

HKIMS PTO

Minutes from May 5, 2021

President, Karen Castelli, called the meeting to order at 7pm. Meeting was held via Zoom.

In attendance: Jen Savoy, Karen Castelli, BJ Noonan, Jen O'Neal, Eric Larson, Michele Ouellette, Dolores Bates, Alisha McNamara

1) Minutes

- Discussion regarding minutes stating BJ Noonan doing logo wear. Clarify it is Scholastic Bookfair only. Confirm Maura is logo wear again.
- Motion to accept the minutes made by BJ Noonan. Seconded by Jen Savoy. Passed unanimously.

2) PTO President's Report

PTO Budget -

- PTO Board will meet this month to draft the 2021-22 Budget
- Line items have moved, and requests need to be submitted by 5/15/2021 in order for them to be considered in the budget. Voting to accept the budget will be held at the June 6 meeting.

PTO Leadership Meetings (BJ Noonan) -

- Discussion of vaccines (what are state mandates)
- Loss of HKHS Senior and what they did for memorial
- Discussed rally held in the center of Higganum, supporting awareness for sexual assault and sexual awareness.
 - More peer-to-peer discussion is needed, Holly walked away with insight.

Slides Fundraiser (Joyce Waterbury) -

- Finishing up orders

Venmo -

- Use has been appreciated by families. PayPal charges a fee, so continue to use Venmo.

Teacher request for 5th grade T shirts (**moved to Eric Larson report**)

3) Treasurer's report

Month of April -

- Expenses were for cultural arts
- Chalk for chalk your walk
- \$23,000 in bank

Field Trip Line item -

- Karen Castelli – comment on Field Trip Line (Luminaries, RJ Julia Gift Cards, Hot Coco) hit this line.
- The PTO takes \$5,000 every budget year and gives to HKIMS to distribute.
 - Each grade is allotted \$1,000 for field trips, yet due to Covid, they have used it for other grade specific activities.
 - Intended to supplement the field trips (busing is costly)
- In a normal year, it would be used up for offsetting the cost of grade level field trips.
 - School has money in their account, minus what was used as stated above.

4) HKMS Principal's report (Dolores Bates)

Thank you -

- Cool Cats Cultural Arts brought a sense of normalcy, kids and adults loved the music.
- Students continue to use the chalk during mask breaks.

Planning EOY events -

- 8th Grade Picnic at Parmalee Farms, 6/14, 8th grade awards ceremony (in the AM) will be live streamed at approx. 9am. Then picnic from 11a-2p, with 175 people, \$13pp for the Pizza Truck. Followed by promotion parade in the parking lot.
- RAIN DATE – June 15th
- 8th Grade – What funds are available to use for this? Students pay for t-shirts (in the past this was included with their Lake Compounce price) trying to keep the cost under \$50 per student.

8th grade class night has \$1000 in budget -

- Inflatable available, showed an example on the screen, \$275 rental fee includes either set up/take down and either a popcorn, snow cone or cotton candy machine.
 - Board agreed to get the cotton candy machine (need bags/Jen O'Neal +1 help)
- Balloon Arch (\$435)
- Carnations to hand out at drive through (Need a price on these)

6th/7th Field Day on school grounds -

- Team leaders are handling the field day.
- Date: TBD
- PTO Needs: Unsure at this time. Students CAN SHARE equipment. No line item. Can plan on using the funds carried over from last year field trip fund.

Solo Cup Signage -

- Cups are not reusable. Are discs a better investment?
 - Uses includes: "Congrats 8th Grade" "We miss you" and "Welcome Back"

May 19, Staff Appreciation Day (an early dismissal day) –

- Food truck, Ice Cream Emergency truck
- Signup Genius will be created for the \$10 GC (DD, Amazon, Cooking Co., Walmart)
- Wrap Sandwiches on 6/15, early dismissal. Use gym entrance and area inside the gym for the lunch, families may be able to donate.
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Karen Castelli – Discussion about having Staff Appreciation Week, not specifically Teacher Appreciation Week. PTO hasn't organized anything for Teacher Appreciation as in the past it was always combined with Staff Appreciation. PTO has done things for teachers all year, examples were given. Discussed FB comments. The timing of the luncheon, should it be during Teacher Appreciation Week or later in May?

5) HKIS Principal's report (Eric Larson)

Thank you -

- Cool Cats Cultural Arts and Yearbook

Clubs -

- Spring clubs have started and all at close to full capacity (Lacross, Yoga, Running, Arts & Crafts, After School Recess)

Star Wars Day -

- Celebrated on May 4th

3rd grade -

- Mr. Larson, Michele Ouellette +1 attended Burr and KES, kids are excited
- Planning on step-up camp this summer

End of Year Events -

- Planning on Field Day t-shirts (Parents pay) then special shirt for 5th grade (possibly use remaining Field Trip money)

Field Day at Parmalee Farms -

- June 4th – 4th grade
- June 10th – 5th grade (Rain Date June 11th)

SBAC -

- On 5/21 – end of testing Popsicle (HKIMS Food Services will handle, PTO funded)
 - \$600 (combined SBAC and Poetry budgets)

6) Committee reports

Cultural Arts -

- Chalk your walk – Earth Day (kids still using chalk for mask breaks)
- Cool Cats Performances

Craft Fair (Jen Favalora) -

- Jen apologizes for not being able to attend these last two meetings, she sent notes.
 - June 1st deadline for application. People still on wait list. She is looking for a Co-Chair. During Summer we need to inventory signage, order new signs if necessary. Looking for someone who will volunteer to make vinyl adhesives for raffle.

Logo wear -

- We still have 6 masks – what should we do with them

Staff Appreciation -

- *See above*

8th Grade Class night-

- *See above*

HKIS Yearbook (Jen O’Neal) -

- We are in great shape! We look to make a profit this year, which is what I expected. The yearbook was submitted to the publisher on Friday, 4/30 and we look to receive the book on or around June 8th, well in advance of the last day of school. 120 parents “preordered” their book and we have 129 students who did not purchase one, yet. I will keep the price at \$15 for the duration of sales knowing we will be making a profit. I will also work with the front office to give all the kids on Free and Reduced Lunch a free copy. Teachers should also be able to get free copies. Online sales will remain open.

7) New Business

2021-22 PTO Officers Voting -

- Note from Alisha (Principals will be emailing)
- Voting will take place at the next scheduled Meeting: June 2, 2021
- Nominations need to be in by May 26th

Adjourned at 8:47pm