

KEENEYVILLE ELEMENTARY SCHOOL DISTRICT 20

Return to Learn Plan Phase 2: Hybrid Learning School Year 2020-2021

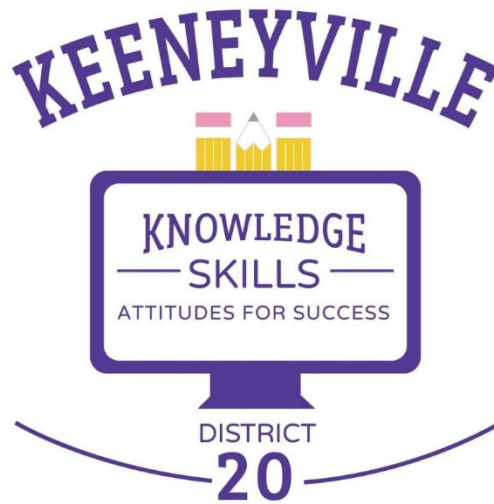


TABLE OF CONTENTS

STATE AND LOCAL GUIDANCE FOR RETURNING TO SCHOOL	3
D20 RETURN TO LEARN PLAN	4
Foundational Beliefs	4
Health & Safety Protocols	5
Social and Physical Distancing	5
Face Masks and PPE	5
Handwashing	6
Staff Training	6
Daily Health Certification	7
Temperature Checks	8
Exclusion from School	8
COVID-19 Cases, Quarantine & Self-Isolation	8
Cleaning & Disinfecting	11
HVAC & Ventilation	11
Classrooms	12
Hallways, Main Office and Common Areas	12
Food Services	13
Transportation	13
Visitors	13
PHASE 1 - ENHANCED REMOTE LEARNING	14
PHASE 2 - HYBRID LEARNING	14
In-Person & Remote Learning Expectations	15
AM/PM Schedule	15
Gradual Transition to Hybrid	17
Student Services	17
Supply Pick-Up	18
Adaptive Pause - Temporary School Closure	18

STATE AND LOCAL GUIDANCE FOR RETURNING TO SCHOOL

On May 5, 2020, Governor JB Pritzker announced the Restore Illinois plan, which lays out a public health approach to safely reopen our state in light of the Coronavirus (COVID-19) pandemic. Executive Order 2020-40 filed on June 4, 2020, allowed schools to reopen for in-person instruction during Phase 3, and strongly encouraged in-person instruction to begin in Phase 4.

PHASE 1 Rapid Spread	PHASE 2 Flattening	PHASE 3 Recovery	PHASE 4 Revitalization	PHASE 5 Restored
Enhanced Remote Learning	Enhanced Remote Learning	Enhanced Remote Learning	Enhanced Remote Learning Transition to Hybrid Learning Model	All Students Return to In-Person Daily Instruction per IDPH/ISBE Health & Safety Guidelines

On June 23, 2020, the Illinois State Board of Education (ISBE) and Illinois Department of Public Health (IDPH) released Joint Guidance regarding the 2020-2021 School Year. The basis for the Joint Guidance is the June 18, 2020 education omnibus legislation (Public Act PA 101-0643) permitting blended remote learning. The guidance focused on the following points:

- Allowing a safe transition back to in-person learning this fall to the greatest extent possible.
- Developing common and clear requirements, while preserving the flexibility of each school district, to implement a reopening plan that meets the needs of the community and the students they serve.
- Utilizing a hybrid of in-person and remote learning, if needed, to protect the health and safety of students, teachers and families.
- Addressing public health requirements for personal protective equipment (PPE) and physical distancing requirements including:
 - Face coverings
 - Capacity limits in one space
 - Symptom screening
 - School-wide cleaning and disinfection

We may not know what the school year will look like at any given moment, but we do know that it will fall into some part of this continuum. Keeneyville will prepare for all scenarios and for the quick pivots that we may need to make as the landscape changes. Our priority at every Restore Illinois phase will continue to be the health and safety of our students and staff.

D20 RETURN TO LEARN PLAN

Foundational Beliefs

Since late May 2020, Keeneyville Elementary School District 20 worked diligently to plan for the reopening of our schools for the 2020-2021 School year. District 20's Core Reopening Team has been comprised of planning committees made up of district administration, building administration, staff, parents, and members of the community. The planning committees included Teaching and Learning (for In-Person Learning and Remote Learning), Health and Wellness, and Facilities, Operations, and Communication. The District engaged our stakeholders in the committees as well as with multiple surveys.

Keeneyville's foundational beliefs have been at the heart of all decisions:

- Protecting the health and safety of all students and staff is the top priority.
- Safely bringing students and staff to school but also ensuring our practices keep students in school.
- Ensuring appropriate rigor to promote student academic and social growth. Interventions will be strengthened to address skill deficiencies that may have emerged due to the disruption in the educational process.
- Re-establishing relationships and ensuring that the social emotional needs of students and the basic wellness needs of families will be prominent in the learning, resource allocation, and decision-making process.
- Creating a reopening plan that complies with state and local directives and guidance while incorporating the agility and flexibility to adjust for the potential of rapidly changing environments and expectations.

District 20 has established and implemented protocols and procedures to maintain safe learning environments, through collaboration with the Illinois State Board of Education (ISBE), the Illinois Department of Public Health (IDPH) and the DuPage County Health Department (DCHD). To ensure we are fully supporting and maintaining safe learning environments for students and staff, District 20 will:

- Regularly review updated guidance from ISBE, IDPH and DCHD.
- Utilize a new, more rigorous Remote Learning Plan in the event of an outbreak in a classroom or entire school.
- Engage families and staff to address concerns that may need to be addressed or identify additional preparations for classroom and non-classroom environments as needed.
- Communicate with parents, staff, students and the community on a timely and regular basis to ensure they remain informed of our plans.
- Communicate and collaborate with community partners to ensure we are supporting students, families, and the greater community.

Health & Safety Protocols

Keeneyville will adhere strictly to the following requirements to maximize the health and safety of all. Staff, as well as families and students who choose In-Person Hybrid Learning will be expected to follow these requirements closely to ensure the safest possible learning environment.

All protocol health and safety decisions are guided by the following agencies:

- Illinois State Board of Education (ISBE)
- Illinois Department of Public Health (IDPH)
- DuPage County Health Department (DCHD)
- District Legal Counsel (Hodges, Loizzi)

Social and Physical Distancing

Keeneyville has developed procedures to ensure six feet of social or physical distance from other persons as required by ISBE, IDPH and DCHD to reduce the spread of COVID-19. This expectation pertains to students, staff, and visitors in all areas and settings. In addition, no more than 50 individuals can be in any one space as required by the IDPH and DCHD.

- Classroom seating will be configured to maintain at least six feet of physical distance between each student. Care will be taken to maintain social distancing of at least six feet in all other areas of the school to the extent possible.
- Visual reminders will be posted throughout school buildings and visuals will be designated (signs, tape, etc.) as indicators of safe distances in areas where students congregate or line up (e.g., arrival and departure, hallways, recess lines, libraries, cafeterias).
- Students will remain with their grade level cohorts to reduce mixing grade levels within the building as much as possible.
- Keeneyville will stagger bus loading and unloading, hall passing periods, bathroom breaks, etc. to ensure student and staff safety.
- Staff and students should abstain from physical contact, including, but not limited to, handshakes, high fives, hugs, etc.
- We will encourage the use of outdoor spaces to allow for mask breaks, weather permitting and pursuant to schedule with building administration.

Face Masks and PPE

Keeneyville understands physical distancing will not be possible for all circumstances. There is significant evidence that face masks provide protection and decrease the spread of COVID-19. All individuals in school buildings must wear face masks at all times, unless they are younger than two years of age, have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance. Face shields are not a substitute for face masks. Gloves or other PPE must be used as needed when assisting students requires close contact.

- Face masks must always be worn in school buildings even when social distancing is maintained. Face masks must also be worn for all individuals on the bus. Face masks do not need to be worn outside if social distance is maintained.
- Keeneyville will maintain a supply of disposable face masks if a staff member, student, or visitor does not have one for use. After use, the front of the face mask is considered contaminated and should not be touched during removal or replacement. Hand hygiene should be performed immediately after removing and after replacing the face mask.
- Keeneyville will provide (1) reusable mask to employees and (2) reusable masks to students. We recommend that students purchase additional 2-5 reusable masks. Employees and students may use their own face mask if it meets health and safety guidelines. Visit <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html> for CDC face mask guidelines.
- Teachers will be asked to occasionally take their classes outdoors when possible and weather permitting, to allow for face mask breaks, while maintaining physical distance of at least 6 feet among students.
- Violation disciplinary policies have been adopted to ensure the safety of all students and staff, including contacting parents/guardians to pick-up the student if s/he refuses to wear a mask while at school.

Handwashing

Frequent hand washing and hand sanitizing are key to help prevent the spread of COVID-19. Staff members must clean hands as often as possible with soap and water for at least 20 seconds. If soap and water are not available, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used.

- Staff must avoid touching their mouth, eyes, or nose as much as possible.
- Staff and students must use hand sanitizer upon entering the classroom each time. Hand sanitizer will be placed in common areas throughout each school building, as well as in each classroom.
- Each building will place signage reminding everyone of the need for proper hand hygiene in the appropriate areas.
- If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students.
- It is recommended that hand hygiene is performed upon arrival to and departure from school; after blowing one's nose, coughing, or sneezing; following restroom use; before food preparation or before and after eating; before/after routine care for another person, such as a child; after contact with a person who is sick; upon return from the playground/physical education; and following glove removal.

Staff Training

Each staff member will be required to complete safety training related to Cheneyville's physical distancing, face mask, and hand hygiene procedures. Each building will provide training to staff that is specific to their unique circumstances.

Hand hygiene and physical distancing will be included in the curriculum to help educate students on the importance of proper hand hygiene and personal safety. Employees will also be trained on the proper way to disinfect their individual workstations as needed.

Daily Health Certification

A health screening for all individuals entering our school buildings is an important measure to help keep our buildings as healthy as safe as possible. Staff self-certify daily using a mobile app to confirm they are symptom and fever free. Any individual with COVID-19 related symptoms or fever is not allowed to enter school.

Parents or Guardians must complete a Student Health Certification Card for their student(s) each day prior to entering the school building, certifying that the student is symptom and fever free that day. We thank families for their assistance in helping to keep our learning community safe for students and staff.

- Your child’s school will provide you with a Student Health Certification Card to be used for one week. At the end of each week, your child will be provided with a new card for the following week. Parents may use either the English or the Spanish version of the card.
- Each day, parents/guardians should evaluate the student’s health by asking the health-related questions below, as well as sign and date the Certification Card and return it to school with the student by placing it in the plastic pouch provided by school and clipping to your child’s backpack.
- ✓ If your student answers “NO” to all three health questions – they CAN attend board the bus and/or school that day.
- ✓ If your student answers “YES” to any of the health questions, including any one of the symptoms – they CANNOT board the school bus and/or attend school that day. The parent/guardian must contact the school to report the absence, including describing the student’s symptoms and whether they have had exposure or positive test for COVID-19.

FRONT

**By signing the front of this card daily,
I certify that I have answered NO to all questions below.**


(1) *Has your child had any of the symptoms below within the last 24 hours:*

- Fever or chills (100.4 F or higher)
- New cough, congestion or runny nose
- Shortness of breath or difficulty breathing
- Fatigue from unknown cause
- Muscle or body aches
- New moderate or severe headache
- New loss of taste or smell
- Sore throat
- Vomiting, diarrhea, or nausea
- Abdominal pain from unknown cause

(2) *Has your child been in contact with or cared for anyone who has tested positive for COVID-19 in the past 14 days?*

(3) *Has your child tested positive for COVID-19 in the past 14 days?*

**If I answered YES to any of the questions above,
my child will NOT go to school that day
and I will contact my child’s school to report the absence.**



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BACK

ESD20 STUDENT HEALTH CERTIFICATION CARD


**By signing this form each day, I certify my child is
COVID-19 symptom and fever-free.**

(print student first and last name)

PK K 1 2 3 4 5 6 7 8
(circle grade)

Parent/Guardian Signature _____ Date _____

Mon.		
Tues.		
Wed.		
Thurs.		
Fri.		



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Staff will check each student to confirm that each child has a signed health certification before entering the bus or arriving at school.

- **Bus Riders:** The bus driver will check for a completed card each day upon entry to the bus. If missing or incomplete card, the child will be returned to the parent/guardian at the bus stop for completion. If no parent/guardian is present, the child will sit in the assigned quarantine bus seat and will be sent to school nurse/staff upon arrival to school for evaluation, who will certify the student or contact the parents to pick-up the child.
- **Car Riders:** School staff will check for a completed card each day in the drop-off line. If missing or incomplete card, the parent/guardian in the car certifies the student and completes the card. If the child's parent/guardian is not present due to ride-sharing, the student will be sent to school nurse/staff upon arrival to school for evaluation, who will certify the student or contact the parents to pick-up the child.
- **Walkers:** School staff will check for a completed card each day upon arrival to school. If missing or incomplete card, the parent/guardian with the child certifies the student and completes the card. If the child's parent/guardian is not present, the student will be sent to school nurse/staff upon arrival to school for evaluation, who will certify the student or contact the parents to pick-up the child.

Temperature Checks

Keeneyville will follow state and local guidelines for evaluating whether an individual is symptomatic for possible COVID-19 illness, including the IDPH COVID-19 Exclusion Guidance Decision Tree for Symptomatic Individuals in School (see below). The guidelines indicate that anyone with any of the COVID-19 symptoms (not attributed to allergies or a pre-existing condition) including a fever of 100.4 degrees Fahrenheit or higher, should be denied entry or sent home from school.

In addition to the daily parent/guardian evaluation of symptoms and fever, each classroom will have a touchless thermometer for teachers to take student temperatures during the school day. If a student or staff member has a temperature of 100.4 or higher, s/he will be immediately sent to the quarantine room for further evaluation by the nurse. Following assessment, the nurse will contact the parents/guardians if needed to pick up their child from school within one hour. Symptomatic individuals should follow IDPH guidance for seeking further treatment, COVID-19 diagnostic test, and/or quarantine or self-isolation from school.

Exclusion from School

Keeneyville will follow the IDPH guidance and procedures for determining if an individual will be excluded from school due to symptoms, probable or confirmed case, or exposure to COVID-19. Individuals who are required to self-isolate for quarantine will be allowed to return to school as indicated in IDPH guidelines below. We will work with students to determine if they are able to participate in remote instruction during self-isolation or quarantine.

COVID-19 Cases, Quarantine & Self-Isolation

Keeneyville will follow the guidelines and procedures of ISBE, IDPH, and DCHD when handling illness or exclusion decisions, including the **IDPH COVID-19 Exclusion Guidance** for schools (see page 12). Updated guidance can be viewed at <https://www.isbe.net/Documents/IDPH-COVID19-Exclusion-Decison-Tree.pdf>. Some of the frequently asked situations relating to COVID-19 are addressed below.

Do Not Come to School if Sick

- Students and staff must certify that they are symptom and fever free each day and should not come to school if they exhibit any one of the symptoms associated with COVID-19: fever of 100.4 degrees Fahrenheit or higher, new onset of moderate to severe headache, shortness of breath, new cough, sore throat, vomiting, diarrhea, abdominal pain from an unknown cause, new congestion or runny nose, new loss of sense of taste or smell, nausea, fatigue from unknown cause, muscle or body aches.
- Parents/Guardians must contact their child's school to report a school absence and include a description of symptoms or positive COVID-19 test results.
- ***Medical Evaluation and Testing are strongly recommended for ALL persons with COVID-like symptoms.***

If Staff or Student Becomes Sick at School

- If an individual begins to exhibit any of these symptoms while at school, the child or staff member will be sent immediately to the supervised quarantine room at the school for the nurse's evaluation. Parents/guardians will be contacted to pick-up their child from school and should follow the IDPH Exclusion Guidance (decision tree) for evaluation for a health care provider, testing, quarantine or self-isolation at home, and/or return to school.
- ***Medical Evaluation and Testing are strongly recommended for ALL persons with COVID-like symptoms.***
- Any siblings or household members of the symptomatic student will also be sent home immediately for quarantine and monitoring for symptoms for 14 calendar days.

When is Self-Isolation or Quarantine Required?

- If your child has a POSITIVE COVID-19 TEST or COVID-LIKE SYMPTOMS and was exposed to a confirmed or probable case, s/he must stay home for **at least 10 calendar days** from the onset of the symptoms AND for **24 hours with no fever** (without fever-reducing medication) AND improvement of symptoms.
 - Asymptomatic siblings and other household members should quarantine at home and monitor for symptoms for **14 calendar days** after the last exposure to the COVID case.
 - Symptomatic siblings and other household members should self-isolate at home for **10 calendar days** from the onset of the symptoms AND for **24 hours with no fever** (without fever-reducing medication) AND **improvement of symptoms**.
 - Close contacts of the COVID case (those who were within 6 feet of the individual for more than 15 minutes, with or without a mask) must also quarantine at home and monitor for symptoms for **14 calendar days** after the last exposure to the COVID case.
 - A release from isolation letter will be required to return to school.
- If your child has COVID-LIKE SYMPTOMS but a NEGATIVE COVID-19 TEST, s/he must stay home **until the symptoms have improved/resolved** per the return to school criteria and follow health care provider directions.
 - Close contacts and siblings/household members do not need to quarantine.

- A negative COVID-19 test result or healthcare provider's note indicating the negative test result is required to return to school.
- If your child has COVID-LIKE SYMPTOMS with an ALTERNATIVE DIAGNOSIS, without a negative COVID-19 test, s/he must stay home **until the symptoms have improved/resolved** per the return to school criteria and follow health care provider directions.
 - Close contacts and siblings/household members do not need to quarantine.
 - A healthcare provider's note indicating the alternative diagnosis is required to return to school.
- If your child has COVID-LIKE SYMPTOMS with NO TESTING OR CLINICAL EVALUATION, s/he must self-isolate at home for **10 calendar days** from the onset of the symptoms AND for **24 hours with no fever** (without fever-reducing medication) AND **improvement of symptoms**.
 - Asymptomatic siblings and other household members should quarantine at home and monitor for symptoms **for 14 calendar days** after the last exposure to the COVID case.
 - Symptomatic siblings and other household members should self-isolate at home for **10 calendar days** from the onset of the symptoms AND for **24 hours with no fever** (without fever-reducing medication) AND **improvement of symptoms**.
 - After the 10 day exclusion from school, in order to return to school, a note will be required from parent/guardian documenting that the ill student and/or household contacts are fever-free without fever reducing medication and symptoms have improved.
- If your child has NO SYMPTOMS and was a CLOSE CONTACT of a confirmed or probable COVID case, s/he must stay home for **14 calendar days** after last exposure to the COVID case.
 - If SYMPTOMS BEGIN, s/he must stay home and self-isolate for **10 calendar days** from the onset of the symptoms. COVID-19 testing is recommended.
 - Close contacts and siblings/household members do not need to quarantine.
 - A release from quarantine letter will be required to return to school.

What if another Student or the Teacher in My Child's Class becomes ill?

- Only individuals who were "close contacts" with a confirmed COVID-19 case (with positive test) will be required to quarantine at home for 14 days. Close contacts include only those individuals who were within six feet of the confirmed case for more than 15 minutes, with or without a face mask.
- Parents/guardians will receive notification if their child was in "close contact" with a positive COVID case.

When will the District Notify Me of COVID-19 Cases?

- Keeneyville will report any positive COVID-19 student or staff cases to the DuPage County Health Department to begin a case review, including identifying and notifying any and all close contacts directly as required by IDPH guidelines to make quarantine or isolation decisions.

- Parents/Guardians will receive notification if we have any positive COVID-19 student or staff cases. Parents will receive additional notification if their student was in close contact with the positive case.

Cleaning & Disinfecting

Keeneyville buildings have implemented enhanced cleaning and disinfecting protocols that follow the guidelines and procedures of ISBE, IDPH, and DCHD.

- Hand hygiene practices will be implemented including hand sanitizing available in each classroom and handwashing promoted often throughout the day.
- Students use of the restrooms will be closely supervised to adhere to social distancing and hygiene practices.
- Students will have their own bins for school supplies in the classroom. Bins and school supplies will not be shared with others. Students are encouraged to bring to school only those items that are needed for class that day. Lockers will not be used. Students may bring large backpacks with them into the classroom.
- Every classroom will have disinfectant spray to apply throughout the day that will reduce pathogens within minutes.
- Student desks and chairs will be cleaned and disinfected between the morning and afternoon sessions.
- High touch areas throughout the building will be disinfected during the day by an additional custodial “disinfectant specialist.”
- Deep cleaning of every classroom nightly by certified disinfectant specialists. Microfiber program of cleaning rags. Electrostatic spraying of classroom to follow deep cleaning. We will use hospital grade EPA-registered disinfectants with faster kill-time and broader pathogen spectrum applications.

HVAC & Ventilation

Keeneyville buildings have implemented HVAC and ventilation protocols that follow the guidelines and procedures of ISBE, IDPH, and DCHD.

- Completed 100% HVAC outdoor air building flush
- Increased outdoor air ventilation rates to maximize dilution of the return air.
- Changed all air filters from MERV8 to MERV13. Cleaned coils, drains, and all air handling units and unit ventilators.
- As much as possible, windows should be open to allow for fresh air in the buildings.

Arrival and Dismissal

Student arrival and dismissal will follow protocols developed by each of the schools to meet the needs of their individual buildings and to follow guidelines of ISBE, IDPH and DCDH.

- As students arrive to school daily, staff will check each student to confirm parent/guardian health certification. Students who do not have a completed Student Health Certification Card will be evaluated by the staff member and/or sent to the school nurse to contact the parent/guardian.

- Schools will utilize signage and ground/floor markers to indicate the required six-foot physical distancing space between individuals. In addition, students will enter/exit from assigned doors to limit the number of people in any one area at a time and to maintain physical distancing.
- Parent drop-off and pick-up will be organized to ensure safety protocols are followed. In addition, loading and unloading of buses will also be staggered.
- Families will receive detailed instructions from their school(s) prior to the first day of in-person learning regarding arrival and dismissal procedures.

Classrooms

- Classroom seating will be configured with maximum allowable space between the students and all tables/desks facing in the same direction. There will be at least six feet of distance between each student. We have worked with architects who have put together a plan for each classroom to meet health and safety requirements.
- Teachers (and any co-teachers) also have an assigned teaching space in each classroom to meet health and safety requirements.
- Individuals will always be required to keep at least six feet apart from each other and wear masks
- Students will have their own bins for school supplies in the classroom. Bins and school supplies will not be shared with others. Students are encouraged to bring to school only those items that are needed for class that day. Lockers will not be used. Students may bring large backpacks with them into the classroom.
- Students will be allowed to use classroom library books. When the books are returned, they are placed in a separate bin for three days until they can be safely reused or placed on shelves.
- Every classroom will have disinfectant spray to apply throughout the day that will reduce pathogens within minutes.
- Student desks and chairs will be cleaned and disinfected between the morning and afternoon sessions.
- Hand hygiene practices will be implemented including hand sanitizing available in each classroom and handwashing promoted often throughout the day.
- Signage will be used in the classroom to help instruct and remind students of health and safety measures, including handwashing and wearing masks.

Hallways, Main Office, and Common Areas

- School buildings will have protocols and guidelines for using the hallways to keep the students physically distanced.
- The number of persons in the hallway at any given time will be limited to the extent possible.
- Staff will supervise hallway and restroom use.
- Floor markings will be used indoors and outdoors to mark six feet of physical distancing.

- Signage will be used throughout the buildings to help instruct and remind students of health and safety measures, including handwashing and wearing masks.
- Furniture or other items will be removed where necessary to avoid congregating in certain areas and provide as much space as possible.
- Limit the number of riders in elevators to one or two with an additional adult (when a student needs continuous support or supervision).
- Lockers will not be used in any of the buildings. Personal belongings and backpacks will be kept in the classroom with the students for safety reasons. All students will be encouraged to use backpacks (not just sling bags) and bring only those items that are needed for that school day.

Food Services

- Each building will have at least one touch-less filtered water bottle filler for students and staff use. These stations will be cleaned and sanitized on a regular basis. All other drinking fountains will be shut down.
- Students will **not** eat breakfast, lunch, or snack while at school
- Free grab and go breakfast and lunch will be provided to all In-Person Students to take home to eat
- Remote-Only Students will be able to pick-up free meals from any of the school buildings during specified distribution times.

Transportation

- All individuals on a bus must always wear a face covering.
- The bus driver or monitor will check to confirm that each student has a completed Student Health Certification Card prior to entering the bus. If a student does not have a completed card, the parent or guardian at the bus stop will be asked to complete it. If the parent or guardian is not present, the student will be seated in a quarantine seat at the front of the bus and will be brought directly to school staff for assessment, health certification and/or to contact the parent/guardian.
- No more than 50 individuals will be on a bus at one time.
- Students who live in the same household will be seated together.
- Sanitation and disinfecting will be completed in between each route.
- The District will encourage parents who can transport their students daily to do so as much as possible.

Visitors

- All visitors can enter **only** the main offices of the school and district buildings. Visitors must certify that they are COVID-19 symptom and fever-free, have their temperature taken.
- Visitors must always wear a mask and maintain physical distancing.
- Reception areas have clear partition walls and hand sanitizer available for health and safety.

PHASE 1 - ENHANCED REMOTE LEARNING

As part of the District's planning to reopen, we requested participation planning committees and surveys to make sure that we could meet the concerns and needs of our students, families, and staff as much as possible. We received a great deal of input from a large number of our families and staff during the planning process.

Keeneyville's **Original Return to Learn Plan** was presented to the Board of Education on July 23, 2020 and recommended allowing families to choose whether they wanted their student(s) to participate in remote or in-person learning. However, after receiving Family Learning Choices from all of our families, we determined that we were unable to provide a safe and effective in-person learning environment for our students and staff as originally presented.

On August 14, the District Board of Education approved the **ESD20 Revised Return to Learn Plan** providing for Enhanced Remote Learning for All Students through the first trimester. The goal was to work toward a second phase with in-person and/or hybrid learning model for the second trimester if we were able to do so in a safe manner.

Enhanced Remote Learning for All Students (PK-8) included the following:

- Enhanced Remote Learning for All Students through the first trimester (ends November 6), with the phase-in for in-person/hybrid learning model in second trimester
- Safety and wellness of students and staff remains a priority
- "Live" instruction by D20 teacher delivered from their classrooms
- Cross-building grade level planning, with consistent critical content and grade level standards
- Access to interventions and supports in a remote environment
- Access to PE, art, music, and band in remote environment
- Social emotional learning and supports
- Assessments for learning recovery
- Grading and attendance recorded daily

PHASE 2 - HYBRID LEARNING

Keeneyville Administrators continued to work diligently to develop a plan to transition our students to in-person learning in a way that meets state and local guidelines and maintains a safe environment. The District's ultimate goal continues to have all students return to in-person learning full time. However, due to realities of the pandemic as well as state and local guidelines, we are currently unable to safely provide this instructional model in our school buildings, *for all of our students at the same time*.

On September 29, the D20 School Board approved the Phase 2 Hybrid Learning Plan, which allow us to deliver valuable in-person instruction to all Kindergarten through 8th Grade students in a safe way, using a morning (AM) and afternoon (PM) schedule to alternate in-person and remote learning to reduce the number of students in the buildings at one time. A Preschool Phase 2 Plan for the Early Childhood Center will be addressed separately.

This district-wide plan is based on the assumption that all students will participate in in-person learning. Families are able to opt-out of in-person learning for medical or personal reasons, which is a commitment through the end of the second trimester (February 19, 2021). We will address requests from families to move their child from in-person to remote learning on an individual basis. Students will not be allowed to move from remote-only learning to in-person learning until the end of the second trimester.

All students will be assigned to the AM or PM Group based on several factors including number of students who requested in-person instruction, class size, capacity of the classroom, program offerings, and transportation. It will be a priority for us to make every effort to align family schedules.

In-Person & Remote Learning Expectations

AM/PM Schedule

Elementary Schedule

Core subjects (such as Math and Literacy/Handwriting) and Social Emotional Learning will be synchronous ("live") instruction to all students daily during their assigned AM or PM session.

- In-Person students will receive "live" instruction at school with an assigned in-person teacher.
- Remote-only students will receive "live" virtual instruction with an assigned remote teacher, similar to Phase 1 Enhanced Remote Learning.

During the remainder of the school day, all students (Hybrid Students and Remote-Only Students) will participate in some synchronous (live) remote learning and some asynchronous (pre-recorded lessons), as well as some assignments and independent work that are an extension of their live instruction on core subjects.


- "Live" virtual Specials (i.e., PE, art, music, library)
- Social Emotional Learning
- Independent work and assignments (i.e., extension of in-person instruction)
- "Live" virtual Reading Interventions, Related Services & Enrichment

All students will participate in daily Morning Meetings and Closing Meetings.

HYBRID AM/PM EXAMPLE ELEMENTARY SCHEDULE

Sample Elementary Hybrid AM In-Person/PM Remote

Time	Subject	Hybrid Students	Remote Only Students
8:20-8:30	Arrival		
8:30-8:50	Morning Meeting		
8:50-9:10	Literacy Whole Group	In-Person Instruction	"Live" Remote Instruction
9:10-9:40	Literacy Small Groups		
9:40-10:00	Writing		
10:00-10:30	Math Whole Group		
10:30-11:00	Math Small Groups		
11:00-11:10	Dismissal		
11:10-12:20	Lunch at Home		
12:20-12:50	Assigned RAZKids Activity Online (reading comprehension)	"Live" Remote Instruction + Assigned Work at Home	"Live" Remote Instruction + Assigned Work at Home
12:50-1:20	Assigned Zearn Math Activity Online (math extension)		
1:20-1:35	Independent Reading		
1:35-2:05	Specials ("live" remote)		
2:05-2:30	Assigned MobyMax Activity Online (reading and/or math extension)		
2:30-3:00	Independent Writing		



Middle School Schedule

Core subjects, Social Emotional Learning, and EXPLORERS will be synchronous instruction to all students daily during their assigned AM or PM session.

- In-Person students will receive “live” instruction at school with an assigned in-person teacher.
- Remote-only students will receive “live” virtual instruction with an assigned remote teacher, similar to Phase 1 Enhanced Remote Learning.
- Band will be taught “live” in-person for those students in the school building, and “live” virtually for remote-only students.

During the remainder of the school day, all students (Hybrid Students and Remote-Only Students) will participate in some synchronous (live) remote learning and some asynchronous (pre-recorded lessons), as well as some assignments and independent work that are an extension of their live instruction on core subjects.

- “Live” virtual Physical Education
- Social Emotional Learning
- Independent Work (i.e., extension of in-person instruction)
- “Live” virtual Interventions & Related Services

HYBRID AM/PM EXAMPLE MIDDLE SCHOOL SCHEDULE

Time	Subject	Hybrid Students	Remote Only Students
7:20- 7:40	Buses Arrive 7:20 Drop Off/Walkers 7:30-7:40		
7:45-8:15	Math	In-Person Instruction	"Live" Remote Instruction
8:17- 8:47	Explorer Class (Band, Art, STEM, or Music)		
8:49 - 9:19	English/Language Arts		
9:21 - 9:51	Social Studies		
9:53-10:23	Science		
10:23-11:23	Dismissal/Lunch at Home		
11:23 - 11:53	Assigned Math Activities (Projects, practice problems, readings, etc)	"Live" Remote Instruction + Assigned Work at Home	"Live" Remote Instruction + Assigned Work at Home
11:55-12:25	Physical Education ("live" remote)		
12:27-12:57	Assigned ELA Activities (Projects, practice problems, readings, etc)		
12:59-1:29	Assigned Social Studies Activities (Projects, practice problems, readings, etc)		
1:31-2:01	Assigned Science Activities (Projects, practice problems, readings, etc)		
<small>**Some related Services will be provided during in-person instruction, but every effort will be made to not pull students from their core content areas. These services may also be conducted "live" during their remote sessions. Most related services will continue to be provided remotely during the students enhanced remote learning hours.</small>			



Gradual Transition to Hybrid

Keeneyville will follow a gradual transition schedule for beginning Hybrid Learning to give time to adjust to the new norms of school and build on each group's successful return to in-person instruction. Students will continue remote learning until their grade is phased-in for in-person learning.

ELEMENTARY TRANSITION SCHEDULE

*All Elementary Grades will begin the AM/PM Schedule on Monday 10/19
This includes all HYBRID IN-PERSON & REMOTE-ONLY STUDENTS*

	AM GROUP	PM GROUP
MORNINGS <i>(8:00AM-10:23AM)</i>	HYBRID AM STUDENTS In-Person Learning for Core Subjects REMOTE ONLY AM STUDENTS: "Live" Remote Learning for Core Subjects	HYBRID PM STUDENTS + REMOTE ONLY PM STUDENTS: "Live" Remote Instruction for PE (MS)/Specials (Elementary), Intervention, Support Services (EL, Speech, Social Work, etc.), and at-home assignments as extensions of morning lessons/classes
AFTERNOONS <i>(1:23AM-2:01PM)</i>	HYBRID AM STUDENTS + REMOTE ONLY AM STUDENTS: "Live" Remote Instruction for PE (MS)/Specials (Elementary), Intervention, Support Services (EL, Speech, Social Work, etc.), and at-home assignments as extensions of morning lessons/classes	HYBRID PM STUDENTS: In-Person Learning for Core Subjects REMOTE ONLY PM STUDENTS: "Live" Remote Learning for Core Subjects

K & Grade 1, Self-Contained- IN-PERSON LEARNING STARTS	Monday October 19
Grades 2 & 3 - IN-PERSON LEARNING STARTS	Monday October 26
Grades 4 & 5 - IN-PERSON LEARNING STARTS	Wednesday November 4



SPRING WOOD - TRANSITION SCHEDULE

	AM GROUP	PM GROUP
MORNINGS <i>MIDDLE SCHOOL 7:45AM-10:23AM</i>	HYBRID AM STUDENTS: In-Person Learning for Core Subjects REMOTE ONLY AM STUDENTS: "Live" Remote Learning for Core Subjects	HYBRID PM STUDENTS + REMOTE ONLY PM STUDENTS: "Live" Remote Instruction for PE (MS)/Specials (Elementary), Intervention, Support Services (EL, Speech, Social Work, etc.), and at-home assignments as extensions of morning lessons/classes
AFTERNOONS <i>MIDDLE SCHOOL 11:23AM-2:01PM</i>	HYBRID AM STUDENTS + REMOTE ONLY AM STUDENTS: "Live" Remote Instruction for PE (MS)/Specials (Elementary), Intervention, Support Services (EL, Speech, Social Work, etc.), and at-home assignments as extensions of morning lessons/classes	HYBRID PM STUDENTS: In-Person Learning for Core Subjects REMOTE ONLY PM STUDENTS: "Live" Remote Learning for Core Subjects

ALL MIDDLE SCHOOL STARTS AM/PM SCHEDULE <i>Includes all Hybrid Students & Remote-Only Students</i>	Monday November 16
Grade 6 - IN-PERSON LEARNING STARTS	Monday November 16
Grade 7 - IN-PERSON LEARNING STARTS	Tuesday November 17
Grade 8 - IN-PERSON LEARNING STARTS	Wednesday November 18



Student Services

- All students are expected to wear face masks while in the school building. Mask breaks outdoors will be given when possible and weather permitting, so long as physical distancing can be maintained. Accommodations will be put in place to help students deal with wearing a face mask. If this requirement is not possible, a team will meet to determine next steps including whether the student may need to return to remote learning.
- All students are expected to maintain a safe physical distance of six feet from other individuals. Accommodations will be put in place for all students who struggle to maintain this distance. If this requirement is not possible, a team will meet to determine next steps including whether the student may need to return to remote learning.
- Students in self-contained special education classrooms will be able to choose from in-person or remote-only instruction.

- Paraprofessional support will be provided for students with IEPs to help support needs. Teachers will work directly with the case manager to provide accommodations and differentiate for Special Education Students where needed.
- Personal Protective Equipment (PPE) will be provided for staff where needed and training will be given.
- Related services will be conducted remotely for elementary students for AM and PM students.

Supply Pick-Up

- Schools will schedule periodic Supply Pick-Up Days for specific grade levels so that families of remote-only students can drive-by school and pick-up materials that will be used for classroom instruction.
- Supply Pick-ups are not optional for students.
- If parents/guardians are unable to meet the scheduled date or time(s), please contact your school directly to arrange for another pick-up time that is more convenient for you.

Adaptive Pause - Temporary School Closure

Keeneyville closely monitors COVID-19 reports and metrics, working closely with the DuPage County Health Department, Illinois Department of Public Health, and Illinois State Board of Education. We carefully watch any trends in COVID-19 cases in DuPage County to make decisions about the health and safety of our students, staff, and community. As a school district, we will make determinations about continuing in-person learning with review by the D20 Board of Education, Keeneyville Education Association, and Administration. We will provide in-person instruction only if we can do so safely for our students and staff.

In the event that we determine that we are not able to provide in-person instruction in a safe manner, or if we are directed by the state or local government, we will use “adaptive pauses” that transition our students from in-person learning to remote learning. An adaptive pause will be for one to three weeks when there is evidence of school spread for risk mitigation. This may be done at the classroom, grade-level, school, and/or district level. We will make every effort to give our families and staff a week’s notice before a transition to remote instruction begins if we can do so in a safe manner.

During an adaptive pause, ***we will continue to follow the classroom schedule that is in place at that time.*** Our goal continues to be to move all grades (K-8) to the AM/PM Schedule following our gradual transition plan so that we can remain flexible and adapt to the changing demands of the pandemic.