



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday May 27, 2021 at 6:40 PM EDT

Location

Virtual Meeting

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:40 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting Recorded and is live streaming on AMSA Facebook page.			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	3 m
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			

	Purpose	Presenter	Time
Call for Public speakers			
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Votes			7:00 PM
A. Approve BOT meeting minutes from April 29, 2021	Approve Minutes	Roger Jarrett	2 m
Approve minutes for Board of Trustees Meeting on April 29, 2021			
B. Accept Trustee nomination of Faculty Representative Trustee Zakery Oglesby 1 year term July 1 2021 - June 30 2022	Vote	Roger Jarrett	5 m
C. Election of Liz Saul Trustee 2nd term 1 Year term July 1 2021 - June 30 2022	Vote	Sheila Kelly	2 m
Liz's second term is limited to 1 year due to limit of 7 years of service without a one year break.			
D. FY 2021- 2022 Budget	Vote	Kristin Carney	15 m
Budget for July 1 2021 - June 30 2022 excluding outcome from represented personnel negotiation.			
Co presenter Liana McLaren			
III. Reports			7:24 PM
A. Executive Director Report	FYI	Ellen Linzey	25 m
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Maura Webster	5 m
D. Faculty Representative Report	FYI	Jessica Bowen	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
IV. Chair Business			8:11 PM
A. Chair Business	FYI	Roger Jarrett	15 m
ED evaluation task force appointment overview of ED evaluation process -- Liz			

	Purpose	Presenter	Time
Union negotiation task force appointment			
Survey task force quantitative results -- Survey task force Raul			

V. Committee Reports

8:26 PM

A. Governance Committee report	FYI	Sheila Kelly	10 m
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Including update on BOT self-assessment

B. Finance Committee report	FYI	Kristin Carney	5 m
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C. Development Committee Report	FYI	Benjamin Hammel	10 m
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Including Annual Giving Campaign update and golf tournament

D. Education Committee	FYI	Liz Saul	10 m
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VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep

9:01 PM

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
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VII. Meeting Wrap Up

9:11 PM

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
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C.Summary of Action Items

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Starting with July 2021 meeting will pilot using a consent agenda
- 2: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 3: Committees to create and publish SMART Goals in Board on Track
- 4: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 5: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.
- 6: Committees to create and publish SMART Goals in Board on Track

B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
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Discuss and Assess remote participation including

- What challenges or problems did we face?
- What are our best practices?

	Purpose	Presenter	Time
What should we do the same or different next meeting? ...			
C. Collect Candidate Agenda Items and Action items for June 2021 BOT Meeting From Board Topic calendar and carry forward from previous meetings	Discuss	Roger Jarrett	5 m
<ul style="list-style-type: none"> • Survey task force family and faculty surveys results • PTO: Parent rep nominations for the BOT • Annual meeting: Committee Chair elections Development, Education, and Governance • Committee appointments • Education committee -- end of year report • Governance BOT self assessment 			
D. Summary of Action Items	Discuss	Roger Jarrett	5 m
VIII. Closing Items			9:31 PM
A. Call for motion to go into executive session Executive session for Purchase/Lease of Facilities will not reconvene in open session	Vote	Roger Jarrett	2 m
B. Executive Session	FYI	Roger Jarrett	
C. Adjourn Meeting	Vote		