



Dos Pueblos High School Student Handbook

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BOARD OF EDUCATION

Laura Capps, President
 Jacqueline Reid, PhD, Vice President
 Rose Muñoz, Clerk
 Wendy Sims-Moten, Member
 Kate Ford, Member

DISTRICT ADMINISTRATION

Superintendent.....Hilda Maldonado
 Asst. Superintendent for Secondary Ed.Shawn Carey
 Asst. Superintendent for Elementary Ed.TBD

SCHOOL ADMINISTRATION

Principal	Bill Woodard bwoodard@sbunified.org	Ext. 4503
Assistant Principal	Shannon Yorke syorke@sbunified.org	Ext. 4507
Assistant Principal	Stephanie Henderson shenderson@sbunified.org	Ext. 4510
Assistant Principal	Dare Holdren dholdren@sbunified.org	Ext. 4508
Dean of Students	Bethany Bodenhamer bbodenhamer@sbunified.org	Ext. 4505

COUNSELORS

<i>A - F & English Learners</i>	Ivan Luna iluna@sbunified.org	Ext. 4523
<i>G - L & International Baccalaureate</i>	Rebecca Bucher (Co-head Counselor) rbucher@sbunified.org	Ext. 4525
<i>M - R</i>	Susie Stone (Co-head Counselor) sstone@sbunified.org	Ext. 4526
<i>S - Z</i>	Yifat Cummings ycummings@sbunified.org	Ext. 4521
<i>Special Assignment Students, Foreign Exchange, Activities Director</i>	Scott Guttentag sguttentag@sbunified.org	Ext. 4522
<i>AVID and PEAC</i>	Nancy Gomez nancygomez@sbunified.org	Ext. 4524
<i>Counseling Assistant</i>	Susana Gutierrez Guerrero sgutierrezguerrero@sbunified.org	Ext. 4520
<i>Career Center Technician</i>	Gabriela Balfour-Ritchie gbalfourritchie@sbunified.org	Ext. 4588

UNIFORM COMPLAINT PROCEDURES [BP1312.3](#) (click to view full policy)

The Uniform Complaint Procedures apply to the filing, investigation and resolution of complaints regarding alleged:

- 1) failure to comply with federal or state law or regulations governing adult education, consolidated categorical aid programs, migrant education, vocational education, child care and developmental programs, child nutrition programs and special education programs;
- 2) unlawful discrimination against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code section 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, lactation accommodations, homeless, foster youth, juvenile court student, physical education minutes, or non-instructional courses, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance;
- 3) failure to comply with school safety planning requirements as specified in Section 7114 of Title 20 of the United States Code;

4) unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics; and

5) unlawful imposition of pupil fees for participation in educational activities in public schools; and 6) failure to comply with the requirements established through the Local Control Funding Formula related to the Local Control and Accountability Plan as described in EC sections 52060 through 52076 or sections 47606.5 and 47607.3. A complaint must be filed no later than six months from the date the complainant first obtains knowledge of the concern. These uniform procedures require the complainant to submit a written complaint to the Santa Barbara Unified School District's Assistant Superintendent of Human Resources, or the Assistant Superintendent of Education, or the Assistant Superintendent of Student Services who will coordinate an investigation and response within 60 days of receipt of the written complaint, unless the complainant agrees in writing to extend the timeline. If the District finds merit in a complaint, the District shall provide a remedy to all affected pupils, parents/guardians. A complainant may appeal the District's decision to the California Department of Education (CDE) by filing a written appeal within 15 days after receiving the District's decision. The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in Section 4650 of Title 5 of the California Code of Regulations exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district. If a district is found to have violated a State or Federal law and/or regulation, and the District does not take corrective action to comply, then various civil remedies may be available. [Title 5 California Code of Regulations 4622; Education Code 234.1, 32289, 49013; Board Policy 1312.3]

SEXUAL HARASSMENT POLICY [BP5145.7](#) (click to view full policy)

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment targeted at any student by anyone at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer without delay. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

For any concerns regarding discrimination and equity in educational programs or activities, contact:

Frann Wageneck Ed.D.
 Assistant Superintendent, Student Services
[720 Santa Barbara Street](#)
[Santa Barbara, CA 93101](#)
[805-963-4338](tel:805-963-4338)
fwageneck@sbunified.org

Title IX Compliance Officer:

Frann Wageneck Ed.D.
 Assistant Superintendent, Student Services
[720 Santa Barbara Street](#)
[Santa Barbara, CA 93101](#)
[805-963-4338](tel:805-963-4338)
fwageneck@sbunified.org

DPHS OFFICE STAFF
805-968-2541

Principal's Secretary	Cindy Rehage	x4506
Assistant Principal Secretary (Holdren)	Alyssa Hufschmid	x4509
Assistant Principal Secretary (Henderson & Bodenhamer)	Gloria Rodriguez	x4504
Assistant Principal Secretary (Yorke)	Elizabeth Dominguez	x4506
Athletics Secretary	Debbie Dulawan-Boe	x4511
Attendance Technician	Ana Luna	x4516

Attendance Clerk	Rosa Lorca Gonzales	x4515
Bilingual & Community Liaison	Linda Guerena	x4568
Boy's PE Athletic Custodian	Pato Guererro	x4569
Business Office	Denise Irwin	x4513
Cafeteria	Nina De Anda	x4544
Career Center	Gabriela Balfour-Ritchie	x4588
Head Custodian	Rafael Donato	x4554
Head Groundskeeper	Julio Flores	x4620
Girl's PE Athletic Custodian	Sandra Mendoza	x4534
Health Clerk	Frances Corella	x4517
Intervention Center	Pamela Harper	x4578
Librarian	Heather Magner	x4655
Library Technician	Kate Rice	x4617
Registrar	Yolanda Navarez	x4514
Receptionist	Maria Vega	x4500

OFFICE HOURS

7:30 AM - 4:00 PM

We are a closed campus, and an alcohol, drug, and tobacco free campus.

OUR PHILOSOPHY

Dos Pueblos High School is dedicated to the educational goals and objectives of the Santa Barbara Unified School District. We recognize that every person attending this school is a unique human being entitled to an education geared to that person's needs. In order to accomplish this, we provide an educational environment in which many alternatives exist. All of our students have the opportunity to grow and mature while pursuing goals that are significant and realistic for them.

The staff at Dos Pueblos High School is committed to helping each student become someone who has a strong positive self-image, has sufficient skills to compete effectively in the world, has a desire to continue learning and who will be a responsible effective member of society. All students will be given instruction and support to achieve success through a rigorous standards-based curriculum, while developing their ability to participate effectively and positively in a democratic society. A pre-approval process is required for non-DPHS course work.

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BELL SCHEDULE 2020-21

Dos Pueblos High School, San Marcos High School, Santa Barbara High School

	Monday	Tuesday	Wednesday	Thursday	Friday
7:45 - 9:00	Period 0	Period 0	Period 0	PLC collaboration time Staff Meeting 1x/month	Period 0
9:15 - 10:15	Period 1	Period 1	Period 1	Period 1	Period 1
10:15 - 10:30	Break	Break	Break	Break	Break
10:30 -11:30	Period 2	Period 2	Period 2	Period 2	Period 2
11:30 - 1:00*	Lunch	Lunch	Lunch	Lunch	Lunch
1:00 - 2:00	Period 3	Period 3	Period 3	Period 3	Period 3
2:00 - 2:15	Break	Break	Break	Break	Break
2:15 - 3:15	Period 4	Period 4	Period 4	Period 4	Period 4

La Cuesta High School & Alta Vista HS/JHS: Variable due to unique alternative program needs. Schedules will be developed and communicated separately.

ACADEMICS:

GRADUATION REQUIREMENTS

English:

8 semesters, 40 units

Mathematics:

6 semesters, 30 units to be taken as follows:

2 semesters, 10 units (Grade 9)

4 semesters, 20 units (Grades 10-12)

For the graduating class of 2020 and beyond, at least one mathematics course, or a combination of the three mathematics courses, shall meet or exceed state academic content standards for Mathematics II.

Science:

4 semesters, 20 units to be taken as follows:

2 semesters, 10 units (of a Life Science)

2 semesters, 10 units (of a Physical Science)

Social Studies:

2 semesters of World History, 10 units (Grade 9 or 10)

2 semesters of American History, 10 units (Grade 11)

1 semester of American Government, 5 units (Grade 12)

1 semester of Economics, 5 units (Grade 12 or sooner)

Health Science:

1 semester of Health Science, 5 units (Grades 9-12)

Visual or Performing Arts; or Foreign Language:

2 semesters, 10 units (Grades 9-12)

English; Mathematics; Science; Social Studies; Visual or Performing Arts; Foreign Language; Career

Technical Education; or Technology Education:

4 semesters, 20 units (Grades 9-12)

Physical Education/Sports:

4 semesters, 20 units to be taken as follows:

2 semesters, 10 units (Grade 9)

2 semesters, 10 units (Grades 10-12)

Requirements for graduation:

220 units completed

60 hours of Community Service

Ethnic Studies for 2024 graduates

ACADEMIC INTEGRITY POLICY

All students are expected to review and abide by the school's Academic Integrity Policy.

[English](#) / [Spanish](#)

ADD/DROP POLICY

Per SBUUnified Administrative Regulation 5121, A student who drops a course during the first six weeks of the semester at Santa Barbara High School and Dos Pueblos High School and during the first three weeks at San Marcos High School may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks shall receive WF grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances. (Under the block schedule, all timelines will align with the three week drop deadline).

COMMUNITY SERVICE

Sixty hours of community service are required to graduate. Community service forms and a list of approved organizations must be obtained in the Career Center or downloaded from the website prior to participation. Community Service must be turned in each year for that year's activities.

PE DRESS CODE PROTOCOL

Students shall: Dress appropriately and in accordance with established guidelines.

Consequences for infraction: Each infraction includes loss of points (see teacher syllabus) plus the following:

1st Offense: Teacher gives a verbal warning and helps student resolve non-dress issue (loaner clothes, etc.)

2nd Offense: Teacher assigns a detention and notifies parent/guardian via phone call/email.

3rd Offense: Teacher refers student to the IC for the period and notifies parent/guardian via phone call/email.

4th Offense: Teacher refers student to the IC for two periods, and notifies the student's grade-level Administrator (include dates of non-dress, dates of notifications to parent, first date of referral to IC)

Subsequent Offenses: Consequences set by the Administrator (possible Saturday School) and parent may attend class

PREPARATION FOR COLLEGE

Students who plan to go to a 4-year college must meet the college requirements, which are above and beyond high school graduation requirements. Refer to college websites for specific information or consult with your counselor.

PROGRESS REPORT

Progress reports will be issued halfway through each quarter, but can be issued at any time up to two weeks before the end of a grading period, each quarter and semester.

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ATHLETICS:

For more detailed information, please see our [DPHS Athletics Website](#).

SPORT	COACH	SEASON
Cross Country (Boys & Girls)	Nash Jimenez- nashjimenez@hotmail.com Jenn Brown- jenbrown1332@gmail.com	Fall
Football	Doug Caines dcaines@sbunified.org	Fall
Golf (Girls)	Dan Choi dchoi@sbunified.org	Fall
Tennis (Girls)	Laura Housinger lhousinger@sbunified.org	Fall
Volleyball (Girls)	Megan O'Carroll mocarroll@sbunified.org	Fall
Water Polo (Boys)	Bryan Snyder dphswp@gmail.com	Fall
Basketball (Boys)	Joe Zamora jzamora@sbunified.org	Winter
Basketball (Girls)	Phil Sherman psherman@sbunified.org	Winter
Soccer (Boys)	Matt York myork@sbunified.org	Winter
Soccer (Girls)	Seth Asuncion sasuncion@sbunified.org	Winter
Water Polo (Girls)	Bryan Snyder dphswp@gmail.com	Winter
Wrestling	Kenny Breaux kbreaux@sbunified.org	Winter
Baseball	George Hedricks coachhedricks@gmail.com	Spring
Golf (Boys)	Kevin Ahlers kahlers@sbunified.org	Spring
Lacrosse (Boys)	Jeff Sears jeffrey.sears.cfp@gmail.com	Spring
Lacrosse (Girls)	Samantha Limkeman slimkeman@sbunified.org	Spring
Softball	Mike Gerken mgerken@sbunified.org	Spring
Swimming (Boys & Girls)	Kendall Kuga kneely@sbunified.org	Spring
Tennis (Boys)	Laura Housinger lhousinger@sbunified.org	Spring
Track & Field (Boys & Girls)	Veronica Gines- vgines@sbunified.org Chris Mollkoy cmollkoy@sbunified.org	Spring
Volleyball (Boys)	Ehren Hug ehug@sbunified.org	Spring

All ambitious students are encouraged to try out for any one of the numerous athletic teams. Qualifications for these are:

1. Passing a physical examination given before participation in a sport.
2. Meeting citizenship and scholastic achievement criteria and completing 25 units per semester.
3. Having adequate insurance and parental consent.

ELIGIBILITY REQUIREMENTS

Citizenship

To participate, a student's citizenship needs to be satisfactory and follow the guidelines as set out by the athlete's code of conduct.

Drugs, alcohol, tobacco and controlled substance

A student involved in the possession, use, sale or provision of drug paraphernalia, drugs, alcohol, tobacco or other controlled substances, as defined in the Health and Safety Code Section 11007, will be suspended (Santa Barbara High School District Administrative Regulation 5114).

First Offense: Students will be suspended from all co-curricular activities/athletics for 14 days from the day of the incident. Students may return to their co-curricular activity/athletics after two weeks. Student-athletes will be referred to the Family Service Agency for an intake to assess any drug/alcohol/tobacco dependency issues and may decide to provide student-athlete with an agency referral for further services. Any exceptions to this policy may be appealed to the Site Administrator.

Second Offense: Removal from all sports teams for the remainder of the school year.

Athletic Eligibility

In order to represent a Santa Barbara District high school in athletics, a student must have earned an unweighted grade point average of 2.0 or higher in the quarter immediately preceding that of participation (Santa Barbara High School District Administrative Regulation 5170). In addition, a student must be making normal progress toward graduation by passing at least 25 semester units of new work the previous semester. Only one of the subjects may be physical education (Santa Barbara High School District Administrative Regulation 5170).

[SBUSD Code & Contract](#)

In order for students to participate on athletic teams, student and parent signatures will be required on the forms linked above.

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COUNSELING SERVICES:

COUNSELING APPOINTMENTS

Drop by the Counseling Desk in the Administration Building during non-class time (before school, during lunch or after school) and make an appointment to see your counselor with the Counseling Office Assistant.

DROPPING A CLASS, TRANSFERRING, WITHDRAWING

Students are given several opportunities before the beginning of each semester to review their course requests and make modifications to their requests by contacting their counselor. Once schedules have been distributed, opportunities to make program changes are limited and are subject to approval. The following summarizes important dates and deadlines:

SEMESTER 1

August 18, 2020: First day of school. Final schedules distributed.

August 19-20, 2020: New student scheduling. Changes for continuing students' schedules made for errors and omissions only. No student-initiated changes considered.

August 28, 2020: All petitions changes, if approved, will be made by the counselor and returned to the student.

September 4, 2020: Last day for schedule changes without penalty. After this day, a withdraw/fail (WF) will be noted on the transcript.

SEMESTER 2

December 8, 2020: New schedules for second semester verified (tentative date).

January 19, 2021: First day of second semester. Final schedules distributed.

January 20-21, 2021: New student scheduling. Changes for continuing students' schedules made for errors and omissions only. No student-initiated changes considered.

January 29, 2021: All petition changes if approved, will be made by the counselor and returned to the student.

February 5, 2021: Last day for schedule changes without penalty. After this day, a withdraw/fail (WF) will be noted on the transcript.

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POLICIES:

ATTENDANCE

Attendance is required and it is the responsibility of the student and parent/guardian to meet this requirement. Attendance is recorded for each period. If you are ill, have your parents call the Attendance Office at (805) 284-9691.

The only valid legal excuses for an absence ([CA Education Code Section 46010](#)) or tardy from school are: illness; quarantine; medical, dental, optometrical, or chiropractic services; attendance at a funeral service of an immediate family member; jury duty; or exclusion from school because the child was not fully immunized. **AN EXCUSED ABSENCE MUST BE CLEARED WITHIN THREE SCHOOL DAYS, OR THE ABSENCE WILL BE CONSIDERED A TRUANCY BY LAW.** If a student needs to leave campus during school hours, they must get an off-campus permit from the attendance office BEFORE they leave campus. If a student leaves without permission, the absence will be recorded as a truancy.

If you miss school and your absence is unexcused you are legally considered truant. Your parent/guardian will receive written notification in the mail if you accumulate 12 or more period truanancies. 24 or more period absences will result in a parent, student meeting with the Dean of Students. Any further absences will potentially result in a referral to the District Attorney's School Attendance Review Board for further consequences.

Students who are tardy five or more times to a class period will be assigned a lunch detention. Students who receive one to four truanancies total will be assigned a detention by an administrator, and if they are truant five or more times they will be assigned a Saturday Detention. Should a student fail to serve assigned detention, an administrator will assign an additional consequence. No-shows may result in a doubling of the detention, Saturday Detention, or more serious consequences.

Attendance is a prerequisite to a good education and must be a primary concern of students, parents and school personnel at all times. Thank you for your cooperation.

BE A GOOD NEIGHBOR

We respect our neighborhood community and believe we should keep their property clean by not leaving litter or blocking driveways and mailboxes with cars.

CELL PHONE POLICY

[iPad /Cell Phone Policy \(Updated Summer 2018\)](#)

Santa Barbara Unified School District [Board Policy BP 5131](#)

Students may possess or use on school campus personal electronic devices ***solely for academic purposes as directed by school staff members***, otherwise ***such devices will be turned off from the first bell until dismissal.***

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DISCIPLINE

Teachers will make every effort to implement classroom-based interventions and apply restorative practices to student behavior infractions. If teacher-led interventions are not successful, teachers will enter an administrative referral to the grade-level administrator and/or the Dean of Students, and behavior will be documented in the student's record on Aeries. School administration will make every effort to engage in restorative and educational

recourse as a way to use the behavior infraction as a learning opportunity rather than solely punitive. Should a student deny and/or refuse any restorative options offered, traditional discipline will occur.

EDUCATION CODE 48908 - DUTIES OF PUPILS

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools.

A student may be disciplined, suspended or expelled for any of the acts listed below if the act occurs while on school grounds, while going to or coming from school, during the lunch period (on or off campus), or during, going to, or coming from any school-sponsored activity at any school or on any school district's grounds. Education Code 48900(r). (References in the "Offense" column below: **EC** is Education Code; **SBUSD BP** is Santa Barbara Unified School District Board Policy.) (See [Note 7](#) below, for specific examples of "other means of correction.")

DISCIPLINARY GUIDELINES

	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
1	Assault and/or battery on a school employee [EC 48915 A(5), SBSD BP 5131 & SBSD BP 5144.1]	Due to the potential seriousness of this offense, an infraction of this rule will result in 5 days suspension, and recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.	None permitted.
2	Offering or selling a controlled substance or alcoholic beverage or intoxicant [[EC 48915(c)2), EC48900D, SBSD BP 5131.6, SBSD BP 5131 & SBSD BP 5144.1]	Due to the potential seriousness of this offense, and the requirements of the CA Ed Code 48900/48915, this will result in 5 days suspension and recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.	None permitted.
3	Brandishing a knife or explosive or possession of any firearm [EC 48915C, SBSD BP 5131& SBSD BP5144.1]	Due to the potential seriousness of this offense and the requirements of CA Ed Code 48915, this will result in 5 days suspension, and a recommendation for expulsion. Fire marshall and/or law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.	None permitted.
4	Sexual Assault, Committing or attempting to commit sexual assault or committing sexual battery [EC 48915 (c)(4), SBSD BP 5131, & SBSD BP 5144.1]	Due to the potential seriousness of this offense and the requirements of CA Ed Code 48915, this will result in 5 days suspension, and a recommendation for expulsion. Fire marshall and/or law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.	None permitted.
5	Possession of a knife or other dangerous object at school or school activity [EC 48900B, SBSD BP 51317 & SBSD BP 5144.1]	5 days suspension recommendation for expulsion unless a written report explaining the circumstances is provided to the governing board. Fire marshall and/or law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	5 days suspension and recommendation for expulsion.	None permitted.

6	Willfully causing serious injury to another person, except in self defense [EC 48915 A(1), EC 48900 A(1) EC 48900 A(2), SBSB BP 5131 & SBSB BP 5144.1]	Due to the potential seriousness of this offense and the requirements of the CA Ed Code 48900/48915, this will result in 5 days suspension and recommendation for expulsion (48915 only). Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	5 days suspension and recommendation for expulsion.	None permitted.
7	Possession, under the influence and/or use of any controlled substance, alcoholic beverage or intoxicant [EC 48900C, SBSB BP 5131, SBSB BP 5144.1 & SBSB BP 5131.6]	5 days suspension, parent/student conference, mandatory counseling referral to SUPER program and/or Teen Court services to be completed within 45 school days. Law enforcement notification. Will result in a restorative conference upon return from suspension. Other means of correction.	5 days suspension, parent/student conference, and referral to Daniel Bryant Youth & Family Center which will include a clinical alcohol/drug assessment and a six-week Parent Program [voluntary for parents]) with the following treatment options to be determined by the Center based on the individual's needs: 1) Alcohol and drug awareness groups with drug testing; 2) 30-day Cannabis Youth Treatment (A brief intervention program for early use of marijuana); 3) six months Moderate Treatment (for more acute use of alcohol or drugs); or 4) one year Intensive Treatment (for chronically involved in alcohol and drug use). The principal or superintendent may recommend the pupil for expulsion or an involuntary transfer based on a case by-case analysis of the pupil's individual circumstances including whether the pupil has complied with the district's discipline policy requirements for the first time offense. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	5 days suspension, parent/student conference, law enforcement notification, and recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
8	Aids or abets the infliction or attempted infliction of physical injury to another person [EC48900S, SBSB BP 5131 & SBSB BP 5144.1]	5 days suspension, parent conference, possible law enforcement notification. Will result in a restorative conference upon return from suspension. Other means of correction..	5 days suspension, Law enforcement notification, recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.
9	Robbery and/or extortion [EC 48915 a(4) and EC 48900E, SBSB BP 5131 & SBSB BP 5144.1]	Due to the potential seriousness of this offense, and the requirements of the CA Ed Code 48900/48915, this will result in 5 days suspension and recommendation for expulsion (48915 only). Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	5 days suspension and recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.
10	Terroristic Threats [EC 48900.7, SBSB BP 5131 & SBSB BP 5144.1]	Up to 5 days suspension and/or possible recommendation for expulsion and Law enforcement notification, and/or restorative	5 days suspension and recommendation for expulsion. Will result in a restorative conference upon return from	None permitted.

		conference. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	suspension or as part of the conditions of expulsion.	
11	Fire setting [EC 48915 a(2), EC 48900 b & c, SBSB BP 5131 & SBSB BP 5144.1]	Up to 5 days suspension, parent conference, Fire marshall and law enforcement notification, and restorative conference. Possible recommendation for expulsion. Other means of correction.	5 days suspension, fire marshall and law enforcement notification, and recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.
12	Hate crime or violence [EC 48900.3, SBSB BP 5145.3, SBSB BP 5131, SBSB BP 5136 & SBSB BP 5144.1]	Up to 5 days suspension, parent conference, referral to counseling, law enforcement notification. Possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	5 days suspension, parent and law enforcement notification, recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	None permitted.
13	Obscene acts, habitual profanity or vulgarity [EC 48900i, SBSB BP 5131 & SBSB BP 5144.1]	Alternative means of correction including Restorative Approaches and/or up to 5 days suspension. Other means of correction.	Up to 5 days suspension, and parent conference. Will result in a restorative conference upon return from suspension.	Up to 5 days suspension. Will result in a restorative conference upon return from suspension. Other means of correction.
14	Possession, sale and/or trade of drug paraphernalia [EC 48900J, SBSB BP 5131, SBSB BP5131.6 & SBSB BP 5144.1]	Up to 5 days suspension, parent conference, mandatory counseling (SUPER program). Law enforcement notification. Will result in a restorative conference upon return from suspension.	5 days suspension and possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of correction. Other means of correction.	5 days suspension and recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
15	Theft, attempted theft, or possession of stolen school or personal property [[EC 48900G, EC 48900L, SBSB BP 5131 & SBSB BP 5144.1]	Alternate means of correction including Restorative Approaches, and/or up to 5 days suspension, restitution, parent conference, Possible law enforcement notification and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the terms of expulsion.	Up to 5 days suspension, Law enforcement notification and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of correction. Other means of correction.	5 days suspension and possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.
16	Vandalism/destruction of school or private property [EC 48900F, SBSB BP 5131 & SBSB BP 5144.1]	Alternative means of correction including Restorative Approaches and/or up to 5 days suspension, and parent conference. Law enforcement notification and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the terms of expulsion.	Up to 5 days suspension, law enforcement notification and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of correction. Other means of correction.	Up to 5 days suspension, law enforcement notification and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.
17	Possession or use of tobacco [EC 48900H, SBSB BP 5131 & SBSB BP 5144.1]	Alternative means of correction including Restorative Approaches, notification of parent and/or up to 5 days suspension. Will result in a restorative conference upon return from suspension.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension or as part of the conditions of correction. Other means of correction.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.
18	Harassment, threats or intimidation, including via	Alternative means of correction including Restorative	Up to 5 days suspension, parent conference. Possible	Up to 5 days suspension, law enforcement notification and

	electronic transmissions [EC 48900.4, SBSD BP 5145.3, SBSD BP 5131 & SBSD BP 5144.1]	Approaches and/or up to 5 days suspension, parent notification, and possible law enforcement notification. Will result in a restorative conference upon return from suspension.	law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
19	Bias-related incident (racial, ethnic, religious, sexual orientation, etc.) or hazing, degrading (slurs) and disgracing any person attending the school [EC 48900Q and EC 48900K, SBSD BP 5145.3, SBSD BP 5131 & SBSD BP 5144.1]	Alternative means of correction including Restorative Approaches and/or up to 5 days suspension and possible recommendation for expulsion. Parent conference, and possible law enforcement notification. Will result in a restorative conference upon return from suspension.	Up to 5 days suspension, parent conference, and possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	Up to 5 days suspension and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.
20	Willful disobedience / defiance and/or disrupting school activities [EC 48900K, SBSD BP 5131 & SBSD BP 5144.1]	Alternative means of correction including Restorative Approaches and/or up to 5 days suspension, parent conference. Will result in a restorative conference upon return from suspension.	Up to 5 days suspension, parent conference, and Restorative Approaches. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.
21	Sexual harassment [EC 48900.2, SBSD BP 5145.3, SBSD BP 5145.7, SBSD BP 5131 & SBSD BP 5144.1]	Up to 5 days suspension, parent notification, restorative conference, referral to counseling, possible law enforcement notification. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension, parent conference, Teen Court services. Law enforcement notification. Will result in a restorative conference upon return from suspension. Other means of correction.	5 days suspension, parent notification, and recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
22	Sale of any look alike substance representing drugs or alcohol [EC 48900D, SBSD BP 5131 & SBSD BP 5144.1]	Up to 5 days suspension and parent conference, Restorative Approaches. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension and possible recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	5 days suspension and recommendation for expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
23	Possession of unauthorized articles (i.e., pornographic material, chains, electronic devices) [EC 48901.5 and EC48900K, SBSD BP 5131 & SBSD BP 5144.1]	Alternative means of correction, including but not limited to parent notification; retrieval of items confiscated at restorative conference, and appropriate application of restorative consequences. (Cell phones, electronic devices referred to site administration after school.)	Parent notification; item confiscated-to be returned to parent only, alternative means of correction including restorative conference.	Up to 5 days suspension and/or parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.
24	Use of Physical Force upon another person [EC 48900 a(1), SBSD BP 5131 & SBSD BP 5144.1]	Up to 5 days suspension, restorative conference, parent conference, and possible law enforcement office notification. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension and parent conference. Law enforcement notification. Will result in a restorative conference upon return from suspension. Other means of correction.	5 days suspension and recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.
25	Falsification and/or forging or altering school correspondence, passes or absence re-admits [EC48900K, SBSD BP 5131& SBSD BP 5144.1]	Up to 5 days suspension and/or alternative means of correction, restorative conference, and will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension, parent conference, Teen Court services. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.
26	Upbraiding, insulting, or abusing teachers or other school personnel [EC 48900K, SBSD BP 5131& SBSD BP 5144]	Up to 5 days suspension, possible removal from class and/or alternative means of correction, parent conference, and restorative conference.	Up to 5 days suspension, parent conference and/or possible removal from class and restorative conference Possible recommendation for	Recommendation for Involuntary transfer or possible recommendation for expulsion. Will result in a restorative conference upon return from

		Will result in a restorative conference upon return from suspension or as part of the terms of expulsion. Other means of correction.	involuntary transfer or expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion. Other means of correction.	suspension or as part of the conditions of expulsion. Other means of correction.
27	On any other campus without permission [EC48900K, SBSB BP 5131 & SBSB BP 5144.1]	Up to 5 days suspension and/or alternative means of correction, Restorative Approaches, and parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension and parent conference. Will result in a restorative conference upon return from suspension. Other means of correction.
28	Academic Integrity (e.g., Cheating/Plagiarism) [EC48900(k) & SBSB BP5131]	Failing grade on affected assignment, parent contact, and referred to appropriate academic supports, restorative conference.	Second offense within 12 months will result in failed grade in most recent affected class (contributes to GPA), parent contact, mandatory school counselor conference, and/or suspension up to 5 days. Will result in a restorative conference upon return from suspension. Other means of correction.	All subsequent incidents result in failure in affected class, parent contact, and/or suspension up to 5 days. Depending on the seriousness of the offense, there may be recommendation for involuntary transfer or expulsion. May result in a Restorative Approach (RA) conference. Other means of correction.
29	Misuse of computers and/or the Internet (see computer "Acceptable Use Policy" in Appendices) [EC48900K, SBSB BP 5131 & SBSB BP 5144.1]	Up to 5 days suspension and/or alternative means of correction including Restorative Approaches, loss of access for specified time. Possible recommendation for expulsion. Depending on the seriousness of the offense, there may be law enforcement notification and/or recommendation for involuntary transfer. Will result in a restorative conference upon return from suspension. Other means of correction.	Up to 5 days suspension, parent conference and loss of access to school computers for a specified time. Possible recommendation for expulsion. Depending on the seriousness of the offense, there may be law enforcement notification and/or recommendation for involuntary transfer or expulsion. Will result in a restorative conference upon return from suspension or as part of the terms of expulsion. Other means of correction.	Up to 5 days suspension, parent conference and loss of access to school computers for the rest of the school year. Possible recommendation for expulsion. Depending on the seriousness of the offense, there may be law enforcement notification and/or recommendation for involuntary transfer or expulsion. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.
30	Possession of an imitation firearm) [Education Code 48900M, Santa Barbara Unified School District' Board Policy 5131 and Board Policy 5144.1]	Up to 5 days suspension and/or alternative means of correction including Restorative Approaches, possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	Up to 5 days suspension, and parent conference. Possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.	Up to 5 days suspension, and parent conference. Possible recommendation for expulsion. Law enforcement notification. Will result in a restorative conference upon return from suspension or as part of the conditions of expulsion.

Note:

1. With the exception of the use of personal electronic devices for academic purposes as directed by school staff members, such devices must be turned off from the first bell until dismissal (end of school day). The administration is not responsible for the loss or theft of personal items.
2. Education Code 48903 provides for the recommendation for expulsion or involuntary transfer to another school site any student who has accumulated 20 days of suspension (or 30 days if already transferred to another school for adjustment purposes).
3. Education Code 48900S provides that these disciplinary guidelines apply to students on any school campus (in or out of district) and that a pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following: (1) while on school grounds, (2) while going to or coming from school, (3) during the lunch period whether on or off the campus, (4) during, or while going to or coming from, a school sponsored activity.
4. Board Policy 5145.12 provides general guidance with regards to student searches. In all cases, school officials will not conduct a search absent reasonable suspicion.
5. Misuse of electronic devices (e.g., computers, cell phones, PDAs) can result in additional legal and school consequences. Misuse of electronic devices, regardless of time and place, that disrupt the educational environment will also result in application of these disciplinary rules.

6. All school lockers and all of their contents are subject to search. Students are advised not to share lockers: Unauthorized contents of a locker are presumed to belong to the student assigned to it.
7. Other means of correction include, but are not limited to, the following: [Back to Top of Discipline](#)
 - a. A restorative conference between school personnel, the pupil's parent or guardian, and the pupil.
 - b. Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support services personnel for case management and counseling.
 - c. Student study teams, counseling teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents.
 - d. Referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)).
 - e. Enrollment in a program for teaching prosocial behavior or anger management.
 - f. Participation in restorative approaches including Restorative Conferencing, Reactive Peace Circles, Intentional Reintegration after suspension.
 - g. A positive behavior support approach with tiered interventions that occur during the school day on campus.
 - h. After-school programs that address specific behavioral issue or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups (e.g.—Teen Court and SUPER).
 - i. Any of the alternatives described in Section 48900.6.

If a student is referred to the administration for disruptive behavior and/or disciplinary action, he/she may be placed on an administrative contract and parents or guardians are notified. If similar behavior occurs again, the student may be suspended or recommended for expulsion. The current [SBUSD High School Information Handbook and Course Catalog](#) specifically outlines the disciplinary action taken for specific offenses listed in the above table.

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DRESS CODE

The Santa Barbara Unified School District is committed to establishing a safe and secure learning environment. While a student's attire is generally at the discretion of a parent/guardian, appropriate dress standards are necessary for the healthy, safe and uninterrupted operation of a school.

Appropriate Dress Standards

Our district's students are prohibited from wearing clothing that (a) causes an actual distraction from or disturbance of any school activity, or interferes with participation of a student in a school activity, (b) creates a health or safety hazard or (c) impedes the learning of self or others.

For more details, please see the entire [SBUSD Dress Code Policy](#) ([SBUSD Dress Code Policy in Spanish](#))

INDEBTEDNESS

If you lose or damage school property or materials, you will be charged for them. You must clear your indebtedness with the Business Office before you register each semester. Seniors with outstanding debt will not receive their diplomas until they do.

POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS

We abide by the motto, "We ARE DP" and hold the Charger values of being Accepting, Responsible, and Engaged and expect our students to uphold these in the classroom, on campus, in our school community, at school related events, and online. Students found demonstrating these values will be eligible for teacher-led awards and Dean of Students recognition. Our Distance Learning Positive Behavior Expectations can be found here.

PERMITS TO LEAVE SCHOOL GROUNDS

Lunch Passes: **Juniors and Seniors ONLY**, if you leave at lunch, you must have permission to do so on file in the office (permission may be granted by parents/guardians electronically via the [DPHS Welcome Packet](#)) and you must be carrying an official off-campus permit/sticker on your ID Card. Pick up your "Free Period" application with your counselor in the main office and return the signed form to Ms. Rodriguez, located in the Administration Building. **Disclaimer: Due to COVID-19 safety and screening protocols, our DP campus will be closed during the school days. Therefore, juniors and seniors will not be allowed to leave campus for lunch or free periods. We will be sure to keep you and your student updated as our situation evolves.**

UNAUTHORIZED ARTICLES

Any electronic device that interrupts class or any educational program will be confiscated.

VISITORS ON CAMPUS

Anyone who visits Dos Pueblos High School must stop at the Administration Building and receive a guest pass from an administrator. The campus is NOT open to visitors during the school day unless prior arrangements for academic reasons have been made at least 24 hours in advance. Students cannot bring younger children they are

babysitting to school. **All visitors on campus must complete the COVID-19 screening and temperature check upon arrival.**

WHEELED VEHICLES

MOTORCYCLES • MOPEDS • BICYCLES • ROLLER SKATES • SKATEBOARDS

Students may park their vehicles on school property only in areas designated for student parking. The standard rules of proper use of an automobile will apply at all times. Students who endanger others by improper use of their vehicles will be denied parking privileges. **NO STUDENT IS TO USE THE AREAS SET ASIDE FOR FACULTY PARKING OR VISITOR PARKING. DESIGNATED STUDENT PARKING IS IN THE LOT ADJACENT TO THE TENNIS COURTS.**

Bicycles must be parked in a bike rack area. The riding of bicycles, motorcycles, mopeds, roller skates and/or skateboards, etc is NOT allowed on campus. Skateboards used for transportation to/from school must be secured in the skateboard racks at the front of the main office. Skateboards cannot be carried around on campus during school hours.

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STUDENT SERVICES:

ASSOCIATED STUDENT BODY (ASB)

The ASB is the official voice for all the students and works to develop high standards of learning, citizenship and responsibilities to the individual. All regularly enrolled students of DPHS are members of the ASB. Elections for ASB and class officers, as well as leadership interviews, take place in the spring. For the 2020-21 school year, 9th, 10th, and 11th grade class elections will take place in the fall.

STUDENT SENATE

The Senate is the representative body of the ASB, working with and for students on programs and activities. Senators are chosen from Period 2 classes & meet monthly.

LEADERSHIP 2020-2021

A.S.B. Officers

President: Nate Vance
Vice President: Kayla Reid
Secretary: Julissa Ramirez-Gijon
Treasurer: Chloe Harrah
Historian: Tara Woodard

Senior Class Officers

President: Mateo Adame Perez
Vice President: Maddie Choi
Secretary: Natalie Grover
Treasurer: Eryn Dalforno
Historian: Chloe Watson

Junior Class Officers

President: David Jeong
Vice President: Yaritza Gonzalez
Secretary: Charlotte Sinclair
Co-Treasurers: Maddie Marston & Nikhil Gupta
Historian: Sadie Ugoretz

Sophomore Class Officers

President: Edo Barel
Vice President: Riley Roggero
Secretary: Paulina Avina
Treasurer: Ethan Foong
Historian: Diego Vargas Martinez

Freshman Class Officers

President: TBD
Vice President: TBD
Secretary: TBD
Treasurer: TBD
Historian: TBD

CAREER CENTER

The Career Center is located in L-3. Information is available on colleges, vocational schools, career opportunities, part-time jobs and community service opportunities.

CLUBS AND ORGANIZATIONS

Information about our Student Clubs/Organizations can be found on the [DPHS Website](#). If a student is interested in starting a new club on campus, please obtain the "*How to Start a New Club*" form from the website and return it for ratification at the next regularly scheduled Student Senate Meeting.

COMPUTER LABS

Computers are available for use by classes and individuals during school hours.

SHOULD WE ADD ELAC?

FOOD SERVICES

All students are invited to pick up grab & go lunch in the EPAC bus loop between 11:30am - 1:00pm.

- Meals are FREE for all Santa Barbara Unified students, ages 18 and under
- No student ID is required
- Students do not have to be present. A parent/guardian may pick up the meal on the student's behalf
- Meals can be picked up from any distribution site, no matter your home campus
- See [FLYER](#) for all details on meal distribution

HEALTH OFFICE

The Health Office is in the Administration Building, across the hall from the Attendance Office. If you become ill or you are injured at school, report to the Health Office. Your parent(s) will be called to take you home, or the Health Office Technician will assist you. Excuses from P. E. must be obtained from the Health Office before school.

I.D. CARDS

Each student is issued an ID card. This card is required for admission to many school events. An ID card can be converted to a Gold Card by payment to the Business Office. The Gold Card will save you money at all regular season sports events and school dances.

IMAGE

[Image](#), the school yearbook, records in pictures the highlights of the school year. Sales begin in the summer and prices increase as the year progresses, so buy early. Students who like to write, draw, compute or take photographs are encouraged to apply for the yearbook staff.

LIBRARY

The [DPHS Library](#) is located in the center of the campus. The Library is open Monday – Thursday 7:00am – 5:30pm and Friday 7:00am – 3:00pm. Tutoring is available after school; please speak with Ms. Magner for details.

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LOCKERS

Assignments will be available the first few weeks of school. Dos Pueblos High School assumes no responsibility for theft or damage to contents of lockers. School-issued locks ONLY may be used on school lockers. Please see Ms. Rodriguez in the Administration Building to check out a school-issued lock.

LOST AND FOUND

If you lose something, check at the telephone switchboard in the Administration Building to see if it has been turned in.

PTSA

The [Parent/Teacher/Student Association](#) is an integral part of the Dos Pueblos campus. Any parent or student interested in volunteering their time and effort may contact the [PTSA Officers](#) listed on their website.

REDUCED PRICE BUS PASS

Applications for eligible students are available in the Business Office.

REDUCED PRICE LUNCH

Applications for eligible students are available in the [Counseling Office](#), or you can download the form [here](#).

SCHOOL DANCES

For selected dances, you may bring a student from off-campus with a guest pass and administrative permission.

- School rules and regulations are enforced at all school dances and other after-school events.
- Chaperones are in charge of students at all dances.
- Any student who is found to be intoxicated or under the influence of a controlled substance, or exhibits disruptive behavior, will be suspended.
- Persons leaving a dance will NOT be allowed to return.

SCHOOL SITE COUNCIL

The School Site Council (SSC) is a decision-making body whose goals are to increase student competencies and improve the campus environment. For more information, contact the principal's secretary, 968-2541 ext 4502.

STOP IT! ANONYMOUS REPORTING TOOL

Students can anonymously report incidents through the [STOP IT! App](#) on their district issued iPad or from the "Students" Drop-Down Menu on the [DPHS website](#). The school code is: 1234@chargers. All reports are reviewed and followed up with by an administrator.

STUDENT COMMUNICATION

School information is regularly posted on the DP website at www.dphs.org in addition to being sent out via ParentSquare and StudentSquare. Parents and students are encouraged to check the site and their emails frequently. Each day the school also posts an electronic copy of the daily bulletin which you can find on the website and on NEO (DP's student information system). Students may submit an announcement with the appropriate faculty signature. Publication of the announcement is at the discretion of the administration. The bulletin announcements and other campus news and features are broadcasted to students three times a week in period 3 by our student-produced DP News program. Informational emails are sent to students and parents through Naviance and NEO.

TEXTBOOKS

When a student is issued textbooks or any school-owned instructional materials by a teacher, the student is responsible for their safekeeping and timely return. If any item is lost, damaged or not returned at the correct time, the student will be charged for it. If the student has not cleared this indebtedness to the DPHS Library, the student's registration and participation in school activities will be delayed.

WORK PERMITS

Work permits are available in the Career Center, located in L-3. Anyone who is working (age 14 - 17) must have a work permit (with the exception of baby-sitting and gardening). Eighteen-year-olds are exempt unless they want Work Experience credit.

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