fines**
- **Library and General Fines** -books must be returned to the library.

Fines may be paid during lunches or after school. **All fines must be paid in full a senior may purchase tickets.** Fines may be paid in cash or money orders or debit/credit card only (payments can be made online at InTouch). **No checks will be accepted after Friday, May 14TH.**

GRADUATION WITH HONORS

Seniors with a cumulative grade point average of 3.5 wear gold honor cords for Commencement. Seniors who are at the top 7% of their class will wear red and white distinct honor cords. Cords will be issued to qualifying students at rehearsal. Final GPA calculations for honor cords are based on Trimester 2 grades and class standing.

SCHOLARSHIP LISTING - PROGRAM

Students need to fill out and return the [Senior Survey](#) to Ms. Fulmer in the Career Center by May 21 11:59 p.m.: Accurate scholarship name must have been provided by this date for inclusion in the commencement program. **Scholarship information submitted after this date may not be included in the commencement program.** Information will be used for the awards and graduation programs. You can also access this information via the RHS Career Center Website.

COMMENCEMENT ADMISSION TICKETS

The ticketing will be done online through a platform called [Hometown Ticketing](#). Once all graduation requirements have been met and verified, each student will be provided two ticket codes to “purchase” two tickets. Graduates may give one code to each of their two selected guests to allow them to “purchase” a ticket. *Please note the term “purchase” for this event does not mean Commencement tickets will cost money; it indicates the acquiring of the tickets.*

Each student will be given two unique code that will only allow them to “purchase” the allotted number of tickets for their chosen spectators. Currently each graduate will get two (2) tickets (that could change if the State guidelines are updated). Once the “purchase” is complete the tickets will be sent to the purchaser’s mobile device, attendees will show the ticket on their mobile device at the gate, it will be scanned to ensure that it’s authentic, and once this is verified they will be allowed into the facility. The ticket will include a section and seat number and the stadium seats will be labeled to

ensure that attendees are in the correct area (similar to a Seahawk game or other sporting event). This reserved seating will also help to ensure that social distancing is taking place.

Should a spectator not have a mobile device to show their code for entry, please contact Mr. Villalobos in the main office for assistance.

Important Notes:

- All graduation requirements must be met, and fines must be cleared at the time of ticket purchase.
- Running Start students will be able to walk without final grades posted, so long as all other graduation requirements are met.
- Walking in the ceremony does not guarantee a student will receive their diploma. Please speak with your counselor if you have any questions.

Teachers will report to Counselors any students in danger of failing classes. Graduation ticket codes will be put on “hold” for students who are failing classes, and/or have yet to meet State testing requirements. If you do not sign up for your ticket codes, we will assume you do not want them.

Admission to Commencement will be by the electronic tickets only. Doors will open at **8:15 am** and **11:15 am** at the Renton Memorial Stadium for parents and friends with tickets. Queuing is not necessary as all ticket holders have an assigned seat. Everybody must have a ticket, and each person should be holding their own ticket. The electronic code on a mobile device is the “ticket”. Infants bundled in a front carrier (e.g., baby Bjorn or baby sling) are exempted. No car seats are allowed. Strollers must be placed in a holding area until after the ceremony.

Individuals with tickets not issued by Renton School District will not be admitted. **All family members must wear masks properly and maintain 6-foot of social distancing.** We regret that no one except the members of the graduating class can be admitted without a ticket.

Graduation announcements are **NOT** invitations to the Commencement exercises. They are a means of announcing your graduation from high school. Be sure the recipients understand these are **not** tickets to Commencement. Generally, the practice is to mail announcements two weeks before graduation.

***Note:** Graduation announcements were printed before the adjustment to graduation was made. As such, students who purchased announcements will be receiving an insert with the corrected information.*

SENIOR CLASS VIDEO and DISTRIBUTION OF COMMENCEMENT GUIDE

The Counseling dept. has produced a [Graduation Guide Video](#) to stand for the senior class meeting. Please watch as soon as you can. Email your counselor with any questions.

Participation in Commencement - If you are **NOT** planning to participate in the Commencement exercise, please immediately contact **Mr. Villalobos** in the Main Office. **No refunds on cap and gown are granted after Tuesday, June 15th, with National Achiever Services.** If you change your plans later, please let **Mr. Villalobos** know as soon as possible so the marching line can be adjusted.

- **Senior Checkout Day – Tuesday, June 15, 2021**
- **Last Day of Classes for Seniors – Wednesday, June 16, 2021**
- **Commencement Rehearsal will be Thursday, June 17, 2021**
 - **Practice is divided into 2 groups, modeling the actual Commencement Ceremony.**

Commencement Rehearsal in the **RHS Gym**. Practice will begin promptly at **the designated time below**. **All students must wear a mask and will complete a wellness screening/temperature screening.** Final instructions relative to Commencement exercises will be issued at this time. Seniors planning to participate in and receive their diploma **MUST** be present for this rehearsal. **No Exceptions.**

If you are absent from rehearsal, you will not be permitted to participate in the ceremony.

- Gym will open 8:00 a.m./ 11:00 a.m.
- Commencement Rehearsal in RHS Gym

Last Names	A-L	9:00 a.m.
Last Names	M-Z	12:00 p.m.
- There will be no Senior BBQ.

Commencement Exercises, Friday, June 18, 2021, at the Renton Memorial Stadium, Washington, 9:00 am and 12:00 pm.

9:00 Graduation Group:

8:00 AM	Report to dressing rooms. You must be on time.
8:15 AM	Check in at line-up area
	Doors open for family and friends with RHS tickets.
8:40 AM	Form processional lines in staging areas
8:50 AM	Move the processional line to entrance of arena
9:00 AM	Commencement ceremony starts w/ processional

12:00 Graduation Group:

11:00 AM	Report to dressing rooms. You must be on time.
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11:15 AM	Check in at line-up area Doors open for family and friends with RHS tickets.
11:40 AM	Form processional lines in staging areas
11:50 AM	Move the processional line to entrance of arena
12:00 PM	Commencement ceremony starts w/ processional

GRADUATION ATTIRE

The following is a list of suggestions for the care of your cap and gown **before** graduation day:

Note: All caps and gowns are red. The Stoles are white.

Place the gown on a hanger and allow it to hang. Press with a **warm (not hot)** iron. Caps and gowns are not to be altered, marked or decorated. Do NOT leave it in the bag until the day of graduation. Do not wear the cap and gown to Commencement. Carry it in and dress in the area provided at the Renton Memorial Center.

To present a uniform appearance, please observe the following:

- No flowers or jewelry or unapproved sashes/stoles (not school based) should be worn. You will be asked to remove these if seen.
- The Renton School District will allow tribal regalia or items of religious or cultural significance as an adornment at school graduation ceremonies. An “adornment” is something that’s worn attached to the cap and gown, not in place of them. Examples of adornment could include an eagle feather, pins, necklaces, cultural stoles, or tribal honor cords.
 - Students must get their regalia or items of cultural significance approved by the principal prior to graduation day.
 - Examples that will **not** be allowed include candy or money necklaces, hand decorated caps, political statements, photos, or adornments that would cause disruption to the ceremony.
- Students should wear their choice of 1) shirts and ties with slacks 2) a dress or skirt and top.
 - Do not wear high heels. The field WILL NOT permit anything other than flats or wedge heels.
 - **Shorts and miniskirts will not be permitted.**
- Everyone, please eat something before you arrive as no food is allowed, and you do not want to get lightheaded.
- **Students shall not bring purses, backpacks, or belongings that can’t fit in a pocket.**
 - Please leave purses/valuables with someone other than a senior participant or RHS staff member. You will NOT be able to re-enter the Stadium after the graduation ceremony.

- Caps are to be worn straight on the head, tassel on the left.
- Mortarboard (cap) is to be level, front point in back. Mortarboards cannot be decorated or altered. (*Native American regalia exempted*)

DIPLOMA DISTRIBUTION INSTRUCTIONS

Diplomas for students with all graduation requirements met will be distributed starting on Tuesday, June 29th, from 8:30 am to 2:30 p.m., in the Main Office at RHS. Students may not come to pick up their diploma before this date. The Main Office will close for summer break on July 2, 2021 and will reopen on August 16, 2021. To receive your diploma, all fines must be cleared, and all other obligations completed. **Only the graduated senior can pick up the diploma – picture ID is required.**

DIPLOMAS WILL BE HELD IF YOU HAVE ANY FINES, EQUIPMENT, OR OBLIGATIONS TO BE COMPLETED. **Please note:** Any student with outstanding graduation requirements that we are still waiting on (test scores, final grades, etc.) must wait to pick up their diplomas until they have received confirmation all requirements are met. Students may not pick up their diploma unless all graduation requirements have been met and cleared. Please see your counselor if you have any questions.

SPECIAL INSTRUCTIONS FOR OFF-CAMPUS GRADUATION

Renton Memorial Stadium, Renton, WA

- The graduation ceremony is a school-sponsored activity. Therefore, all District and Renton High rules/regulations apply.
- Transportation to the off-campus site (Renton Memorial Stadium) is the student's responsibility.
- The Stadium has 3 parking lots. Please inform your guests to allow plenty of time to find parking. **Doors will open for family and guests at 8:15 am and 11:15 am. The ceremony will start promptly at 9:00 am and 12:00 pm.**
- If you require wheelchair seating for guests, that can be requested when using the two individual ticket codes provided to each graduate.
- It is presumed that most spectators will use phones to show QR code for entry, however schools can also assist spectators in selecting seats and print the QR code for individuals that need it
 - Please contact Mr. Villalobos in the main office for assistance.

- If you require a sign language interpreter, please contact Mr. Villalobos in the Main Office as soon as possible.
- A photographer will take a picture of each graduate as they receive their diploma. Proofs are available at www.gradimages.com within a few days after graduation. Customer service can be reached at 800.261.2576. **Parents and guests will not be permitted to approach the stage for photographs during the ceremony.**
- Spectators may **NOT** bring backpacks, airhorns, balloons, noisemakers, confetti, or silly string.
- Spectators may not walk down on field or leave seat to take pictures.

Please remember: We are fortunate to be allowed to use the Stadium's facilities. Let's make sure that we are exemplary guests and demonstrate respect for the facility.



SENIOR COUNTDOWN

Thursday, May 6 –28

Pay Fines and Obligations – Fines must be cleared before you can pick up Commencement tickets and receive your diploma. Payments are to be made in the Main Office or ASB Office.

ASB/Athletic and Library/General Fines - pay at the ASB window or Main Office by cash/money order, debit/credit card, or

online through InTouch. (pg. 3) However, all library books must be returned to the library.

Friday, May 14

Last Day to accept personal checks for fines, etc.

Friday, May 21

[Senior Surveys](#) are due to Ms. Fulmer.

Friday, June 11 – 17

Two (2) Commencement ticket codes will be distributed if all requirements are met.

Friday, June 11

Last day to turn in any missing/makeup assignments. Last day to complete online credit retrieval classes to participate in the Commencement ceremony.

Tuesday, June 15

Senior Checkout Day – ALL SENIORS ARE EXPECTED TO CHECK OUT IN PERSON. *Remote students please plan to have transportation to and from RHS this day to complete Senior Checkout. Remote students can come any time between 8:00 am and 2:30 pm.*

All RHS textbooks, supplies, equipment must be returned no later than 2:30 p.m. All fines must be paid. Chromebook and charger, and hotspots must be returned.

Any Senior not on track to graduate for academic reasons will have been communicated with by their counselor by this point. If you have any questions, contact your counselor.

The above items may be completed before June 15th, but this is the hard deadline to complete all tasks to be eligible for participation in Commencement.

Wednesday, June 16

Finals will occur by this time.

Thursday, June 17

Commencement Rehearsal will be in the Renton High Gym until PERFECTED. Final instructions relative to the Commencement

exercise will be issued at this time. Seniors planning to participate in Graduation MUST be present and participate in the rehearsal.

Rehearsal will start promptly at 9:00 a.m. or 12:00 p.m.

- Cords will be handed out after rehearsal in the gym.
- Last day to notify National Achiever Services that you need a refund on cap/gown.
- **LAST DAY TO RECEIVE GRADUATION TICKETS.**

ALL REQUIREMENTS for walking in the commencement ceremony must be met before any tickets are distributed.

Moving Up Assembly/Senior Slide Show – Virtual showing on RHS’s YouTube channel.

Friday, June 18

Commencement Exercises.

Arrive at Renton Memorial Stadium by 8:00 a.m. or 11:00 a.m. **All seniors are to be dressed and ready for final instructions by 8:15 a.m. or 11:15 a.m.**

The Commencement exercises will begin at 9:00 a.m. or 12:00 p.m. with the processional of the graduating seniors. **Because of new security measures, ticket holders are urged to arrive at 8:00 a.m. or 11:00 a.m.** Please urge guests to remain in the event center until after the recessional when ALL seniors have left the arena. Once you exit the stadium after the ceremony, you will not be able to re-enter.

Tuesday, June 29

Diplomas will be distributed starting on Tuesday, June 29, 8:30 a.m. – 2:00 p.m. in the Main Office at RHS. Students may not come to pick up their diploma before this date. The office will be closed for summer starting July 2, and reopening August 16. To receive your diploma, all fines must be cleared, and all other obligations completed. Only the graduated senior can pick up the diploma – picture ID is required.

DIPLOMAS WILL BE HELD IF YOU HAVE ANY FINES, EQUIPMENT, OR OBLIGATIONS TO BE COMPLETED.

Please note: Any student with outstanding graduation requirements that are still waiting on (test scores, final grades, etc.) will have their diploma mailed to them by the end of August. Students may not pick up their diploma unless all graduation requirements have been met and cleared. Cafeteria fines must be paid by this date if students want to receive their diplomas before September. Please see your counselor if you have any questions.