

POLICY ————— **PEQUANNOCK TOWNSHIP**
BOARD OF EDUCATION
PUPILS
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Pupil Grievance

5710 – PUPIL GRIEVANCE

In an attempt to enhance respect for the law and to inculcate a belief of an individual's right to be heard in an orderly, prescribed fashion, the Board endorses the creation of a pupil grievance procedure. For purposes of this policy, a grievance may be defined as a claim allegedly caused by a misinterpretation, violation or inequitable application of student's rights.

General Conditions and Procedures:

1. Any pupil may make an appointment with the appropriate school official to discuss a grievance;
2. A pupil must initiate definite action on a grievance, within ten working days following the event or occurrence which is the basis for the grievance;
3. All formal grievances and decisions rendered shall be in writing by the individual to whom the grievance has been filed;
4. The pupil, if not satisfied of the decision, may appeal to the Superintendent within ten days after receipt of the response. Following a discussion with all parties involved, the Superintendent or his delegate shall render a written decision within ten working days after receipt of the appeal.

Adopted: 13 December 1999