

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, May 10, 2021 at 5:40 p.m. via a YouTube live stream Zoom meeting, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider

BOARD MEMBERS ABSENT: Milton Johnson, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: Leanne Ducharme, Maureen Houlihan, Katie Mancuso

Executive Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 5:40 p.m. discuss the employment history of two particular persons, and collective negotiations of Food Service and Monitor contracts pursuant to the Taylor Law.

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 5:51 p.m.

The board took a break from 5:52 p.m. – 6:30 p.m.

Public Hearing for proposed 2021-2022 School Budget- 6:00 p.m.

Meeting Reconvened and Pledge of Allegiance to the Flag

Mrs. Grimm reconvened the meeting at 6:30 p.m. with all saying the Pledge of Allegiance

Superintendent's Report

Superintendent provide the Board with a COVID19 update. He also announced Commencement will be held at Bristol Mountain on June 26 with a rain date of June 27

Warrant Review- April

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the April Warrants.

APPROVED: WARRANTS

A-67 General 13425, 13429-13508 (Check Print) Void Checks #'s 13276 and 13229
A-68 General 9005916-9005972 (ACH)
A-75 General 13578-13650 (Check Print)
A-76 General 9006019-9006078 (ACH), Void 9006077
A-77 General 13573-13577 (In House)
A-79 General 13651, 13653-13698 (Check Print)
A-80 General 9006079-9006122 (ACH)
A-81 General 13652 (In House)
C-19 Cafeteria 2299-2311
C-20 Cafeteria 2312-2313

F-33 Federal 664-666 (Check Print)
F-34 Federal 9000218-9000221 (ACH)
F-35 Federal 667-668 (Check Print)
F-36 Federal 9000222-9000223 (ACH)
H-28 Capital 391-392 (Check Print)
H-29 Capital 9000067-9000068 (ACH)

Minutes

Upon a motion made by Mrs. Birx, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the Regular Board Meeting of April 21, 2021 and the Special Meeting of April 28, 2021.

APPROVED: MINUTES

Educational Presentation- Comprehensive Counseling Plan

The Counseling Department provided the Board an update about the content and activities associated with our Comprehensive Counseling Plan. This annual update was facilitated by Leanne Ducharme, Curriculum Area Lead Teacher for Counseling K-12 along with Maureen Houlihan, Katie Mancuso.

Those not participating in the rest of the meeting left at 7:00 p.m.

Consensus Agenda

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Election Inspectors

election Inspectors for the May 18, 2021 vote: Mary Cartwright, Jenifer Cheney, Jim DeMay, Karen DeMay, Sandy Delmonte, Judy Flamini, Pam Gilson, Joan Houle, Diane Olivet, Dick Onze, Elaine Williard, Larry Williard, on call inspectors, Tammy Brand, Cary Burke, Anne Ceddia, Jamie Farr, Katie McFarland, Diane Rocca, Jim Simmons, Vern Tenney and others as need to be approved by the Board.

2. Election Inspector Pay Ray

the increase of the pay rate to \$12.50/hr. for election inspectors beginning with the 2021-2022 election on May 18, 2021.

3. Course Name Change- Final Approval

at the April CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- ELA Workshop to Writing Workshop

4. K-5 Math Program Recommendation- Final Approval

at the April CIE meeting, the Council reviewed and approved the adoption of the new Everyday Math Program. A thorough review occurred through a pilot program, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

5. Surplus Items

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus item, a Baldwin upright piano, SN 227713 from Room 132. The piano has reached its end of life and is no longer in playing condition.

the request of Ms. Stephanie Knapp, Director of Special Programs, to declare as surplus one WISC-IV scoring template and technical/interpretive manual. The district uses WISC-V for cognitive testing.

6. Student Teacher Placements

the request of Mr. Marissa Logue, Academy Principal for the following:

- Alex Boucher, Nazareth College with Diana Chase, 10/25 - 12/9/2021

7. Student Teacher Placement- Fall Semester- Amend Dates

the request of Mrs. Heidi Robb and Mr. Brian Amesbury, Primary-Elementary Principals for the following change to Sarah Kelly which was Board approved on April 5, 2021:

- Sarah Kelly, SUNY Geneseo with Jen Bay, 9/7/21 - 10/22/2021

8. Donation

the request of Mrs. Marissa Logue to accept a donation from Countryside Family Chiropractic, PLLC, for the Academy Players in the amount of \$500.

9. Agreements

the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Bus Drivers Association for the 2021-2022, 2022-2023 and 2023-2024 school years and authorization for the Superintendent to sign the contract for the District.

an agreement with NYSSBA and School Aid Specialist regarding state aid maximization. The district will be using to maximize our student enrollment counts. There will be no cost to this agreement unless they recover additional state aid payments.

10. Spring Athletic Program Volunteers

the request of Mr. Jim Simmons, Athletic Director, for approval of the below spring athletic program volunteers:

- Baseball- Al Almansberger, Dave Maine, Justin D'Amato
- Boys Lacrosse- Collin Carson, John Herriman, Rich Wellington
- Girls Lacrosse- Todd Moore, Fran Peletier
- Softball- Michelle Broderick, JoLynne Weitzal
- Track and Field- Kasey Smith, Jack Coons

11. Four County School Boards Association Ballot- Election

approval of the official ballot for Four County School Board Association for election of officers for a term on one year starting on July 1, 2021.

- President- Russ Harris, Newark
- First Vice President- Joe McNamara, Seneca Falls
- Second Vice President- Carrie Resch, Wayne
- Banking- Reliant Community Credit Union

- Signatories on Bank Accounts- Marla Iverson
- Treasurer- Sue Campbell
- President- Russ Harris
- First Vice President- Joe McNamara

12. Budget Transfer

the below transfer is over \$20,000 and requires Board of Education approval. This is necessary for purchasing Everyday Mathematics as the math program curriculum from the Primary-Elementary Building.

From:	A2250.490-00-0000	Special Programs BOCES Services	\$282,165
To:	A2110.450-12-0000	Instructional Supplies- PES	\$ 73,619
To:	A2110.480-12-0000	Instructional Textbooks- PES	\$208,546

13. 2021-2022 School Board Meeting Dates

the following dates for school board meetings for the 2021-2022 school year:

July 1, July 26, August 30, September 13, September 27, October 18, November 8, November 22, December 13, January 10, January 31, February 14, March 7, March 21, April 4, tentative April 18, April 27, May 9, May 23, June 6

14. Attend Canandaigua Schools

the request of Mr. James Brenchley, School Psychologist, for his son Jackson Brenchley to attend Canandaigua School beginning September 2021 as a kindergarten student.

15. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

16. Recommendations of the Committee on Special Education

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Personnel

1. Non-Instructional Personnel

A. Retirement

a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lorelei Knopf	Teacher Aide	6/29/2021	23
Patricia Mondore	Teacher Aide	6/25/2024	26

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jennifer Bergstresser	Teacher Aide	Resignation in order to accept another position in the District	4/25/2021



C. Leave of Absence

- 1) of Ashley Fisher, Typist at the Academy, from September 12, 2021 through October 22, 2021.

D. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jennifer Bergstresser	Custodian	4/26/2021	\$16.50/hr.
Barbara Snover	Substitute Teacher Aide	5/3/2021	\$12.50/hr.
Jaime Shelters	Substitute School Monitor	5/5/2021	\$12.50/hr.
Hsiao-ching (Connie) Huang	Teacher Aide	5/11/2021	\$12.60/hr.
Christine Pickles	Substitute Teacher Aide	5/5/2021	\$12.50/hr.
Ashley Cuppernell	Substitute Teacher Aide	5/12/2021	\$12.50/hr.

2. Instructional Personnel

A. Resignation

- 1) of Irene Leggiero, Special Education Teacher at the Primary-Elementary school, from the District effective June 30, 2021.
- 2) of Samantha Makitra who has resigned from her Interim Substitute Teacher position effective April 26, 2021.
- 3) of Emily Monahan, PES Contract Substitute Teacher, who has resigned from the District effective April 26, 2021.

B. Leave of Absence

- 1) of Nicole Santillo, English Teacher at the Middle School, who has requested a leave of absence from September 20, 2021 through December 13, 2021.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Genevieve Hamilton who has been working as a 1.0 FTE Long-term Substitute Interventionist position at the Primary-Elementary School for the 2020-2021 school year. She is re-appointed to this same position for the 2021-2022 school year.
- 2) of Amanda Sawall who received her Bachelor's degree in adolescent education from St. John's University. She earned her Master's degree in Library and Information Science from the University of Pittsburgh. She has been working public education for 10 years. Ms Sawall is appointed to a 1.0 FTE, 3-year probationary position as a Library Media Specialist effective September 1, 2021. This position is available as a result of a retirement.
- 3) of Mary Kate Cywinski who received her Bachelor's degree in Geology from St. Lawrence University. She earned her Master's degree in Social Work from SUNY at Buffalo. She has worked as a Social Worker since 1996 and has been working for District as a teacher aide for the past 6 years. Ms. Cywinski is appointed to a 1.0 FTE 4-year probationary position as a School Social Worker effective July 1, 2021.



- 4) of Brittany Turner who received her Bachelor’s degree in Middle Level Math/English from Grove City College. She has been teaching for the past 2 years. Ms. Turner is appointed to a 1.0 FTE 4-year probationary Mathematics Teacher position effective September 1, 2021. This position is available as a result of a retirement.
- 5) of Erin Landcastle who received her Bachelor’s degree in Mathematics from St. John Fisher College. She is currently working towards her Master’s degree at St. John Fisher College. She has worked in public education for 6 years. Ms. Landcastle is appointed to a 1.0 FTE 3-year probationary Mathematics Teacher position effective September 1, 2021. This position is available as a result of a retirement.
- 6) of Chelsea Northrop who received her Bachelor’s degree in Mathematics from Binghamton University. She earned her Master’s degree in Math Science Technology Education from St. John Fisher College. She has worked in public education for 11 years. Ms. Northrop is appointed to a 1.0 FTE 3-year probationary Mathematics Teacher position effective September 1, 2021. This position is available as a result of a retirement.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Genevieve Hamilton	Childhood Ed 1-6; Students w/ Disabilities 1-6	7/1/2021-6/30/2022	Step 2
Amanda Sawall	Library Media Specialist	9/1/2021	Step 11
Mary Kate Cywinski	School Social Worker	7/1/2021	Step 12
Brittany Turner	Generalist Middle Childhood Ed 5-9 Mathematics 7-12	9/1/2021	Step 2
Erin Landcastle	Mathematics 7-12; Mathematics 5-9 Ext.	9/1/2021	Step 7
Chelsea Northrop	Mathematics 7-12; Students w/ Disabilities – Mathematics 7-12	9/1/2021	Step 12

1) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Colleen Pictor-Sall	Special Education Teacher	PS	4/27/2021 – 6/16/2021

2) Co-Curricular

the following individuals for a co-curricular assignment at a rate in accordance with contract:

Lisa Hough	Accompanist, Concerts
Heidi Bjorling	Accompanist, Concerts

3) Contract Substitute Teacher

the following individual to a Contract Substitute Teacher position for the remainder of the 2020 – 2021 school year at the contractual rate:

Samantha Makitra – Primary/Elementary School

4) 2020-2021 Coach

the following individuals to a Coach position at the contractual rate:

Christopher Rodriguez	Unified Basketball
Zach Gisleson	Strength, Fitness & Conditioning, Spring – 0.5 FTE

Kim Condon

Strength, Fitness & Conditioning, Spring – 0.5 FTE

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Michelle Pedzich reported on behalf of the Audit Committee which met on May 7. Mr. Tom Zuber, Mengel Metzger Barr & Co. LLP reviewed with the Committee a pre-audit discussion and outlined the audit process for the committee.

Policy Committee

Mrs. Grimm on behalf of the Policy Committee with no second required and all in favor approved the second reading of the below policy.

- Policy 1120 Administrative Organization / Operations- Second Reading

Four County School Board Association

Mrs. Miller reported on a recent Four County School Board Association where Mr. Brian Fessler, Director of Governmental Relations, at New York School Board Association walked through group through the process of submitting resolutions for the October conference. If anyone has any thoughts, please forward them to Mrs. Miller.

District Committee Reports

COVID19 Safety Committee

Dr. Schneider reported on the recent COVID19 Safety Committee meeting. The group will continue to monitor humidity in the classrooms.

Upcoming Events

- May 18- School Vote
- May 19- Special Board Meeting- 8:00 p.m.
- May 26- CIE
- May 31- Memorial Day
- June 7- Regular Board Meeting
- June 9- CIE
- June 14- Special Board Meeting
- June 21- Regular Board Meeting

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:08 p.m. The next Regular meeting will be on June 7, 2021 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District