

Title: Curriculum Policy			
Ref.:	AC005	Rev.: 8	Date: April 2021

(2a) Curriculum Policy

Including 2b Curriculum Plan

2c Extra-curricular activities

2d PSHE

Rev.	Date	Amendment	Approved By:	Authorised By:
8	April 2021	Policy Review	SH	RU
7	September 2018	Policy Review and Annex updated in line with ISI Sept 2018 regulations	KLM	RU
6	Jan 2018	Full Review and Formatted	KLM	RU
5	Jan 2016	Content Review	KLM	RU
4	Feb 2015	Content Review	KLM	RW
3	Sep 2014	Full revision re. GN advice	KLM	RW
2	Jan 2012	Reviewed and revised	KLM	RW
1	Dec 2009	Revised format and reviewed content.	KLM	RW

Curriculum Policy

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Curriculum Policy

This statement of the aims, principles and strategies for teaching and learning at Yateley Manor School was devised after full consultation with all Heads of Department.

Aims

Our aims for all teaching and learning are that all pupils will:

- Be tolerant and understanding with respect for the rights, views and property of others;
- Develop a responsible and independent attitude towards work and towards their roles in society;
- Achieve their potential in terms of academic achievement, aesthetic appreciation and spiritual awareness.

School Hours

- Breakfast is offered with supervision from 08.00 onwards. Pupils not taking it may arrive at any time after 08.00
- The compulsory school day begins at 08.35.
- Excluding registrations and breaks, timetabled hours per week are:
 - Reception, Years 1 and 2: average 23.75 hours
 - Years 3 and 4: 26.7 hours
 - Years 5 to 8: 27.5 hours
- The compulsory school day ends at:
 - 12.00 for Nursery or 15.30pm (depending on sessions attended)
 - 15.20 for Reception,
 - 15.30 for Year 1,
 - 15.40 for Year 2,
 - 16.05 for Years 3 and 4,
 - 16.15 for Years 5 to 8
- A wide range of voluntary activities continues until 17.25.
As an individual's interests and stamina develop it is increasingly likely pupils stay for more activities.
- Activities finish at 17.25 and coaches leave at 17.35 p.m.
- Pre-prep pupils can stay at school until 18.00, Prep pupils until 18.30, for supervised homework or recreation.
- There is no charge for any after school activity or supervision.

Curriculum Provision

1.1 Linguistic

Literacy and English provision is concerned with developing pupils' communication skills and increasing their command of language through listening, speaking, reading and writing.

French is taught throughout the school, with older pupils introduced to a second modern foreign language, typically Spanish.

French, Spanish are occasionally used as the medium of instruction in cookery sessions.

1.2 Mathematical

Numeracy and Mathematics provision helps pupils to make calculations, to understand and appreciate relationships and patterns in number and space and to develop their capacity to think logically and express themselves clearly.

Their knowledge and understanding of mathematics is developed in a variety of ways, including practical activity, exploration and discussion.

1.3 Scientific

Science provision develops pupils' knowledge and understanding of nature, materials and forces and with developing the skills associated with science as a process of enquiry. These include, for example, observing, forming hypotheses, conducting experiments and recording findings.

1.4 Technological

Design and Technology uses creativity and imagination, pupils designing and making products that solve real and relevant problems within a variety of contexts, considering their own and others' needs, wants and values.

Home Economics prepares pupils for some important aspects of everyday living, developing competence and the ability to make informed choices in matters of hygiene, safety, health and diet.

1.5 Textiles

Textiles is taught to years 5 & 7, with additional year groups being introduced to the subject from September 2021.

1.6 Drama

Is taught as a timetabled subject from Year 4 to year 8 with plans to take this further down the school from September 2021. Pupils have access to the LAMDA programme throughout the school year.

1.7 Human and Social

History, Geography and Religious Studies are all concerned with people and their environment, and how human action, now and in the past, has influenced events and conditions.

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Religious Education, including assemblies, and the PHSE programme play a major role in promoting spiritual, moral, social and cultural development.

1.8 Physical

Physical Education, including Games, develops pupils' physical control and co-ordination as well as their tactical skills and imaginative responses and to help them to evaluate and improve their performance. Pupils also acquire knowledge and understanding of the basic principles of fitness and health.

1.9 Aesthetic and Creative

There are aesthetic and creative aspects in many subjects, offering experience of the processes of making, composing and inventing. Some make a particularly strong contribution, including art, music, dance, drama and the study of literature, because they call for personal, imaginative, and often practical, responses.

1.10 First-Hand Experience

A common theme throughout this broad and balanced curriculum is first-hand experience and encouraging pupils to take control of their own learning. Thus:

- investigative work is common;
- pupils are encouraged to communicate their findings in a variety of ways;
- as they mature, opportunities are provided for pupils to become involved in decision making;
- the programme of educational visits, both residential and day, makes a strong contribution to the broader curriculum;
- school events such as assemblies, concerts and drama are seen as opportunities for all pupils (not just the most gifted) to demonstrate their own best performance.

Curriculum Content and Progression

The ability to learn and work independently grows as the pupils enjoy a vibrant and stimulating educational journey from the age of 2 to 13. Appropriate curriculum content, in appropriate teaching groups, ensure that all pupils have the opportunity to learn and make progress in all areas, including speaking, listening, literacy and numeracy skills.

Content is, in the main, subject-based with cross-curricular links recognised where appropriate. Programmes of work recognise five two-year stages of progression.

- Nursery and Reception: Foundations for literacy and numeracy, following the EYFS framework.
- Years 1 and 2: Requirements of National Curriculum Key Stage 1.
- Years 3 and 4: Foundations of Key Stage 2 knowledge
- Years 5 and 6: Requirements of Common Entrance at 11+, and National Curriculum Key Stage 2.
- Years 7 and 8: Requirements of Scholarship, the Prep Schools Baccalaureate, Common Entrance at 13+, and National Curriculum Key Stage 3.

1.11 Programmes of Study

The Nursery and Reception follow the Early Years Framework set for the Foundation Stage. Alongside this they may refer to the National Curriculum for Literacy, Numeracy and Computing.

The prime curriculum areas are:

- Communication and language
- Physical development
- Personal, social and emotional development

Children are supported in four specific areas through which the prime areas are strengthened and applied.

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Years 1 and 2 develop these areas into specific subjects. In addition, French and Music are taught from Nursery onwards. Sport is taught by specialists from Reception onwards. All children are taught to play chess from Year 1.

Programmes of study for all year groups, which may be based on commercially available schemes of work, are written and maintained by Heads of Department and Heads of Year.

These include subject material appropriate for the ages and aptitudes of all pupils. This includes those with special educational needs or learning difficulties, those for whom English is an additional language, and the most able.

1.12 Teaching Groups

The predominant mode of working is individual work and class teaching, although group work is used where appropriate. Within this structure:

- There is an increasing emphasis on subject-based teaching. In pre-prep, all teachers teach most subjects to their own classes. In years 5 to 8 all classes are taught by subject specialist teachers
- The majority of teaching groups in pre-prep are of mixed ability, with some ability grouping for phonics and mathematics
- Teaching groups in year 3 and 4 are generally of mixed ability although matched ability sets are used in mathematics and English. There is a transition from class teaching in years 3 and 4 to subject teaching in year 5
- Teaching groups in years 5 and 6 are structured according to ability in language and number;
- Relevant discussion is encouraged, although some parts of the day allow time for private, silent study.

The structure of teaching groups and the procedures for review of individual placement are described in the school's [Teaching Group policy](#).

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1.13 Special Educational Needs

The curriculum is designed to provide access and opportunity for all pupils who attend the school. We differentiate the curriculum carefully and we will adapt it to meet the needs of individual pupils when appropriate.

If a pupil has a special need, our school does all it can to meet these individual needs. We comply with the requirements set out in the SEND Code of Practice in providing for children with special needs. If a pupil displays signs of having special needs, the Head of Learning Support makes an assessment of this need. In most instances the Head of Learning Support is able to suggest resources and educational opportunities which meet the pupil's needs within the normal class organisation. If a pupil's need is more severe we use the support provided by Learning Support Assistants, and we involve appropriate external agencies

The school provides an Individual Educational Plan (IEP) for each of the children who are on the special needs register. This sets out the nature of the special need, and outlines how the schools will aim to address the need. It also sets out targets for improvement, so that we can review and monitor the progress of each child at regular intervals.

Pupils with special needs are supported within the classroom by Learning Assistants and may be withdrawn at certain times for work provided by the Learning Support department.

The school's [Learning Support Policy](#) must be read in conjunction with this document.

1.14 Classroom Support

Classroom support is available in the form of classroom assistants, at the discretion of the class teacher and Head Teacher:

- Volunteer helpers assist in the practical classroom subjects, for example textiles and cookery, in sports activities, outside activities and in providing other help, such as developing contacts with industry, commerce, local services and places of interest;
- Secondary school pupils and FE students on work experience are accepted into school and certain standards of dress and conduct are expected;

1.15 Curriculum Plan

For the current structure of the school's timetable please see [Curriculum Plan](#).

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1.16 Homework

Homework is considered to be an essential element of the teaching and learning process therefore:

- Pupils are encouraged to work at home on a regular basis;
- It is expected that all pupils will read at home or share a book with their parents;
- Pupils will have multiplication tables and spellings to learn at home;
- Pupils who have made insufficient effort during class time may be asked to complete work at home;
- Extra homework tasks will be given to year 7 and 8 pupils to help prepare them for life in their senior schools;
- Further practice in basic skills (e.g. Handwriting) may be set at the discretion of class teachers after negotiation with parents;
- In years 3 to 8, homework and reading are monitored by pupils being provided with a record book which is signed by parents.

The school's [Homework Policy](#) must be read in conjunction with this document.

Personal, Social and Health Education

Our school community embraces a breadth of cultures and is centred on Christian values, where all relationships are based upon respect. Pupils learn to appreciate the need to be courteous, considerate and to use their common sense. At the same time they are encouraged to be creative and courageous as they develop into confident individuals, with a strong foundation for a happy and balanced life. Pupils can only achieve this once they have been given the tools and the self-belief. The Yateley Manor experience aims to do just that.

Preparation for Adult Life

We expect pupils will leave Yateley Manor with high self-esteem and a strong sense of individual responsibility. They will have good manners, a clear moral compass and an understanding of right and wrong. They will be socially adept and have made great friends for life. They will emerge fully equipped for success in their chosen Senior Schools, Further Education and their working lives.

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Annexes

(2b) Curriculum Plan Annex CURRICULUM DIAGRAM - Academic Year 20/21

Rev.	Date	Amendment	Approved By:	Authorised By:
4	April 2021	Policy Review	SH	RU
3	September 2018	Policy Renamed	KJM	RU
2	Jan 2018	Full Review and Formatted	KJM	RU
1	Oct 2015	Policy Annex Created.	KJM	RW

Year 8

?			General			21			?			French			6			?			Games			5			?			Maths			7			?			Options			4			?			PSE			4			?			Science			6			*			Drama			2		
-1	9	Ar ₂ Co ₁ Dt ₂ En ₆ Ge ₂ Hi ₂ Li ₁ Mu ₁ Rs ₂ Sp ₂				21			-F1	9	Fr ₆		6		-B	11	⁶ Ga ₅		5		-M1	9	Ma ₇		7		--	17	Op ₄		4		JAC	6	Ps ₄		4		-S1	9	Sc ₆		6		17	Dr ₂		2																							
-2	8	Ar ₂ Co ₁ Dt ₂ En ₆ Ge ₂ Hi ₂ Li ₁ Mu ₁ Rs ₂ Sp ₂				21			-F2	8	Fr ₆		6		-G	6	⁵ Ga		5		-M2	8	Ma ₇		7								KAD	6	Ps ₄		4		-S2	8	Sc ₆		6																												
																	Ga ₅		5														GPB	5	Ps ₄		4																																		

Year 7

?			General			23			?			French			6			?			Games			5			?			Maths			7			?			Options			4			?			PSE			4			?			Science			6		
-1	19	Ar ₂ Co ₁ Dr ₂ Dt ₂ En ₆ Ge ₂ Hi ₂ Li ₁ Mu ₁ Rs ₂ Sp ₂				23			-F1	19	Fr ₆		6		-B	11	Ga ₅		5		-M1	19	Ma ₇		7		..	38	Op ₄		4		RJE	13	Ps ₄		4		-S1	19	Sc ₆		6																			
-2	19	Ar ₂ Co ₁ Dr ₂ Dt ₂ En ₆ Ge ₂ Hi ₂ Li ₁ Mu ₁ Rs ₂ Sp ₂				23			-F2	19	Fr ₆		6		-G	27	Ga ₅		5		-M2	19	Ma ₇		7								JJS	13	Ps ₄		4		-S2	19	Sc ₆		6																			
																																	CLT	12	Ps ₄		4																									

Year 6

?	Language		21
-Ne	16	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21
-Ar	15	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21

?	Language		21
-Kr	16	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21
-Xe	15	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21

?	Number		21
-Ca	16	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
-Mg	16	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
-Na	15	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
Li	15	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21

?	Games		5
-B	31	¹⁶ Ga ₅	5
		¹⁵ Ga	
-G	31	¹⁶ Ga ₅	5
		¹⁵ Ga	

?	Options		4
--	62	Op ₄	4

?	PSE		4
TLM	11	Ps ₄	4
CD	11	Ps ₄	4
MJB	10	Ps ₄	4
SKP	10	Ps ₄	4
PD	10	Ps ₄	4
NCD	10	Ps ₄	4

Year 5

?	Language		21
-Ne	13	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21
-Ar	13	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21

?	Language		21
-Kr	13	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21
-Xe	12	Dr ₂ En ₆ Fr ₆ Ge ₂ Hi ₂ Li ₁ Rs ₂	21

?	Number		21
-Ca	13	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
-Mg	13	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
-Na	13	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21
Li	12	Ar ₂ Co ₁ Cs ₁ Dt ₂ Ma ₇ Mu ₂ Sc ₆	21

?	Games		5
-B	26	¹³ Ga ₅	5
		¹³ Ga	
-G	25	¹³ Ga ₅	5
		¹² Ga	

?	Options		4
--	51	Op ₄	4

?	PSE		4
LA	9	Ps ₄	4
AER	9	Ps ₄	4
BCS	9	Ps ₄	4
EMG	8	Ps ₄	4
HT	8	Ps ₄	4
??	8	Ps ₄	4

Year 4

? General 22			? Art 2			? Form Period 4			? Games 4			? Matches 4			? Maths 8			? Options 3			? PSE 5			? Technology 3							
PT	15	Co ₁ Dr ₁ En ₆ Fr ₂ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	22	4-1	15	Ar ₂	2	ALT	15	Fo ₄	4	-B	29	¹⁵ Ga ₄	4	-1	15	Ma ₈	8	YR	57	Op ₃	3	ALT	15	Ps ₅	5	A	29	¹⁰ Dt ₃	3
SS	14	Co ₁ Dr ₁ En ₆ Fr ₂ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	22	4-2	14	Ar ₂	2	SS	14	Fo ₄	4			¹⁴ Ga		-G	28	Pe ₄	4					SS	14	Ps ₅	5			¹⁰ Dt	
				4-3	14	Ar ₂	2	PT	14	Fo ₄	4	-G	28	¹⁴ Ga ₄	4			Ma ₈	8					PT	14	Ps ₅	5			⁹ Dt	
				4-4	14	Ar ₂	2	GHC	14	Fo ₄	4			¹⁴ Ga				Ma ₈	8					GHC	14	Ps ₅	5				
? General 22																															
ALT	14	Co ₁ Dr ₁ En ₆ Fr ₂ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	22																												
GHC	14	Co ₁ Dr ₁ En ₆ Fr ₂ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	22																												
																					</										

Year 3

? General 25			? Art 2			? Form Period 4			? Games 4			? Maths 8			? Options 3			? PSE 5			? Matches 4										
AC	10	Co ₁ Dt ₂ En ₃ Fr ₁ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	25	3-1	10	Ar ₂	2	AC	10	Fo ₄	4	-B	15	⁸ Ga ₄	4	-1	10	Ma ₈	8	YR	29	Op ₃	3	AC	10	Ps ₅	5	-BO	15	Pe ₄	4
HJ	10	Co ₁ Dt ₂ En ₃ Fr ₁ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	25	3-2	10	Ar ₂	2	HJ	10	Fo ₄	4			⁷ Ga		-2	10	Ma ₈	8					HJ	10	Ps ₅	5	-GI	14	Pe ₄	4
GJR	9	Co ₁ Dt ₂ En ₃ Fr ₁ Ge ₂ Hi ₂ Mu ₂ Rs ₂ Sc ₄	25	3-3	9	Ar ₂	2	GJR	9	Fo ₄	4	-G	14	⁷ Ga ₄	4	-3	9	Ma ₈	8					GJR	9	Ps ₅	5				
														⁷ Ga																	

(2c) Extra-curricular activities

After School Clubs - Summer Term 2021

Monday

Pre-Prep Lego SB
 Pre-Prep Karaoke KB
 Homework SS
 Geography Quiz Club RA
 Year 3 & 4 Puzzles & Board Games GJR
 Language Puzzles Club SKP
 Year 8 Latin Masterclass [By Invitation only] MJB
 Year 5 & 6 Drama Production [Cast Only] GPB, EMG
 Music Practice Club [Years 3-8] RG
 Cricket Nets RE
 Climbing Wall TM

Tuesday

Pre-Prep Hama Beads & Funky Fingers Club AH
 Pre-Prep Drawing Club SLD
 Pre-Prep Chess [3.40-4.10 pm] AM
 Year 2-4 Computers CS
 Homework AER
 Year 5 & 6 Chess AM
 Chess Masterclass [5.30-7.00 pm] AM
 Music Practice Club [Years 1-8] RG
 Bear Grylls Club PT
 Year 7 & 8 Drama Masterclass [By invitation] GPB
 Maths Club BS
 Athletics Club TM, RE, LA

Ballet ES

- Nursery: 2.45 - 3.15pm
- Reception: 3.15 - 3.45pm
- Year 1: 3.45 - 4.15pm
- Year 2: 4.15 - 4.45pm
- Years 3 - 6: 4.45 - 5.30 pm

Wednesday

Pre-Prep Purple Mash Club LH
 Pre-Prep Craft Club GHC

Homework CLT
 Masterchef [4.30 - 5.30pm] TH
 Swimming Squad NMM

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Mindfulness Colouring Club ALT

Ballet ES

- Nursery: 3.00 - 3.30 pm
- Modern/Jazz Dance ES
 - Reception: 3.30 - 4.00 pm
 - Years 1 & 2: 4.00 - 4.30 pm
 - Years 3 & 4: 4.30 - 5.00 pm
 - Years 5 & 6: 5.00 - 5.30 pm

Thursday

Pre-Prep Mindfulness Club VN
 Pre-Prep Playdough KB
 Pre-Prep STEM Stars Science Club KAD
 Homework CD
 Music Practice Club [Years 3-8] RG
 Strategy Games NCD
 Year 7 & 8 STEM Club JJS
 French Clinic PCT
 Year 5 & 6 Drama Production [Cast Only] GPB
 Chamber Choir [By invitation] JEH, SN
 Aeroball PD
 Rounders JAC
 Swimming Squad NMM, CS

Friday

Pre-Prep Superhero Club KB
 Pre-Prep Brain Games JV
 Pre-Prep Chess [3.50-4.20 pm] AM
 Pre-Prep Swimming NMM, JL
 Homework TBA
 Year 5 & 6 Computers SH
 Year 3 & 4 Chess AM
 Music Practice Club [Years 3-8] RG
 Cricket Nets PD, JAC

Gail's Extra Clubs LAMDA + Chill & chat

- Please also note that LAMDA sessions will be in the following slots :
 - Mondays: 1:30 - 2:00pm
 - Tuesdays: 8:10-8:40am
 - Wednesdays: 8:10-8:40am & 1:30-2:00pm
 - Fridays: 1:30-2:00pm
 -
- Chill and Chat Sessions with Years 5-8 on Thursdays from 1:30-2:00pm and with Years 3 & 4 on Wednesdays from 3:10-3:45pm with CT

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Breaktime Activities

- Just music clubs - JH

Lunchtime Activities

- M Tech
- Lamda
- Music
- Chill & chat

Before School

Lamda

Music

Swimming