

BYLAWS

PEQUANNOCK TOWNSHIP

BOARD OF EDUCATION

BYLAWS

0171 / PAGE 1 OF 1

Duties of Board President and Vice President

0171 – DUTIES OF BOARD PRESIDENT AND VICE PRESIDENT

The President of the Board of Education Shall:

1. Preside at all meetings of the Board;
2. Require the Board Secretary to call special meetings of the Board, N.J.A.C. 6A:32-3.1;
3. Sign all school district warrants, N.J.S.A. 18A:19-1;
4. Certify to all payrolls, N.J.S.A. 18A:19-9;
5. Subscribe bonds, notes, contracts, and other legal instruments for which the signature of the President is required, N.J.S.A. 18A:24-32;
6. Issue subpoenas to compel attendance of witnesses and production of documents, N.J.S.A. 18A:6-20;
7. Appoint all committees of the Board;
8. Serve as committee member ex-officio in accordance with Board Bylaw 0155;
9. Assist in the preparation of the Board agenda;
10. Confer with the Superintendent on crucial matters which may occur between Board meetings;
11. Be responsible for the orderly conduct of all Board meetings; and
12. Restrict discussion with reason to the question when a motion is before the Board.

The Vice President shall assume and discharge the duties of the president in the President's absence, disability, or disqualification, N.J.S.A. 18A:16-1.1.

Adopted: 11 November 1999

Revised and Adopted: 19 May 2008

Revised and Adopted: 21 May 2012