

# POLICY

## PEQUANNOCK TOWNSHIP

### BOARD OF EDUCATION

STUDENTS

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#### 5830 – PUPIL FUND RAISING

For the purposes of this policy “student fund raising” shall include the solicitation and collection of money by individuals, organizations or entities for any purpose and shall include the collection of money in exchange for tickets, papers, or any goods or service.

The Pequannock Township Board of Education prohibits student fund raising in school or on school property or at any school sponsored event by a student for his/her personal benefit. Fund raising by school organizations outside the schools or by students on behalf of such organizations, must be recommended by the Superintendent and approved by the building principal prior to any fund raising activity. The Principal or his/her designee will supervise fund raising activities.

Permission to solicit funds from students will be granted only to those organizations or individuals whose purposes are consistent with the goals of this district and the interests of the community. Solicitation must take place at those times and places and in a manner specified by the Superintendent of schools and which does not interfere with the orderly operation of the schools.

Collection of money by teaching staff members for the purposes of tickets, books, or other materials not required by the curriculum must be approved by the Superintendent, supervised by the Principal, and monitored by the School Business Administrator/Board Secretary.

No person or organization may solicit funds on school property without the express permission from the building principal.

Effective and full utilization of class and school time places a restriction on the nature and frequency of any form of soliciting and selling within the school day. The Home and School Association may engage in fund raising activities in all the schools. The high school have additional interests in raising funds and selling, such as yearbooks, class rings, etc. The Board will permit activity only after careful scrutiny and study, and upon the recommendation of the Superintendent of Schools of the effects of such activity on the students, staff, parents/guardians and community.

Funds raised by district sponsored or school sponsored activities are to be deposited in the proper district accounts and shall conform to the internal control promulgated by the School Business Administrator/Board Secretary. Funds solicited for non-sponsored activities are not to be deposited in any district account. The Board disclaims all responsibility for the protection of, or account for, such funds.

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The Board of Education does not permit fund raising activities involving unsupervised solicitation.

Out-of-school solicitation of money for school organizations must be approved by the Principal.

Pupils may solicit and collect money on behalf of nonschool organizations provided the fund raising has been approved by the Principal. Nonschool organizations shall include, but not be limited to, booster clubs, parent organizations, and/or music/band organizations.

Out-of-school solicitation of money for nonschool organizations must be approved by the Principal.

Nonschool organizations who wish to contribute to a particular club, team, or class are strictly prohibited from contributing directly to the club, team, or class. Any contributions from non-school organizations are subject to Policy 9700. Contributions must be made to the Board in monetary form and may include notations on how the organization wishes the funds to be spent.

The Superintendent of Schools shall formulate regulations to implement this policy in accordance with the restrictions imposed by other applicable policies of the Board.

A copy of this policy shall be given to any individual or group granted permission to raise funds on district policy.

Adopted: 13 December 1999

Revised and Adopted: 20 July 2015

Revised and Adopted: 28 March 2016

Revised and Adopted: 14 November 2016