

SYMPTOM REPORTING

From: [Quick Guide for Suspected or Confirmed COVID-19](#)

Scenario	Action for school program	Communication
Child or Staff has symptoms of COVID-19	<p>Send home. Request COVID-19 test. For children with symptoms, give the family</p> <p>Parent Handout: Symptom and Exposure Check/ Returning to School after Symptoms</p>	None needed
Child or staff had close contact with someone with confirmed COVID-19.	<p><u>Non-vaccinated child or staff:</u> Send home with instructions to quarantine for 10 days after the last exposure. Request COVID-19 test (will not shorten quarantine).</p> <p><u>Vaccinated child or staff:</u> No action, no need to quarantine</p> <p>cohort remains OPEN</p>	Notification letter to staff and families of children at the school or program.
Child or staff has confirmed COVID-19 infection	<p>Notify the SFDPH Schools/Childcare Response Team at cases.schools@sfdph.org or (628) 217-7499</p> <p>Send home with instructions to isolate at home for at least 10 days after symptoms started.</p> <p>Identify close contacts, likely including the entire cohort of the person with COVID-19.</p> <p>Send close contacts home to quarantine for 10 days after the last time the person with COVID-19 was at the school/program.</p> <p>(See above for quarantine exceptions for vaccinated individuals.)</p> <p>Recommend testing for close contacts.</p> <p>Clean and disinfect spaces where the person with COVID-19 spent significant time.</p> <p>Cohort CLOSED for 10 days after last exposure. Non-exposed cohorts remain open.</p>	<p>Close contacts: Inform staff and families of children who are close contacts in-person or by phone. Close Contact Advisory-Under 18 Quarantine Instructions Under 18, or Close Contact Advisory-Adult Quarantine Instructions</p> <p>All other staff and families: General Exposure Advisory-Under 18 or General Exposure Advisory-Adult</p> <p>Translations online at sfdcp.org/school and sfdcp.org/i&q</p>

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