

## **CITIZEN'S REQUEST TO ADDRESS THE BOARD**

The Board will hear comments from those persons who have signed up to speak. This portion of the meeting is set aside for parents, students, and community members to speak to the board about any matter of interest to them pertaining to the school program.

**Each person may speak for no more than five (5) minutes**, and the total time allotted for these comments is five minutes. If there are several people wishing to speak on the same topic, Board policy BED (LOCAL) requires that a spokesperson represent any group of five or more people expressing the same view on the same topic.

During this part of the meeting, the Board will listen, but it is forbidden by the Texas Open Meetings Act from discussing any topic raised or making any decision unless that matter is already on the agenda of this meeting.

The Board reminds speakers that the open forum is not the time or place to bring the Board complaints about a particular program or a particular employee. The Board has adopted specific complaint policies and specific procedures for presenting those complaints. Those policies require a written complaint, administrative conferences, and a request that the item be placed on the agenda of a Board meeting.

**The Board will not entertain complaints or criticisms about individual employees or other complaints during this portion of the meeting.** If the presiding officer determines that a presentation during this portion of the meeting is a complaint about an individual school employee or any other matter, he will respectfully ask that person to stop speaking and to use the board's adopted policies and procedures for bringing complaints or concerns to the board as a matter placed on the agenda of a future meeting.

The Board expects that request to be honored and that the person expressing a complaint will stop when asked. The Board expects all members of the audience to behave in a polite and orderly fashion during this and all other portions of the meeting.