

POLICY ————— **PEQUANNOCK TOWNSHIP**
BOARD OF EDUCATION
PROGRAM
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Field Trips

2340 – FIELD TRIPS

The Pequannock Township Board of Education recognizes that field trips, used as a device for teaching and learning integral to the curriculum, are educationally sound and important ingredients in the instructional program of the students when the trips are age/grade level appropriate and consistent with the curricular objectives of the district.

The Superintendent of Schools shall develop guidelines for planning trips suitable to the various grade levels and regulations governing their frequency, distance and expense. Safety of the students must be of primary concern and staff aided by other adult supervision will provide adequate supervision.

For purposes of this policy, a field trip shall be defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, conducted for the purposes of affording a first-hand educational experience not available in the classroom.

The Board shall consider field trips, which are included in curriculum guides to have been approved in advance.

The Board shall not endorse any student trips that are not part of the instructional or approved extracurricular program. In order to assess the appropriateness of field trips in achieving educational objectives, the Board requires the staff members involved to furnish it with evidence of the educational value of each trip that requires Board approval.

The Board reserves the right to cancel any scheduled trip. A student who demonstrates disregard for school rules may summarily be denied participation in class trips.

Students participating in approved class trips are subject to district rules for student conduct and must submit to the authority of any assigned chaperones. Infractions of the rules will be subject to discipline in the same manner as are infractions of rules during the regular school program.

The Board will assume no liability or responsibility in any way for a field trip that has not been approved in accordance with this policy. No staff member shall solicit pupils of this district for any unapproved trips.

Each child who travels outside the grounds of their regular school building must have written parent/guardian consent as part of a permission form.

No student shall be denied participation in a field trip due to financial hardship.

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Pupil Self-Administration of Medication:

The Board shall permit self-administration of medication on field trips in life-threatening situations. All conditions established by law and board policy shall be met.

The Board of Education shall direct the Superintendent of Schools to develop regulations with regards to this policy.

Legal References:

N.J.S.A. 18A:36-21 et seq.; 18A:53-2

N.J.S.A. 18A:25-2 Authority over pupils

N.J.S.A. 18A:36-21 through 23 Field trips; costs to be borne by parents and guardians

N.J.S.A. 18A:39-20.1 Transportation to and from related school activities in private vehicle with capacity of eight or less; authorization of qualified school personnel, state employees or parents

N.J.S.A. 18A:40-12.3 through 12.4 Self administration of medication by pupils; conditions

N.J.S.A. 18A:40-12.6 Administration of epinephrine; primary responsibility; parental consent

N.J.A.C. 6A:27-1.1(b), 27-7.6, Student transportation

27-11.1 and 27-11.2 (See particularly N.J.A.C. 6:21-1.1, 3.1(b), 7.1)

Rhodes v. Caldwell Board of Education, 1981 S.L.D. 140

Adopted: 11 November 1999

Revised: 14 April 2003