

**Board of Education  
Darien, Connecticut**

**TUESDAY, NOVEMBER 26, 2019**

**SPECIAL MEETING OF THE BOARD OF EDUCATION**

**Darien Public Schools'  
Administrative Offices  
Meeting Room  
6:45 p.m.**

**AGENDA**

1. Call to order
2. Adjourn to Executive Session (2<sup>nd</sup> Floor Conference Room) for the purpose of discussion regarding negotiations pursuant to Connecticut General Statute 1-200(6) (B)
3. Reconvene in public session.
4. Adjournment.

**REGULAR MEETING OF THE BOARD OF EDUCATION  
TUESDAY, NOVEMBER 26, 2019**

**PLACE:  
DARIEN PUBLIC SCHOOLS'  
ADMINISTRATIVE OFFICES  
MEETING ROOM  
7:30 P.M.**

**TENTATIVE AGENDA**

1. Call to Order..... Mrs. Tara Ochman 7:30 p.m.
2. Chairperson's Report..... Mrs. Tara Ochman
3. Public Comment\*..... Mrs. Tara Ochman

\*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular/special public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

**REGULAR MEETING OF THE BOARD OF EDUCATION  
TUESDAY, NOVEMBER 26, 2019**

4. Superintendent's Report..... Dr. Alan Addley
5. Approval of Minutes..... Board of Education
6. Board Committee Reports..... Mrs. Tara Ochman
7. Presentations/Discussions
  - a. Curricula Update:..... Dr. Susie Da Silva/  
Mathematics Dr. Felicia Bellows
  - b. Presentation of Updated..... Mr. Richard Rudl/  
Five Year Capital Plan Mr. Michael Lynch
  - c. Discussion of Districtwide ..... Dr. Alan Addley/  
Facilities Projects Mr. Dennis Maroney
  - d. Update and Transfer of..... Mr. Michael Lynch  
Funds for Hindley School  
Window Project
  - e. Discussion on October..... Mr. Richard Rudl/  
2019-20 Financial Report Mrs. Debra Ritchie  
and Possible Action on  
Proposed Budget Transfers
  - f. Update on 2020-2021 Budget.. Dr. Alan Addley
  - g. Presentation of Five Year..... Dr. Alan Addley/  
Budget Projections Mr. Richard Rudl
  - h. Further Discussion and..... Ms. Marjorie Cion/  
Possible Action on Proposed Mr. Michael Burke  
Revisions to Board of  
Education Policies 9310,  
Meeting Conduct; and  
3050, Board Budget  
Procedures and Line  
Item Transfers; and  
Proposed New Policy 5820,  
Application of Sunscreen  
In School by Students

**REGULAR MEETING OF THE BOARD OF EDUCATION  
TUESDAY, NOVEMBER 26, 2019**

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion
  - i. Appointments
  - ii. Resignations/Retirements

9. Public Comment\*..... Mrs. Tara Ochman

10. Adjournment..... Mrs. Tara Ochman

AA:nv

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**APPROVED**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Tuesday, October 22, 2019**

**PLACE:**  
**DARIEN PUBLIC SCHOOLS**  
**ADMINISTRATIVE OFFICES**  
**BOARD OF EDUCATION CONFERENCE ROOM**  
**7:30 P.M.**

**BOARD MEMBERS PRESENT:**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Present	X	X	X	X	X	X	X	X	X
Absent									

**ADMINISTRATION PRESENT:**

Dr. Addley, Dr. Da Silva, Ms. Cion and Mr. Rudl

**AUDIENCE:** Approximately 20

- |                                  |  |
|----------------------------------|--|
| 1. Call to Order                 | Mrs. Tara B. Ochman, Chair,<br>at 7:58 p.m. (0:00) |
| 2. Chairperson's Report          | Mrs. Ochman, Chair,<br>at 7:58 p.m. (0:00)         |
| 3. Public Comment                | Mrs. Ochman, Chair,<br>at 8:03 p.m. (0:05)         |
| Millyn Gaaserud 35 Driftway Lane |  |
| 4. Superintendent's Report       | Dr. Alan Addley<br>at 8:04 p.m. (0:06)             |
| 5. Approval of Minutes           | Board of Education<br>at 8:12 p.m. (0:14)          |

**MOTION TO APPROVE THE MINUTES OF THE SPECIAL MEETING AND EXECUTIVE SESSION OF THE BOARD OF EDUCATION HELD ON OCTOBER 7, 2019:**

**1<sup>st</sup> Mr. Burke**

**2<sup>ND</sup> Ms. McNamara**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)**

**MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION HELD ON OCTOBER 7, 2019:**

**1<sup>st</sup> Ms. McNamara**

**2<sup>ND</sup> Ms. Ritchie**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)**

6. Board Committee Reports

Mrs. Ochman, Chair,  
at 8:13 p.m. (0:15)

## **PRESENTATIONS AND DISCUSSIONS**

**MOTION TO AMEND AGENDA TO INCLUDE ITEM “I” DISCUSSION AND POSSIBLE ACTION ON BOARD OF EDUCATION POLICY 9310:**

**1<sup>st</sup> Ms. McNamara**

**2<sup>ND</sup> Mr. Maroney**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)**

**MOTION TO AMEND AGENDA TO INCLUDE ITEM “J” DISCUSSION OF ANTI-SEMITIC SYMBOLS FOUND IN THE DISTRICT:**

**1<sup>st</sup> Ms. McCammon**

**2<sup>ND</sup> Mr. Maroney**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)**

7. Presentations/Discussions:

a. Presentation of Student  
Distribution (Class Size)  
Reports for the High School  
and Middlesex

Ms. Ellen Dunn/  
Ms. Shelley Somers  
at 8:15 p.m. (0:17)

b. Further Discussion and Action  
on Proposed Revised Board  
Policy 6840, Graduation  
Requirements

Ms. Marjorie Cion/  
Mr. Michael Burke  
at 8:35 p.m. (0:37)

**MOTION TO APPROVE REVISED BOARD POLICY 6840, GRADUATION REQUIREMENTS:**

**1<sup>st</sup> Mr. Burke**

**2<sup>ND</sup> Mr. Maroney**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)**

c. Discussion and Possible  
Acceptance of Contemplated  
Gift for the Darien High School  
Football Program

Dr. Susie Da Silva/  
Mrs. Ellen Dunn/  
at 8:40 p.m. (0:42)

\*Mr. Brown left the meeting at 8:59 p.m.

**MOTION TO APPROVE THE GIFT FOR THE DARIEN HIGH SCHOOL FOOTBALL PROGRAM:**

**1<sup>st</sup> Mr. Burke**

**2<sup>ND</sup> Ms. McCammon**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X		X	X	X
No						X			
Abstain									

**RESULT - MOTION PASSED (7-1-0)**

d. Discussion and Possible  
Action on 2020-21 Consolidated  
Grant (includes Title 1)

Dr. Susie Da Silva  
at 9:04 p.m. (1:06)

**MOTION TO APPROVE THE 2020-21 CONSOLIDATED GRANT (INCLUDING TITLE 1):**

**1<sup>st</sup> Mr. Burke**

**2<sup>ND</sup> Mr. Maroney**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)**

e. Presentation of October 1st  
District Enrollment Report  
and Projections

Mr. Richard Rudl  
at 9:08 p.m. (1:10)

f. Discussion on September  
2019-20 Financial Report  
And Possible Action on  
Proposed Budget Transfers

Mr. Richard Rudl  
at 9:13 p.m. (1:15)

**MOTION TO APPROVE THE BUDGET TRANSFERS:**

**1<sup>st</sup> Mr. Burke**

**2<sup>ND</sup> Ms. Ritchie**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)**

g. Further Discussion and  
Action on Board of

Mrs. Tara Ochman  
at 9:21 p.m. (1:23)

Education's Contribution  
to the Development of a  
Community Values Statement

**MOTION TO APPROVE OUR EDUCATIONAL PHILOSOPHY AS OUR CONTRIBUTION TO THE BOARD OF  
SELECTMAN COMMUNITY VALUES STATEMENT:**

**1<sup>st</sup> Ms. Ritchie**

**2<sup>ND</sup> Ms. Ochman**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X		X	X	X	X	X
No				X					
Abstain									

**RESULT - MOTION PASSED (7-1-0)**

h. Discussion and Action  
on Authorization for the  
Superintendent to enter into  
a Consulting Agreement for  
Board of Education Strategic  
Planning

Dr. Alan Addley  
at 9:27 p.m. (1:29)

**MOTION TO AUTHORIZE THE SUPERINTENDENT TO NEGOTIATE A CONSULTING AGREEMENT WITH  
RICHARD LEMONS FROM THE CENTER FOR SCHOOL CHANGE FOR THE BOARD OF EDUCATION  
STRATEGIC PLANNING:**

**1<sup>st</sup> Ms. McCammon**

**2<sup>ND</sup> Mr. Maroney**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)**

i. Discussion and Possible  
Action on Board of  
Education Policy 9310

Mrs. Tara Ochman  
at 9:29 p.m. (1:31)

j. Discussion of Anti-Semitic  
Symbols Found in the District

Mrs. Tara Ochman  
at 9:39 p.m. (1:41)

**8. Action Items:**

a. Personnel Items

i. Appointments

ii. Resignations/Retirements

Ms. Cion  
at 9:44 p.m. (1:46)

**MOTION TO APPROVE THE PERSONNEL ITEMS AS OUTLINED IN THE MEMO DATED OCTOBER 22, 2019:**

**1<sup>st</sup> Ms. Ritchie**

**2<sup>ND</sup> Mr. Burke**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X	X	X	X	X
No									

Abstain									
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**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)**

9. Public Comment

Mrs. Ochman, Chair,  
at 9:44 p.m. (1:46)

Julie Best 38 Red Rose Circle, CDSP Co-Chair  
Stacey Tie 10 Clocks Lane

10. Adjournment

Mrs. Ochman, Chair,  
at 9:48 p.m. (1:50)

**MOTION TO ADJOURN:**

**1<sup>st</sup> Mr. Burke**

**2<sup>nd</sup> Ms. McNamara**

	Brown	Burke	Dineen	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes		X	X	X	X	X	X	X	X
No									
Abstain									

**RESULT - MOTION PASSED UNANIMOUSLY (8-0-0)**

Meeting adjourned at 9:48 p.m. (1:50)

Respectfully Submitted,

Kathrine Stein,  
Secretary



# Darien Public Schools - Administrative Offices

35 Leroy Avenue – P.O. Box 1167 – Darien, Connecticut 06820-1167  
Tel: 203-656-7414 Email: [sdasilva@darienps.org](mailto:sdasilva@darienps.org)

## MEMO

November 20, 2019

**To:** Alan Addley, Ed.D., *Superintendent of Schools*  
**From:** Susie Da Silva, Ed.D., *Assistant Superintendent for Curriculum and Instruction, K-12*  
**Re:** 6-12 Mathematics Update

At the Board of Education meeting on November 26, 2019, Dr. Felicia Bellows, Mathematics Department Chairperson grades 6-12 will provide an update on the work of the Math Research Team. At this meeting, Dr. Bellows will share the Math Research Team's primary resource recommendation for students in grades 6-8 to be implemented beginning in the 2020-2021 school year.

The presentation will have four parts:

- ☐ Purpose of the Secondary Math Research Team
- ☐ Themes and Guiding Principles
- ☐ Outcomes of the Research
- ☐ Future Work

We look forward to sharing a comprehensive presentation on November 26th, but have included additional narrative, resources, and previous presentations that may be helpful in providing context to the process and structures that we utilize to make recommendations.

## **CURRICULUM/STANDARDS**

The Darien Public Schools anchors our Mathematics Curriculum work in the [Common Core Standards for Mathematical Practice](#) (SMPs). These practice standards describe the ways in which developing learners are expected to engage with mathematics throughout their elementary, middle and high school experience. The [Common Core Standards for Mathematical Content](#) present a balanced combination of procedural and conceptual understanding. Connecting the mathematical practices to mathematical content in our curricula, assessments, and professional learning is a focus of our mathematics instruction. The selection of a primary resource acts as a vehicle to meet the curriculum goals of the Darien Public Schools. It is important to note, that a resource is not a curriculum.

## **ELEMENTARY MATH**

In 2020-2021, we will conclude the Math in Focus (Singapore Math) roll-out. In the 2020-2021 school year, we will implement Math in Focus in Grade 5. Linked below, you will find the presentations previously presented to the Board of Education. We are very proud of the thoughtful process of selecting the elementary primary resource, as well as the implementation across our students' elementary experience.

[Mathematics Update 2018](#)

[Mathematics Update Spring 2017](#)

[Mathematics Update Fall 2017](#)

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## PEDAGOGY

Darien Public Schools K-12 mathematics program uses the following [pedagogical approach](#) best practices outlined in the following educational research:

- ☐ John Hattie's Visible Learning
- ☐ NCTM's Principles to Actions
- ☐ Jo Boaler's Mathematical Mindsets
- ☐ Wiggins and McTighe's Understanding by Design
- ☐ Jerome Bruner's Theory of Development (CPA)

## SECONDARY MATH COURSE PROGRESSIONS

During the course of a student's secondary level math experience, multiple opportunities are available for students to advance their studies. Placement into courses is a fluid process and our primary goal is that each student is placed in a course where they learn and be successful. The goal of the mathematics program at Middlesex Middle School is to ensure that all students have access to a challenging mathematics curriculum and are prepared to take Algebra in the ninth grade.

### GRADE 6 MATHEMATICS

- ☐ Students entering Grade 6 are placed into either Course 1, Course 2, or Course 3.
- ☐ Course 1 is the standard grade level math course for all grade 6 students.
- ☐ Course 2 in grade 6 is an accelerated course that covers all of grade 6 math and the equivalent of one half the grade 7 level math in one school year. This course covers 1.5 years of math in 1 year.
- ☐ Course 3 is a "double accelerated" class that covers three years of mathematics in one year.

### GRADE 7 MATHEMATICS

- ☐ Students entering Grade 7 are placed into either Course 2, Course 3, or Accelerated Algebra.
- ☐ Grade 7 Course 2 is the standard grade level math class for all grade 7 students.
- ☐ Grade 7 Course 3 is an accelerated course that covers content from one-half of the year of grade 7 math and one full year of grade 8 math. This course covers 1.5 years of math in 1 year.
- ☐ Accelerated Algebra is an advanced level Algebra course that requires mastery of the core mathematical concepts covered in Grades 6, 7, and 8.

### GRADE 8 MATHEMATICS

- ☐ Students entering Grade 8 are placed into either Course 3, Accelerated Algebra, Algebra, or Accelerated Geometry.
- ☐ Grade 8 Course 3 is the standard grade level math class for all grade 8 students. This course prepares students to take Algebra 1 in the ninth grade.
- ☐ Grade 8 Algebra is a full year Algebra 1 course that prepares students to take Geometry in the ninth grade. This course prepares students to take Geometry in the ninth grade.
- ☐ Grade 8 Accelerated Algebra is a full year Algebra 1 course that prepares students to take either Geometry or Accelerated Geometry in the ninth grade.
- ☐ Accelerated Geometry is a full year geometry course that requires mastery of algebraic concepts and skills. This course prepares students to take Algebra Two or Algebra Two Honors in the ninth grade.

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*\*It is important to note that placement into sequential mathematics courses requires mastery of prerequisite skills and students are not “tracked” in mathematics. There are times when a student’s program may be altered or changed to best meet their needs.*

### MATH IN FOCUS/BIG IDEAS

The purpose of a primary resource is to support the curriculum while implementing research based best practices in the classroom. The Concrete, Pictorial, Abstract approach that has guided the work at the elementary level in Math in Focus is incorporated throughout the exploratory and modeling work in Big Ideas. This structured way of learning mathematics provides students with the opportunity to work with manipulatives (concrete) when learning a concept, model the concept using pictures or diagrams (pictorial), and practice the concept using numbers and symbols (abstract). The Concrete, Pictorial, Abstract approach along with visualization and metacognition are consistent problem solving strategies incorporated throughout the K-12 mathematics program.

### ACCESS FOR ALL STUDENTS

The Darien Public Schools provides all students with access to high-quality mathematics curriculum and instruction. As a result, we remained focused on ensuring that all students have access to challenging courses, high-quality instruction, differentiated supports, and opportunities for remediation or enrichment. To maximize success in the mathematics classroom, teachers work collaboratively with specialists (English language specialists, special educators) to differentiate and broaden students’ access to high quality engagement with mathematics.

### ASSESSMENTS

We assess students across all three grade levels and courses several times throughout the year. Students in grades 6, 7, and 8 take common assessments and benchmark exams in September, January and June. In addition, the Connecticut State Department of Education (CSDE) requires that students in grades 6 - 8 and 11 participate in standardized assessments in Mathematics. Students take the Smarter Balanced Assessment and CT SAT Day Exams in the Spring of each school year.

### MATH PROGRAMS:

DRG A Data Across 6-8 Schools

SCHOOL DISTRICT	Elementary	Middle
Easton, Redding, and Region 9	Current: Math in Focus	Current: Connected Math 3  Grade 8 algebra: State algebra curriculum modules with supplementation
Darien	Singapore Math: Math in Focus	Current: Big Ideas, set to expire

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	(2020 Edition)	Spring 2020
<b>New Canaan</b>	Investigations/Supplemental Resources	Eureka with a variety of supplemental resources including Illustrative Math
<b>Wilton</b>	Singapore Math: Math in Focus (2012) with additional supplemental materials	Middle School course sequence is changing-three year phased in implementation. Math in Focus (2012) is still a primary resource. Illustrative Math (6-8) is in various stages of implementation. A variety of materials is being used to supplement curriculum including Mathalicious, Yummymath, Open Middle
<b>Ridgefield</b>	Singapore: Math in Focus	Newly adopted Big Ideas Math 2019 (previously used Math in Focus)
<b>Weston</b>	Singapore Math: Math in Focus	Math in Focus
<b>Westport</b>	Singapore Math: Primary Mathematics	Currently using a variety of materials to supplement curriculum (previously used Math in Focus)

**Michael Lynch**  
**Director of District Facilities**  
Phone: (203)-656-7418 or (203)-656-7417  
Fax: (203)-656-3052  
E-mail: [MLynch@darienps.org](mailto:MLynch@darienps.org)

**Darien Public Schools**  
**Administrative Offices**  
35 Leroy Avenue  
P.O. Box 1167  
Darien, CT 06820-1167

## **MEMORANDUM**

**To:** Dr. Alan Addley, Superintendent of Schools  
Richard Rudl, Director of Finance and Operations

**From:** Michael Lynch, Director of Facilities

**Subject:** Summary of Anticipated Long-Term Capital Projects: 2020-21 through 2025-2026

**Date:** Monday, November 11, 2019

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A summary of the anticipated long-term capital projects for 2020-21 through 2025-26 is attached for your review. The projects are scheduled for the year in which it is anticipated that they will be brought forward for consideration as Priority Level 1 projects in the annual Capital Projects Budget. The long-term plan will certainly change over time. School facilities are evaluated on an on-going basis and revisions to the long-term plan will be made as needed in order to accommodate changes in the following areas:

- Facility conditions.
- Existing programs and their needs or the addition of new programs.
- Enrollment.
- Regulatory requirements.
- The economic climate.

Note: A study of the removal of the portable and re-imagining the Libraries may need to be funded as part of the Capital Plan.

I look forward to reviewing this long-term plan with you and the members of the Board of Education. In the meantime, please do not hesitate to contact me if you have any questions or require additional information.

## Priority Rubric for Capital Planning

	Highest Priority 1	Second Priority 2	Third Priority 3
Code Compliance	Project is necessary to complete to ensure compliance with local, state, and federal code	Project is recommended to meet future codes	N/A
Safety and Health	Project is necessary to ensure the safety and health of students and staff	Project is designed to improve safety and health of students and staff	Project is designed to enhance the safety of the school buildings. Project may improve aesthetic quality of buildings
Instructional Need	Project is necessary to fulfill an existing instructional need	Project is designed to fulfill an impending instructional need	Project is designed to enhance the learning environment, but does not have immediate or essential educational benefit
Operational Efficiencies	Project would dramatically and immediately improve operational efficiency. Upgrades are essential to replace failing systems	Project would, over time, contribute to operational efficiency. This includes repairs or upgrades to aging, but not failing systems	Project is believed to bring an increased level of efficiency to operations, but needs additional study.

## **ANTICIPATED LONG-TERM CAPITAL PROJECTS: *PER SCHOOL***

**2020-21 through 2025-26**

### **Priority Level 1 Projects:**

- Are required by code or for significant safety/health reasons.
- Will significantly improve the delivery of education or school programs.
- Will significantly increase operational efficiencies.
- Are essential replacements/upgrades of building systems or sites.
- Are cost effective.

### **Priority Level 2 Projects:**

- Will improve the delivery of education or school programs if implemented.
- Will provide some increase in operational efficiencies.
- Are required in order to replace/upgrade aging, but not failing, building systems.

### **Priority Level 3 Projects:**

- Are generally aesthetic or non-essential in nature.
- Provide little or no educational benefit.
- Could be deferred to a future budget year or require additional study.

## **DESCRIPTION OF INDIVIDUAL PROJECTS 2020-2021**

### **DARIEN HIGH SCHOOL:**

#### **Priority Level 1 Project:**

- ***New Carpet in Library:*** Carpet is worn out and stained. Some carpet will be replaced with resilient flooring. This work will be done to complement the planned library renovations.
- ***Rebuild Tennis Courts:*** The existing courts are at the end of their useful life. The rebuild will be Post-Tensioned Concrete construction with new fencing and netting.

#### **Priority Level 2 Project:**

- ***Traffic Control Security Booth:*** This includes one booth and 3 control gates with turn-arounds. Pricing is based on Tighe and Bond Report from May 2019.

### **MIDDLESEX MIDDLE SCHOOL:**

#### **Priority Level 1 Project:**

- ***New Carpet in Library:*** Carpet is worn out.
- ***Re-pave rear access road:*** Road has deteriorated to the point where it needs to be repaved.
- ***Security Camera Upgrade:*** Increase number of cameras throughout building and grounds. Upgrade servers as needed.

#### **Priority Level 2 Project:**

- ***Remove Oil Tank:*** Tank is 20 years old and due to be replaced in 2021. We will heat on gas and this tank will not be needed.
- ***Replace Hot Water Heater:*** Replace 11 year old oil fired water heater with gas fired unit.



#### **HINDLEY ELEMENTARY SCHOOL:**

##### **Priority Level 1 Project:**

- ***Curb, sidewalk and blacktop replacement in bus loop:*** Complete loop and part of sidewalk need to be replaced.

##### **Priority Level 2 Project:**

- ***Replace exterior doors:*** This would replace 2 sets of doors on the Library and the doors to the basement storage area.

#### **HOLMES ELEMENTARY SCHOOL:**

##### **Priority Level 1 Project:**

- ***Design modernization of HVAC system in original building:*** This is the estimated design cost based on the probable construction cost.

#### **OX RIDGE ELEMENTARY SCHOOL:**

##### **Priority Level 1 Project:**

- ***None***

#### **ROYLE ELEMENTARY SCHOOL:**

##### **Priority Level 1 Project:**

- ***None***

##### **Priority Level 2 Project:**

- ***Provide wireless clock system:*** There is no clock system, all classrooms have their own battery operated clocks.

#### **TOKENEKE ELEMENTARY SCHOOL:**

##### **Priority Level 1 Project:**

- ***Widen blacktop roadway around building:*** Driveway is narrow and rutted on both sides. Ruts fill with water and can harbor insects.
- ***Upgrade Edwards Fire Alarm Control Panel:*** Existing control panel will no longer be factory supported beginning in 2021.

#### CENTRAL OFFICE:

##### Priority Level 2 Project:

- ***Replace windows in Kitchen/breakroom:*** This is a large single pane window. Needs to be replaced with windows that match rest of the building.

#### DISTRICT WIDE:

##### Priority Level 1 Project:

- ***Replace 42-DAR:*** This continues the replacement plan that was initiated in the 2012-13 school year.
- ***Replace 59-DAR:*** Vehicle is breaking down several times a month and we have moved it up in the replacement schedule.
- ***Lock Out/Lock Down System Enhancements:*** This will include additional alarm buttons and remote access for certain cell phone and desk phones.

**ANTICIPATED LONG-TERM CAPITAL PROJECTS: *PER SCHOOL***  
**2020-2021 through 2025-2026**

***DARIEN HIGH SCHOOL***

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
1	New carpet in library	\$ 40,000					
1	Rebuild Tennis Courts	\$ 525,368					
2	Traffic Control Security Booth		\$ 800,000				
2	Replace surface in North Gym		\$ 90,000				
2	Replace surface in South Gym			\$ 90,000			
3	Provide Bollards Around Propane Tank			\$ 31,708			
3	Install motorized shades in Library		\$ 50,000				
3	Provide sound attention in chiller room				\$ 158,539		
3	Provide access doors for VAV boxes, valves					\$ 82,440	
3	Resurface blacktop parking areas and roadways					\$ 425,000	
3	Replace Oil Tank						180,000
	<b>Totals</b>	<b>\$ 565,368</b>	<b>\$ 940,000</b>	<b>\$ 121,708</b>	<b>\$ 158,539</b>	<b>\$ 507,440</b>	<b>\$ 180,000</b>

**MIDDLESEX MIDDLE SCHOOL**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
1	New carpet in library	\$ 30,000					
1	Repave access road around rear of building	\$ 35,000					
1	Camera upgrade	\$ 160,000					
2	Remove oil tank	\$ 160,000					
3	Replace Hot Water Heater	\$ 40,000					
2	Re-tube boiler #1		\$ 50,000				
2	Re-tube boiler #2			\$ 50,000			
2	Supply & install self closers on classroom doors		\$ 47,321				
3	Replace Fire Pump					\$ 107,173	
	Provide Cooling for Overheating Electric Rooms (main switchgear room and original building Elec room)					\$ 82,440	
3	Upgrade Classroom Lighting						\$ 525,000
3	Install new auditorium lighting, border lights & Flood Lights controlled via dimming system						\$ 494,642
3	Replace broken glass block			\$ 37,098			
2	Provide new emergency lighting at each egress door		\$ 60,977				
3	New Roof, 1999 addition, and both gyms				\$ 950,000		
3	Overhaul air conditioning units in Library, offices		\$ 120,000				
3	Overhaul Air Conditioning unit, 3rd floor				\$ 150,000		
3	New Asphalt road and sidewalk, Bus Loop/North half of parking lot			\$ 360,000			
3	Add fire alarm visual strobes - all classrooms			\$ 74,196			
	<b>Totals</b>	<b>\$ 425,000</b>	<b>\$ 278,298</b>	<b>\$ 521,294</b>	<b>\$ 1,100,000</b>	<b>\$ 189,613</b>	<b>\$ 1,019,642</b>

**HINDLEY ELEMENTARY SCHOOL**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
1	Curb Sidewalk and blacktop replacement-bus loop	\$ 50,000					
2	Provide new emergency lighting at each egress door		\$ 43,974				
2	Replace Hot water heater			\$ 40,000			
2	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.			\$ 95,276			
3	Provide new powered ventilation (energy recovery unit) for the main office and classrooms(16 classrooms)			\$ 1,319,046			
3	Repoint & repair brick			\$ 13,190			
3	Provide new air handling unit with coils Gym				\$ 577,083		
3	Provide new air handling unit with coils Café				\$ 577,083		
3	Replace ceiling mounted unit ventilators in Library						\$ 65,952
3	Provide corridor ventilation (Qty.3)				\$ 247,321		
3	Add occupancy sensors in all classrooms and offices that currently do not have automatic shut off control			\$ 24,732			
2	Replace Boilers, burners, pumps in boiler room		\$ 500,000				
2	Replace exterior doors	\$ 48,000					
3	Renovate & irrigate playing fields			\$ 80,000			
3	New roof on 1996 addition				\$ 550,000		
3	Replace plumbing fixtures in the original building (Qty 20)						\$ 164,881
3	Add 6 convenient and 4 quad receptacles/room in 27 classrooms					\$ 214,345	
3	Provide new wireless clock system.			\$ 27,000			
	<b>Totals</b>	<b>\$ 98,000</b>	<b>\$ 543,974</b>	<b>\$ 1,599,244</b>	<b>\$ 1,951,487</b>	<b>\$ 214,345</b>	<b>\$ 230,833</b>

**HOLMES ELEMENTARY SCHOOL**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
1	Design HVAC system original building	\$ 300,000					
2	Provide new emergency lighting at each egress door		\$ 51,302				
1	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room					\$ 102,605	
1	Construction of new HVAC system and conversion from steam to hot water		\$ 4,200,000				
3	Add 6 convenient and 4 quad receptacles/room in 20 original classrooms				\$ 164,881		
3	Provide new wireless clock system.						\$ 27,000
3	Build new parking lot on former Curtis property						\$ 85,000
3	Install new roof on 1996 addition				\$ 400,000		
3	Misc. Masonry restoration, sealant original building		\$ 55,000				
	<b>Totals</b>	<b>\$ 300,000</b>	<b>\$ 4,306,302</b>	<b>\$ -</b>	<b>\$ 564,881</b>	<b>\$ 102,605</b>	<b>\$ 112,000</b>

**ROYLE ELEMENTARY SCHOOL**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
2	Provide Powered Ventilation to 1950's Classroom with Roof Energy Recovery Units			\$ 879,471			
2	Replace 1950's Wing Toilet Room Fixtures					\$ 256,512	
2	Provide new corridor and classroom PA speakers and PA wiring to Amp at server room.					\$ 87,947	
2	Provide new wireless clock system.	\$ 27,000					
2	Provide new emergency lighting at each egress door		\$ 36,645				
2	Replace single glaze window in library		\$ 342,994				
3	Upgrade Gym Ventilation (+ Hot Water)			\$ 381,104			
3	Upgrade Cafeteria Ventilation (+ Hot Water)			\$ 381,104			
3	Upgrade Common Room Ventilation (+ Hot Water)			\$ 381,104			
3	Replace 1950's Wing Classroom Exhaust and Toilet Exhaust		\$ 206,101				
3	Convert Existing Boilers from Steam to Hot Water			\$ 1,467,440			
3	Add 6 convenient and 4 quad receptacles/room in 20 original classrooms		\$ 164,881				
3	New roof on 1996 addition and original building				\$ 480,000		
	<b>Totals</b>	<b>\$ 27,000</b>	<b>\$ 750,621</b>	<b>\$ 3,490,223</b>	<b>\$ 480,000</b>	<b>\$ 344,459</b>	<b>\$ -</b>

**TOKENEKE ELEMENTARY SCHOOL**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
1	Widen blacktop roadways around school	\$ 19,000					
1	Upgrade Edwards Fire Alarm Control Panel	\$ 22,000					
2	Upgrade Café, Gym lighting-LED			\$ 40,000			
3	Re-surface gym floor		\$ 57,000				
	<b>Totals</b>	<b>\$ 41,000</b>	<b>\$ 57,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CENTRAL OFFICE**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
2	Replace window in kitchen/break room	\$ 30,000					
2	Pave front parking lot and entrance road		\$ 70,000				
	<b>Totals</b>	<b>\$ 30,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**DISTRICT-WIDE**

Priority	Project:	Year of Anticipated Implementation and Estimated Cost					
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
	<b>Vehicle replacement schedule</b>						
1	Replace 42-DAR with a 4WD utility body truck with a plow	\$ 49,750					
1	Replace 59-DAR, 2004 Trailblazer with a 4 WD Suburban	\$ 49,750					
1	Lockout/Lockdown System Enhancements	\$ 100,000					
3	Replace 98-DAR, 2005 pickup with a 4WD utility body with plow		\$ 49,750				
3	Replace 57-DAR, 2007 Dump Truck with same type of truck				\$ 54,000		
3	Replace 73-DAR, 2007 pickup with a 4WD utility body with plow					\$ 51,000	
3	Replace 2011 Toro Polar Trac/Plow, blower, mower			\$ 50,000			
3	Replace 2011 Toro 5900 mower						\$ 100,000
	<b>Totals</b>	<b>\$ 199,500</b>	<b>\$ 49,750</b>	<b>\$ 50,000</b>	<b>\$ 54,000</b>	<b>\$ 51,000</b>	<b>\$ 100,000</b>

	Year of Anticipated Implementation and Estimated Cost					
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
<b>TOTAL PER YEAR</b>	<b>\$ 1,685,868</b>	<b>\$ 6,995,945</b>	<b>\$ 5,822,469</b>	<b>\$ 4,308,907</b>	<b>\$ 1,409,462</b>	<b>\$ 1,642,475</b>

<b>ALL PRIORITY 1 PROJECTS 2020-21</b>	<b>\$ 1,380,868</b>
<b>ALL PRIORITY 2 PROJECTS 2020-21</b>	<b>\$ 265,000</b>
<b>ALL PRIORITY 3 PROJECTS 2020-21</b>	<b>\$ 40,000</b>
	<b>\$ 1,685,868</b>
	<b>\$ -</b>

**Notes:**

- Potential State reimbursement is not reflected for any of the costs listed.
- Financing costs for bonded projects are not included in any of the costs.
- All anticipated costs are in today's dollars.
- All anticipated projects will be evaluated annually and revisions will be made in order to accommodate changes in facility conditions, changes in existing programs, the addition of new programs, enrollment changes and new regulatory/code requirements or overall district needs.



Darien Public Schools - Darien, Connecticut  
Facilities Department

**SUMMARY OF ANTICIPATED LONG-TERM CAPITAL EXPENDITURES: *PER YEAR***

2020-2021 through 2025-2026

<b>School:</b>	<b><i>Anticipated expenditures each year</i></b>						<b><i>Totals</i></b>
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	
DHS	\$ 565,368	\$ 940,000	\$ 121,708	\$ 158,539	\$ 507,440	\$ 180,000	<b>\$ 2,473,055</b>
Middlesex *	\$ 425,000	\$ 278,298	\$ 521,294	\$ 1,100,000	\$ 189,613	\$ 1,019,642	<b>\$ 3,533,847</b>
Hindley	\$ 98,000	\$ 543,974	\$ 1,599,244	\$ 1,951,487	\$ 214,345	\$ 230,833	<b>\$ 4,637,883</b>
Holmes	\$ 300,000	\$ 4,306,302	\$ -	\$ 564,881	\$ 102,605	\$ 112,000	<b>\$ 5,385,788</b>
Ox Ridge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ -</b>
Royle	\$ 27,000	\$ 750,621	\$ 3,490,223	\$ 480,000	\$ 344,459	\$ -	<b>\$ 5,092,303</b>
Tokeneke	\$ 41,000	\$ 57,000	\$ 40,000	\$ -	\$ -	\$ -	<b>\$ 138,000</b>
Central Office	\$ 30,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	<b>\$ 100,000</b>
District	\$ 199,500	\$ 49,750	\$ 50,000	\$ 54,000	\$ 51,000	\$ 100,000	<b>\$ 504,250</b>
<b>Totals</b>	<b>\$ 1,685,868</b>	<b>\$ 6,995,945</b>	<b>\$ 5,822,469</b>	<b>\$ 4,308,907</b>	<b>\$ 1,409,462</b>	<b>\$ 1,642,475</b>	<b>\$ 21,865,126</b>

## Memorandum

**DATE:** November 12, 2019  
**TO:** Dr. Alan Addley, Superintendent of Schools  
**FROM:** Richard Rudl, Director of Finance & Operations  
**CC:** Michael Lynch, Director of Facilities  
**SUBJECT:** Feasibility Study to Evaluate the Removal of Portable Classrooms  
& Library Space

As discussed, it is a desire of the Board of Education to evaluate its Facilities and develop a strategy for removal of the portable classrooms at three of its elementary schools:

- Hindley Elementary (5 Modular Classrooms)
- Holmes Elementary (2 Modular Classrooms)
- Royle Elementary (4 Modular Classrooms/Office)

On December 7, 2016 the Darien Public Schools Master Facilities Plan was submitted by KG&D. This plan created a ten year facilities condition study to provide a road map for capital requests moving forward to maintain all 7 schools on campus. Within that study was a recommendation to remove the modular classrooms at each elementary school with the construction of additional classroom space plus consideration to renovate the Library space. Given how the removal of modular classrooms could look and how it relates to Library space renovation, it would be beneficial to have an evaluation of those three sites and provide options for what removal of portables would look like, which would allow the Board of Education to determine, which option is preferred. This study would include:

- Schematic Design and Design Development for multiple options
- Three dimensional physical models for options to consider
- Engineering Services
- Evaluation of which location is most critical to proceed with
- Cost Analysis to incorporate potential capital request for FY 22 and beyond

Based on our purchasing policy we have reached out to at least three vendors to solicit interest and proposals. We have had discussions with the following firms:

- Silver Petrucelli & Associates
- Tecton Architects
- Peter Gisolfi Associates

- SLAM

Given one of the Board of Education's goals is the renovation and reimagining of our Library Space, it would be beneficial to incorporate into this study a parallel study to evaluate the district's library space and options for renovation as these renovations could potentially be impacted by the decision made to remove the portables at Hindley, Holmes and Royle. As such, we have also spoken with the same firms regarding a design and evaluation study for the district's Library space at the following locations:

- Darien High School
- Middlesex Middle School
- Hindley Elementary School
- Holmes Elementary School
- Royle Elementary School
- Tokeneke Elementary School

This parallel study for the library space would again incorporate:

- Schematic Design and Design Development for multiple options
- Three dimensional physical models for options to consider
- Engineering Services
- Evaluation of which location is most critical to proceed with
- Cost Analysis to incorporate potential capital request for FY 22 and beyond

Silver Petrucelli & Associates has proposed a fee of \$34,000 to provide both the portable feasibility study as well as the library renovation study. If we are to proceed with just the portable study the cost would be \$14,800, the library study individually would be \$23,300 (Silver Petrucelli would provide a reduction of \$3,000 to combine the studies given some of the overlap in scope of work). It is anticipated this study would take approximately 3 to 4 months to complete.

We are awaiting a proposal from Tecton Architects and Peter Gisolfi Associates.

SLAM has indicated they cannot provide services at this time.

It would be our recommendation if the Board wishes to develop a plan for both the removal of the portables and library space to proceed with a proposal from one of these architectural firms with an amount not to exceed \$34,000. This would require a budget transfer for BOE approval.

RR/kcb



## CONSULTANTS / SCOPE / SOURCES/ KEY FACTS AND RECOMMENDED IMPROVEMENTS

**KG+D Architects**

- Full service firm specializing in education facilities planning and design.
- Designed and constructed over \$700M worth of construction in the past 15 years.
- 32 person team including 9 licensed architects, landscape architect, technical support staff and interior design.
- In 2016, the firm will mark its 22nd year as KG+D, building upon a legacy of more than 70 years of services throughout the region.

**Damiano Barile Consulting Engineers**

- Currently working with Darien Public Schools on generator projects.
- Have worked with KG+D for over 30 years.
- Have worked with Mike Lynch for 20 years.

KG+D Architects was hired by Darien Public Schools through a competitive bid selection process that weighed fee, experience and proposal.

**Building Conditions Report**

- Buildings and Grounds comprehensive survey (or physical) that addresses:
- Materials and systems conditions
- Approximate year of replacement
- Priority need
- Cost to replace

**Master Plan**

- Review of how existing campuses are used
- Listing of issues that need to be addressed
- Potential solutions to improve educational and functional deficiencies
- Cost of improvements

**A Series of Meetings with:**

- Dr. Daniel Brenner
- Michael Feeney
- Michael Lynch

**Review of Materials:**

- Demographic studies (Milone & MacBroom)
- Planning & Zoning Board Communication - 5.23.16 (Jeremy Ginsberg, Planning & Zoning Director)
- Existing floor plans and survey studies

**Consolidated Informational Meetings Based on Discussions with Central Office:**

- Building level administrators and staff
- Community members and leaders
- Board of Education

**Key Facts and Recommended Improvements:**

- Darien Public Schools - 7 Instructional Buildings + 1 Administration Building = 840K SF of space. All Campuses continue to be appropriately located to serve the needs of the community.
- Average Age of the Facilities = 50 years old / Holmes ES is oldest at 85 years. Darien High School and New Tokeneke School are in superior condition being constructed within the past decade.
- 4 of 5 elementary schools utilize modular classroom buildings. The average age of the 'temporary' structures is over 25 years old. These structures pose both weather and security challenges for the District and users.
- Educational categories needing review and discussion district-wide include: Removal of the modular buildings, Location of early learning/ ELP program, Size/adequacy of educational spaces, and General storage needs.
- Site/Campus categories needing review and discussion district-wide include: Traffic issues at drop-off/ pick-up, Insufficient number of parking spaces, and Building security at the main entrances/lobbies

"We are currently preparing students for jobs that don't yet exist, using technologies that haven't yet been invented, in order to solve problems we don't even know are problems yet."

Karl Fisch, Educator

This Master Plan for the Darien Public Schools is intended to address both educational and infrastructure issues that have surfaced as a result of interviews with district administrators and survey work at each school campus by architects and engineers. The resulting document provides a consolidated map for planning and procuring funding for future work as well as being an important step in aiding the District in addressing building and campus infrastructure and educational issues that are important to ensuring the continued excellence of Darien Public Schools.

This plan is a template and is scalable and flexible in its ability to be implemented as a whole or in phases over a period of years depending on the priorities and specific funding interests. Ultimately, the goal of this document is to provide a plan that is comprehensive, adjustable and fully addresses the principal issues expressed by the school district and community.

As part of the master Plan, the superintendent, Dr. Daniel Brenner, recommended having the Town undergo a complete Building Conditions Survey (BCS) on all buildings associated with the School District. The survey is intended to be a building 'physical' like a person going to the doctor where building and campus structural materials, finishes, and systems are inspected to determine: 1) their condition and expected life, 2) the cost to replace, and 3) the priority order of replacement. The results of the BCS process focuses only on existing conditions. The full master plan report combines the BCS with the planning concepts as developed between the school administrators, community leadership, and consulting professionals.

Some of the key facts and recommended outcomes of this process include:

- Darien Public Schools has seven instructional buildings and one administration building, totaling approximately 840K SF of space. All buildings and campuses continue to be appropriately located to serve the needs of the community.
- The average age of the facilities is 50 years old with the oldest building (Holmes ES) at 85 years old. The age and quality of the buildings in Darien is consistent with (or better than) other districts in the region as Fairfield County experienced significant population growth post World War II. Obviously, Darien High School and the New Tokeneke School are in superior condition being constructed within the past decade.
- Four out of the five elementary schools utilize modular classroom buildings to accommodate the existing educational program. The average age of the 'temporary' structures is over 25 years old with each having been partially renovated to extend their useful life. These structures are detached which poses both weather and security challenges for the District and users.

- The educational categories that were most commonly listed as needing further review and discussion district-wide include: removal of the modular buildings, location of early learning/ELP program, size/adequacy of educational spaces, and general storage needs.
- The site logistic categories that were most commonly listed as needing further review and discussion district-wide include: traffic issues at drop-off/pick-up, insufficient number of parking spaces, and building security at main entrances/lobbies.

This report addresses both the educational and site logistic issues noted above.

The most notable educational concern is the continued use of modular classrooms at the elementary schools. Modular buildings typically serve to meet temporary needs during construction projects or short-term 'bubbles' in population. As a firm, KG+D avoids including 'modulars' in school district temporary planning as most districts spend significant money installing these short-term buildings and often find other useful ways of utilizing the space once the primary purpose of constructing them have been met. Darien's temporary classrooms on four of the five elementary school campuses have now been on site for approximately 25 years far exceeding their intended timeframe within the District. Their replacement is past due.

Campus security for the students and staff is unfortunately too often in the news today and classroom space not directly connected to the main buildings provides challenges. Review of how each campus and individual buildings are accessed, monitored, and improved to address safety concerns is wide-spread and common at regional conferences to share best practices. Although, there is no fixed solution that works in every situation, there are common practices that have received significant support. One point of entry for all school buildings with key card access to other ingress doorways, secure entry vestibules, appropriately located security/main office, and line of sight design techniques are all commonplace. The elimination of all stand-alone modular buildings is an appropriate security measure.

The greatest site improvement need district-wide is vehicular circulation. Each campus has its individual challenges addressing bus and private vehicle traffic patterns within the existing constraints of the neighborhoods and public road systems adjacent to the schools. Providing additional 'queuing' for both buses and cars has been considered within the report. Additional parking has also been reviewed and provided where space is available.

It is often stated that architecture does not make the educational program. However, intelligent design does offer many advantages to improving the environment. For example, there are many studies that address indoor air quality and natural light as critical to improving the academic performance of students. Intelligent planning of buildings also leads to better adjacencies, flexibility, and long term sustainability of the spaces, materials, and systems. Good design also has the ability to inspire and provide community pride in its public facilities. Obviously, the quality education that Darien provides benefits the entire community by maintaining property values and aiding in the development of the next generation of critical thinkers and inspirational leaders.

Darien Public School District  
2016 Building Conditions Survey  
(BCS)-Five Year Plan



## Building Condition Survey Summary

The Educational Buildings and Campus infrastructure of the Darien Public Schools are generally in very good condition. KG+D Architects and our consulting engineers Damiano Barile, have conducted building condition surveys on each campus that included interviews with DPS Facilities staff & visual inspections to create a list of recommended improvements to bring the facilities into excellent condition. Each line item improvement on the following spreadsheets was assigned a unit cost (based on a regularly updated regional construction cost data base) and a priority number.

There is approximately \$25mm worth of recommended improvements listed within this building condition report. To the credit of the District and staff, no individual item has been listed as a Priority 1. The buildings have been well maintained and planned cost expenditures relate to the building systems that are at the end of their 'useful life' and will require phased replacement. By dividing the BCS total of \$25mm into the 840,000sf total of district wide building area, the average cost per square foot is approximately \$30 or a little over \$1/sf per year base on a 25 to 30 year average life. As school districts should plan \$1-3/sf annually to maintain their facilities, the \$25mm of improvements is on the low end of the spectrum and represents that Darien PS and your facilities department does an excellent job maintaining your physical assets.

It is recommended that the District review the survey results and include infrastructure upgrades at the same time as addressing master plan improvements. We recommend that DPS at a minimum address the high priority items (priority 1+2) as part of a capital improvement plan. This report lists \$10mm worth of high priority items. A combined capital improvement project will ensure that both educational and building stewardship goals are met for the future success of Darien Public Schools.



## Master Plan Summary

Master plan estimating is a combination of art and science. Developing budgets for construction projects that are not fully designed requires an understanding of current regional construction costs, knowledge of community's expectation regarding building systems, materials & finishes, and clarity on project timeframe in which the District will proceed with the planned work.


The cost estimate, as provided on the previous pages, is intended to aid the Board of Education and Town of Darien community in understanding the area of magnitude costs based on the knowledge at hand. Prior to public vote, the plan will require refinement through a collaborative effort between town/school district administrative staff, community members and a professional team of consultants to refine the master plan into a set of schematic designs that can be more accurately estimated and discussed in public prior to vote.

For the sake of the master plan budget, the design team included the recommended educational & infrastructure improvements at the elementary, middle, high school levels. At the elementary schools the plan includes: 1) removal of the modular buildings, 2) reorganization of the ELP program, 3) review of size/adequacy of classroom spaces, 4) study of building/campus security, and 5) improvement to vehicular/pedestrian circulation on campus. The Middle School and High School have specific building & campus improvements that address over crowding, parking, storage, and circulation. Based on the results of the planning exercise, all campuses have some educational & infrastructure improvements listed with the majority of the capital improvement cost and focus on a building replacement project at Ox Ridge Elementary School.

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**Darien Public Schools**  
**Administrative Offices**  
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Darien, CT 06820-1167

## **MEMORANDUM**

**To:** Dr. Alan Addley  
**From:** Michael Lynch   
**Subject:** DHS Storage  
**Date:** November 12, 2019

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Several years ago, there was money requested in the Capital Budget to build a storage building. An architect studied the idea and gave the opinion that one building would not be practical and that the location chosen was not feasible for the size of the structure. The idea has sat, mainly dormant since that time.

Attached is a report that was sent to Mike Feeney, which detailed where the storage spaces are at the High School, and what the spaces look like. Most are Con-Ex containers that are spread around the campus.

My suggestion would be to hire an architect to develop a plan to eliminate the containers by constructing a series of small storage buildings adjacent to the various fields. The practice of outside sports groups bringing containers onto the school property for their sports equipment should be allowed to continue. It is low impact and many people aren't even aware that these containers are on site during the season.

Thank you.

**To:** Mike Feeney  
**From:** Mike Lynch  
**Date:** May 10, 2019  
**Re:** DHS Storage Containers

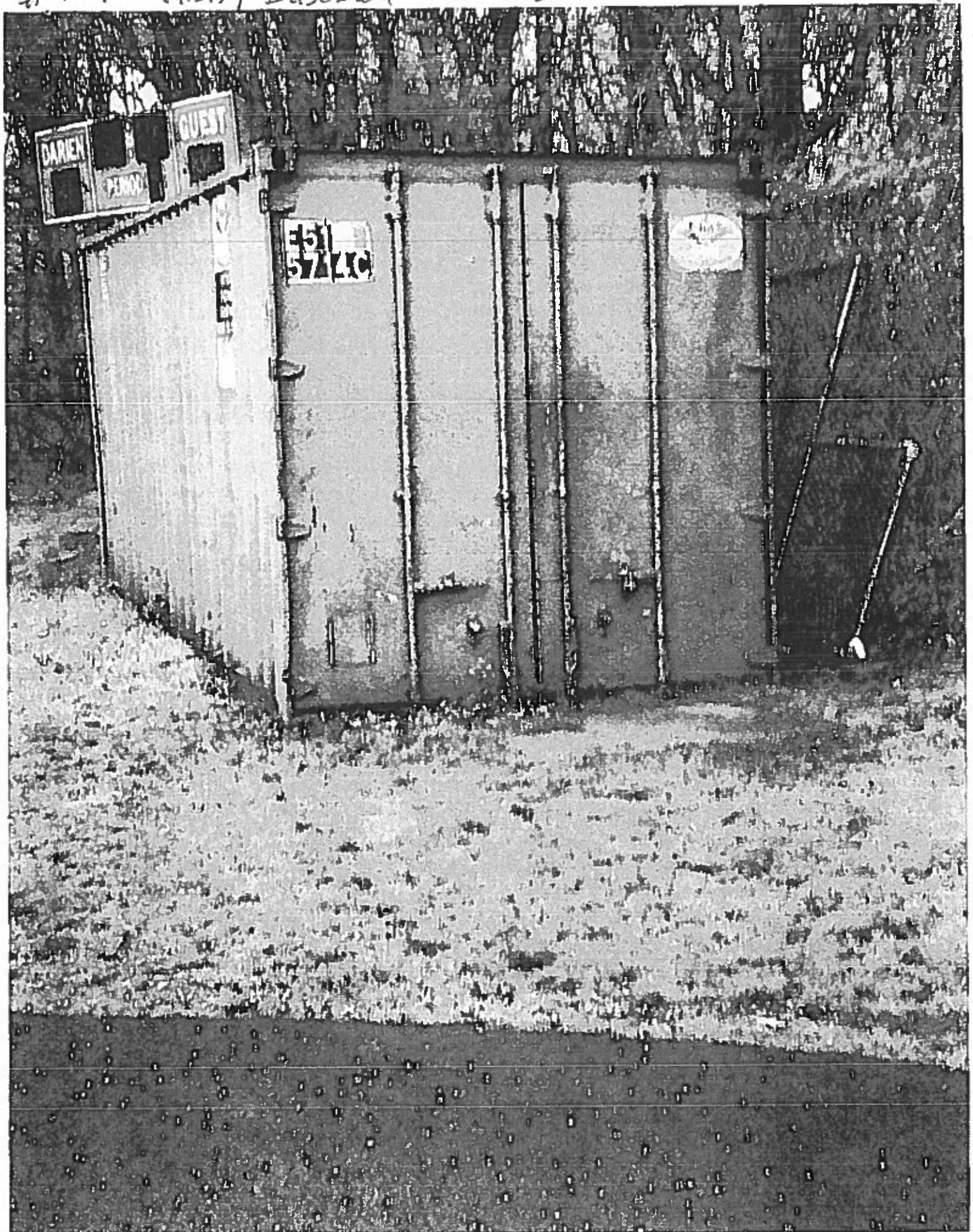
There are 8 Con-Ex metal storage containers on the Darien High School property. One is located behind the backstop on the Varsity Baseball Field, one is located between the baseball scoreboard and the Stadium East throwing areas. The remaining six boxes are lined up behind the scoreboard on the stadium field. Here is the list of boxes, their locations, and what they are used for.

1. Varsity Baseball Field backstop. Box is 8'x8'x20', #5714C. This box is used for baseball equipment and supplies. The doors are locked with a padlock.
2. Stadium East Throwing area. Box is 8'x8'x10', #Mobile Mini, Inc. This box holds the throwing equipment for the track team, and all the tarps used to cover the fields during the fireworks show.
3. Behind the scoreboard. Box is 8'x8'x20'. # 10436C, it is used for pole vault mats and track equipment, not locked.
4. Same as #3, #6518C. This holds poles and standards for the pole vault and high jump.
5. Same as #3, #7932C. This box holds the mats used for the high jump.
6. Behind scoreboard. #9373C. Box is 8'x8'x20'. This box is used for storing seasonal custodial equipment and supplies. In the winter it holds benches and chairs.
7. Behind scoreboard. Box is 8'x8'x20', #10299C This box is rented by DYLAX, has their padlock. Used to store goals and supplies.
8. Behind scoreboard. Box is 8'x8'x20', #105246. This box is used for athletic equipment and leftover material from when the fields were constructed.
9. In addition to these boxes, there is a small storage room built as part of the dugout on the Varsity softball field. The room is 8'x10'. Softball also has an 8' x 8' Rubbermaid storage building and a contractor's lock box up by the batting cages.
10. Room C 022. This is the right-side store room under the main bleacher section. This room is 800 sq. ft. and is used by DJFL for equipment and uniforms.
11. Room C 024. This is the left side store room under the main bleacher section and is 1,000 sq. ft. This space is used by the Darien High School football program.
12. Room D 005. This space is under the smaller bleacher section and is used by softball, adaptive Phys. Ed., and miscellaneous pieces of athletic equipment. (Trophy Case, scoreboard, bicycles.)
13. There are 5 additional lock boxes located around the campus. One is by the JV softball field and one is by the Center Oval. The remaining 3 are located on the stadium field.

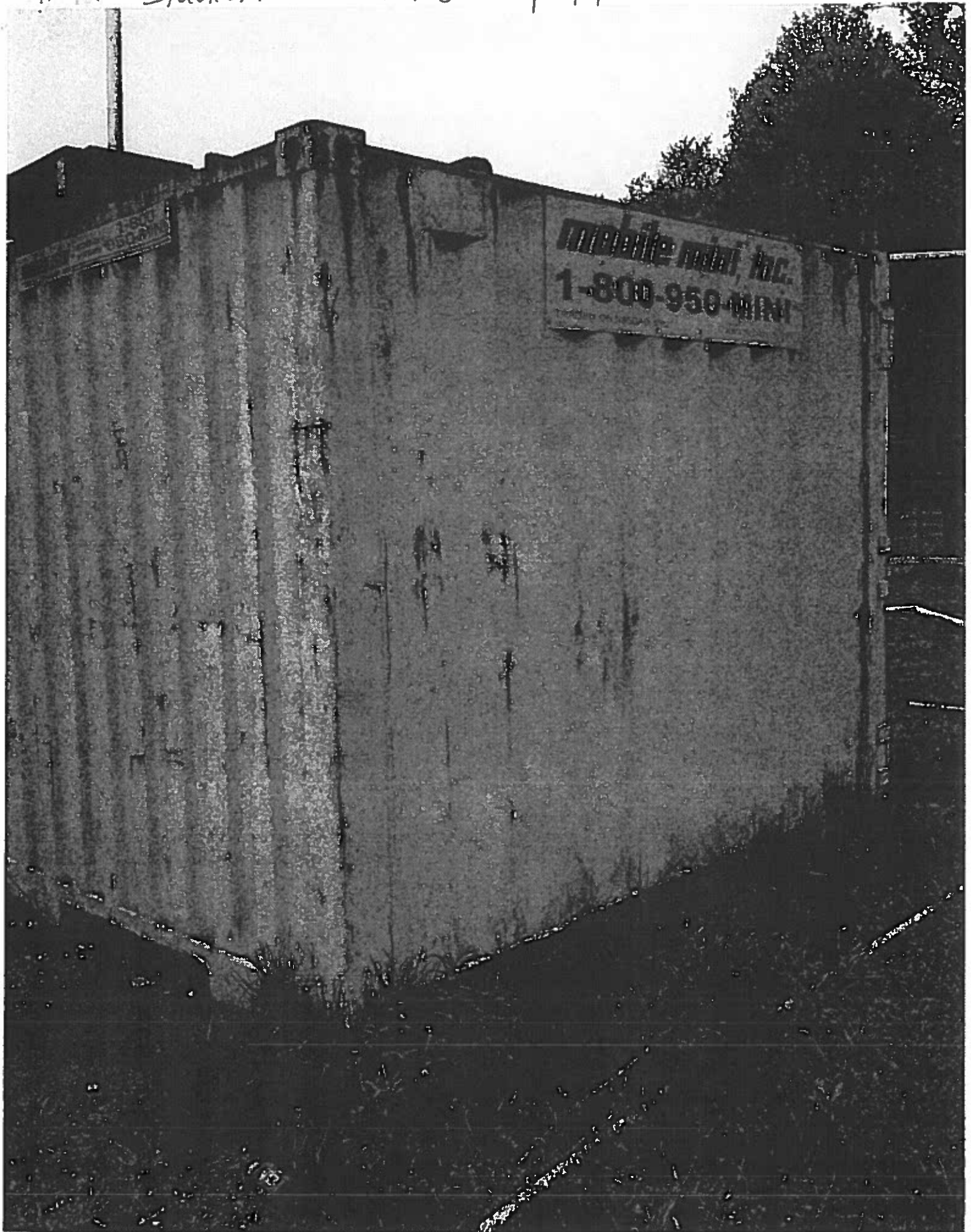
The total size of the storage containers, not counting softball, is 1,200 square feet. The original intent was to build a facility large enough to store everything kept in boxes 1-6, (960 sq. ft.), plus all the long poles and nets that the DAF had bought when they built the Center Oval fields. Boxes 7 & 8 were added to the property after the Capital money was requested.

In addition to these containers, there is an 8 x 8 x 20 Con Ex box owned by Youth Soccer that is kept at Middlesex. They keep their field marking equipment, spare nets and the corner flags in this container.

#1 Varsity Baseball Field

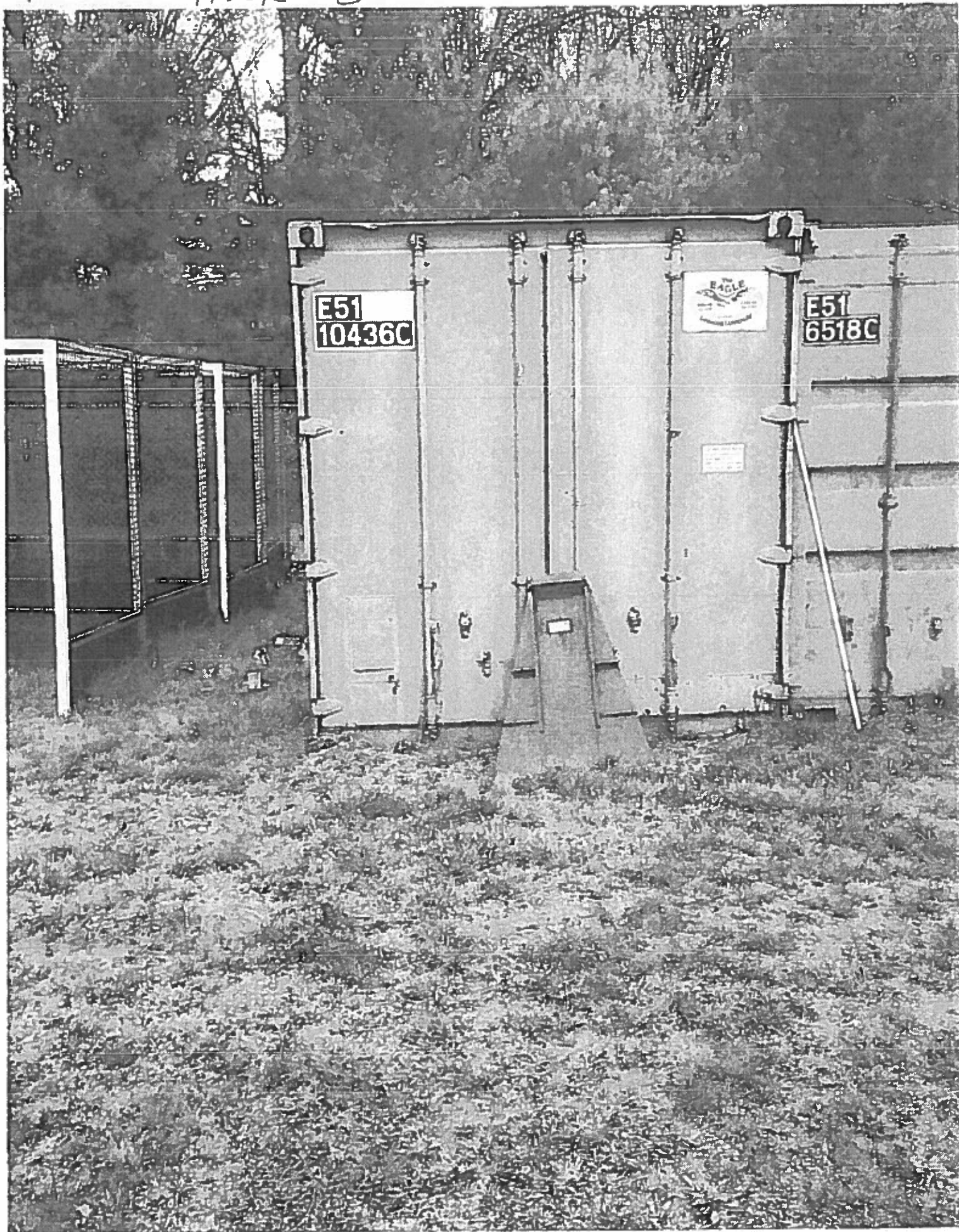


#2. Stadium East Throwing Area





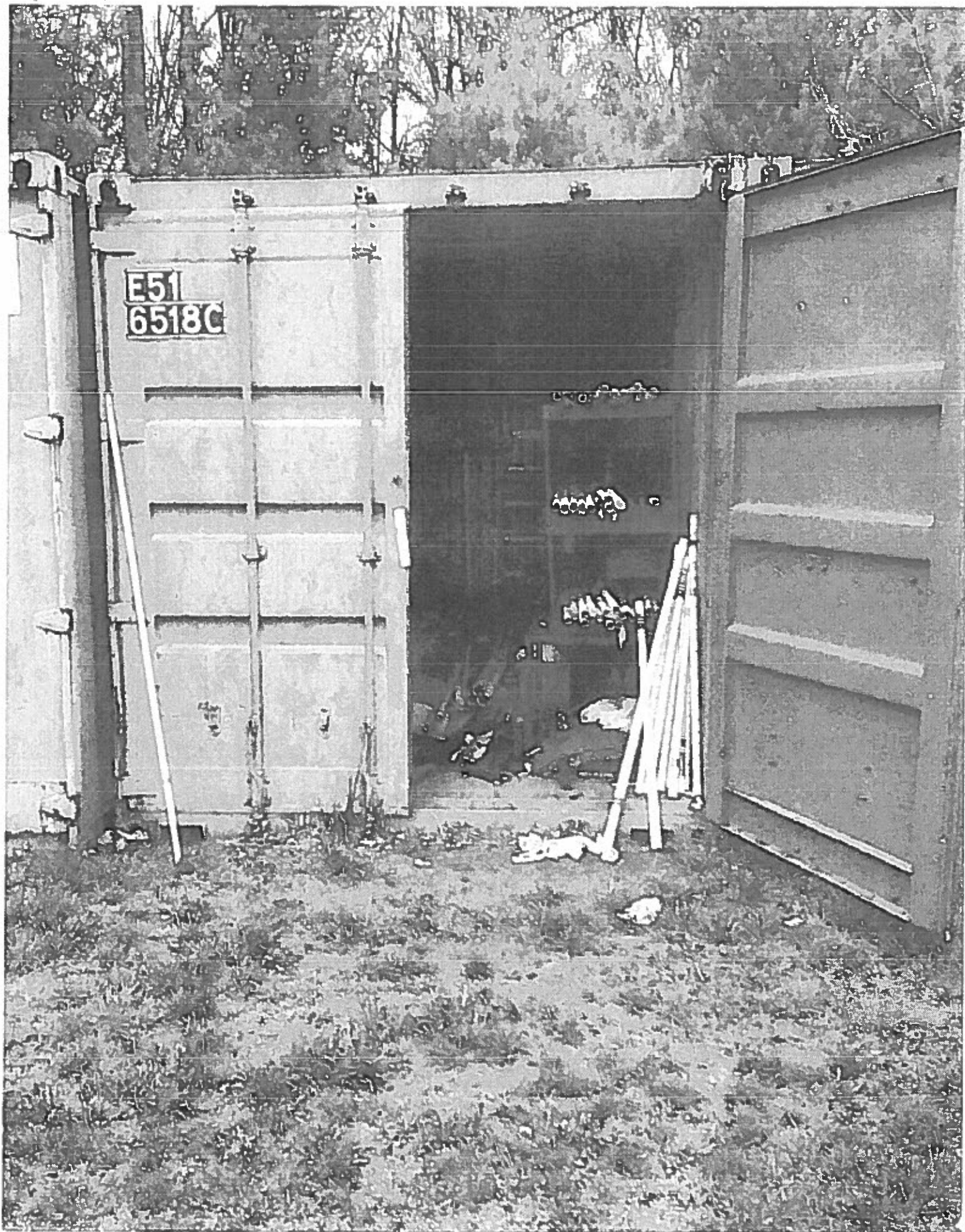
Track #3



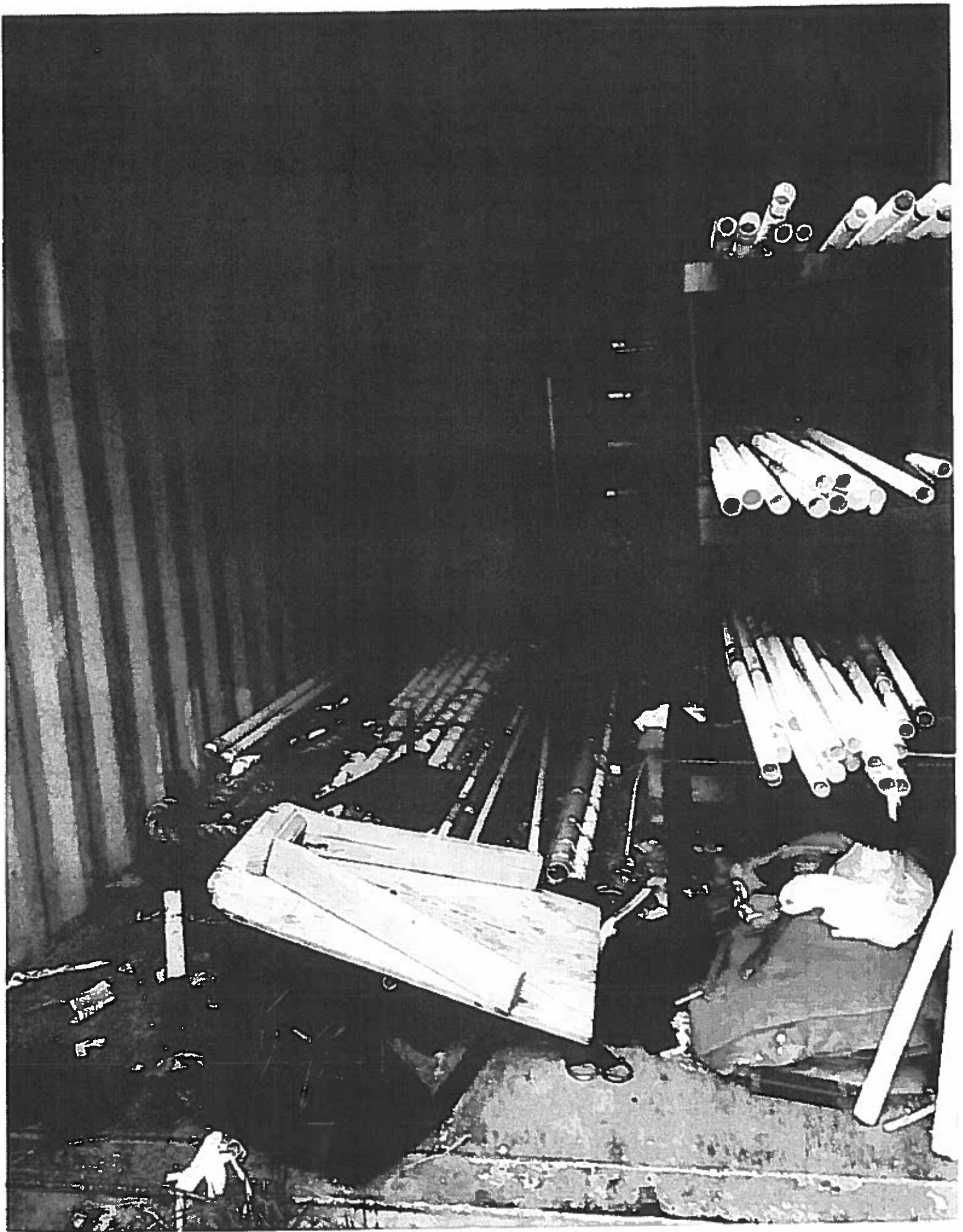




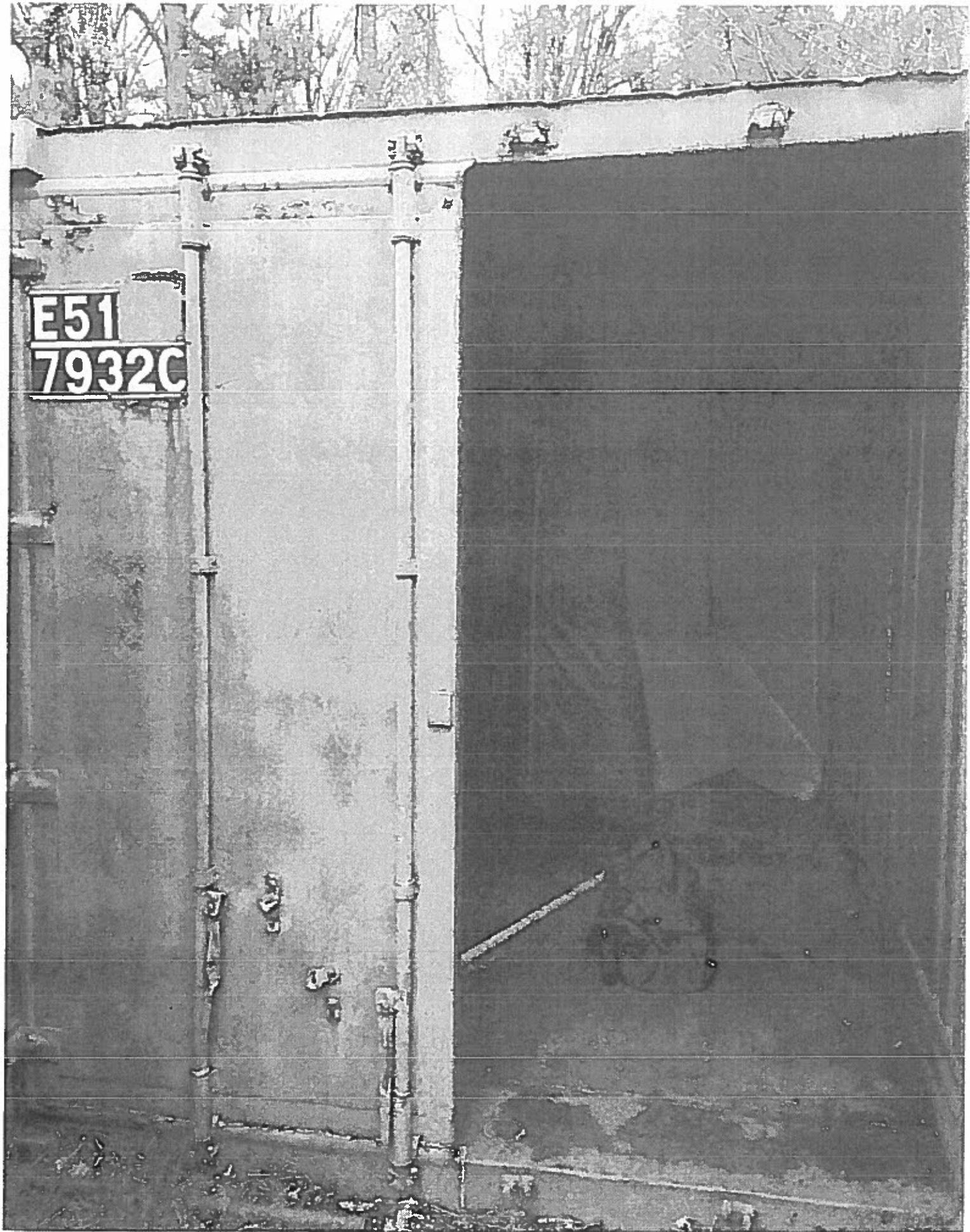
Track #4







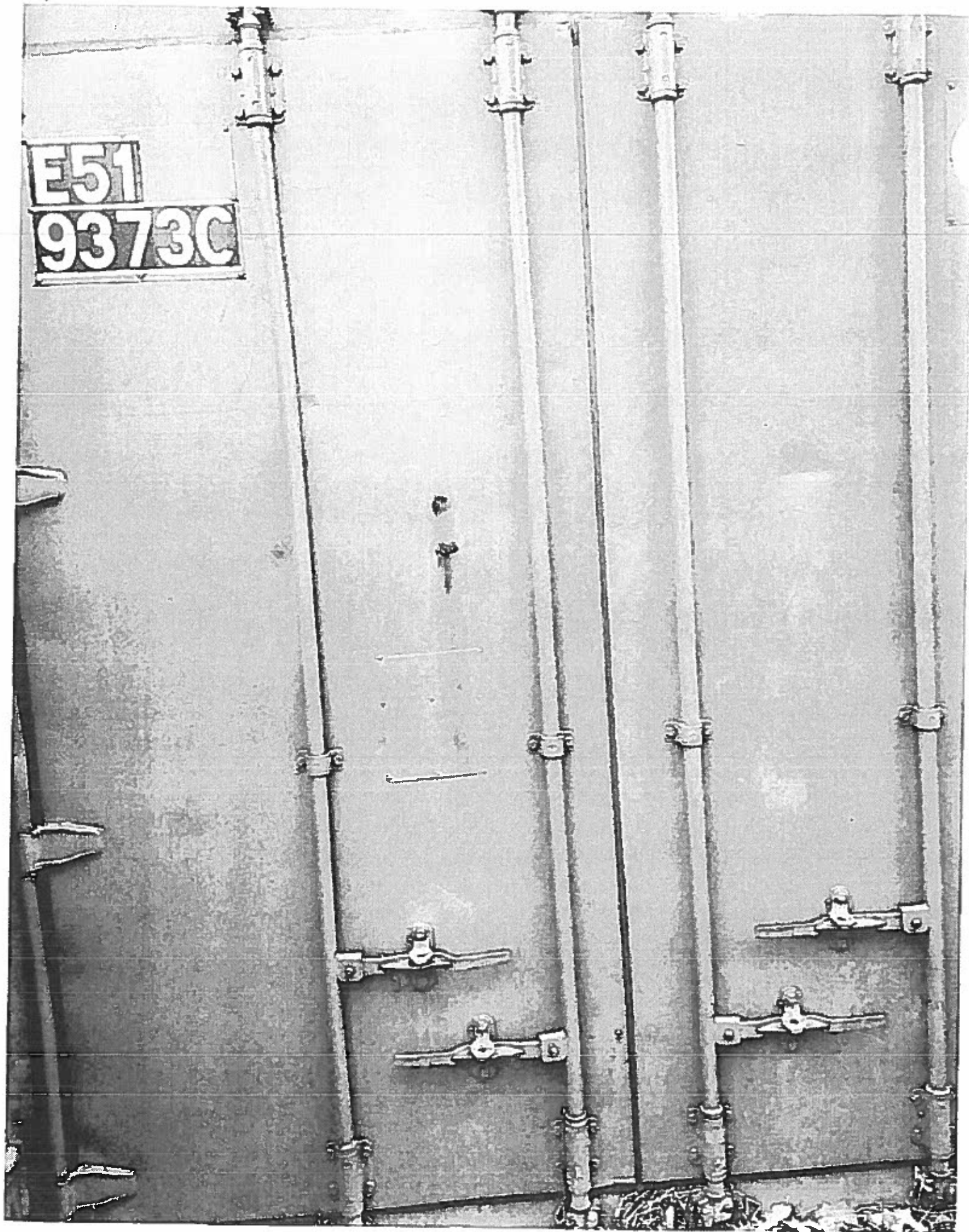
Trail #5

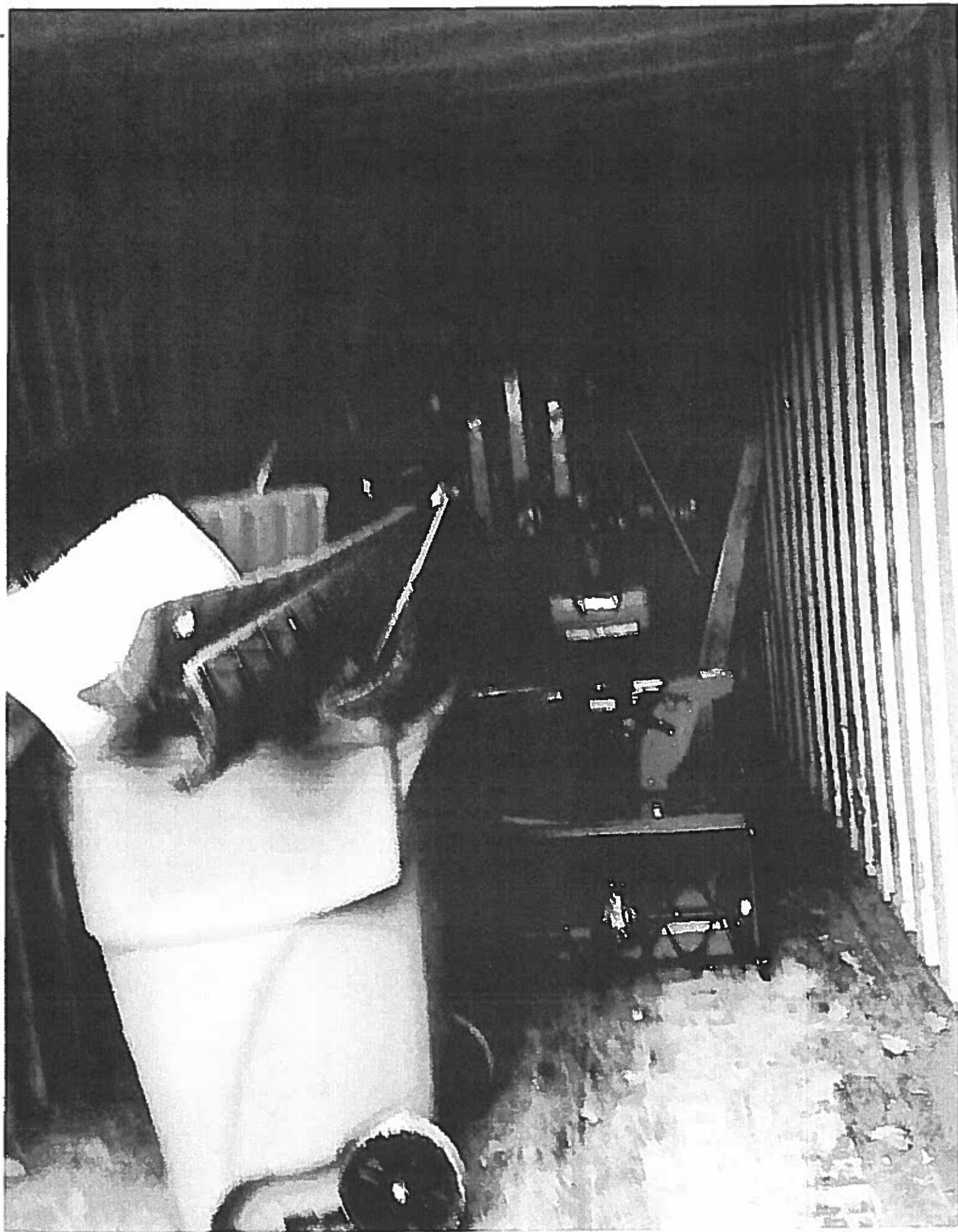






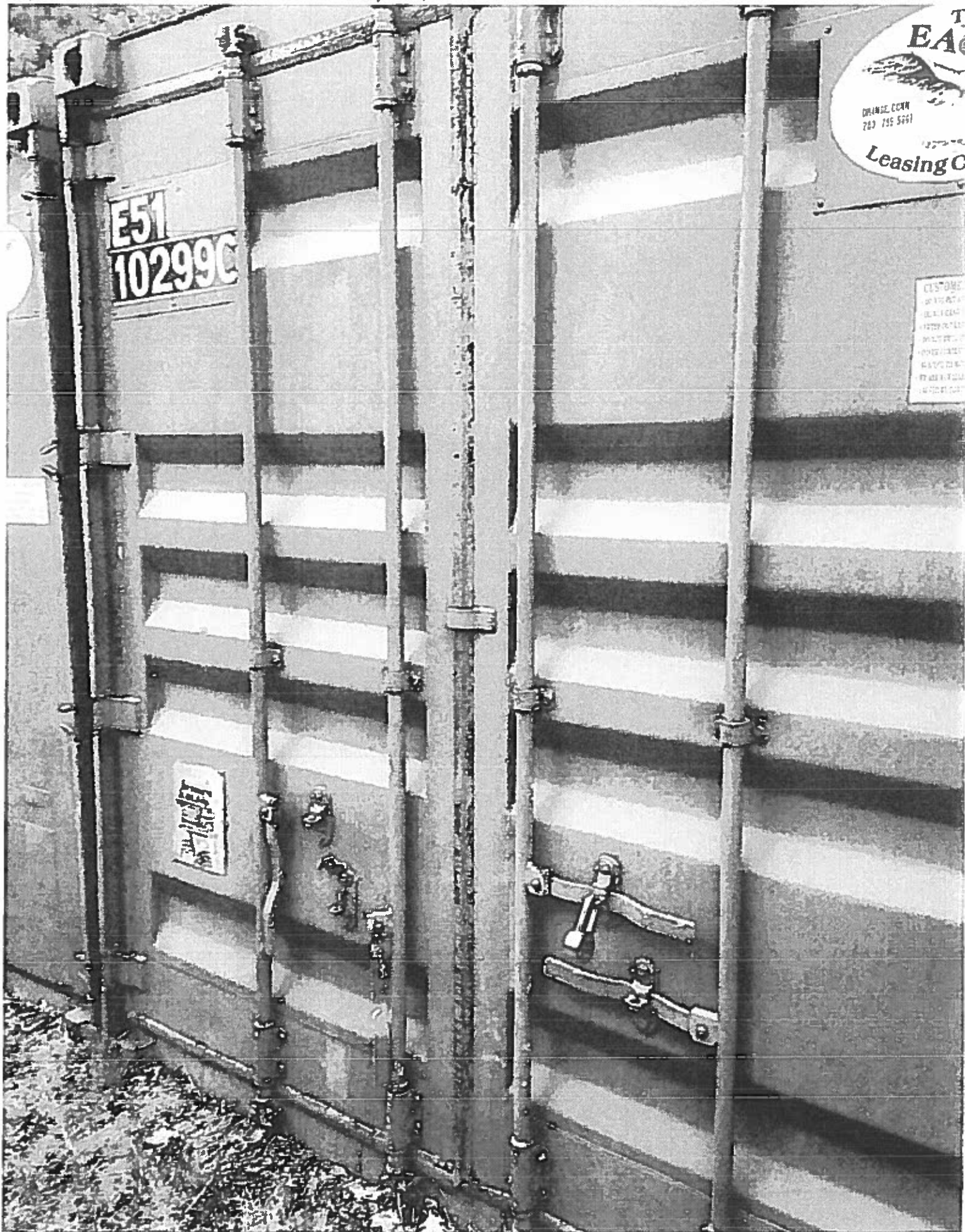
#6 - Costalium







#7 Dylux Rental

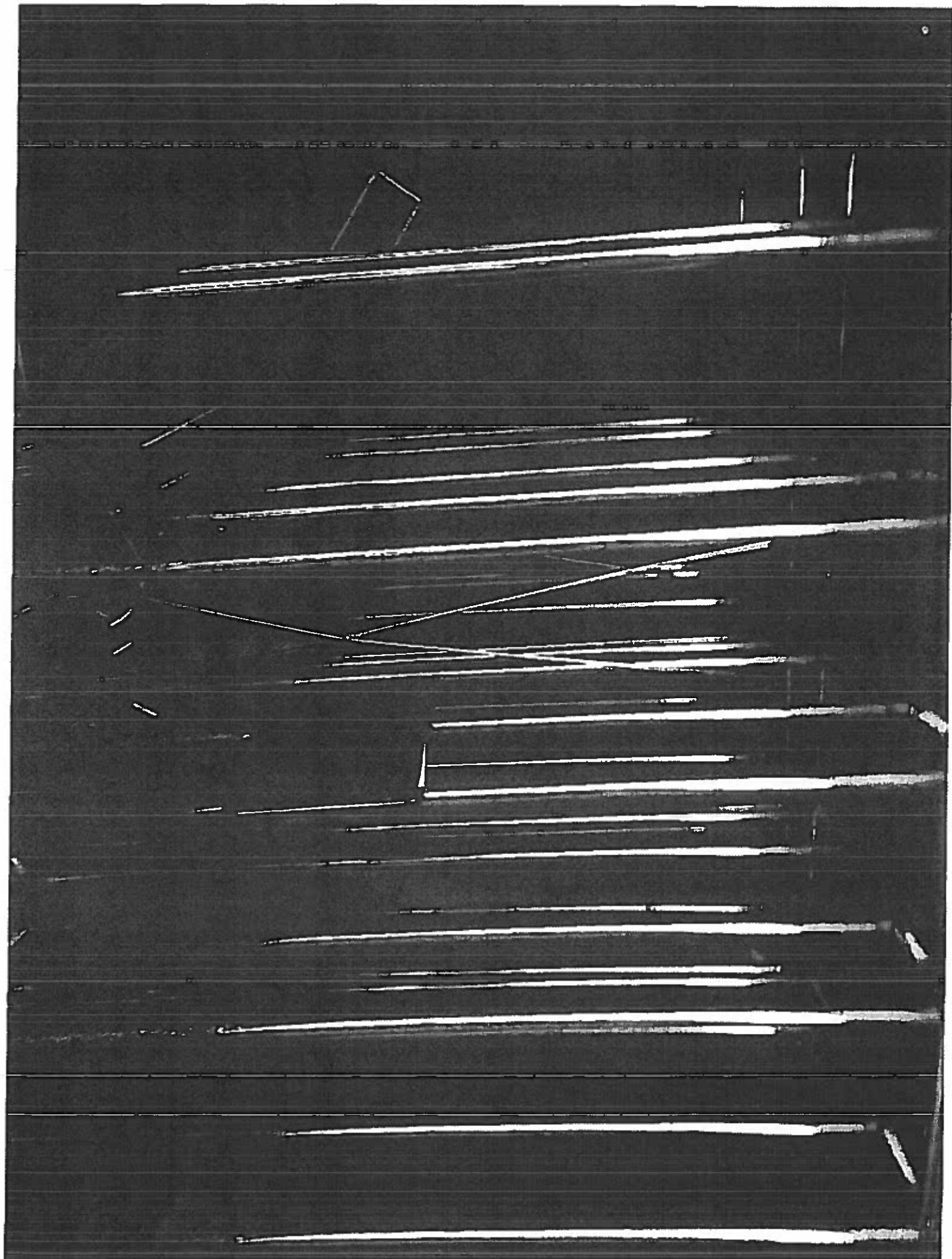


# 8 - leftover DAF Material

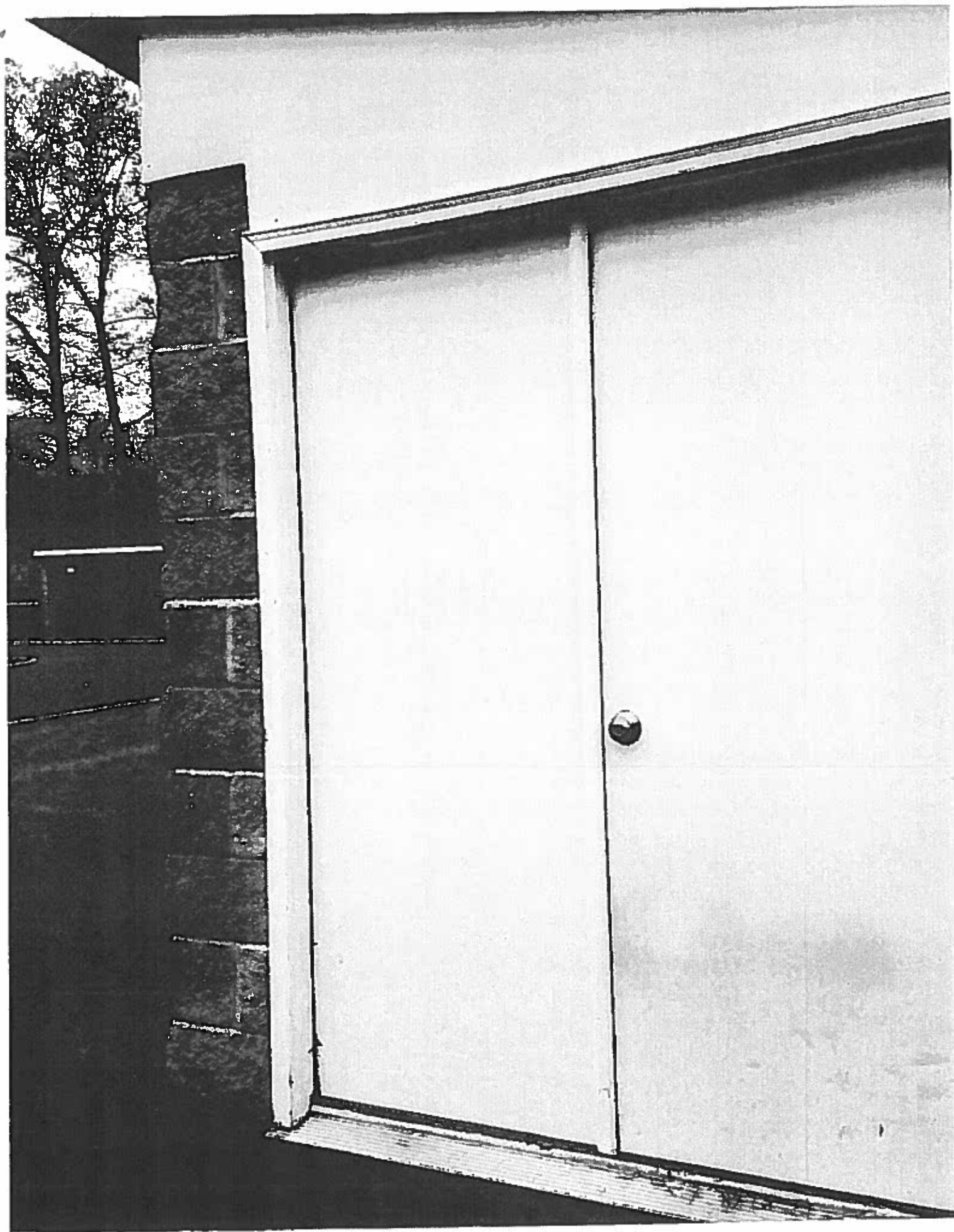
**E51**  
**15246C**

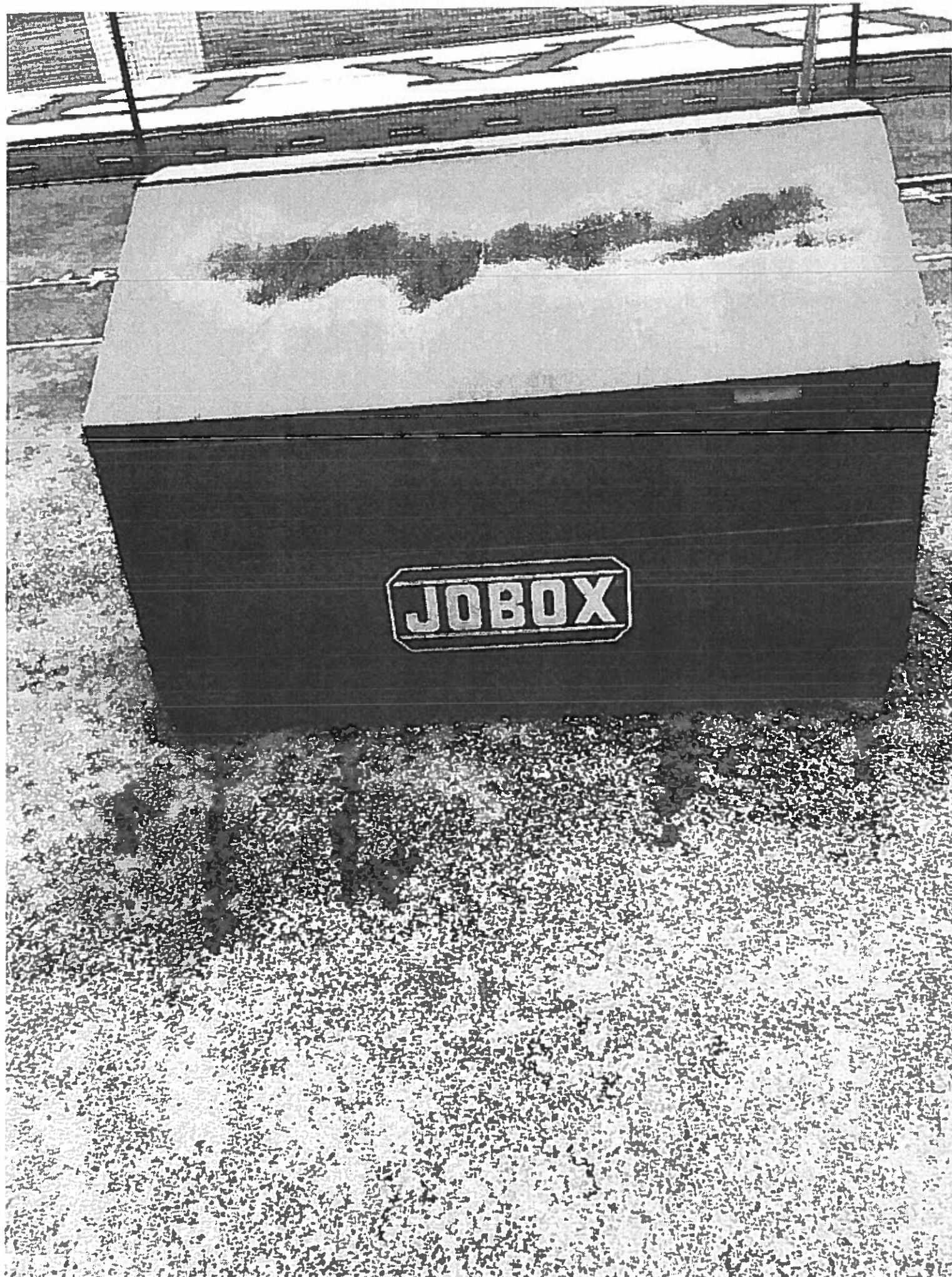




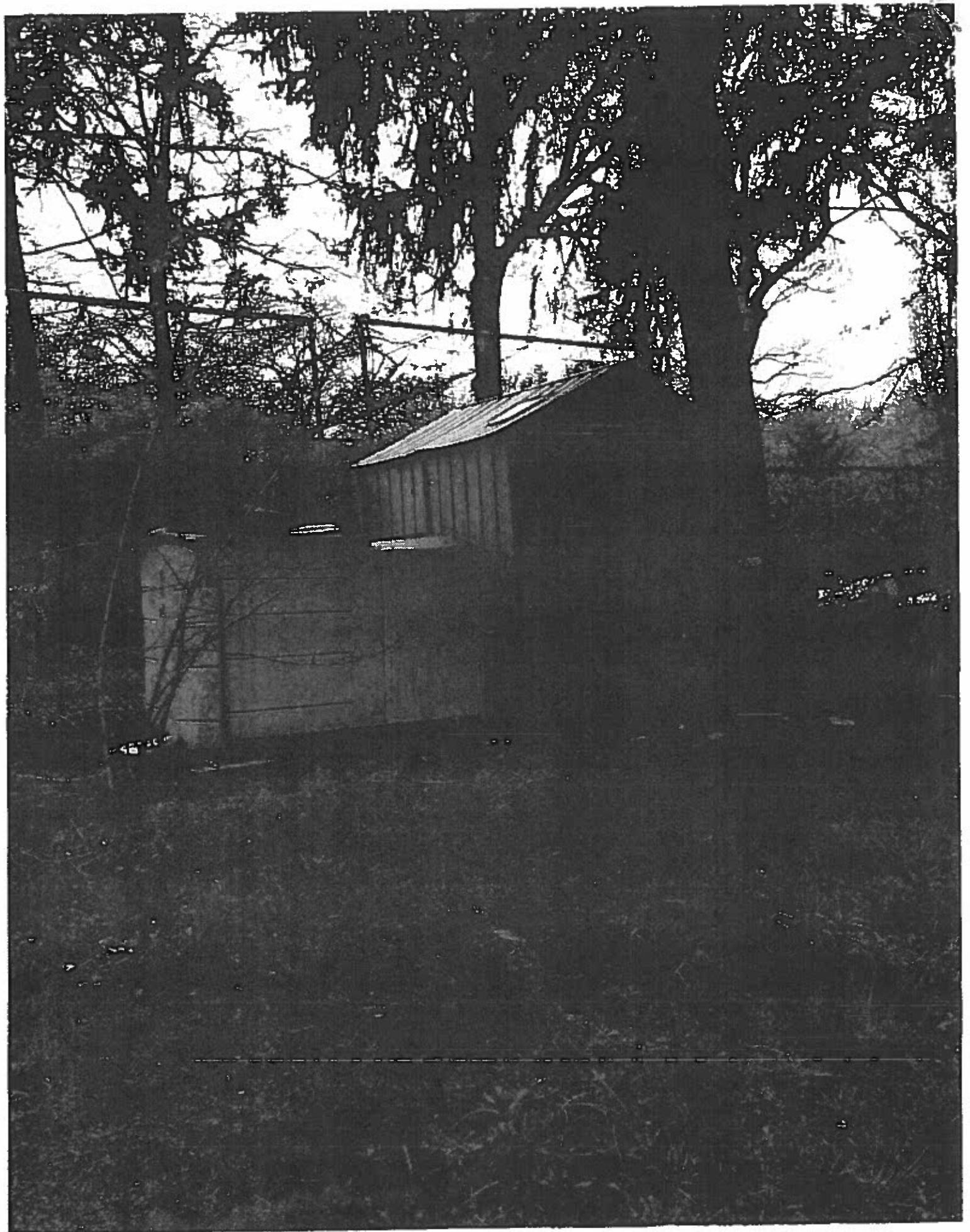


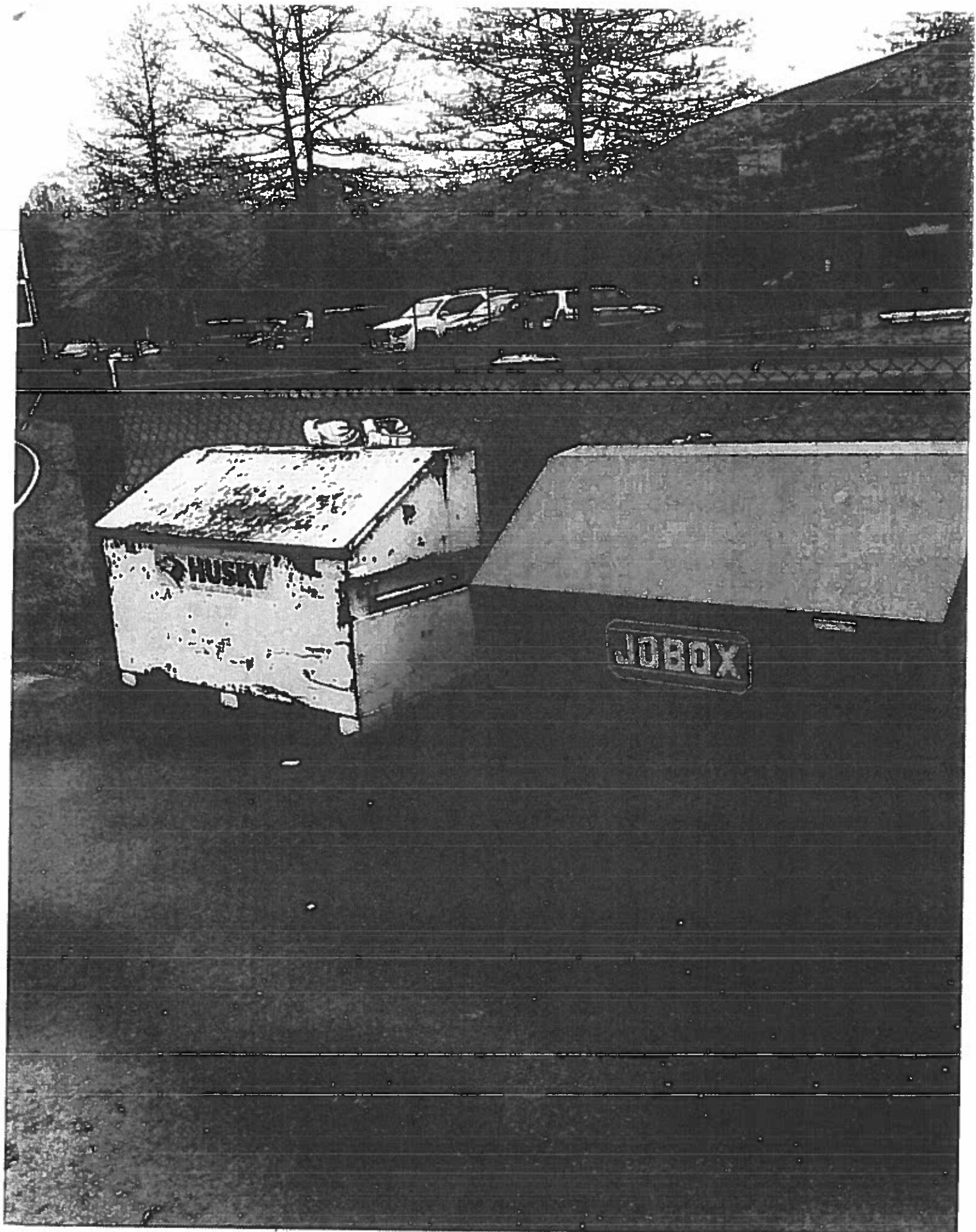












**For Finance Dept Use Only**

	Transfer #:	
Received:	Availability Verified:	
BOS Approval:	BOF Approval:	

## TRANSFER

**From:** Mike Lynch, Dir. of Facilities



**Date:** Nov. 20, 2019

**Department:** Facilities

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
916814-31303	Replace Windows	\$13,265.70	918112-31303	Replace Windows	\$13,265.70
917110-31303	Replace Window	\$10,010.74	918112-31303	Replace Windows	\$10,010.74
918110-31303	Replace Wind	\$11,005.14	918112-31303	Replace Windows	\$11,005.14
919112-31305	Replace Main Electric-O.R.	\$53,395.25	918112-31303	Replace Windows	\$53,395.25
	<b>TOTAL</b>	<b>\$87,676.83</b>		<b>TOTAL</b>	<b>\$87,676.83</b>

**Explanation:** The original Hindley window replacement project was going to be done in phases. It was decided to perform all the work at one time to minimize disruption. We have eliminated next year's appropriation request because we did all of the work this summer. The appropriation we have eliminated was projected to be \$167,649. The \$34,281.51 is money left over from three other budget codes for this project. The \$53,395.25 is excess funds from the Ox Ridge switch gear project. Once this transfer is completed all of these codes can be closed.

Cc: Dr. Alan Addley

Richard Rudl

## Memorandum

**DATE:** November 18, 2019  
**TO:** Dr. Alan Addley, Superintendent of Schools  
**FROM:** Richard Rudl, Director of Finance & Operations  
**SUBJECT:** FY 2020 Financial Report Through October 2019

Enclosed please find the attached:

1. Financial report for fiscal year 2020 through October 2019.
2. List of accounting adjustments for October 2019 within Broad Categories
3. List of Transfers for the Board of Education's consideration and approval.
4. PowerPoint Presentation of the financial report.

### **Highlights of the first financial report through October 2019:**

The financial report currently shows a year-end forecast of \$388,652 or 0.39%. The General Education RC's forecast a current surplus of \$399,543 with the Special Education RC's forecasting a negative \$(10,891).

The highlights of that surplus include:

RC 1 (Darien High School):

- Salary savings due to an FMLA leave of absence of \$20,532. Depending on the return of the employee this amount could increase. It is likely these funds will be recommended for an accounting adjustment to Long-Term Substitutes.
- Salary savings of \$63 due to staff turnover changes.

RC 2 (Fitch Academy):

- Salary savings of \$19,284. Adjustments were made to the account location of teachers between DHS and Fitch.

RC 3 (Middlesex Middle School):

- Salary savings due to FMLA leave of absences of \$51,301. It is likely these funds will be recommended for an accounting adjustment to Long-Term Substitutes.
- Salary savings of \$4,481 due to staff turnover.



RC7 (Holmes):

- Salary savings of \$5,062 due to staff turnover.

RC 10 (Tokeneke):

- Salary savings of \$4,288 due to staff turnover.

RC12 (Maintenance):

- Custodial overtime is forecasted at a negative variance of \$28,385. This is due to long-term leave of absences for a few of our custodians. This has resulted in shifts being covered on over-time.
- Consultant Services is forecasted at a negative variance of \$34,000. This is due to a projected cost for an architectural study for the removal of portables and the library reimagined project as discussed at the November 14, 2019 Facilities Committee meeting.

RC 16 (Administration):

- Negative forecast of \$75,000 for the Strategic Plan. There is a transfer for BOE approval to cover this expenditure. The approval of the Strategic Plan occurred at the BOE meeting on November 12, 2019.

RC 18 (Personnel):

- Certified Column changes has an available forecast of \$57,250.
- Budget Control remains untouched at \$263,360

RC 23 (Summer School)

- There is a negative variance of \$7,000 in consultant services course offerings. There is a transfer for BOE approval to cover this negative variance from summer school teaching supplies.

RC 24 (Special Education):

- The forecast for teacher salary savings is \$31,625.
- The forecast for SESS Facilitators shows a salary savings of \$6,087 due to staff turnover.
- The forecast for Secretary line item shows a salary savings of \$1,643 due to staff turnover.
- The forecast for contracted speech line shows a negative variance of \$22,000 due to student needs.
- Legal fees are forecasted at \$290,000 or a negative variance of \$30,000.
- The forecast for In District Transportation shows a favorable forecast of \$85,788.
- The forecast for Out of District Transportation shows a favorable forecast of \$82,267.
- Tuition Public Schools is forecasted to be over budget by \$138,104. There have been two placements beyond budget to date, which drive this forecast. As we revise our forecast for excess cost based on the December 1<sup>st</sup> submission we will recommend a transfer to cover this expenditure at that point in time.

- Tuition Non Public Schools is forecasted to show a favorable balance of \$146,016. However, it is important to note there are several possible placements being monitored, which could increase the anticipated expenditure and some of those could potentially reach excess cost levels should they materialize.
- Excess Cost is currently forecasted at \$2,676,886, which is \$174,212 less than budget. This amount is based on the December 1<sup>st</sup> anticipated filing. The second filing occurs March 1<sup>st</sup>. This means the district has the ability to adjust its filing for student changes between December 1<sup>st</sup> and March 1<sup>st</sup>, which could ultimately change the anticipated reimbursement. It is important to note that from the FY 19 reimbursement of \$3,427,518 to the FY 20 forecast of \$2,676,886 there were nine students who aged out of the district, which were excess cost eligible students, totaling approximately \$1 million in reimbursement. These nine students represent the majority of the difference between \$3.4 million reimbursement last year and the anticipated \$2.6 million reimbursement this year. The district's threshold for reimbursement is \$98,683 and we are anticipating an entitlement cap of 73.56%, which was the entitlement cap last fiscal year. The entitlement cap has not yet been set by the State of Connecticut but typically ranges between 72.5% and 74.5%. Should any of the potential expenditures referenced in the Tuition Non Public account materialize this could increase our forecast for excess costs.

**RC 25 (Fixed):**

- The forecast for fuel oil/natural gas is a negative \$8,352. This will continue to be refined as the year progresses and we enter heating season. We do have a fixed price of \$2.358 per gallon. However, DHS, Middlesex and Hindley have switched to natural gas, so we will continue to monitor these accounts as the year progresses.
- Water is currently a small negative forecast of \$6,105.
- Electricity is currently a positive forecast of \$33,149.
- As discussed at the previous finance committee meeting we have positive forecast in Property Insurance, Workers Compensation Insurance, General Liability Insurance, Student Accident Insurance and unemployment totaling \$91,214. We anticipate using these savings to cover the strategic plan shown in RC 16.
- Medicaid reimbursement revenue has been received in the amount of \$1,384.

<b>RC</b>	<b>Fiscal Year Adjusted Budget</b>	<b>Fiscal Year 2020 Forecast</b>	<b>Forecasted Balance</b>
RC 1 Darien High School	\$13,444,372	\$13,423,775	\$20,597
RC 2 Fitch Academy	\$490,123	\$470,839	\$19,284
RC 3 Middlesex	\$10,568,885	\$10,513,103	\$55,782
RC 5 Hindley	\$3,649,698	\$3,649,698	\$0
RC 7 Holmes	\$3,484,562	\$3,479,501	\$5,061

Darien Public Schools/BOE, 35 Leroy Avenue, P.O. Box 1167, Darien, CT 06820



RC 8 Ox Ridge	\$3,603,687	\$3,603,687	\$0
RC 9 Royle	\$3,176,078	\$3,176,078	\$0
RC 10 Tokeneke	\$3,390,168	\$3,385,880	\$4,288
RC 11 Athletics	\$1,825,775	\$1,825,775	\$0
RC 12 Maintenance	\$3,259,091	\$3,321,475	\$(62,384)
RC 13 Music	\$276,778	\$276,778	\$0
RC 14 Art	\$113,002	\$113,002	\$0
RC 15 Technology	\$2,839,450	\$2,839,450	\$0
RC 16 Administration	\$885,093	\$960,093	\$(75,000)
RC 17 Health	\$850,509	\$850,501	\$0
RC 18 Personnel	\$1,320,256	\$999,646	\$320,610
RC 19 Curriculum	\$2,343,406	\$2,343,406	\$0
RC 20 Finance	\$592,036	\$592,028	\$8
RC 21 Library/Media	\$185,958	\$185,958	\$0
RC 22 Technology Education	\$49,977	\$49,977	\$0
RC 23 Summer School	\$(60,471)	\$(60,471)	\$0
RC 24 Special Education*	\$23,273,160	\$23,284,051	\$(10,891)
RC 25 Fixed Expenditures	\$19,371,089	\$19,259,799	\$111,290
RC 26 ELP	\$1,185,727	\$1,185,727	\$0
<b>Total</b>	<b>\$100,118,409</b>	<b>\$99,729,756</b>	<b>\$388,652</b>

*\*Forecasted negative variance does not factor in any potential additional excess cost reimbursement*

### **Transfer for Board of Education Consideration:**

There are two transfer for BOE consideration and approval. That transfer is as follows:

#### **Transfer 1:**

Broad Category	Description	RC	To	From	Reason
Purchased Services	Consultant Services	23	\$7,000		Summer School Course
Supplies	Summer School Teaching Supplies	23		\$7,000	Summer School Course

Transfer 2:

Broad Category	Description	RC	To	From	Reason
Purchased Services	Consultant Services	16	\$75,000		Strategic Plan
Employee Benefits	Workers Compensation	25		\$39,278	Strategic Plan
Other Services	Property Insurance	25		\$7,477	Strategic Plan
Other Services	General Liability Insurance	25		\$11,723	Strategic Plan
Other Services	Student Liability Insurance	25		\$16,522	Strategic Plan

RR/kcb

**Darien Public Schools**  
**Monthly Financial Report**  
2019-20

ACCT #	RC - 1 DARIEN HIGH SCHOOL	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
1	11013 BURSAR/ADMINISTRATIVE ASSIST	97,091	108,370	111,252	111,494	(2,699)	108,795	34,378	74,416	0	108,795	1.50	0
2	21101 PRINCIPAL	194,648	199,028	203,506	208,085	-	208,085	72,029	136,056	(0)	208,085	1.00	(0)
3	21102 ASSISTANT PRINCIPAL	508,594	453,681	482,582	524,546	(5,065)	519,481	170,594	348,886	0	519,480	3.00	0
4	21203 DIRECTOR OF GUIDANCE	139,047	142,636	140,402	157,205	-	157,205	54,417	102,788	0	157,205	1.00	0
5	21220 CURRICULUM SUPERVISION	172,068	452,535	482,285	600,409	10,410	610,819	122,328	485,878	2,613	610,819	4.40	-
7	110112 ART TEACHERS	416,895	415,034	403,199	417,867	24,808	442,676	84,305	358,370	-	442,676	5.60	-
8	110114 BUSINESS TEACHERS	72,780	75,526	78,346	81,999	-	81,999	15,769	66,230	(0)	81,999	1.00	-
9	110116 COMPUTER TEACHERS	41,933	42,386	42,924	43,517	-	43,517	9,890	33,627	(0)	43,517	0.40	-
10	110118 ENGLISH TEACHERS	1,569,758	1,607,149	1,655,301	1,707,470	(40,096)	1,667,374	333,243	1,314,022	20,109	1,667,374	19.16	-
11	110124 FOR. LANG. TEACHERS	1,118,398	1,155,671	1,084,511	1,160,037	15,747	1,175,783	229,640	946,144	-	1,175,783	13.40	0
12	110130 MATH TEACHERS	1,089,417	1,187,831	1,256,495	1,299,358	(9,162)	1,290,195	271,694	1,018,501	0	1,290,195	15.60	0
13	110132 MUSIC TEACHERS	218,493	227,764	236,655	245,808	63	245,871	47,271	198,537	63	245,807	2.50	63
14	110134 PHYSICAL ED. TEACHERS	532,300	564,869	584,906	606,061	-	606,061	120,354	485,707	0	606,061	6.00	0
15	110136 READING TEACHERS	112,430	116,719	115,088	116,676	-	116,676	22,438	94,238	(0)	116,676	1.00	(0)
16	110138 SCIENCE TEACHERS	1,623,615	1,663,869	1,599,946	1,687,521	(5,148)	1,682,373	348,200	1,313,641	20,532	1,661,841	18.45	20,532
17	110142 SOCIAL STUDIES TEACHERS	1,384,955	1,431,547	1,513,299	1,566,790	(37,984)	1,528,806	306,866	1,221,940	-	1,528,806	18.44	-
18	110144 TECH ED. TEACHERS	232,059	246,833	258,989	270,037	-	270,037	51,930	218,107	0	270,037	2.80	0
20	21306 TEACHERS OF THE GIFTED	41,714	28,411	21,843	30,237	(16,095)	14,141	1,931	12,211	-	14,141	0.22	-
21	21302 SUBSTITUTE TEACHERS	65,448	85,289	97,532	92,563	-	92,563	12,805	-	79,758	92,563	-	-
22	21317 STUDENT INTERNS	29,194	30,000	30,600	31,200	-	31,200	22,800	-	8,400	180,225	1.80	-
23	21401 GUIDANCE	158,501	165,842	173,268	180,225	-	180,225	37,278	142,947	0	180,225	8.00	-
24	21402 GUIDANCE	537,349	597,325	625,464	657,023	-	657,023	137,398	509,993	9,631	657,023	8.00	-
26	21501 PRINCIPAL/DIRECTOR SECRETARY	209,234	215,492	219,873	224,974	325	225,300	60,075	165,225	-	225,300	4.00	-
27	21502 GUIDANCE SECRETARIES	114,973	117,254	119,596	122,288	-	122,288	36,266	86,022	0	122,288	2.00	-
28	21503 LIBRARY SECRETARY	-	-	-	-	-	-	-	-	-	-	-	-
29	21603 LIBRARY AIDES	358,270	329,868	343,109	350,761	1,055	351,815	79,938	271,857	-	351,815	9.00	-
30	21604 LIBRARY MEDIA ASSISTANTS	-	-	-	-	-	-	-	-	-	-	-	-
31	61001 CUSTODIANS	518,546	519,955	501,114	533,919	11,374	545,293	188,264	357,029	-	545,293	7.00	-
32	101003 CLUBS AND COUNCILS	203,772	197,533	226,343	220,589	-	220,589	38,525	180,255	1,809	220,589	-	-
33	TOTAL PERSONNEL	11,761,381	12,378,407	12,608,428	13,248,657	(52,467)	13,196,190	2,910,647	10,142,656	142,917	13,175,593	147.27	20,597

		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FOR- CAST	CURR STF	YR. END EST.
34	OPERATING												
35													
36	22002 TEXTBOOKS-REPLACEMENTS	36,140	32,007	27,277	27,124	-	27,124	27,062	-	62	27,124		-
37	22003 TEXTBOOKS-CONSUMABLES	10,850	4,106	8,653	8,200	-	8,200	2,492	-	5,708	8,200		-
38	23002 CLASSROOM REFERENCE	501	-	-	-	-	-	-	-	-	-		-
39	23003 PERIODICALS	255	1,422	1,049	935	-	935	246	-	689	935		-
40	23004 RESOURCE MATERIALS	3,407	2,095	1,897	2,750	-	2,750	-	303	2,447	2,750		-
41	23010 AUDIO VISUAL CONSUMABLES	5,823	3,352	3,250	3,250	-	3,250	-	-	3,250	3,250		-
42	24009 SCIENCE TEACHING SUPPLIES	30,812	29,616	32,219	35,750	-	35,750	28,626	5,078	2,046	35,750		-
43	24011 GENERAL TEACHING SUPPLIES	17,042	10,634	15,860	17,000	-	17,000	16,800	200	-	17,000		-
44	25001 MISC. OFFICE SUPPLIES	19,732	21,823	21,955	22,000	-	22,000	7,446	316	14,238	22,000		-
45	25002 PROFESSIONAL LIBRARY PURCHASE	-	-	294	350	-	350	290	60	-	350		-
46	25003 PROFESSIONAL DEVELOPMENT	5,984	6,700	6,700	8,331	-	8,331	2,078	-	6,253	8,331		-
47	25007 GRADUATION EXPENSES	23,203	23,603	22,661	25,725	-	25,725	2,103	16,575	7,047	25,725		-
48	25008 GUIDANCE MATERIALS	2,344	2,327	2,104	2,600	-	2,600	585	76	1,939	2,600		-
49	25013 TEMPORARY HOURLY SERVICES	30,254	19,846	26,625	27,720	-	27,720	10,907	-	16,813	27,720		-
50	25014 HANDBOOK PRINTING	11,488	6,805	8,938	12,000	-	12,000	2,197	595	9,208	12,000		-
51	25019 COMPUTER INSTRUCTION SUPPLIES	-	-	-	-	-	-	-	-	-	-		-
53	25026 DUES AND MEMBERSHIPS	12,953	12,989	14,049	14,785	-	14,785	11,381	-	3,404	14,785		-
54	25030 COMPUTER SOFTWARE & SUPPLIES	-	-	-	-	-	-	-	-	-	-		-
55	35000 POLICE AND FIRE SERVICES	16,204	49,568	29,366	21,712	-	21,712	7,356	-	14,356	21,712		-
56	72016 CLASSROOMS-CORRIDORS/AUDITRI	8,469	8,440	8,500	8,500	-	8,500	634	1,865	6,002	8,500		-
57	72038 EDP EQUIPMENT REPAIRS	-	-	-	-	-	-	-	-	-	-		-
58	72041 MICROSCOPE REPAIRS	535	481	678	1,200	-	1,200	664	-	336	1,200		-
59	72044 REPAIRS AND SERVICE CONTRACT	1,241	2,250	2,250	2,250	-	2,250	-	-	2,250	2,250		-
60	83003 RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-		-
61	102003 OTHER STUDENT ACTIVITIES	14,865	11,420	16,980	17,000	-	17,000	6,008	1,440	9,552	17,000		-
62	TOTAL OPERATING	242,106	249,484	251,307	259,183	-	259,183	126,875	26,508	105,800	259,183		-
63													
64	EQUIPMENT												
65	123001 NEW FURNITURE/EQUIP	10,514	-	18,924	-	-	-	-	-	-	-		-
65	123020 NEW CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-		-
67	123012 NEW MATHEMATICS EQUIPMENT	2,488	-	3,070	-	-	-	-	-	-	-		-
71	TOTAL EQUIPMENT	13,002	-	21,994	-	-	-	-	-	-	-		-
72													
73	TOTAL DARIEN HIGH SCHOOL	12,016,483	12,627,891	12,881,729	13,507,839	(52,467)	13,455,372	3,037,521	10,169,134	248,717	13,434,775	147,27	20,597
74													
75	REVENUE				Orig. Bud	Adjut.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast			Surplus/ (Shortfall)
76													
77	102007 REV. STUDENT PARKING FEES	(10,000)	(11,000)	(11,000)	(11,000)	-	(11,000)	(11,000)	-	(11,000)	(11,000)		-
78													
79	NET DARIEN HIGH SCHOOL BUDGET	12,006,483	12,616,891	12,870,729	13,496,839	(52,467)	13,444,372	3,026,521	10,169,134	237,717	13,423,775	147,27	20,597

80																				
81																				
82	RC - 2 FITCH ACADEMY	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	VR. END							
83		2016 - 2017	2018	2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.							
84	21301	ALTERNATIVE SCHOOL	-	240,668	360,675	350,233	40,209	390,442	78,132	293,026	19,284	371,158	4,60	19,284						
85	21603	TEACHER AIDES	-	-	-	-	-	-	-	-	-	-	-	-						
86		TOTAL PERSONNEL	-	240,668	360,675	350,233	40,209	390,442	78,132	293,026	19,283.84	371,158	4,60	19,284						
87																				
	25019	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	-	5,000	436	-	4,564	5,000	-	-						
	25001	GENERAL TEACHING SUPPLIES	-	-	4,998	5,000	-	5,000	1,348	-	3,652	5,000	-	-						
	13015	LOCAL TRAVEL EXPENSE	-	-	20	500	-	500	-	-	500	500	-	-						
88	102012	LEASES PROPERTY	-	24,000	80,392	89,181	-	89,181	29,604	59,454	123	89,181	-	-						
89		TOTAL OPERATING	-	24,000	85,410	99,681	-	99,681	31,368	59,454	8,839	99,681	-	-						
90																				
91		TOTAL FITCH ACADEMY	-	264,668	446,085	449,914	40,209	490,133	109,520	352,480	28,123	470,839	4,60	19,284						

92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	113	114	115	116	117	118	119	120	121	122	123
RC - 3 MIDDLESEX MIDDLE SCHOOL			ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADD.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FOR- CAST	CURR STF	YR. END EST.																
21101	PRINCIPAL	160,808	186,045	190,231	194,511	-	194,511	67,331	127,180	0	194,511	1.00	0																	
21102	ASSISTANT PRINCIPAL	303,295	292,017	312,942	333,546	(23,679)	309,867	108,740	201,126	(0)	309,867	2.00	(0)																	
21220	CURRICULUM SUPERVISION	116,116	200,301	207,803	241,610	-	241,610	46,573	195,010	26	241,610	1.40	-																	
310312	ART TEACHERS	228,496	173,101	173,982	182,506	(18,474)	164,032	33,272	130,760	-	164,032	3.00	-																	
310316	COMPUTER TEACHERS	165,306	158,679	162,064	166,136	-	166,136	35,727	130,409	(0)	166,136	2.00	(0)																	
310320	ENGLISH TEACHERS	1,483,859	1,503,899	1,401,887	1,454,233	(42,588)	1,411,475	275,649	1,135,826	0	1,411,475	16.44	0																	
310322	HEALTHY LIVING	111,974	115,602	120,876	126,162	-	126,162	14,337	48,744	63,081	104,326	2.00	21,836																	
310324	FOR. LANG. TEACHERS	956,767	927,687	998,164	1,026,257	(607)	1,025,971	176,593	690,081	159,297	996,406	12.22	29,465																	
310330	MATH TEACHERS	1,237,729	1,228,907	1,282,982	1,331,237	12,223	1,333,460	271,314	1,062,146	0	1,333,460	13.83	0																	
310332	MUSIC TEACHERS	636,068	626,865	580,853	596,358	-	596,358	123,710	472,648	0	596,358	6.90	-																	
310334	PHYSICAL EDUCATION TEACHERS	490,250	516,234	534,998	557,097	-	557,097	110,495	446,602	-	557,097	6.00	-																	
310338	SCIENCE TEACHERS	1,029,016	1,024,880	1,086,453	1,106,925	(28,777)	1,078,148	212,228	861,439	4,481	1,073,667	12.33	4,481																	
310344	SOCIAL STUDIES TEACHERS	1,101,430	1,059,569	1,073,228	1,112,374	16,889	1,128,663	224,791	903,872	0	1,128,663	12.33	0																	
310344	TECH ED. TEACHERS	211,428	213,712	216,425	219,412	(3,298)	216,114	45,339	170,775	-	216,114	2.00	-																	
21302	SUBSTITUTE TEACHERS	72,132	89,530	69,600	85,329	-	85,329	11,690	83,499	73,639	85,329	0.99	-																	
21306	TEACHERS OF THE GIFTED	120,872	137,567	106,586	108,057	-	108,057	24,558	83,499	0	108,057	0.99	-																	
21317	STUDENT INTERNS	29,775	30,600	30,300	31,200	-	31,200	22,800	31,200	8,400	31,200	2.00	-																	
21401	LIBRARIANS	191,550	197,168	202,185	207,490	-	207,490	43,795	163,695	0	207,490	2.00	-																	
21402	GUIDANCE	368,027	415,410	361,885	463,507	-	463,507	96,911	357,830	8,766	463,507	6.00	-																	
21501	PRINCIPAL/DIRECTOR SECRETARY	204,292	220,144	230,161	231,290	-	231,290	68,061	163,228	0	231,289	4.00	0																	
21502	GUIDANCE SECRETARIES	68,701	70,062	67,251	73,073	(1,801)	71,273	24,671	46,601	-	71,273	1.00	-																	
21503	LIBRARY SECRETARY	-	-	-	-	-	-	-	-	-	-	-	-																	
21603	TEACHER AIDES	161,013	85,435	83,770	75,542	-	75,542	17,169	58,374	(0)	75,543	2.00	(0)																	
21604	LIBRARY MEDIA ASSISTANTS	-	-	-	-	-	-	-	-	-	-	-	-																	
61001	CUSTODIANS	499,421	502,572	513,252	513,677	10,862	524,539	180,973	343,566	-	524,539	7.00	-																	
101003	CLUBS AND COUNCILS	111,266	115,324	114,290	117,902	(124)	117,778	26,043	95,002	(3,267)	117,778	-	-																	
10059,590	TOTAL PERSONNEL	10,093,325	10,132,028	10,545,752	10,465,607	(80,145)	2,262,771	7,888,413	314,423	10,409,825	116.44	55,782																		

					ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.	
124	OPERATING													124
125														125
126	22001	TEXTBOOKS-NEW	-	-	-	-	-	-	-	-	-	-	-	126
127	22002	TEXTBOOKS-REPLACEMENTS	4,315	3,503	2,949	114	5,009	5,009	-	-	5,009	-	-	127
128	22003	TEXTBOOKS-CONSUMABLES	295	321	-	(19)	1,282	-	1,282	-	1,282	-	-	128
129	23002	CLASSROOM REFERENCE	994	-	508	-	5,450	-	1,258	4,192	5,450	-	-	129
130	23003	PERIODICALS	1,200	4,257	3,387	-	6,000	-	321	5,679	6,000	-	-	130
131	23004	RESOURCE MATERIALS	7,866	2,340	3,472	(96)	4,632	-	2,412	2,220	4,632	-	-	131
132	23010	MEDIA CONSUMABLES	3,175	2,285	1,247	-	3,750	623	-	3,127	3,750	-	-	132
133	24008	HEALTHY LIVING TEACHING SUPP	757	1,303	1,572	-	1,700	-	-	1,700	1,700	-	-	133
134	24009	SCIENCE TEACHING SUPPLIES	13,748	15,420	16,083	-	17,160	6,758	1,877	8,525	17,160	-	-	134
135	24011	GENERAL TEACHING SUPPLIES	34,338	41,742	35,575	-	34,360	12,801	5,241	16,319	34,360	-	-	135
136	25001	MISC. OFFICE SUPPLIES	10,211	6,488	4,912	-	7,250	985	126	6,139	7,250	-	-	136
137	25003	PROFESSIONAL DEVELOPMENT	5,570	4,214	6,222	-	6,690	937	895	4,858	6,690	-	-	137
138	25008	GUIDANCE MATERIALS	-	-	-	-	500	-	286	214	500	-	-	138
140	25019	COMPUTER INSTRUCTION SUPPLIES	1,153	1,651	2,644	-	3,321	2,001	-	1,320	3,321	-	-	140
141	25026	COMPUTER SOFTWARE & SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	141
142	25030	DUES AND MEMBERSHIPS	-	-	-	-	-	-	-	-	-	-	-	142
143	35000	POLICE AND FIRE SERVICES	6,064	5,125	6,511	-	5,673	2,729	-	2,945	5,673	-	-	143
144	72035	DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	144
145	72044	REPAIRS AND SERVICE CONTRACT	-	850	464	-	500	-	-	500	500	-	-	145
146	TOTAL OPERATING		89,688	89,497	85,575	(0)	103,277	31,843	13,698	57,736	103,277	-	-	146
147														147
148	EQUIPMENT													148
150	73001	REPLACEMENT FURN/ EQUIPMENT	-	-	4,275	-	-	-	-	-	-	-	-	150
152	120020	NEW CLASSROOM FURNITURE	659	990	10,099	-	-	-	-	-	-	-	-	152
153														153
154	TOTAL EQUIPMENT		659	990	14,374	-	-	-	-	-	-	-	-	154
155														155
156	TOTAL MIDDLESEX MIDDLE SCHOOL		10,149,937	10,183,813	10,231,978	(80,145)	10,568,885	2,294,615	7,902,111	372,159	10,513,103	116,44	55,782	156

157	RC - 5 HINDLEY ELEMENTARY SCHOOL	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	YR. END
158		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
159	21101 PRINCIPAL	172,615	180,042	180,404	188,235	-	188,235	65,158	123,077	(0)	188,235	1 00	(0)
160	21102 ASSISTANT PRINCIPAL	119,104	139,919	135,539	135,531	-	135,831	26,121	109,710	(0)	135,831	1 00	(0)
161	21220 CURRICULUM SUPERVISION	17,473	17,572	18,332	18,798	-	18,798	3,382	14,376	1,040	18,798	3 00	-
162	510397 KINDERGARTEN	313,282	243,274	339,035	356,215	(107,937)	248,378	50,866	197,512	0	248,378	3 00	-
163	510301 GRADE 1 TEACHERS	268,861	358,678	337,611	348,656	-	348,656	67,049	281,607	(0)	348,656	4 00	-
164	510302 GRADE 2 TEACHERS	343,162	351,685	364,273	330,750	(22,652)	308,098	63,028	245,070	-	308,098	3 00	-
165	510303 GRADE 3 TEACHERS	306,134	304,784	336,884	348,312	8,028	356,340	68,527	287,813	0	356,340	4 00	-
166	510504 GRADE 4 TEACHERS	271,562	284,329	303,201	267,298	48,913	316,211	66,244	249,967	(0)	316,211	4 00	-
167	510505 GRADE 5 TEACHERS	272,051	313,132	337,411	345,690	-	345,690	68,781	276,909	(0)	345,690	4 00	-
168	510524 FOREIGN LANGUAGE TEACHER	60,611	62,968	65,840	68,720	-	68,720	13,215	55,505	(0)	68,720	1 00	-
169	510534 PHYSICAL ED TEACHERS	66,183	91,787	102,149	106,618	-	106,618	20,503	86,114	(0)	106,618	1 50	-
170	21302 SUBSTITUTE TEACHERS	30,053	19,975	17,350	17,000	-	17,000	3,044	-	13,956	17,000	-	-
171	21306 TEACHERS OF THE GIFTED	31,053	40,331	47,267	47,545	475	48,021	9,235	38,786	0	48,021	0 44	-
172	21313 MUSIC TEACHERS	171,974	167,006	173,085	181,944	-	181,944	40,217	141,726	0	181,944	2 10	-
173	21314 ART TEACHERS	103,586	105,250	106,586	108,057	-	108,057	20,780	87,277	(0)	108,057	1 00	-
174	21317 STUDENT INTERNS	15,000	31,200	30,200	31,200	-	31,200	22,800	-	8,400	31,200	-	-
175	21401 LIBRARIANS	104,125	105,250	106,586	108,057	-	108,057	20,780	87,277	(0)	108,057	1 00	-
176	21403 PSYCHOLOGISTS	-	-	-	70,905	8,856	79,761	16,543	63,218	(0)	79,761	1 00	-
177	21501 PRINCIPAL/DIRECTOR SECRETARY	104,672	102,282	108,546	111,092	-	111,092	32,390	78,701	0	111,092	2 00	-
178	21603 TEACHER AIDES	242,697	214,443	220,265	228,762	-	228,762	51,705	175,796	1,261	228,762	6 00	-
179	61001 CUSTODIANS	215,072	215,900	210,535	220,771	3,869	224,640	77,130	146,078	1,433	224,640	3 00	-
180	101003 CLUBS AND COUNCILS	5,644	5,885	4,314	6,600	-	6,600	990	5,610	-	6,600	-	-
181	TOTAL PERSONNEL	3,234,917	3,345,693	3,546,513	3,647,155	(60,448)	3,586,707	808,490	2,752,127	26,089	3,586,707	43.04	(0)
182	OPERATING												
184	22002 TEXTBOOKS-REPLACEMENTS	5,480	3,387	1,195	3,503	-	3,503	669	-	2,834	3,503	-	-
185	22003 TEXTBOOKS-CONSUMABLES	21,959	28,183	27,596	28,202	-	28,302	24,606	-	3,696	28,302	-	-
186	23002 CLASSROOM REFERENCE	2,509	988	1,071	1,051	-	1,051	799	142	110	1,051	-	-
187	23003 PERIODICALS	2,231	67	295	350	-	350	-	-	350	350	-	-
188	23010 AUDIO VISUAL CONSUMABLES	-	308	216	350	-	350	101	-	250	350	-	-
189	24009 SCIENCE TEACHING SUPPLIES	3,426	4,579	5,564	5,954	-	5,954	2,283	494	3,177	5,954	-	-
190	24011 GENERAL TEACHING SUPPLIES	20,113	17,386	16,681	16,812	-	16,812	13,076	154	3,581	16,812	-	-
191	25001 MISC. OFFICE SUPPLIES	1,572	929	843	1,000	-	1,000	174	-	826	1,000	-	-
192	25002 PROFESSIONAL LIBRARY PURCHASE	329	274	494	500	-	500	-	-	500	500	-	-
193	25003 PROFESSIONAL DEVELOPMENT	2,427	1,188	1,064	1,625	-	1,625	159	-	1,466	1,625	-	-
194	25026 DUES AND MEMBERSHIPS	197	-	59	400	-	400	-	59	341	400	-	-
195	35000 POLICE AND FIRE SERVICES	645	1,444	2,552	1,144	-	1,144	509	-	635	1,144	-	-
196	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-
197	TOTAL OPERATING	60,888	58,733	57,929	60,991	-	60,991	42,376	850	17,765	60,991	-	-
198	EQUIPMENT												
200	73020 REF. CLASSROOM FURNITURE	-	1,020	-	2,000	-	2,000	-	-	2,000	2,000	-	-
201	TOTAL HINDLEY ELEMENTARY SCH.	3,295,805	3,405,446	3,604,442	3,710,146	(60,448)	3,649,698	850,867	2,752,977	45,854	3,649,698	43.04	(0)



204	RC - 7	HOLMES ELEMENTARY SCHOOL	ACTUAL			ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	YR. END
			2016 - 2017	2017 - 2018	2018 - 2019									
206	21101	PRINCIPAL	176,080	180,042	184,093	188,235	-	188,235	65,158	123,077	(0)	188,235	1.00	(0)
207	21102	ASSISTANT PRINCIPAL	116,418	129,919	132,842	135,831	-	135,831	26,121	109,710	(0)	135,831	1.00	(0)
208	21220	CURRICULUM SUPERVISION	16,229	15,891	15,876	18,798	-	18,798	3,432	14,902	465	18,798	-	-
209	710797	KINDERGARTEN TEACHERS	360,247	319,938	284,755	339,486	9,166	348,652	71,381	277,271	(0)	348,652	4.00	-
210	710701	GRADE 1 TEACHERS	202,702	227,064	257,202	230,555	(9,166)	221,653	42,536	178,653	(0)	221,189	3.00	-
211	710702	GRADE 2 TEACHERS	291,959	242,557	316,526	322,915	-	322,915	62,099	260,816	(0)	322,915	4.00	-
212	710703	GRADE 3 TEACHERS	291,466	298,839	240,180	296,484	9,166	305,650	64,703	240,947	0	305,650	4.00	-
213	710704	GRADE 4 TEACHERS	248,534	226,644	264,576	227,047	(23,767)	203,280	41,495	161,785	(0)	203,280	3.00	-
214	710705	GRADE 5 TEACHERS	242,545	315,710	329,938	344,656	22,698	367,354	77,381	284,911	5,062	362,292	4.00	5,062
215	710723	FOREIGN LANGUAGE TEACHER	53,382	55,379	59,587	62,096	-	62,096	11,942	50,155	(0)	62,096	1.00	(0)
216	710734	PHYSICAL ED TEACHERS	83,874	94,189	92,280	96,467	2,259	98,725	19,842	78,883	0	98,725	1.40	0
217	21302	SUBSTITUTE TEACHERS	37,479	39,906	22,230	37,203	-	37,203	9,144	-	28,059	37,203	-	-
218	21306	TEACHERS OF THE GIFTED	28,987	31,774	42,611	43,199	-	43,199	9,818	33,381	0	43,199	0.40	-
219	21313	MUSIC TEACHERS	179,892	195,403	195,834	206,646	-	206,646	44,113	162,532	0	206,646	2.20	-
220	21314	ART TEACHERS	71,846	77,997	81,555	85,122	5,684	90,806	15,602	75,204	(0)	90,806	1.20	-
221	21317	STUDENT INTERNS	30,030	30,900	30,600	31,200	-	31,200	15,600	15,600	15,600	31,200	1.00	-
222	21401	LIBRARIANS	19,979	-	51,395	54,004	-	54,004	10,385	43,619	(0)	54,004	1.00	-
223	21403	PSYCHOLOGISTS	-	-	-	70,905	34,491	105,396	22,030	83,366	(0)	105,396	1.00	-
224	21501	PRINCIPAL/DIRECTOR SECRETARY	105,460	109,079	109,916	112,395	-	112,395	32,841	79,554	0	112,395	2.00	-
225	21603	TEACHER AIDES	235,794	211,628	224,053	228,700	-	228,700	51,911	176,633	117	228,700	6.00	-
226	61001	CUSTODIANS	212,222	216,296	220,742	220,733	11,268	232,001	80,102	151,898	-	232,001	3.00	0
227	101003	CLUBS AND COUNCILS	2,210	3,393	6,390	5,667	75	5,742	925	4,817	-	5,742	-	-
228	TOTAL PERSONNEL		3,007,324	3,002,547	3,159,280	3,358,143	61,873	3,420,016	778,603	2,592,113	49,301	3,414,955	43.20	5,061
229														
230	OPERATING													
231	22002	TEXTBOOKS-REPLACEMENTS	3,923	4,504	3,711	3,398	-	3,398	-	-	-	3,398	3,398	-
232	22003	TEXTBOOKS-CONSUMABLES	21,844	25,405	27,930	27,265	-	27,265	21,126	220	5,918	27,265	-	-
233	22002	CLASSROOM REFERENCE	450	1,297	-	1,019	-	1,019	970	-	49	1,019	-	-
234	22003	PERIODICALS	3,141	3,220	2,387	340	-	340	265	-	76	340	-	-
235	22010	AUDIO VISUAL CONSUMABLES	-	-	-	340	-	340	-	-	340	340	-	-
236	24009	SCIENCE TEACHING SUPPLIES	5,104	1,569	3,949	5,776	(2,000)	3,776	1,498	490	1,788	3,776	-	-
237	24011	GENERAL TEACHING SUPPLIES	20,179	20,009	17,742	16,308	2,000	18,308	11,968	1,607	4,733	18,308	-	-
238	25001	MISC. OFFICE SUPPLIES	1,839	2,767	1,012	1,000	-	1,000	957	-	43	1,000	-	-
239	25002	PROFESSIONAL LIBRARY PURCHASE	547	293	391	500	-	500	345	-	155	500	-	-
240	25003	PROFESSIONAL DEVELOPMENT	1,621	1,620	1,362	1,625	-	1,625	1,157	-	468	1,625	-	-
241	25026	DUES AND MEMBERSHIPS	100	89	399	400	-	400	120	-	280	400	-	-
242	35000	POLICE AND FIRE SERVICES	3,592	8,047	9,227	4,575	-	4,575	2,176	-	2,399	4,575	-	-
243	72035	DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-
244	72044	REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-	-
245	TOTAL OPERATING		62,341	68,820	68,610	62,546	-	62,546	40,582	2,318	19,645	62,546	-	-
246														
247	EQUIPMENT													
248	73020	REPLACEMENT CLASSROOM FURN.	901	1,001	1,000	2,000	-	2,000	1,335	-	665	2,000	-	-
249														
250	TOTAL HOLMES SCHOOL		3,070,566	3,102,368	3,228,891	3,422,689	61,873	3,484,562	820,519	2,594,431	69,612	3,479,501	43.20	5,061

RC - 8 ON RIDGE ELEMENTARY SCHOOL														251
252	253	254	255	256	257	258	259	260	261	262	263	264	265	252
251	252	253	254	255	256	257	258	259	260	261	262	263	264	251
RC - 8 ON RIDGE ELEMENTARY SCHOOL	2016 - 2017	2017 - 2018	2018 - 2019	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FOR-	CURR	YR. END		251
				APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.		252
21101	176,080	181,042	185,093	189,235	-	189,235	65,386	123,849	0	189,235	1.00	0		253
21102	111,941	129,919	132,842	135,831	-	135,831	26,121	109,710	(0)	135,831	1.00	(0)		254
21220	18,369	17,822	17,922	18,798	-	18,798	3,432	14,586	780	18,798		-		255
810897	323,901	246,771	257,371	316,701	7,120	323,821	62,273	261,548	(0)	323,821	4.00	-		256
810801	305,505	344,140	281,336	291,056	101,444	392,500	79,028	313,472	0	392,500	4.00	-		257
810802	257,061	333,907	355,576	349,532	(52,531)	267,001	51,346	215,654	0	267,001	3.00	-		258
810803	252,450	221,524	336,456	353,783	-	353,783	68,035	285,748	0	353,783	4.00	-		259
810804	256,725	257,372	170,971	245,022	(7,807)	237,215	47,732	189,484	(0)	237,215	3.00	-		260
810805	345,626	359,483	371,963	338,838	(83,469)	255,369	54,145	201,224	0	255,369	3.00	-		261
810824	50,657	62,537	72,680	75,662	-	75,662	14,550	61,112	(0)	75,662	1.00	-		262
810834	104,399	109,290	114,756	119,945	2,258	122,103	24,338	97,765	(0)	122,103	1.40	-		263
21302	20,816	19,400	22,400	20,000	-	20,000	2,000	-	18,000	20,000		-		264
21306	42,301	50,417	62,172	61,754	(724)	63,030	13,066	49,964	(0)	63,030	0.58	-		265
21313	208,630	225,961	220,191	226,603	-	226,603	45,604	180,999	0	226,603	2.40	-		266
21314	87,137	96,613	100,839	108,057	-	108,057	24,558	83,499	0	108,057	1.00	-		267
21317	31,200	31,200	31,200	31,200	-	31,200	22,800	-	8,400	31,200		-		268
21401	65,121	95,766	107,311	108,792	-	108,792	20,922	87,871	(0)	108,792	1.00	-		269
21403	-	-	-	70,905	(2,466)	68,439	14,382	54,057	(0)	68,439	1.00	-		270
21501	106,244	107,966	110,131	112,610	-	112,610	32,915	79,694	0	112,610	2.00	-		271
21603	215,288	214,506	206,482	211,371	(1,268)	210,103	47,539	162,538	206	210,103	5.50	-		272
61001	214,643	216,107	220,753	220,418	4,390	224,807	77,770	147,002	34	224,807	3.00	-		273
101003	4,690	6,079	6,078	6,910	(657)	6,253	1,037	5,215	-	6,253		-		274
TOTAL PERSONNEL														275
	3,187,483	3,337,621	3,384,522	3,584,922	(33,711)	3,551,211	798,979	2,774,811	27,421	3,551,211	41.88	0		276
OPERATING														277
22002	4,542	2,179	1,261	2,895	-	2,895	-	-	2,895	2,895		-		278
22003	25,432	25,301	24,899	23,313	-	23,313	23,080	17	217	23,313		-		279
23002	975	988	972	869	-	869	859	-	10	869		-		280
23003	2,193	329	227	290	-	290	267	-	23	290		-		281
23010	-	241	278	290	-	290	-	170	120	290		-		282
24009	3,051	2,035	5,131	4,922	-	4,922	2,915	71	1,936	4,922		-		283
24011	17,802	15,722	14,794	13,896	-	13,896	13,500	120	276	13,896		-		284
25001	995	977	905	1,000	-	1,000	417	-	583	1,000		-		285
25002	455	435	499	500	-	500	231	-	269	500		-		286
25003	1,676	1,459	1,308	1,495	-	1,495	397	-	898	1,495		-		287
25026	293	59	400	400	-	400	-	-	400	400		-		288
35000	440	1,346	713	606	-	606	561	-	45	606		-		289
72035	-	-	-	-	-	-	-	-	-	-		-		290
72044	-	-	-	-	-	-	-	-	-	-		-		291
TOTAL OPERATING														292
	57,852	51,072	51,087	50,476	-	50,476	42,427	378	7,672	50,476		-		293
EQUIPMENT														294
73001	-	-	-	-	-	-	-	-	422	-		-		295
73020	922	889	898	2,000	-	2,000	1,578	-		2,000		-		296
TOTAL ON RIDGE SCHOOL														297
	3,246,257	3,389,782	3,436,506	3,637,298	(33,711)	3,603,687	842,984	2,725,188	35,515	3,603,687	41.88	0		298



		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG	TRFRS ADJ.	REV.	YTD EXP	ENCUM. REQUL.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
345	RC - 10 TOKENENE ELEMENTARY SCHOOL												
346													
347	21101 PRINCIPAL	176,080	180,042	184,093	188,235	-	188,235	65,158	123,077	(0)	188,235	1.00	(0)
348	21102 ASSISTANT PRINCIPAL	122,545	129,919	132,842	135,831	-	135,831	26,121	109,710	(0)	135,831	1.00	-
349	21220 CURRICULUM SUPERVISION	16,248	17,572	18,432	18,798	-	18,798	3,382	14,376	1,040	18,798	3.00	-
350	1011097 KINDERGARTEN TEACHERS	218,518	282,382	299,443	311,464	(108,057)	203,407	39,117	164,290	(0)	203,407	3.00	-
351	1011001 GRADE 1 TEACHERS	314,079	288,890	290,063	259,522	(9,166)	250,356	50,763	199,593	0	250,356	3.00	-
352	1011002 GRADE 2 TEACHERS	274,733	310,293	313,911	330,556	(51,361)	279,195	53,691	225,504	-	279,195	3.00	-
353	1011003 GRADE 3 TEACHERS	283,927	298,232	310,608	318,562	8,617	327,579	62,996	264,583	-	327,579	4.00	-
354	1011004 GRADE 4 TEACHERS	343,486	374,662	384,648	418,541	402,308	402,308	77,367	324,941	(0)	402,308	4.00	-
355	1011005 GRADE 5 TEACHERS	257,691	289,856	288,793	301,180	31,123	332,303	67,012	265,291	0	332,303	4.00	-
356	1011024 FOREIGN LANGUAGE TEACHER	62,364	64,595	69,815	72,680	-	72,680	13,977	58,703	0	72,680	1.00	-
357	1011034 PHYSICAL ED. TEACHERS	69,457	76,470	85,259	89,264	9,198	98,462	18,935	79,527	(0)	98,462	1.40	-
358	21302 SUBSTITUTE TEACHERS	24,050	24,315	27,100	27,388	-	27,388	1,950	-	25,438	27,388	0.22	-
359	21306 TEACHERS OF THE GIFTED	18,092	20,175	23,694	23,773	249	24,021	4,619	19,402	(0)	24,021	2.00	-
360	21313 MUSIC TEACHERS	171,824	156,973	162,786	169,787	-	169,787	36,671	133,117	0	169,787	2.00	-
361	21314 ART TEACHERS	103,586	46,467	79,873	82,709	(22,271)	60,438	11,623	48,815	-	60,438	1.00	0
362	21317 STUDENT INTERNS	29,100	30,600	30,000	31,200	-	31,200	15,600	-	15,600	31,200	-	-
363	21401 LIBRARIANS	107,303	108,462	109,839	111,355	-	111,355	25,308	86,047	0	111,355	1.00	-
364	21403 PSYCHOLOGISTS	-	-	-	31,766	(3,238)	28,528	5,486	23,042	(0)	28,528	0.35	-
365	21501 PRINCIPAL/DIRECTOR SECRETARY	103,726	109,524	111,849	114,575	-	114,575	33,310	81,239	26	114,575	2.00	-
366	21603 TEACHER AIDES	193,654	195,960	222,638	227,656	-	227,656	48,426	174,941	4,288	223,368	6.00	4,288
367	61001 CUSTODIANS	215,396	196,576	217,729	217,714	4,368	222,082	76,620	145,207	254	222,082	3.00	-
368	101003 CLUBS AND COUNCILS	5,632	2,600	4,273	5,188	707	5,895	884	5,010	-	5,895	-	-
369	TOTAL PERSONNEL	3,111,491	3,204,562	3,363,687	3,408,143	(156,064)	3,332,079	739,018	2,546,415	46,647	3,327,791	40.97	4,288
370													
371	OPERATING												
372	22002 TEXTBOOKS-REPLACEMENTS	3,965	2,806	2,164	3,248	-	3,248	126	-	3,122	3,248	-	-
373	22003 TEXTBOOKS-CONSUIABLES	26,653	22,530	24,816	25,912	-	25,912	15,009	-	10,903	25,912	-	-
374	23002 CLASSROOM REFERENCE	853	906	889	974	-	974	106	-	868	974	-	-
375	23003 PERIODICALS	2,999	207	-	325	-	325	-	-	325	325	-	-
376	23101 AUDIO VISUAL CONSUNABLES	-	-	365	325	-	335	-	-	325	335	-	-
377	23009 SCIENCE TEACHING SUPPLIES	4,830	5,720	4,749	5,521	-	5,521	400	-	5,121	5,521	-	-
378	24011 GENERAL TEACHING SUPPLIES	17,018	14,624	15,826	15,888	-	15,588	10,693	946	3,949	15,588	-	-
379	25001 MISC. OFFICE SUPPLIES	981	1,035	1,035	1,000	-	1,000	333	-	667	1,000	-	-
380	25002 PROFESSIONAL LIBRARY PURCHASE	-	182	-	500	-	500	-	-	500	500	-	-
381	25003 PROFESSIONAL DEVELOPMENT	767	522	338	1,690	-	1,690	-	-	1,690	1,690	-	-
382	25026 DUES AND MEMBERSHIPS	-	-	-	400	-	400	90	-	310	400	-	-
383	35000 POLICE AND FIRE SERVICES	348	1,451	423	606	-	606	561	-	45	606	-	-
384	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-
385	72044 REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-	-
386	TOTAL OPERATING	56,414	49,982	50,605	56,089	-	56,089	27,319	946	27,825	56,089	-	-
387													
388	73020 NEW CLASSROOM FURNITURE	882	666	929	2,000	-	2,000	1,959	-	41	2,000	-	-
389	12020 NEW CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-	-	-
390		882	666	929	2,000	-	2,000	1,959	-	41	2,000	-	-
391													
392	TOTAL. TOKENENE SCHOOL	3,170,787	3,255,211	3,415,221	3,546,232	(156,064)	3,390,168	768,295	2,547,360	74,513	3,385,880	40.97	4,288

		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	VR. END EST.
393	RC - 11 PHYSICAL EDUCATION												
394													
395	21201 DIRECTOR	168,382	172,171	221,045	180,006	-	180,006	62,310	117,696		180,006	1 00	(0)
396	21204 ASSISTANT DIRECTOR	-	-	-	45,000	1,350	46,350	10,534	35,816	-	46,350	1 00	-
397	21501 PRINCIPAL/DIRECTOR SECRETARY	68,270	69,624	71,086	72,819	-	72,819	25,207	47,612	0	72,819	1 00	0
398	21220 CURRICULUM SUPERVISION	42,433	-	-	-	-	-	-	-	-	-	-	-
399	41006 ATHLETIC TRAINING SERVICES	71,138	103,551	114,087	102,662	4,110	106,772	25,657	81,115	-	106,772	2 00	-
400	61004 FACILITIES-CUSTODIAL	26,484	31,247	32,400	26,500	-	26,500	649	-	25,851	26,500	-	-
401	101001 WEIGHT ROOM DARIEN HS	15,452	7,652	8,066	15,300	(1,400)	13,900	850	-	13,050	13,900	-	-
402	101002 INTERSCHOLASTICS DARIEN HS	560,827	585,240	580,335	588,233	-	588,233	112,098	86,470	389,664	588,233	-	-
403	101005 SPORTS PROGRAMS-MIDDLESEX	41,555	42,631	42,843	42,050	-	42,050	-	-	42,050	42,050	-	-
404	101008 INTRAMURALS-ELEMENTARY	10,023	1,551	2,255	10,329	-	10,329	4,816	-	5,513	10,329	-	-
405	101 009 INTRAMURALS-DARIEN HS	3,119	1,000	-	4,000	-	4,000	-	-	4,000	4,000	-	-
406	TOTAL PERSONNEL	1,007,683	1,014,667	1,072,217	1,086,699	4,060	1,090,959	242,121	368,710	480,128	1,090,959	5,00	(0)
407													
408	OPERATING												
409	12001 CONSULTANT SERVICES	1,200	1,600	1,383	1,000	-	1,000	984	-	16	1,000	-	-
410	22001 TEXTBOOKS-NEW	1,000	1,000	1,021	-	-	-	-	-	-	-	-	-
411	23004 RESOURCE MATERIALS	1,650	1,645	1,468	-	-	-	-	-	-	-	-	-
412	23010 CONSUMABLES	1,006	1,610	1,614	1,600	-	1,600	1,582	-	18	1,600	-	-
413	24004 PHYS ED TEACHING SUPPLIES	10,336	13,051	12,441	14,023	-	14,023	7,296	3,749	2,978	14,023	-	-
414	24006 ATHLETIC TRAINING SUPPLIES	5,183	6,157	5,999	11,500	-	11,500	9,180	-	2,320	11,500	-	-
415	25002 PROFESSIONAL LIBRARY PURCHASE	550	500	428	500	-	500	500	-	-	500	-	-
416	25003 PROFESSIONAL DEVELOPMENT	3,173	2,205	4,105	2,000	-	2,000	404	1,596	-	2,000	-	-
417	25026 DUES AND MEMBERSHIPS	2,948	3,205	3,131	3,000	-	3,000	2,280	-	720	3,000	-	-
418	52008 INTERSCHOLASTIC TRANS DIIS	283,769	314,395	256,959	291,384	-	291,384	42,552	9,850	228,982	291,384	-	-
419	72047 PHYS EDUCATION REPAIRS/SAFETY	4,600	5,000	4,621	5,000	-	5,000	2,618	-	2,382	5,000	-	-
420	102001 INTERSCHOLASTICS-DARIEN HS	259,379	249,321	241,983	271,815	-	271,815	103,446	91,300	77,070	271,815	-	-
421	102002 INTRAMURALS-MIDDLESEX	4,299	2,470	-	2,500	-	2,500	-	-	2,500	2,500	-	-
422	102004 INTERSCHOLASTIC-OFFICIALS	141,272	182,531	158,388	157,494	-	157,494	23,832	-	133,662	157,494	-	-
423	102005 STUDENT ACTIVITY FUND	-	-	-	-	-	-	4,968	20,531	(25,499)	-	-	-
424	121000 IMPROVEMENT OF SITES	2,000	2,065	924	2,000	-	2,000	691	1,309	-	2,000	-	-
425	TOTAL OPERATING	722,366	786,756	700,466	763,816	-	763,816	200,332.94	128,334.21	435,149	763,816	-	-
426													
427	EQUIPMENT												
428	73013 REPL. PHYS ED EQUIPMENT	3,000	5,005	793	5,000	-	5,000	1,855	2,132	1,014	5,000	-	-
429	123013 NEW PHYSICAL ED EQUIPMENT	969	1,163	849	1,000	-	1,000	-	558	442	1,000	-	-
430	TOTAL EQUIPMENT	3,969	6,168	1,642	6,000	-	6,000	1,855	2,689	1,456	6,000	-	-
431													
432	TOTAL PHYSICAL EDUCATION	1,734,017	1,807,591	1,774,324	1,856,715	4,060	1,860,775	444,309	499,733	916,733	1,860,775	5,00	(0)
433													
434													
435													
436	REVENUE				Orig. Bud	Adjust.	Rev. Bud.	Rev. Received		Rev. Expected	Rev. Forecast		Surplus/ (Shortfall)
437	102006 REV. - SUMMER SCHOOL FIELD USE	(35,000)	(35,000)	(35,000)	(35,000)	-	(35,000)	1,250	-	(35,000)	(35,000)	-	-
438													
439	NET COST PHYSICAL EDUCATION	1,699,017	1,772,591	1,739,224	1,821,715		1,825,775	445,559	499,733	801,733	1,825,775	5,00	(0)

440	RC - 12	MAINTENANCE	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	VR. END
441			2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
442	11031	FACILITIES MANAGER	144,937	148,198	151,533	151,533	3,788	135,321	53,765	101,356	-	135,321	1.00	-
443	11032	SECRETARY	68,727	57,665	69,707	71,273	-	71,273	24,671	46,601	0	71,273	1.00	0
444	61003	CUSTODIAL SUPERVISOR	91,516	90,030	91,903	91,778	(11,925)	79,853	27,511	51,966	376	79,853	1.00	-
445	61005	CUSTODIAL OT SCH. EMERGENCY	52,027	107,423	88,229	47,000	-	47,000	27,315	-	19,685	75,383		(28,383)
446	71001	GROUNDSCKEEPERS	379,206	375,981	383,160	383,510	7,675	391,186	135,410	255,775	-	391,186	5.00	0
447	71002	GROUNDS OVERTIME	7,549	7,820	5,840	12,000	-	12,000	4,490	-	7,510	12,000		-
448	71003	MAINTENANCE	747,014	753,648	769,993	769,059	17,440	786,499	271,471	512,778	2,251	786,499	8.00	-
449	71004	MAINTENANCE OVERTIME	29,036	34,666	27,072	25,000	-	25,000	6,390	-	18,610	25,000		-
450	71005	SPRING/SUMMER HELP PART-TIME	99,238	98,381	100,650	92,000	-	92,000	53,272	-	36,728	92,000		-
451		TOTAL PERSONNEL	1,619,271	1,673,810	1,688,088	1,643,153	16,978	1,660,131	606,495	968,676	85,160	1,688,516	16.00	(28,385)
452														
453		OPERATING												
454	12001	CONSULTANT SERVICES	23,214	11,411	28,855	16,000	-	16,000	5,624	4,341	6,035	50,000		(34,000)
455	13017	PROF. MEETINGS & TRAINING	3,936	6,581	6,852	7,910	-	7,910	1,334	-	6,576	7,910		-
456	62001	REFUSE COLLECTION	89,036	89,598	104,493	105,000	30	105,030	25,917	79,113	-	105,030		-
457	62003	SNOW REMOVAL	54,595	59,554	55,330	58,000	-	58,000	-	-	58,000	58,000		-
458	62004	CARE OF TREES	42,450	21,675	23,600	24,000	1,810	25,810	18,135	7,675	-	25,810		-
459	65001	CUSTODIAL SUPPLIES	167,661	205,933	162,849	160,000	-	160,000	28,525	68,371	63,104	160,000		-
460	65002	OPERATION OF VEHICLES	66,008	58,734	41,022	60,000	-	60,000	6,670	10,636	42,695	60,000		-
461	65003	CARE OF GROUNDS	249,439	250,010	230,136	210,000	-	210,000	105,133	15,394	89,473	210,000		-
462	65005	UNIFORMS	16,722	22,520	28,229	17,000	-	17,000	10,926	-	6,074	17,000		-

		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
463	RC - 12 MAINTENANCE												
464													
465	72001 CONTACTED JANITORIAL SERVICE	270,559	268,976	260,288	290,000	-	290,000	85,902	179,932	24,166	290,000		-
466	72012 ELECTRICAL	-	-	96,414	-	-	-	-	-	-	-		-
467	72013 INTERCOMS AND CLOCKS	2,806	12,840	8,574	10,000	(1,810)	8,190	-	-	8,190	8,190		-
468	72014 PLUMBING	28,694	25,687	22,665	36,000	-	36,000	12,803	16,032	7,165	36,000		-
469	72015 ROOFS	-	-	-	-	-	-	-	-	-	-		-
470	72016 CLASSROOMS/CORRIDORS/AUD.	96,146	99,502	100,401	104,000	-	104,000	31,297	25,436	47,267	104,000		-
471	72017 HEATING SUPPLIES	-	-	-	-	-	-	-	-	-	-		-
472	72019 MISCELLANEOUS REPAIRS	75,623	56,305	52,094	60,000	(30)	59,970	12,782	16,125	31,063	59,970		-
473	72021 SECURITY	283,332	481,328	154,302	80,000	-	80,000	16,675	26,727	36,598	80,000		-
474	72022 FIRE ALARMS/EXTINGUISHERS	50,562	59,933	65,126	58,000	-	58,000	18,489	5,226	34,285	58,000		-
475	72023 NON MECHANICAL INSPECTIONS	30,454	32,233	51,467	50,000	-	50,000	20,620	-	29,380	50,000		-
476	72048 HVAC/AIR CONDITIONER REPAIRS	101,218	109,673	124,579	114,000	-	114,000	55,570	27,184	31,246	114,000		-
477	74011 GLASS	6,104	9,775	7,015	10,500	-	10,500	6,165	149	4,186	10,500		-
478	74012 LUMBER	18,000	25,154	32,076	27,000	-	27,000	14,646	160	12,194	27,000		-
479	74013 HARDWARE	14,354	13,105	19,092	16,500	-	16,500	4,475	4,025	8,000	16,500		-
480	74014 PAINT	8,300	8,707	6,572	14,000	-	14,000	2,100	-	11,900	14,000		-
481	74015 OTHER BUILDING MATERIALS	1,677	1,140	3,455	6,000	-	6,000	-	-	6,000	6,000		-
482	74016 ELECTRICAL MATERIALS	63,467	79,409	66,142	70,000	-	70,000	12,235	31,398	26,367	70,000		-
483	74030 RESERVE FOR EMERGENCY REPAIR	32,664	32,225	70,582	40,000	-	40,000	6,138	11,496	22,366	40,000		-
484	83006 RENTAL OF TOOLS & EQUIPMENT	2,541	7,641	6,455	7,000	-	7,000	356	1,144	5,500	7,000		-
485	111001 SUPPLIES/FEES COMM. ACTIVITIES	-	-	-	-	-	-	-	-	-	-		-
486	121000 IMPROVEMENT OF SITES	113,316	43,926	106,512	40,000	-	40,000	(19,195)	21,051	38,144	40,000		-
487	122000 IMPROVEMENT OF BUILDINGS	147,343	95,575	150,478	55,000	-	55,000	27,700	4,175	23,125	55,000		-
488	TOTAL OPERATING	2,060,239	2,189,650	2,088,684	1,745,910	-	1,745,910	511,023	555,790	679,098	1,779,910		(34,000)
489													
490	EQUIPMENT												
491	73001 REPLACEMENT OFFICE FURNITURE	-	-	-	-	3,853	3,853	-	3,853	1	3,853		1
492	73010 REPLACEMENT MAINTENANCE EQ.	107,819	22,067	44,528	19,850	-	19,850	3,090	-	16,760	19,850		-
493	73020 REPL. CLASSROOM FURNITURE	103,144	135,407	75,231	45,000	(3,853)	41,147	4,895	464	35,788	41,147		-
494	123010 NEW EQUIPMENT	16,653	-	44,829	-	-	-	-	-	-	-		-
495	123001 NEW OFFICE FURNITURE	2,334	-	-	-	-	-	-	-	-	-		-
496	TOTAL EQUIPMENT	229,950	157,474	164,589	64,850	-	64,850	7,985	4,316	52,548	64,850		1
497	TOTAL MAINTENANCE	3,909,459	4,020,934	3,941,360	3,453,913	16,978	3,470,891	1,125,303	1,528,782	816,806	3,533,275	16,000	(62,384)
498													
499													
500	REVENUE				Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast		Surplus/	(Shortfall)
501	102008 REVENUE - BUILDING RENTAL	(109,090)	(95,423)	(89,267)	(91,800)	-	(91,800)	(16,053)	303	(90,000)	(91,800)		-
502	102009 REVENUE - USE OF FIELDS	(123,587)	(144,154)	(143,197)	(120,000)	-	(120,000)	(41,903)	712	(41,903)	(120,000)		-
503	TOTAL REVENUE	(232,677)	(239,578)	(232,464)	(211,800)	-	(211,800)	(57,956)	1,015	(131,903)	(211,800)		-
504													
505	NET MAINTENANCE BUDGET	3,676,782	3,781,357	3,708,897	3,242,113	16,978	3,259,091	1,067,347	1,529,797	684,903	3,321,475	16,000	(62,384)
506													
507													

508	RC - 13	MUSIC	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	VR. END EST.	508
509															509
510		DIRECTOR	117,868	120,520	123,232	126,004	-	126,004	43,617	82,387	(0)	126,004	0.70	-	510
511		ELEMENTARY MUSIC-SYSTEMWIDE	-	-	-	-	-	-	-	-	-	-	-	-	511
512		PRINCIPAL/DIRECTOR SECRETARY	22,981	25,142	24,897	26,434	-	26,434	6,008	20,426	0	26,434	0.50	0	512
513		CLUBS AND COUNCILS	34,506	36,677	45,084	41,305	-	41,305	5,857	32,480	2,968	41,305	-	-	513
514		TOTAL PERSONNEL	175,355	182,339	193,213	193,743	-	193,743	55,482	135,293	2,968	193,743	1.20	(0)	514
515															515

OPERATING

516		SCHOOL DISTRICT MEMBERSHIPS	510	515	615	620	85	705	550	155	-	705	-	-	516
517		22001 TEXTBOOKS-NEW	474	-	-	-	-	-	-	-	-	-	-	-	517
518		22003 TEXTBOOKS-CONSUMABLES	1,004	967	1,041	1,030	-	1,030	1,016	-	-	1,030	-	-	518
519		23002 CLASSROOM REFERENCE	16,231	17,004	17,897	18,380	-	18,380	5,249	3,262	9,869	18,380	-	-	519
520		23004 RESOURCE MATERIALS	3,436	4,138	5,048	5,635	-	5,635	4,854	594	187	5,635	-	-	520
521		23010 CONSUNABLES	51	-	-	-	-	-	-	-	-	-	-	-	521
522		24005 MUSIC TEACHING SUPPLIES	3,597	1,880	1,980	2,245	(4)	2,241	924	981	335	2,241	-	-	522
523		25001 MUSIC. OFFICE SUPPLIES	1,304	1,144	1,126	1,000	-	1,000	269	93	638	1,000	-	-	523
524		25003 PROFESSIONAL DEVELOPMENT	1,785	1,519	1,477	1,500	(85)	1,415	495	409	511	1,415	-	-	524
525		25004 LOCAL TRAVEL EXPENSE	642	498	1,000	1,500	-	1,500	137	-	1,363	1,500	-	-	525
526		25013 TEAP HOURLY (ACCOMPANIST)	900	1,175	1,200	1,300	-	1,300	-	300	1,000	1,300	-	-	526
527		25020 PIANO MOVING	220	285	344	370	-	370	300	-	70	370	-	-	527
528		25026 DUES AND MEMBERSHIPS	205	140	75	205	4	209	75	134	-	209	-	-	528
529		25030 COMPUTER SOFTWARE & SUPPLIES	1,846	8,711	10,037	8,850	-	8,850	8,435	-	415	8,850	-	-	529
530		52012 MUSIC TRANSPORTATION	7,023	12,390	4,034	11,700	-	11,700	1,602	4,615	5,484	11,700	-	-	530
531		72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-	531
532		72044 REPAIRS AND SERVICE CONTRACT	3,205	4,220	3,571	3,677	-	3,677	1,284	3,393	-	3,677	-	-	532
533		72045 TUNING OF PIANOS	5,795	5,200	4,374	5,200	-	5,200	2,058	3,142	-	5,200	-	-	533
534		83004 LEASE PURCHASE MUSIC EQ.	8,035	8,035	8,035	9,500	-	9,500	-	-	9,500	9,500	-	-	534
535		TOTAL OPERATING	56,263	67,821	61,844	72,712	-	72,712	27,248	16,079	29,384	72,712	-	-	535

EQUIPMENT

536		73011 REPLACEMENT MUSIC EQUIPMENT	6,894	5,631	6,137	3,685	-	3,685	3,575	-	110	3,685	-	-	536
537		73001 NEW OFFICE FURNITURE/EQ.	-	-	-	-	-	-	-	-	-	-	-	-	537
538		123011 NEW MUSIC EQUIPMENT	5,294	5,918	7,900	6,638	-	6,638	5,650	715	273	6,638	-	-	538
539		TOTAL EQUIPMENT	12,188	11,549	14,038	10,323	-	10,323	9,225	715	383	10,323	-	-	539

540		TOTAL MUSIC	243,807	261,709	269,094	276,778	-	276,778	91,955	152,088	33,735	276,778	1.20	(0)	540
541															541
542															542
543															543
544															544
545															545



		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FOR- CAST	CURR STF	YR. END EST.
546	RC - 14	ART											
547													
548	21314	ELEMENTARY ART-SYSTEMWIDE	-	-	-	-	-	-	-	-	-	-	-
549		TOTAL PERSONNEL	-	-	-	-	-	-	-	-	-	-	-
550													
551													
552		OPERATING											
553	21002	CLASSROOM REFERENCE	5,449	5,584	5,293	5,600	(102)	5,498	60	350	5,088	5,498	-
554	23003	PERIODICALS	364	376	268	270	-	270	-	-	270	270	-
555	24001	ART TEACHING SUPPLIES	83,337	90,840	90,266	94,400	-	94,400	26,692	9,605	58,103	94,400	-
556	25003	PROFESSIONAL DEVELOPMENT	795	800	1,735	800	-	800	285	-	515	800	-
557	25007	MISC INSTRUCTIONAL EXPENSES	-	-	-	-	-	-	-	-	-	-	-
558	25018	GRAPHIC ARTS/PHOTOGRAPHY	6,022	-	-	-	-	-	-	-	-	-	-
559	25030	COMPUTER SOFTWARE & SUPPLIES	1,800	1,980	1,776	2,000	102	2,102	-	2,102	-	2,102	-
560	72035	DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-
561	72044	REPAIRS AND SERVICE CONTRACT	2,116	3,310	3,768	3,800	-	1,350	-	2,450	3,800	-	-
562		TOTAL OPERATING	99,885	102,889	103,105	106,870	-	28,387	12,057	66,426	106,870	-	-
563		EQUIPMENT											
564	73002	REPLACEMENT ART EQUIPMENT	8,386	6,852	306	4,032	-	4,032	3,612	-	420	4,032	-
565	123002	NEW ART EQUIPMENT	-	3,080	5,816	2,100	-	2,100	596	-	1,504	2,100	-
566		TOTAL EQUIPMENT	8,386	9,932	6,122	6,132	-	4,208	-	1,924	6,132	-	-
567													
568		TOTAL ART	108,271	112,822	109,228	113,002	-	32,595	12,057	68,350	113,002	-	-
569													

570	RC - 15	COMPUTER TECHNOLOGY	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADL	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.	570
571															571
572	11044	TECHNOLOGY SUPPORT	735,667	773,612	812,919	815,577	18,350	833,927	288,667	545,260	-	833,927	9.00	-	572
573	21201	DIRECTOR OF INST TECH	165,080	172,171	66,168	172,171	7,835	180,006	62,310	117,696	-	180,006	1.00	-	573
574	21501	PRINCIPAL/DIRECTOR SECRETARY	18,555	22,554	23,003	23,520	-	23,520	8,141	15,378	0	23,520	0.33	0	574
575	21603	TEACHER AIDE / COPY CENTER	40,256	72,391	86,106	75,509	5,975	81,485	21,787	58,348	1,349	81,485	2.00	-	575
576		TOTAL OPERATING	900,747	1,040,728	988,196	1,086,777	32,160	1,118,938	380,906	736,683	1,349	1,118,938	12.33	0	576

577															577
578		OPERATING													578
579	12001	CONSULTANT SERVICES	231,123	152,735	141,897	140,000	-	140,000	48,396	42,138	49,466	140,000	-	-	579
580	13015	LOCAL TRAVEL	1,026	2,511	2,546	3,500	-	3,500	838	-	2,662	3,500	-	-	580
581	13035	SOFTWARE MAINTENANCE	508,162	661,694	723,014	750,645	-	750,645	671,645	76,459	2,541	750,645	-	-	581
582	24011	GENERAL TEACHING SUPPLIES	48,100	38,263	43,392	31,665	-	31,665	22,220	1,195	8,250	31,665	-	-	582
583	25013	TEMPORARY HOURLY SERVICES	18,228	9,884	14,119	15,000	-	15,000	3,495	-	11,505	15,000	-	-	583
584	25019	COMPUTER SOFTWARE & SUPPLIES	88,689	83,841	38,399	42,000	-	42,000	8,082	721	33,197	42,000	-	-	584
585	25029	STAFF DEVELOPMENT PROGRAM	15,913	19,621	15,918	23,000	-	23,000	-	1,925	21,075	23,000	-	-	585
586	64005	CELL PHONE	22,890	14,109	28,980	28,000	-	28,000	8,335	19,665	-	28,000	-	-	586
587	64006	WIDE AREA NETWORK	29,571	130,827	49,351	48,000	-	48,000	21,120	19,380	7,500	48,000	-	-	587
588	72035	RENTAL/DUPLICATORS AND COPIER	255,806	287,769	270,816	271,248	17,094	288,342	107,510	180,832	-	288,342	-	-	588
589	72044	REPAIRS AND SERVICE CONTRACT	115,750	70,953	64,029	60,000	(22)	59,978	30,840	795	28,343	59,978	-	-	589
590		TOTAL OPERATING	1,335,257	1,472,206	1,392,462	1,413,058	17,072	1,430,130	922,481	343,110	164,539	1,430,130	-	-	590

591															591
592		EQUIPMENT													592
593	123021	NEW COMPUTER EQUIPMENT	753,754	755,318	731,494	503,025	-	503,025	489,576	12,284	1,245	503,025	-	-	593
594															594
595		SUBTOTAL COMPUTER TECHNOLO	2,989,758	3,268,252	3,112,152	3,002,860	49,232	3,052,093	1,792,963	1,091,996	167,133	3,052,093	0	0	595
596															596
597		REVENUE													597
598	102010	REV. FROM TOWN-FOR IT SERVIC	(196,785)	(201,323)	(203,071)	(212,643)	-	(212,643)	-	-	(212,643)	(212,643)	(Shortfall)	-	598
599															599
600		TOTAL COMPUTER TECHNOLOGY	2,798,973	3,066,929	2,909,081	2,790,217	49,232	2,839,450	1,792,963	1,091,996	(45,510)	2,839,450	0	0	600
601															601
602															602

		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	YR. END
		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
603	RC - 16	ADMINISTRATION											
604		2016 - 2017											
605	11011	SUPERINTENDENT	272,340	278,000	135,045	42,000	320,000	99,404	200,596	20,000	320,000	1.00	-
606	11013	BURSAR/ADMINISTRATIVE ASSIST	90,482	92,518	94,368	2,123	96,491	33,401	63,090	-	96,491	1.00	-
607	21501	PRINCIPAL/DIRECTOR SECRETARY	41,080	41,894	43,979	-	43,844	15,177	28,667	-	43,844	0.60	-
608	11016	PUBLIC INFORMATION	1,796	-	-	-	-	-	-	-	-	-	-
609		TOTAL PERSONNEL	405,698	412,412	273,393	44,123	460,335	147,981	292,354	20,000	460,335	2.60	-
610		OPERATING											
611		CONSULTANT SERVICES											
612	12001	LEGAL SERVICES	27,516	32,154	24,739	2,000	12,000	4,100	-	7,900	87,000		(75,000)
613	12004	BOARD OF EDUCATION DUES	327,361	285,860	248,477	-	262,000	31,627	227,374	3,000	262,000		-
614	13001	OTHER BOARD EXPENSES	-	-	-	-	850	-	-	850	850		-
615	13003	MAILING EXPENSES	24,659	24,951	23,464	(1,031)	23,969	4,039	368	19,562	23,969		-
616	13011	OFFICE SUPPLIES	32,004	29,864	29,189	-	30,000	142	18,497	11,361	30,000		-
617	13012	DUES AND MEMBERSHIPS	25,874	27,011	26,952	-	30,000	4,836	15,281	9,883	30,000		-
618	13013	SCHOOL DISTRICT MEMBERSHIPS	14,796	15,999	11,199	-	11,800	5,885	-	5,916	11,800		-
619	13016	PROFESSIONAL MEETINGS	22,117	25,289	30,557	-	23,193	12,562	-	10,631	23,193		-
620	13017	PUBLIC INFORMATION	3,325	3,290	2,259	-	3,000	1,560	-	1,440	3,000		-
621	13020	ADA/504 SUPPORT	-	-	-	-	-	-	-	-	-		-
622	13025	PRINTING/PUBLICATION SUPPLIES	-	-	-	1,531	4,031	-	4,031	-	4,031		-
623	13040	PROF. LIBRARY PURCHASE	-	43	-	(500)	-	-	-	-	-		-
624	25002	CATALOG/HANDBOOK PRINTING	2,652	3,054	3,000	914	3,914	3,129	785	-	3,914		(0)
625	25003	RENTAL/LEASE OF EQUIPMENT	29,443	16,937	21,700	-	20,000	654	2,500	16,846	20,000		-
626	83003	TOTAL OPERATING	509,747	464,451	421,557	2,914	424,758	68,532	268,835	87,390	499,758		(75,000)
629		EQUIPMENT											
630	73001	TOTAL ADMINISTRATION	-	-	-	-	-	-	-	-	-		-
631			-	-	-	-	-	-	-	-	-		-
632			915,445	876,863	694,950	47,037	885,093	216,514	561,189	107,390	960,093	2.60	(75,000)
633													
634													

635	RC - 17	HEALTH	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUNL.	AVAIL.	FORE-	CURR	YR. END
636			2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
637	41001	DIRECTOR - NURSES	90,293	97,138	101,023	101,023	2,273	103,296	35,756	67,540	-	103,296	1.00	-
638	41002	NURSES	588,350	592,105	611,224	626,205	-	626,205	142,312	483,886	7	626,198	9.00	7
639	41004	SUBSTITUTE NURSES	69,736	27,371	70,423	45,000	-	45,000	12,924	-	32,076	45,000	-	-
640	41005	SECRETARY	28,737	25,142	24,897	26,434	-	26,434	6,008	20,426	(0)	26,434	0.50	(0)
641		TOTAL HEALTH	777,116	741,756	807,567	798,662	2,273	800,935	196,999	571,851	32,084	800,927	10.50	7
642		OPERATING												
643	23003	PERIODICALS	455	427	452	500	-	500	187	-	313	500	-	-
644	25001	MISC. OFFICE SUPPLIES	1,499	1,513	1,458	1,500	-	1,500	1,154	33	314	1,500	-	-
645	25002	PROF. LIBRARY PURCHASE	309	610	-	500	-	500	141	150	209	500	-	-
646	25003	PROFESSIONAL DEVELOPMENT	3,961	3,968	1,419	3,974	-	3,974	549	500	2,925	3,974	-	-
647	42001	HEALTH SUPPLIES	30,759	31,199	30,954	31,000	-	31,000	19,339	4,422	7,239	31,000	-	-
648	42002	HEALTH LOCAL TRAVEL	359	338	320	500	-	500	-	-	500	500	-	-
649	42003	SCHOOL PHYSICIANS SERVICES	10,000	10,000	10,431	10,000	-	10,000	-	-	10,000	10,000	-	-
650	72031	AUDIOMETER REPAIRS	-	625	490	600	-	600	480	-	120	600	-	-
651	72044	REPAIRS AND SERVICE CONTRACT	998	2,086	1,636	1,000	-	1,000	746	254	-	1,000	-	-
652		TOTAL OPERATING	48,339	50,766	47,160	49,574	-	49,574	22,596	5,359	21,620	49,574	-	-
653		EQUIPMENT												
654	73007	REPLACEMENT HEALTH EQ.	-	-	-	-	-	-	-	-	-	-	-	-
655	123007	NEW HEALTH EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
656		TOTAL EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
657		TOTAL HEALTH	825,455	792,521	854,727	848,236	2,273	850,509	219,595	577,210	53,704	850,501	10.50	7
658														
659														
660														
661														

662	RC 18	PERSONNEL	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	VR. END EST.	662
663															663
664		BURSAR/ADMINISTRATIVE ASSIST	286,227	303,993	310,183	310,369	8,849	319,218	110,498	208,719	(0)	319,218	2,34	(0)	664
665		BENEFITS COORDINATOR	33,312	34,678	35,459	35,459	798	36,256	12,550	23,706	-	36,256	0.50	0	665
666		TURNOVER-REGULAR	-	-	-	(400,000)	-400,000	-	-	-	-	-	-	-	666
667		CONTRACT SUPPORT	-	-	-	90,914	(90,914)	-	-	-	-	-	-	-	667
668		CERT. STAFF COLUMN CHANGE	-	-	-	74,991	-	74,991	-	-	74,991	17,241	-	57,250	668
669		ASSISTANT SUPERINTENDENT	-	-	-	-	-	-	-	-	-	-	-	-	669
670		LONG TERM SUBSTITUTES	812,690	419,702	739,867	475,000	-	475,000	113,886	113,289	247,825	475,000	-	-	670
671		SUBSTITUTES-PROFESSIONAL DEV.	33,700	54,772	45,205	50,000	-	50,000	9,793	-	40,207	50,000	-	-	671
672		SABBATICALS	-	-	-	-	-	-	-	-	-	-	-	-	672
673		BUDGET CONTROL	-	-	-	263,360	-	263,360	-	-	263,360	-	-	263,360	673
674		TOTAL PERSONNEL	1,165,930	813,145	1,130,714	990,092	318,733	1,218,825	246,728	345,714	626,383	898,215	2.84	320,610	674
675															675
676		OPERATING													676
677		DUES AND MEMBERSHIPS	635	6,850	250	1,140	-	1,140	-	-	1,140	1,140	-	-	677
678		RECRUITMENT	19,759	19,154	17,406	25,000	(2,000)	23,000	1,246	-	21,754	23,000	-	-	678
679		LOCAL TRAVEL	640	139	340	2,300	-	2,300	-	53	2,347	2,300	-	-	679
680		STAFF DEVELOPMENT PROGRAM	39,590	101,276	78,785	74,991	-	74,991	28,863	3,301	42,827	74,991	-	-	680
681		TOTAL OPERATING	60,624	127,419	96,780	103,431	(2,000)	101,431	30,109	3,354	67,968	101,431	-	-	681
682															682
683		TOTAL PERSONNEL	1,226,554	940,564	1,227,494	1,003,523	316,733	1,320,256	276,837	349,068	694,351	999,646	2.84	320,610	683
684															684
685															685

		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
686	RC - 19 CURRICULUM												
687													
688	21202 ASSISTANT SUPERINTENDENT	198,500	202,966	207,533	207,533	7,264	214,797	74,353	140,444	-	214,797	1.00	-
689	21201 DIRECTOR OF INSTRUCTIONAL TEC	-	-	-	-	-	-	-	-	-	-	-	-
690	21220 CURRICULUM & SUPERVISION	13,971	-	-	-	-	-	-	-	-	-	-	-
691	1912036 ELEM. READING SPECIALIST	-	-	-	-	-	-	-	-	-	-	-	-
692	1912036 TECHNOLOGY SPECIALIST	-	-	-	-	-	-	-	-	-	-	-	-
693	1912038 PROGRAM COORDINATOR	262,514	264,074	285,353	291,774	-	291,774	56,110	235,664	(0)	291,774	2.00	(0)
694	1912062 NAATH COORDINATOR	-	-	-	-	-	-	-	-	-	-	-	-
695	1912060 LANG. ARTS SPECIALIST	-	-	-	-	-	-	-	-	-	-	-	-
696	1912009 INSTRUCTION SUPP. SPECIALISTS	1,105,204	1,149,668	1,217,293	1,270,752	(71,709)	1,199,043	242,945	955,827	271	1,199,043	13.50	-
697	21312 CURRICULUM DEVELOPMENT	63,059	76,594	119,745	104,290	-	104,290	18,236	-	86,054	104,290	-	-
698	21405 ESL INSTRUCTION	17,849	7,238	4,482	24,000	(19,428)	4,572	871	3,701	-	4,572	1.00	-
699	21501 PRINCIPAL/DIRECTOR SECRETARY	68,668	70,385	71,792	71,792	1,615	73,407	25,410	47,997	-	73,407	1.00	-
700	TOTAL PERSONNEL	1,729,766	1,770,926	1,906,198	1,970,141	(82,258)	1,887,883	417,926	1,383,632	86,325	1,887,883	17.50	(0)

701													
702	OPERATING												
703	12001 CONSULTANT SERVICES	52,402	37,679	30,000	45,000	-	45,000	-	-	45,000	45,000	-	-
704	13013 DUES AND MEMBERSHIPS	894	1,626	1,640	4,127	-	4,127	1,436	-	2,691	4,127	-	-
705	13015 LOCAL TRAVEL	870	2,057	5,868	10,000	-	10,000	-	-	10,000	10,000	-	-
706	22001 TEXTBOOKS-NEW	282,390	280,081	244,252	191,721	-	191,721	61,184	5,667	124,870	191,721	-	-
707	23004 RESOURCE MATERIALS	-	4,346	7,054	8,000	-	8,000	4,309	-	3,691	8,000	-	-
708	23006 ESL RESOURCES	-	-	-	-	19,428	19,428	469	-	18,959	19,428	-	-
709	24012 STANDARDIZED TESTING	40,164	32,086	24,301	29,477	-	29,477	1,487	7,878	20,112	29,477	-	-
710	25002 PROF. LIBRARY PURCHASE	-	-	-	-	-	-	-	-	-	-	-	-
711	25003 PROFESSIONAL DEVELOPMENT	135,270	123,699	119,166	113,850	-	113,850	40,987	9,547	63,316	113,850	-	-
712	52004 FIELD TRIPS	-	8,973	5,509	7,500	-	7,500	-	-	7,500	7,500	-	-
713	25005 CURRICULUM RESEARCH & DEV.	184,295	156,649	25,952	26,420	-	26,420	461	25	25,934	26,420	-	-
714	TOTAL OPERATING	696,284	647,996	463,741	436,095	19,428	455,523	110,333	23,117	322,073	455,523	-	-
715	TOTAL CURRICULUM	2,426,050	2,418,322	2,369,939	2,406,236	(62,830)	2,343,406	528,259	1,406,749	408,398	2,343,406	17.50	(0)
716													



		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.	
753	RC - 21 LIBRARY													753
754														754
755	21220 CURRICULUM SUPERVISION	2,463	2,512	-	-	2,613	2,613	498	2,115	-	2,613		0	755
756	21503 LIBRARY SECRETARY	154	-	-	-	-	-	-	-	-	-		-	756
757	TOTAL PERSONNEL	2,617	2,512	-	-	2,613	2,613	498	2,115	-	2,613		-	757
758														758
759	OPERATING													759
760	23001 ACCESSIONS	91,882	93,990	97,576	103,015	-	103,015	28,023	8,086	66,906	103,015		-	760
761	23003 PERIODICALS	6,472	7,452	7,590	8,890	-	8,890	6,119	233	2,538	8,890		-	761
762	23004 RESOURCE MATERIALS	7,356	20,763	19,490	17,700	-	17,700	4,945	26	12,730	17,700		-	762
763	23005 ONLINE SUBSCRIPTIONS	27,739	32,340	34,629	36,905	-	36,905	34,929	50	1,926	36,905		-	763
764	23007 OTHER LIBRARY EXPENSES	7,553	6,755	7,755	8,200	-	8,200	3,465	-	4,735	8,200		-	764
765	23002 PROF. LIBRARY PURCHASE	30	1,356	1,155	1,920	(49)	1,872	434	85	1,352	1,872		-	765
766	23026 DUES AND MEMBERSHIPS	2,149	2,267	2,394	3,575	-	3,575	1,190	198	2,187	3,575		-	766
767	23030 COMPUTER SOFTWARE & SUPPLIES	709	1,289	4,554	1,000	-	1,000	157	-	843	1,000		-	767
768	72042 EQUIPMENT REPAIR	-	-	-	-	-	-	-	-	-	-		-	768
769	72044 REPAIRS AND SERVICE CONTRACT	980	1,029	1,080	1,140	49	1,189	1,189	-	-	1,189		-	769
770	83003 RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-		-	770
771	TOTAL OPERATING	144,872	167,242	176,423	182,345	-	182,345	80,450	8,677	93,217	182,345		-	771
772														772
773	EQUIPMENT													773
774	73009 REPLACEMENT LIBRARY EQ.	8,008	3,513	6,193	1,000	-	1,000	-	-	1,000	1,000		-	774
775	TOTAL EQUIPMENT	8,008	3,513	6,193	1,000	-	1,000	-	-	1,000	1,000		-	775
776														776
777	TOTAL LIBRARY	155,497	173,267	182,616	183,345	2,613	185,958	80,948	10,793	94,217	185,958		-	777
778														778



779	RC - 22	TECHNOLOGY EDUCATION	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADL	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	VR. END EST.	779
780															780
781	22001	TEXTBOOKS -NEW	2,900	-	-	-	-	-	-	-	-	-	-	-	781
782	23002	CLASSROOM REFERENCE	303	447	89	400	-	400	-	-	400	400	-	-	782
783	23003	PERIODICALS	55	-	12	285	-	285	120	-	165	285	-	-	783
784	24002	TECH ED TEACHING SUPPLIES	30,077	39,699	33,333	35,800	-	35,800	13,020	2,317	20,463	35,800	-	-	784
785	25001	MISC. OFFICE SUPPLIES	-	266	706	778	-	778	-	-	778	778	-	-	785
786	25003	PROFESSIONAL DEVELOPMENT	-	140	1,200	1,400	-	1,400	390	-	1,010	1,400	-	-	786
787	25019	COMPUTER INSTRUCTION SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-	787
788	25030	COMPUTER SOFTWARE & SUPPLIES	-	-	-	-	-	-	-	-	-	-	-	-	788
789	72033	TECH ED EQUIPMENT REPAIRS	989	-	582	2,500	-	2,500	1,722	-	778	2,500	-	-	789
790		TOTAL OPERATING	34,324	40,552	35,922	41,163	-	41,163	15,252	2,317	23,594	41,163	-	-	790
791															791
792		EQUIPMENT													792
793	73008	REFL. TECH ED EQUIPMENT	-	-	1,877	1,274	7,500	8,774	-	8,688	86	8,774	-	-	793
794	123008	NEW TECHNOLOGY EQUIPMENT	10,455	7,247	2,559	7,340	(7,500)	40	-	-	40	40	-	-	794
795		TOTAL EQUIPMENT	10,455	7,247	4,436	8,614	-	8,614	-	8,688	126	8,614	-	-	795
796															796
797		TOTAL, TECH. EDUCATION	44,779	47,799	40,358	49,977	-	49,977	15,252	11,005	23,720	49,977	-	-	797
798															798

799	RC - 23	CONTINUING EDUC/SUMMER SCHOL	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	VR. END EST.	799
800															800
801	21201	DIRECTOR	11,750	21,483	26,738	20,000	-	20,000	9,481	-	10,519	20,000		-	801
802	21501	PRINCIPAL/DIRECTOR SECRETARY	27,386	27,929	28,801	29,229	-	29,229	10,118	19,112	(0)	29,229	0.40	(0)	802
803		PERSONNEL	39,136	49,412	55,539	49,229	-	49,229	19,599	19,112	10,519	49,229	0.40	(0)	803
804															804
805		OPERATING													805
806	12001	CONSULTANT SERVICES	483,878	415,092	381,499	425,000	-	425,000	420,854	-	4,146	432,000		(7,000)	806
807	12002	CONTINUING ED CONSULTING	-	-	-	-	-	-	-	-	-	-		-	807
808	13011	MAILING EXPENSES	374	355	250	500	-	500	-	-	500	500		-	808
809	13012	OFFICE SUPPLIES	4,516	4,516	2,556	11,000	-	11,000	2,050	2,070	6,880	11,000		-	809
810	24003	SUMMER SCHOOL TEACHING SUPP	60,043	73,843	36,953	61,800	-	61,800	8,451	-	53,349	54,800		7,000	810
811	24010	ADULT ED. CONTRACTED SERVICES	12,000	12,000	18,700	12,000	-	12,000	-	-	12,000	12,000		-	811
812	25014	CATALOG/HANDBOOK PRINTING	1,729	1,453	5,701	5,000	-	5,000	-	-	5,000	5,000		-	812
813		TOTAL OPERATING	562,540	507,259	445,659	515,300	-	515,300	431,355	2,070	81,875	515,300		-	813
814															814
815		TOTAL CONT. ED/SUM. SCHOOL	601,677	556,671	501,198	564,529	-	564,529	450,954	21,182	92,394	564,529	0.40	(0)	815
816															816
817															817
818		REVENUE	2016 - 2017	2017 - 2018	2018 - 2019	Orig. Bud	Adjust.	Rev. Bud.	Rev. Received		Rev. Expected	Rev. Forecast		Surplus/ (Shortfall)	818
819	31006	REVENUE - CONTINUING EDUC/CA	-	-	-	-	-	-	-	-	-	-	-	-	819
820	31005	REVENUE - SUMMER SCHOOL	(657,975)	(596,321)	(621,433)	(625,000)	-	(625,000)	(193,615)	-	(193,615)	(625,000)		-	820
821		TOTAL REVENUE	(657,975)	(596,321)	(621,433)	(625,000)	-	(625,000)	(193,615)	-	(193,615)	(625,000)		-	821
822															822
823		NET EXPENSE SUM&CONT. ED	(56,298)	(39,649)	(120,235)	(60,471)	-	(60,471)	257,339	21,182	(101,221)	(60,471)		(0)	823

		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCLM.	AVAIL	FOR-	CURR	YR. END
		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
824	RC - 24	SPECIAL EDUCATION											
826	11013	ASSISTANT PRINCIPAL	-	-	-	-	-	-	-	-	-	-	-
827	21102	PROGRAM DIR. EARLY CHILDHOOD	-	-	-	-	-	-	-	-	-	-	-
828	21201	DIRECTOR	-	-	-	-	-	-	-	-	-	-	-
829	21202	ASSISTANT SUPERINTENDENT SESS	198,500	202,966	207,533	7,264	214,797	74,353	140,444	-	214,797	1,00	-
830	21211	PROGRAM DIR. OF SESS K-12	285,676	319,072	326,228	-	333,546	115,339	218,207	(0)	333,546	2,00	(0)
831	21220	CURRICULUM SUPERVISION	96,360	241,290	192,142	-	220,874	46,337	174,536	(0)	220,874	1,60	(0)
832	21302	SUBSTITUTE TEACHERS	108,568	105,332	164,872	-	105,000	18,102	-	86,898	105,000	-	-
833	21303	SPECIAL CLASS TEACHERS	5,391,096	5,330,334	5,158,898	(93,319)	4,969,233	1,000,589	3,904,717	63,927	4,937,608	58,40	31,625
834	21304	HOMEBOUND/TUTORIAL	347,721	264,300	240,916	-	198,000	23,280	-	174,721	198,000	-	-
835	21305	CONTRACTED SPEECH	501,420	664,106	786,386	-	521,664	131,901	201,877	209,885	543,664	-	(22,000)
836	21306	TEACHERS OF THE GIFTED	-	-	-	-	-	-	-	-	-	-	-
837	21307	SPEECH THERAPISTS	1,571,728	1,571,386	1,536,771	25,433	1,703,979	342,916	1,359,872	1,191	1,703,979	17,50	-
838	21308	SUMMER SCHOOL & PPTs	729,465	870,128	866,160	51,325	831,325	670,817	-	160,508	831,325	-	-
839	21309	CONT. OCCUPATIONAL THERAPY	717,084	813,773	803,411	-	752,000	136,860	614,078	1,063	752,000	-	-
840	21311	CONTRACTED PHYSICAL THERAPY	180,646	230,649	265,125	-	236,000	44,266	113,552	78,183	236,000	11,60	-
841	21403	PSYCHOLOGISTS	923,751	1,014,025	958,412	1,089,155	975,058	199,908	774,590	560	975,058	2,00	-
842	21404	SOCIAL CASE WORKER	283,141	250,976	251,698	-	228,031	43,852	184,179	0	228,031	5,00	6,087
843	21407	SCHOOL-BASED SESS FACILITATORS	429,258	424,945	473,260	(300)	490,531	89,167	395,277	6,087	484,444	5,00	6,087
844	21409	BEHAVIORAL ANALYST	-	-	-	-	138,678	13,313	125,365	(0)	138,678	2,00	(0)
845	21410	PHYSICAL THERAPIST	-	-	-	-	103,090	8,964	94,126	(0)	103,090	1,00	(0)
846	21501	PRINCIPAL/DIRECTOR SECRETARY	365,076	402,476	411,527	-	421,602	138,955	281,004	1,643	419,959	6,33	1,643
847	21603	TEACHER AIDES	2,668,993	2,744,999	2,712,531	196,510	3,045,833	652,660	2,227,268	165,905	3,045,833	80,50	-
848	21605	TRANSPORTATION DRIVER	84,106	86,941	87,839	2,120	89,845	31,378	58,467	-	89,845	2,00	-
849	41002	NURSES	291,965	313,265	270,753	258,939	263,279	59,836	203,443	0	263,279	3,80	0
850	41004	SUBSTITUTE NURSES	-	-	-	-	15,000	9,094	-	5,906	15,000	-	-
851	TOTAL PERSONNEL		15,174,553	15,850,962	15,716,462	15,763,058	94,305	15,857,263	3,851,886	11,071,002	956,475	15,840,009	17,254

		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FOR-	CURR	YR. END
	OPERATING	2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
852													
853													
854	CONSULTANT SERVICES	947,170	1,275,095	1,378,446	1,200,000	-	1,200,000	253,962	490,482	455,556	1,200,000		-
855	LEGAL SERVICES				260,000	-	260,000	36,915	223,086	-	290,000		(30,000)
856	TEXTBOOKS-NEW	244,364	289,431	299,040	5,500	-	5,500	2,179	2,623	698	5,500		-
857	TEXTBOOKS-CONSUMABLES	5,834	70,161	23,971	5,120	-	5,120	98	550	4,472	5,120		-
858	PERIODICALS	5,680	5,130	6,016	-	-	-	-	-	-	-		-
859	GENERAL TEACHING SUPPLIES	-	126	-	-	-	-	-	-	-	-		-
860	SPECIAL EDUCATION SUPPLIES	45,187	75,645	67,441	52,000	-	52,000	33,153	3,598	15,249	52,000		-
861	SPECIAL EDUCATION TESTING	69,147	43,842	62,756	53,350	-	53,350	33,006	1,148	19,196	53,350		-
862	PROFESSIONAL DEVELOPMENT	91,285	154,767	144,357	100,000	-	100,000	41,375	56,323	2,302	100,000		-
863	LOCAL TRAVEL EXPENSE	1,097	1,523	2,058	1,500	-	1,500	1,128	-	372	1,500		-
864	PUPIL EVALUATION	167,790	330,245	325,986	200,000	-	200,000	29,472	3,400	167,128	200,000		-
865	TEMPORARY HOURLY SERVICES	1,432	-	-	-	-	-	-	-	-	-		-
866	DUES AND MEMBERSHIPS	260	860	1,460	1,000	-	1,000	800	-	200	1,000		-
867	COMPUTER SOFTWARE & SUPPLIES	38,447	62,516	39,258	27,500	-	27,500	13,564	978	13,258	27,500		-
868	IN-DISTRICT SPECIAL ED TRANS	625,076	683,096	868,881	900,000	-	900,000	182,496	596,716	120,788	814,212		85,788
869	O-O-D SPECIAL ED TRANSPORTATION	486,757	459,047	466,889	543,000	-	543,000	97,329	338,404	107,267	460,733		82,267
870	REPAIRS AND SERVICE CONTRACT	-	-	-	500	-	500	-	-	500	500		-
871	TUITION-PUBLIC SCHOOLS	179,413	19,841	135,765	165,000	-	165,000	127,208	113,037	(75,344)	303,104		(138,104)
872	TUITION-NON PUBLIC SCHOOLS	6,514,128	6,649,461	7,073,659	6,722,425	-	6,722,425	1,795,051	3,818,699	1,108,675	6,576,409		146,016
873	TOTAL OPERATING	9,423,067	10,120,785	10,895,983	10,236,895	-	10,236,895	2,647,535	5,649,044	1,940,316	10,090,928		145,967
874													
875	EQUIPMENT												
876	REPL. CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-		-
877	NEW OFFICE FURNITURE/EQUIP	-	-	-	-	-	-	-	-	-	-		-
878	NEW ASSISTIVE TECHNOLOGY EQ.	42,891	39,934	30,318	30,000	-	30,000	13,480	1,401	15,119	30,000		-
879	NEW CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-		-
880	TOTAL EQUIPMENT	42,891	39,934	30,318	30,000	-	30,000	13,480	1,401	15,119	30,000		-
881	GRAND TOTAL SPECIAL EDUCATIO	24,640,511	26,011,682	26,642,764	26,029,953	94,205	26,124,258	6,512,902	16,721,447	2,911,910	25,960,937	194,73	163,321
882													
883													
884	REVENUE	2016 - 2017	2017 - 2018	2018 - 2019	Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast			Surplus/ (Shortfall)
885	EARLY LEARNING PROGRAM TUITIO	-	-	-	(2,851,098)	-	(2,851,098)	-	-	-	-		-
886	EXCESS COST REIMBURSEMENT	(2,861,446)	(3,412,941)	(3,427,518)	(2,851,098)	-	(2,851,098)	-	-	-	(2,676,886)		(174,212)
887	REVENUE	(2,861,446)	(3,412,941)	(3,427,518)	(2,851,098)	-	(2,851,098)	-	-	-	(2,676,886)		(174,212)
888													
889	NET SPECIAL EDUCATION EXPENSI	21,779,065	22,598,741	23,215,46	23,178,855	94,205	23,273,160	6,512,902	16,721,447	2,911,910	23,284,051		(10,891)

		ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	
890	RC- 25	FIXED COSTS												
891		REGULAR PURPL TRANSPORTATION	1,830,399	1,830,185	2,067,272	2,232,963	-	2,232,963	1,754,554	2,152	2,232,963		-	890
892	52001							476,257	1,754,554	2,152	2,232,963		-	891
893		TOTAL TRANSPORTATION												
894			1,850,399	1,830,185	2,067,272	2,232,963	-	476,257	1,754,554	2,152	2,232,963		-	892
895		HEATING FUEL												
896		FUEL OIL - RC25	105,330	32,498	19,053	425,700	-	1,101	9,649	414,950	10,750		414,950	893
897	63001							737	164,263	(165,000)	165,000		(165,000)	894
898	63001	FUEL OIL - DHS	142,331	147,118	214,350	-	-	1,128	63,872	(65,000)	65,000		(65,000)	895
899	63001	FUEL OIL - MIDDLESEX	81,939	88,893	108,362	-	-	-	-	-	-		-	896
900	63002	FUEL OIL - MIDDLESEX	-	-	-	-	-	-	-	-	-		-	897
901	63001	FUEL NATURAL GAS - HINDLEY	33,697	16,193	31,338	-	-	4,569	25,431	(30,000)	30,000		(30,000)	898
902	63001	FUEL OIL - HOLMES	14,187	26,071	29,563	-	-	23,302	30,000	(33,302)	53,302		(33,302)	899
903	63001	FUEL OIL - OX RIDGE	46,018	41,902	56,445	-	-	-	47,000	(47,000)	47,000		(47,000)	900
904	63001	FUEL OIL - ROYLE	26,245	30,794	31,987	-	-	-	28,000	(28,000)	28,000		(28,000)	901
905	63001	FUEL OIL - TOKENENE	21,638	28,974	39,871	-	-	-	35,000	(35,000)	35,000		(35,000)	902
906		TOTAL HEATING FUEL												
907			471,385	412,443	530,989	425,700	-	30,838	403,214	(8,352)	434,052		(8,352)	903
908		UTILITIES												
909	64001	WATER - RC25	8,910	2,515	17,023	92,000	-	4,422	18,083	69,495	22,505		69,495	904
910	64001	WATER - DHS	22,092	22,382	25,488	-	-	11,694	13,306	(25,000)	25,000		(25,000)	905
911	64001	WATER - MIDDLESEX	14,382	15,876	15,677	-	-	3,757	11,243	(15,000)	15,000		(15,000)	906
912	64001	WATER - HINDLEY	4,863	4,772	5,854	-	-	1,649	3,851	(5,500)	5,500		(5,500)	907
913	64001	WATER - HOLMES	7,193	7,866	8,134	-	-	2,097	5,903	(8,000)	8,000		(8,000)	908
914	64001	WATER - OX RIDGE	5,234	3,900	5,076	-	-	809	4,591	(5,400)	5,400		(5,400)	909
915	64001	WATER - ROYLE	6,746	6,117	6,942	-	-	2,319	4,881	(7,200)	7,200		(7,200)	910
916	64001	WATER - TOKENENE	9,718	9,671	9,404	-	-	2,853	6,647	(9,500)	9,500		(9,500)	911
917		TOTAL WATER												
918	64002	ELECTRICITY - RC25	84,138	73,098	93,598	92,000	-	29,599	68,506	(6,105)	98,105		(6,105)	912
919	64002	ELECTRICITY - GEN & SOLAR DHS	65,578	124,014	90,689	1,121,202	-	14,972	23,907	1,082,324	38,878		1,082,324	913
920	64002	ELECTRICITY - MIDDLESEX	439,897	461,523	499,364	-	-	163,433	244,568	(408,001)	483,001		(483,001)	914
921	64002	ELECTRICITY - HINDLEY	206,999	186,970	216,859	-	-	44,468	148,486	(192,954)	207,954		(207,954)	915
922	64002	ELECTRICITY - HOLMES	46,063	66,117	59,335	-	-	17,213	42,787	(60,000)	60,000		(60,000)	916
923	64002	ELECTRICITY - GEN & SOLAR OX RIDGE	46,345	37,655	53,923	-	-	11,729	39,491	(51,220)	51,220		(51,220)	917
924	64002	ELECTRICITY - ROYLE	69,877	72,501	80,988	-	-	25,163	49,837	(75,000)	75,000		(75,000)	918
925	64002	ELECTRICITY - TOKENENE	46,452	44,868	43,166	-	-	9,462	31,338	(41,000)	41,000		(41,000)	919
926		TOTAL ELECTRICITY												
			1,049,214	1,108,776	1,176,575	1,121,202	-	341,186	656,867	123,149	1,088,053		33,149	920

				ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
927												
928												
929	64003	TELEPHONE - RC25	69,223	40,568	64,510	75,000	-	-	75,000	21,528	43,067	-
930	64003	TELEPHONE - DHS	-	-	-	-	-	-	-	-	-	-
931	64003	TELEPHONE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-
932	64003	TELEPHONE - HINDLEY	-	-	-	-	-	-	-	-	-	-
933	64003	TELEPHONE - HOLMES	-	-	-	-	-	-	-	-	-	-
934	64003	TELEPHONE - OX RIDGE	-	-	-	-	-	-	-	-	-	-
935	64003	TELEPHONE - ROYLE	-	-	-	-	-	-	-	-	-	-
936	64003	TELEPHONE - TOKENE	-	-	-	-	-	-	-	-	-	-
937	64003	TOTAL TELEPHONE	69,223	40,568	64,510	75,000	21,528	43,067	10,406	75,000	-	-
938	64004	SEWER SERVICE - RC25	50,387	43,085	36,253	39,000	46,799	-	3,923	50,722	-	-
939	64004	SEWER SERVICE - DHS	-	-	-	-	-	-	-	-	-	-
940	64004	SEWER SERVICE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-
941	64004	SEWER SERVICE - HINDLEY	-	-	-	-	-	-	-	-	-	-
942	64004	SEWER SERVICE - HOLMES	-	-	-	-	-	-	-	-	-	-
943	64004	SEWER SERVICE - OX RIDGE	-	-	-	-	-	-	-	-	-	-
944	64004	SEWER SERVICE - ROYLE	-	-	-	-	-	-	-	-	-	-
945	64004	SEWER SERVICE - TOKENE	-	-	-	-	-	-	-	-	-	-
946	64004	TOTAL SEWER SERVICE	50,387	43,085	36,253	39,000	46,799	-	3,923	50,722	-	-

947 TOTAL UTILITIES 1,252,962 1,265,527 1,370,936 1,337,202 11,722 1,338,924 439,112 768,439 131,373 1,311,880 27,044

948 949 950 INSURANCE

951	82001	PROPERTY INSURANCE	183,242	185,349	194,654	190,349	-	-	190,349	47,348	-	182,872
952	82002	WORKERS COMPENSATION	348,113	327,119	317,182	366,107	(28,794)	155,881	44,832	292,481	-	44,832
953	82003	HEALTH INSURANCE	10,839,538	10,612,261	10,940,600	11,608,610	-	5,980,184	1,625,297	11,608,610	-	-
954	82004	GENERAL LIABILITY INSURANCE	14,537	19,204	15,730	25,500	-	-	11,723	13,777	-	11,723
955	82006	STUDENT/ATHLETIC INSURANCE	78,730	101,000	129,960	140,356	-	-	16,522	123,834	-	16,522
956	82007	UNEMPLOYMENT COMPENSATION	43,783	67,362	40,522	60,000	-	36,670	21,660	49,340	-	10,660
957		TOTAL INSURANCE	11,507,934	11,312,295	11,638,668	12,390,922	(28,794)	6,172,734	1,863,035	12,270,914	-	91,214

958 959 RETIREMENT

960	84001	RETIREMENT	759,920	747,421	1,033,478	1,010,789	-	-	1,010,789	1,010,789	-	-
961	84002	FICA/MEDICARE	1,801,899	1,808,916	1,858,074	1,916,125	-	-	1,382,369	1,916,125	-	-
962	84004	OTHER POST EMPLOYMENT BENEFIT	413,669	434,160	389,291	422,131	-	-	422,131	422,131	-	-
963		TOTAL RETIREMENT	2,975,488	2,990,497	3,280,843	3,349,045	-	-	1,387,369	3,349,045	-	-

964 965 966 TOTAL FIXED COSTS 18,058,168 17,810,546 18,888,707 19,725,832 (17,072) 19,708,760 7,239,243 9,098,942 3,370,576 19,598,854

967												
968	84005	REVENUE - OPEX DISTRIBUTION	(271,800)	(319,300)	(328,205)	(337,671)	-	-	(337,671)	(337,671)	-	-
969	84006	MEDICAID REIMBURSEMENT	-	-	(6,295)	-	-	-	-	(1,384)	-	1,384
970												
971		NET FIXED COSTS	17,786,368	17,491,646	18,554,207	19,388,161	(17,072)	19,371,089	3,032,905	19,259,799	-	111,290

[illegible]



**Darien Public Schools**  
**Budget Projection for 2019-20**

Category	EXPENSES				Orig. Bud	Adjust.	Rev. Bud.	Exp	Encumber	Avail. Bud	Exp. Forecast	CURR STF	Surplus/ (Shortfall)
	2016 - 2017	2017 - 2018	2018 - 2019										
Personnel	62,112,197	64,018,526	65,418,666		67,469,882	(19,428)	67,450,453	15,772,865	48,695,399	3,004,189	67,035,847	771.56	414,606
Operating	16,439,509	17,439,291	17,677,966		16,888,025	36,500	16,924,525	5,476,281	7,135,965	4,312,279	16,887,557	-	36,967
Fiscal	18,058,168	17,810,946	18,888,107		19,725,832	(17,072)	19,708,760	7,239,243	9,098,942	3,370,576	19,598,854	-	109,906
Equipment	1,086,817	998,839	1,002,157		641,476	-	641,476	532,432	30,013	79,031	641,475	-	1
GRAND TOTAL EXPENSES	97,696,691	100,267,602	102,987,496		104,725,214	(0)	104,725,214	29,020,820	64,960,319	10,766,075	104,163,723	771.56	561,480

	REVENUE				Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast	Rev. Surplus (Shortfall)
	2016 - 2017	2017 - 2018	2018 - 2019								
RC-1 Student Parking Fees	(10,000)	(11,000)	(11,000)	-	(11,000)	-	(11,000)	-	(11,000)	-	
RC-11 Summer School Field Use	(35,000)	(35,000)	(35,000)	-	(35,000)	1,250	(35,000)	-	(35,000)	-	
RC-12 Building Rental	(109,090)	(95,423)	(89,267)	-	(91,800)	(91,800)	(16,053)	303	(90,000)	-	
RC-12 Use of Fields	(123,587)	(144,154)	(143,197)	-	(120,000)	(120,000)	(41,903)	712	(41,903)	-	
RC-15 Revenue for IT Services	(190,785)	(201,323)	(203,071)	-	(212,643)	(212,643)	-	-	(212,643)	-	
RC-20 Revenue for IT Services	-	-	-	-	-	-	-	-	-	-	
RC-23 Continuing Education	-	-	-	-	-	-	-	-	-	-	
RC-23 Summer School	(657,975)	(596,321)	(621,433)	-	(625,000)	(625,000)	(193,615)	-	(193,615)	-	
RC-24 Excess Cost Grant*	(2,861,461)	(3,412,941)	(3,427,518)	-	(2,851,098)	(2,851,098)	-	-	(2,676,886)	(174,212)	
RC-24 ELP Tuition	-	-	-	-	-	-	-	-	-	-	
RC-25 OPEB/Medicare Reimbursement	(271,800)	(319,300)	(334,400)	-	(337,671)	(337,671)	(1,384)	-	(337,671)	1,384	
RC-26 Early Learning Program	(281,201)	(306,594)	(336,621)	-	(332,594)	(332,594)	(171,741)	-	(171,741)	-	
GRAND TOTAL REVENUE	(4,540,885)	(5,122,056)	(5,201,607)	-	(4,606,806)	(4,606,806)	(434,447)	1,015	(1,093,574)	(4,433,978)	
NET BUDGET (Appropriation)	93,155,806	95,145,546	97,785,890	(0)	100,118,408	28,586,373	64,961,334	9,672,501	99,729,755	771.56	
										388,652	

RESPONSIBILITY CENTER SUMMARY													
RC-#	RC NAME	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
1042	RC-1	DHS	12,016,483	12,627,891	12,881,729	13,507,839	(52,467)	13,455,372	3,037,521	10,169,134	248,217	13,344,775	20,597
1043	RC-2	FITCH ACADEMY	-	-	446,085	449,914	40,209	490,123	109,520	352,480	28,123	470,839	19,284
1044	RC-3	NMS	10,149,937	10,183,813	10,221,978	10,649,029	(80,145)	10,568,885	2,294,615	7,992,111	372,159	10,511,103	55,782
1046	RC-5	Hindley	3,295,805	3,405,446	3,664,442	3,710,146	(60,448)	3,649,698	850,867	2,752,977	45,854	3,649,698	5,061
1047	RC-7	Holmes	3,070,566	3,102,368	3,228,891	3,422,689	61,873	3,484,562	820,519	2,594,431	69,612	3,479,501	0
1048	RC-8	Ox Ridge	3,246,257	3,389,782	3,436,206	3,637,398	(13,711)	3,603,687	842,984	2,725,188	35,515	3,603,687	0
1049	RC-9	Royce	2,914,591	2,991,676	3,041,202	3,274,195	(98,118)	3,176,078	756,198	2,363,328	56,552	3,176,078	0
1050	RC-10	Tolentek	3,170,787	3,255,211	3,415,221	3,546,232	(156,064)	3,390,168	768,295	2,547,360	74,513	3,385,880	4,288
1051	RC-11	Ath Health & P.E.	1,734,017	1,807,591	1,774,324	1,856,715	4,060	1,860,775	444,109	499,733	916,733	3,533,275	0
1052	RC-12	Maintenance	3,909,459	4,020,934	3,941,360	3,453,913	16,978	3,470,891	1,125,303	1,528,782	816,806	3,533,275	(62,384)
1053	RC-13	Music	243,807	261,709	269,094	276,778	-	276,778	91,935	152,088	32,735	276,778	0
1054	RC-14	Art	108,271	112,832	109,228	113,002	-	113,002	32,595	12,057	68,350	113,002	0
1055	RC-15	Tech Plan	2,989,758	3,268,252	3,112,152	3,002,860	49,232	3,052,093	1,792,966	1,091,996	167,133	3,052,093	(75,000)
1056	RC-16	Admin	915,445	876,863	694,950	838,055	47,037	885,093	216,514	561,189	107,390	960,093	7
1057	RC-17	Health	825,455	792,521	854,727	848,236	2,273	850,509	219,595	577,210	53,704	850,501	7
1058	RC-18	Personnel	1,226,554	940,564	1,227,494	1,003,523	316,733	1,320,256	276,837	349,068	694,351	999,646	320,610
1059	RC-19	Curriculum	2,426,050	2,418,322	2,369,939	2,406,236	(62,830)	2,343,406	528,259	1,406,749	408,398	2,343,406	0
1060	RC-20	Finance	575,232	586,022	589,547	594,241	(2,205)	592,036	181,625	381,642	28,769	592,028	8
1061	RC-21	Library/Media	155,497	173,267	182,616	183,345	2,613	185,958	80,948	10,793	94,217	185,958	-
1062	RC-22	Tech Ed	44,779	47,799	40,358	49,977	-	49,977	15,252	11,005	23,720	49,977	-
1063	RC-23	Cont Ed	601,677	556,621	501,198	564,529	94,305	564,529	430,954	21,182	92,394	564,529	0
1064	RC-24	SPEED	24,640,511	26,011,682	26,642,764	26,029,953	94,305	26,124,258	6,512,902	16,721,447	2,911,910	25,960,937	163,321
1065	RC-25	Fixed Expenses	18,058,168	17,810,946	18,888,707	19,725,832	(17,072)	19,708,760	7,230,243	9,098,942	3,370,576	19,598,854	109,906
1066	RC-26	Early Learning Program	1,377,684	1,399,829	1,502,985	1,580,575	(72,254)	1,508,321	331,047	1,129,429	47,845	1,508,321	0
1067	TOTAL ACTUAL		97,696,691	100,001,981	102,987,496	104,725,214	0	104,725,214	29,020,820	64,960,319	10,766,075	104,163,733	561,480
1068	TOTAL ACTUAL		97,696,691	100,001,981	102,987,496	104,725,214	0	104,725,214	29,020,820	64,960,319	10,766,075	104,163,733	561,480
1069	PERSONNEL SUMMARY		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADJ.	REV.	EXP	REQUES.	AVAIL.	FORE- CAST	CURR STF
1070	RC-1	Darien High School	11,761,381	12,378,407	12,608,428	13,248,657	(32,467)	13,196,190	2,910,647	10,142,626	142,917	13,175,593	147,27
1071	RC-2	Fitch Academy	-	-	360,675	350,233	180,145	390,442	78,132	293,026	19,284	371,158	19,284
1072	RC-3	Middlesex Middle School	10,059,590	10,093,325	10,132,028	10,545,752	(80,145)	10,465,607	2,262,771	7,888,413	314,423	10,409,825	55,782
1073	RC-5	Hindley School	3,234,917	3,345,693	3,546,513	3,647,135	(60,448)	3,586,707	808,400	2,752,127	26,009	3,586,707	43,04
1074	RC-7	Holmes School	3,002,324	3,035,547	3,159,280	3,323,143	61,873	3,420,016	778,603	2,592,113	49,301	3,414,955	5,061
1075	RC-8	Ox Ridge School	3,187,483	3,337,821	3,384,522	3,584,922	(73,711)	3,511,211	798,979	2,723,811	27,421	3,551,211	0
1076	RC-9	Royce School	2,863,596	2,902,904	2,995,571	3,223,449	(98,118)	3,125,331	726,347	2,359,638	36,326	3,125,331	0
1077	RC-10	Tolentek School	3,111,491	3,204,562	3,363,687	3,488,143	(136,064)	3,332,079	739,018	2,546,415	46,647	3,332,079	40,97
1078	RC-11	Physical Education	1,007,683	1,014,667	1,072,217	1,086,899	4,060	1,090,959	242,121	368,710	480,128	1,090,959	0
1079	RC-12	Maintenance	1,619,271	1,673,810	1,688,088	1,643,153	16,978	1,660,131	606,295	968,676	85,160	1,688,088	(28,385)
1080	RC-13	Music	175,355	182,339	193,213	193,743	-	193,743	55,482	735,293	2,968	193,743	0
1081	RC-14	Art	-	-	-	-	-	-	-	-	-	-	-
1082	RC-15	Technology	900,747	1,040,728	988,196	1,086,777	32,160	1,118,938	380,906	736,683	1,349	1,118,938	12,33
1083	RC-16	Administration	405,698	412,412	273,393	416,232	44,123	460,335	147,981	292,354	20,000	460,335	0
1084	RC-17	Health	777,116	741,736	807,567	798,662	2,273	800,935	196,999	571,851	32,084	800,927	10,50
1085	RC-18	Personnel	1,165,930	813,145	1,130,714	900,092	318,733	1,218,825	246,728	345,714	626,383	898,215	320,610
1086	RC-19	Curriculum	1,729,766	1,770,926	1,906,198	1,970,141	(82,258)	1,887,883	417,926	1,383,632	86,325	1,887,883	17,50
1087	RC-20	Finance	555,277	552,557	552,407	553,718	(1,291)	552,427	178,121	372,232	1,874	552,419	8
1088	RC-21	Library/Media	2,617	2,512	-	-	2,613	2,613	498	2,115	-	2,613	-
1089	RC-22	Continuing Education	39,136	49,412	55,539	49,229	-	49,229	19,599	19,112	10,519	49,229	0
1090	RC-23	Special Education	15,174,553	15,850,562	15,716,462	15,763,058	94,305	15,857,363	3,851,886	11,071,002	956,475	15,840,009	194,73
1091	RC-24	Early Learning Program	1,377,372	1,377,372	1,483,969	1,561,743	(72,254)	1,489,489	325,135	1,128,837	35,517	1,489,489	17,354
1092	RC-26	Early Learning Program	62,112,197	63,777,857	65,418,666	67,469,882	(19,428)	67,450,453	15,772,865	48,695,399	3,004,189	67,035,447	771,56
1093	TOTAL PERSONNEL		62,112,197	63,777,857	65,418,666	67,469,882	(19,428)	67,450,453	15,772,865	48,695,399	3,004,189	67,035,447	771,56
1094	TOTAL PERSONNEL		62,112,197	63,777,857	65,418,666	67,469,882	(19,428)	67,450,453	15,772,865	48,695,399	3,004,189	67,035,447	771,56

OPERATING SUMMARY		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	YR. END
RC NAME		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADL.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
1094	Darren High School	242,100	249,484	251,407	259,183	-	259,183	126,875	26,508	105,800	259,183	-	-
1095	Rich Academy	85,410	89,497	85,575	99,681	-	99,681	31,388	39,454	8,839	99,681	-	-
1097	Middlesex Middle School	60,888	58,733	57,929	60,277	(40)	103,277	21,843	13,698	57,736	103,277	-	-
1099	Holmes School	62,341	68,820	68,610	60,991	-	60,991	42,376	830	17,765	60,991	-	-
1100	Ox Ridge School	57,852	51,072	51,087	62,546	-	62,546	40,582	2,318	19,645	62,546	-	-
1101	Royce School	50,047	47,836	42,392	50,476	-	50,476	42,437	378	7,672	50,476	-	-
1102	Tolens School	58,414	49,982	50,605	48,746	-	48,746	29,851	3,669	15,226	48,746	-	-
1103	Physical Education	722,366	786,756	700,465	763,816	-	763,816	27,319	946	27,853	763,816	-	-
1104	Maintenance	2,060,219	2,189,650	2,088,684	1,745,910	-	1,745,910	511,023	555,790	679,098	1,779,910	-	(34,000)
1105	Music	56,263	67,821	61,843	72,712	-	106,870	28,387	16,079	29,384	72,712	-	-
1106	Art	99,885	102,889	103,105	106,870	-	12,057	66,436	8,677	93,217	106,870	-	-
1107	Technology Plan	1,335,257	1,472,206	1,392,462	1,431,038	17,072	1,430,130	922,481	343,110	164,539	1,430,130	-	-
1108	Administration	509,747	464,451	421,557	421,843	2,914	424,758	68,532	268,835	87,390	499,758	-	(75,000)
1109	Health	48,339	50,766	47,160	49,574	-	49,574	22,596	5,359	21,620	49,574	-	-
1110	Personnel	60,624	127,419	96,780	101,431	(2,000)	101,431	30,109	3,354	67,968	101,431	-	-
1111	Counselor	696,284	647,396	463,741	436,095	19,428	455,523	110,333	23,117	322,073	455,523	-	-
1112	Finance	49,955	33,465	37,140	40,523	(914)	39,609	1,304	26,895	9,410	39,609	-	-
1113	Library/Media	144,872	167,342	176,423	182,345	-	182,345	80,450	8,677	93,217	182,345	-	-
1114	Technology Education	34,324	40,552	35,922	41,163	-	41,163	15,252	2,317	21,594	41,163	-	-
1115	Continuing Education	562,540	507,259	445,659	515,300	-	515,300	431,355	5,449,044	1,940,316	515,300	-	-
1116	Special Education	9,433,067	10,120,785	10,895,983	10,236,895	-	10,236,895	2,647,535	5,649,044	1,940,316	10,090,928	-	145,967
1117	Early Learning Program	14,416	21,218	18,235	17,500	-	17,500	4,681	592	12,227	17,500	-	-
1118	TOTAL OPERATING	16,439,509	17,415,291	17,677,966	16,888,025	36,500	16,924,525	5,476,201	7,135,965	4,312,279	16,887,557	-	36,967

EQUIPMENT SUMMARY		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	YR. END
RC NAME		2016 - 2017	2017 - 2018	2018 - 2019	APPRO	ADL.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
1120	Darren High School	13,002	990	21,994	-	-	-	-	-	-	-	-	-
1121	Middlesex Middle School	639	1,020	14,374	2,000	-	2,000	-	-	2,000	2,000	-	-
1122	Hindley School	-	1,001	-	2,000	-	2,000	1,335	-	665	2,000	-	-
1123	Holmes School	901	889	898	2,000	-	2,000	422	-	2,000	2,000	-	-
1124	Ox Ridge School	922	848	3,339	2,000	-	2,000	1,578	-	2,000	2,000	-	-
1125	Royce School	848	946	929	2,000	-	2,000	1,959	-	41	2,000	-	-
1126	Tolens School	929	666	1,642	6,000	-	6,000	1,855	2,689	1,456	6,000	-	-
1127	Physical Education	3,969	6,168	157,474	64,850	-	64,850	7,985	4,316	52,548	64,850	-	1
1128	Maintenance	229,950	11,549	164,589	10,323	-	10,323	9,225	715	383	10,323	-	-
1129	Music	12,188	9,932	6,122	6,132	-	6,132	4,208	-	1,924	6,132	-	-
1130	Art	8,386	755,318	731,494	503,025	-	503,025	489,576	12,204	1,245	503,025	-	-
1131	Technology Plan	753,754	-	-	-	-	-	-	-	-	-	-	-
1132	Administration	-	-	-	-	-	-	-	-	-	-	-	-
1133	Health	-	-	-	-	-	-	-	-	-	-	-	-
1134	Curriculum	-	-	-	-	-	-	-	-	-	-	-	-
1135	Finance	-	-	-	-	-	-	-	-	-	-	-	-
1136	Library/Media	8,008	3,513	6,193	1,000	-	1,000	-	-	1,000	1,000	-	-
1137	Technology Education	10,455	7,247	4,436	8,814	-	8,814	-	8,688	126	8,814	-	-
1138	Continuing Education	-	-	-	-	-	-	-	-	-	-	-	-
1139	Special Education	42,891	39,934	30,318	30,000	-	30,000	13,480	1,401	15,119	30,000	-	-
1140	Early Learning Program	-	2,191	792	1,332	-	1,332	1,331	-	101	1,332	-	-
1141	TOTAL EQUIPMENT	1,085,934	998,839	1,002,157	641,476	-	641,476	532,432	30,013	79,031	641,476	-	1
1142	RC-25 FIXED EXPENSES	18,058,168	17,810,946	18,888,707	19,725,832	(11,072)	19,708,760	7,239,243	9,098,942	3,370,576	19,598,854	-	109,206
1143	Budget Total	97,696,691	100,001,981	102,987,496	104,725,214	(0)	104,725,214	29,020,820	64,960,319	10,766,075	104,163,733	-	561,480
1144	Total Revenue	(4,550,895)	(5,122,056)	(5,201,807)	(4,606,206)	-	(4,606,206)	(434,447)	1,015	(1,693,574)	(4,433,978)	-	(17,222)
1145	Net Budget	93,145,806	94,879,925	97,785,690	100,118,408	(0)	100,118,408	28,586,373	64,961,334	9,672,501	99,729,755	-	388,652

Darien Public Schools  
FY 20  
October Accounting Adjustments/Reconciliations  
Requires Superintendent Approval per policy 3050

Broad Category	Description	RC	ORG	OBJECT	TO	FROM	Description
Salaries	Classroom Teachers	1	00110112	021301	\$ 18,979.89		Classes assigned to Teachers covering for Teacher out on paid Medical Leave
Salaries	Classroom Teachers	1	00110138	021301		\$ 18,979.89	Classes assigned to Teachers covering for Teacher out on paid Medical Leave
Salaries	Classroom Teachers	1	00110112	021301	\$ 5,828.24		additional class coverage due to LOA
Salaries	Classroom Teachers	1	00110130	021301		\$ 2,872.00	additional class coverage due to LOA
Salaries	Classroom Teachers	1	00110132	021301		\$ 2,956.24	additional class coverage due to LOA
Salaries	Classroom Teachers	1	00110142	021301	\$ 1,250.48		reclassify split of teacher allocation
Salaries	Classroom Teachers	1	00110108	021306		\$ 1,250.48	reclassify split of teacher allocation
Salaries	Principal/Director Secretary	1	00110108	021501	\$ 52.71		Additional Time for Secretary
Salaries	Classroom Teachers	1	00110138	021301		\$ 52.71	Additional Time for Secretary
Salaries	Bursar/Administrative Assistant	1	00110108	011013	\$ 1,283.35		Additional hours worked
Salaries	Classroom Teachers	1	00110132	021301		\$ 1,283.35	Additional hours worked
Salaries	Classroom Teachers	1	00110124	021301	\$ 19,745.58		Reclassification of teacher
Salaries	Classroom Teachers	1	00110118	021301		\$ 18,281.04	Reclassification of teacher
Salaries	Classroom Teachers	1	00110118	021301		\$ 1,464.54	Reclassification of teacher
Salaries	Classroom Teachers	1	00110142	021301	\$ 9,159.61		Reclassification of teacher
Salaries	Classroom Teachers	1	00110118	021301		\$ 9,159.61	Reclassification of teacher
Salaries	Custodians	3	00310307	061001	\$ 607.20		Differential adjustment
Salaries	Classroom Teachers	3	00310324	021301		\$ 607.20	Differential adjustment
Salaries	Classroom Teachers	7	00710706	061003	\$ 1,301.60		Reclassification of teacher
Salaries	Custodians	12	01212009	061003		\$ 1,301.60	Reclassification of custodian
Salaries	Custodians	7	00710706	061001	\$ 20.00		Differential adjustment
Salaries	Custodians	8	00810806	061001		\$ 20.00	Differential adjustment
Salaries	Clubs and Councils	7	00710706	101003	\$ 74.80		Step movement
Salaries	Clubs and Councils	8	00810806	101003		\$ 74.80	Step movement
Salaries	Clubs and Councils	10	01011006	101003	\$ 706.60		Step movement
Salaries	Clubs and Councils	8	00810806	101003		\$ 582.66	Step movement
Salaries	Clubs and Councils	3	00310307	101003		\$ 123.94	Step movement
Salaries	Principal	9	00910906	021101	\$ 1,723.75		Coverage during summer
Salaries	Classroom Teachers	1	00110138	021301		\$ 1,723.75	Coverage during summer
Salaries	Art Teachers	9	00910906	021314	\$ 14,972.56		Reclass Art Teacher
Salaries	Art Teachers	10	01011006	021314		\$ 14,972.56	Reclass Art Teacher
Salaries	Art Teachers	7	00710706	021314	\$ 12,669.00		Reclass Art Teacher
Salaries	Art Teachers	9	00910906	021314		\$ 12,669.00	Reclass Art Teacher
Salaries	Athletic Training Services	11	01112009	041006	\$ 500.00		Athletic Training
Salaries	Weight Room DHS	11	01112009	101001		\$ 500.00	Athletic Training
Salaries	Salaries	21	02112009	021220	\$ 1,368.62		Elementary Library Coordination
Salaries	Classroom Teachers	1	00110118	021301		\$ 1,368.62	Elementary Library Coordination
Salaries	Teacher Aides	24	002412009	021603	\$ 196,539.78		5 Additional Para's for Special Education
Salaries	Teacher Aides	26	002612009	021603		\$ 72,254.00	5 Additional Para's for Special Education
Salaries	Turnover	18	01812009	011024		\$ 91,236.19	5 Additional Para's for Special Education
Salaries	Special Class Teacher	24	02412009	021303		\$ 33,049.59	5 Additional Para's for Special Education
Salaries	ESY & PPT	24	02412009	021308	\$ 51,325.00		ESY
Salaries	Special Class Teacher	24	02412009	021303		\$ 51,325.00	ESY
Salaries	Transportation/Drivers	24	02412009	021605	\$ 300.38		Out of District Driving on Holiday
Salaries	SESS Facilitators	24	02412009	021407		\$ 300.38	Out of District Driving on Holiday
Salaries	Substitute Nurses	24	02412009	041004	\$ 10,000.00		Substitute Nurses
Salaries	Special Class Teacher	24	02412009	021303		\$ 10,000.00	Substitute Nurses
Total					\$ 338,409.15	\$ 338,409.15	
Purchased Services	Consultant Services	16	01622009	012001	\$ 2,000.0		Enrollment Report
Purchased Services	Recruitment	18	01822009	013014		\$ 2,000.0	Enrollment Report
Total					\$ 2,000.0	\$ 2,000.0	
Supplies	General Teaching Supplies	7	00720706	024011	\$ 2,000.00		Classroom Libraries
Supplies	Science Supplies	7	00720706	024009		\$ 2,000.00	Classroom Libraries
Supplies	Computer Software and Supplies	14	01420109	025030	\$ 101.93		Art Supplies
Supplies	Classroom Reference	14	01420109	023002		\$ 101.93	Art Supplies
Total					\$ 2,000.00	\$ 2,000.00	
Other	ADA Support	16	01622009	013205	\$ 1,531.10		Walker to accommodate student
Other	Other Board Expenses	16	01622009	013002		\$ 1,031.10	Walker to accommodate student
Other	Other Library Purchases	16	01622009	025002		\$ 500.00	Walker to accommodate student
Other	Professional Development	16	01622009	025003	\$ 914.27		Professional Development
Other	Professional Development	20	02022009	025003		\$ 914.27	Professional Development
Total					\$ 1,531.10	\$ 1,531.10	
Grounds and Maintenance	Care of Trees	12	01223009	062004	\$ 1,810		Address down tree at Tokeneke
Grounds and Maintenance	Intercoms and Clocks	12	01223009	072013		\$ 1,810	Address down tree at Tokeneke
Total					\$ 1,810	\$ 1,810	
Equipment	Replacement Office Furniture	12	01243009	073001	\$ 2,853		Tokeneke Furniture
Equipment	Replacement Classroom Furniture	12	01243009	073020		\$ 2,853	Tokeneke Furniture
Total					\$ 2,853	\$ 2,853	
Total					\$ 348,603.25	\$ 348,603.25	

# Memorandum

**DATE:** November 25, 2019  
**TO:** Dr. Alan Addley, Superintendent of Schools  
**FROM:** Richard Rudl, Director of Finance & Operations  
**SUBJECT:** 5 Year Projection

Enclosed is the requested five-year financial projection prepared for the Board of Finance State of the Town address on December 9th. The five-year projection has been prepared by breaking down the projection into the following categories:

- Salaries
- Enrollment Changes
- Staff Turnover
- Health and Benefits
- Operating
- Fixed
- Equipment
- Revenue

**Main Drivers:**

- Collective Bargaining Agreements
- Out of District Tuition
- Excess Cost Reimbursement
- Health and Benefits
- Enrollment
- Transportation
- Technology Replacement Cycle
- Anticipated Software Renewals
- Utilities

**Assumptions:**

Within the five-year projection are the following assumptions that feed into the model:

[Darien Public Schools/BOE, 35 Leroy Avenue, P.O. Box 1167, Darien, CT 06820](#)

### **Salary Assumptions:**

- Current collective bargaining agreements are factored into this model with the existing staff in place as of November 2019 for all five years.
- For collective bargaining agreements, which will be unsettled during the five-year period a salary assumption has been included.
- No changes (additions/subtractions) to staff is factored into this projection other than staff needed to maintain current class size guidelines based on the ten-year enrollment forecast by Milone and MacBroom.
- The ten-year enrollment report prepared by Milone and MacBroom for the November BOE meeting is used as the basis to determine elementary class sections with the current high class size limit used to determine the number of sections each year.
- Projected enrollment declines in the secondary level results in a reduction of 3.0 FTE.
- Staff turnover is assumed at 24 teachers from a Masters 18 to Masters 14 with the current DEA contract for each of the five years.
- Budget Control is included in this projection at 4 teachers each year. No reduction to budget control is made for the noted enrollment staffing changes.
- No savings are associated with the change in work load from 4.5 to 5 classes for teachers that would be achieved through attrition, only the known savings for FY 21 are factored into the projection.

### **Health and Benefit Assumptions:**

- Health Insurance is based on the current census with annual 8% premium increase and no change in plan design, carrier or premium share.
- Where class size indicates an additional FTE required an Employee +1 insurance plan has been added to the forecast.
- Dental Insurance is assumed to increase 2.5% annually based on the current trend of claims.
- No potential municipal contribution for TRB pension plans has been included in this projection.

### **Operating Assumptions:**

- Operating expenses for the Elementary RC's are based on the assumed allocation of resources based on the five-year enrollment projections by Milone and MacBroom.

- Out of District Tuition ages out students as appropriate in the given year based on their current grade and projected future grade level and assumes new outplacements that are unknown occur each year.
- Contractual increases for software have been included in each of the five years of this projection.

#### **Fixed Assumptions:**

- Transportation is based on the current BOE policy and contract with First Student and assumes the same level of increases in future years once the contract expires and no change in the number of buses.
- FICA expenses are based on the current census of employees with assumed salary increases where contracts remain unsettled. No change in the social security payroll cap (\$132,900) has been included.
- The new mortality rates for the Town Pension valuation have not been factored into this five-year projection.
- Fuel Oil is assumed to see a 10 cents per gallon increase annually with flat consumption starting FY 22 through FY 25.
- Electricity continues to increase at 5% annually due to consumption as historical trends have shown.
- Workers Compensation is increased at 3% annually for assumed salary increases with 2% increases for risk exposure.

#### **Equipment Assumptions:**

- Technology Equipment is based on the replacement cycle for devices within district.

#### **Revenue Assumptions:**

- When appropriate students who are excess cost eligible and age out in any of the five year scenarios have their excess cost reimbursement removed at an assumed 70% reimbursement rate.
- ELP Tuition is assumed to increase at 2.5% each year of the five-year projection.
- Technology shared service agreement remains in place with assumed salary increases for staff that are built into this agreement.
- Growth in summer school revenue of 1.5% annually.

The purpose of this five-year projection is to provide a baseline financial snapshot for the Board of Education and does not represent proposed budgets that would be made by the Superintendent of Schools for consideration. New programs, initiatives or goals [Darien Public Schools/BOE, 35 Leroy Avenue, P.O. Box 1167, Darien, CT 06820](#)



have not been factored into this projection as the strategic plan that was voted on in November has not yet begun.

Readers should remember that a projection is a dynamic document that changes as new data points and information become available. As more data becomes available, this data helps inform decisions that could have a financial impact on the district's budgets. As such, the five-year projection is a planning tool that will change as updated information becomes available.

**Historical Projections vs. Budget:**

<b><u>Fiscal Year</u></b>	<b><u>Projection</u></b>	<b><u>Budget</u></b>
FY17	4.40%	3.44%
FY18	3.06%	2.16%
FY19	3.21%	2.34%
FY20	3.38%	2.03%
FY21	3.63%	?

Darien Public Schools  
5 Year Projection

	ACTUAL 2016 - 2017	ACTUAL 2017 - 2018	ACTUAL 2018 - 2019	BUDGET 2019 - 2020	PROJECTION 2020-2021	PROJECTION 2021-2022	PROJECTION 2022-2023	PROJECTION 2023-2024	PROJECTION 2024-2025
Salaries	\$ 62,171,007	\$ 64,018,526	\$ 65,418,667	\$ 67,469,882	\$ 69,218,083	\$ 71,553,107	\$ 73,527,017	\$ 76,236,682	\$ 78,290,206
Enrollment Changes	\$ -	\$ -	\$ -	\$ -	\$ 66,169	\$ (266,000)	\$ 200,499	\$ (67,167)	\$ 135,006
Enrollment FTE					1.00	(4.00)	3.00	(1.00)	2.00
Staff Turnover Savings	\$ -	\$ -	\$ -	\$ -	(408,050)	(412,125)	(414,175)	(416,250)	(418,325)
Health and Benefits	\$ 10,839,538	\$ 10,612,261	\$ 10,940,600	\$ 11,608,610	\$ 12,515,852	\$ 13,040,223	\$ 14,096,040	\$ 14,989,470	\$ 16,037,848
Operating	\$ 16,439,509	\$ 17,439,291	\$ 17,677,966	\$ 16,888,025	\$ 17,269,992	\$ 17,455,210	\$ 17,988,555	\$ 17,866,468	\$ 17,969,703
Fixed	\$ 7,218,630	\$ 7,198,685	\$ 7,948,107	\$ 8,117,222	\$ 8,267,359	\$ 8,506,836	\$ 8,764,201	\$ 9,028,504	\$ 9,300,923
Equipment	\$ 1,086,817	\$ 998,839	\$ 1,002,157	\$ 641,476	\$ 948,679	\$ 1,281,851	\$ 1,219,271	\$ 1,223,415	\$ 1,171,847
Revenue	\$ (4,540,885)	\$ (5,122,056)	\$ (5,201,606)	\$ (4,606,806)	\$ (4,120,980)	\$ (3,977,760)	\$ (3,978,985)	\$ (3,740,579)	\$ (3,766,534)
	\$ 93,214,616	\$ 95,145,546	\$ 97,785,891	\$ 100,118,409	\$ 103,757,104	\$ 107,181,342	\$ 111,402,422	\$ 115,120,543	\$ 118,720,674

% Projected Growth  
\$ Projected Growth

3.63%	3.30%	3.94%	3.34%	3.13%
\$ 3,638,695	\$ 3,424,238	\$ 4,221,080	\$ 3,718,121	\$ 3,600,132

# Memorandum

To: Board of Education

From: Michael Burke  
Marge Cion

Date: November 26, 2019

Re: Revisions to Board Policy 9310; Repeal and Replace Board Policy 3050; Adoption of Board Policy 5820;

The administration is requesting revisions to Board Policy 9310, as explained in the memo to the Board dated November 12, 2019, a copy of which is included with this agenda. In response to a question from Mr. Brown concerning the use of “may” in Sections 3(B) and 3(B)(3) of the Policy, the administration, after consultation with Tom Mooney, is recommending that no changes be made to the proposed language. While Mr. Mooney understands that the proposed language could “open the door to a decision to limit the speech based on the viewpoint of the speaker,” he believes that the sophistication of the Board members and their awareness of constitutional principles make this unlikely. On the other hand, the current language allows the Board the opportunity to “exercise its authority in a benign manner, as for example if pressing matters impel the Board to skip public comment altogether.” Therefore, the administration recommends that the current language involving public comment be retained so that the Board does not restrict itself by adopting a categorical obligation to allow public comment. The only other change to the Policy is to change the title of Section 3 from “Public Address” to “Public Comment, so that it tracks the language on the Board agendas.

The request to repeal and replace Board Policy 3050 and to adopt Board Policy 5820 are explained in the memo dated November 12, 2019.

# Memorandum

To: Board of Education

From: Michael Burke  
Marge Cion

Date: November 12, 2019

Re: Revisions to Board Policy 9310; Adoption of Board Policy 5820; Repeal and Replace Policy 3050

Public Act 19-60, adopted in July 2019, provides that students age six or older may possess and self-apply over-the-counter sunscreen before outdoor activities at school, provided that the parent or guardian has given written authorization to the school nurse. Board Policy 5820 reflects this change in law and directs schools to develop procedures for its implementation. The policy also includes a form for the authorization from the parent or guardian.

Enclosed with the Board's agenda is the current Board Policy 3050 relating to Budget Transfers as well as the proposed Shipman and Goodwin Model Policy 3050. We are requesting that the Board of Education repeal current Board Policy 3050 and replace it with the red-lined version included with the agenda. There are only two substantive changes to this policy. The first is the list of broad budget categories within which the Superintendent may make transfers that are later reported to the Board of Education. Mr. Rudl is recommending that the Board adopt the eight budget categories contained in the CAFE model policy as well as a ninth category, "Revenue." Weston, Westport, New Canaan and Norwalk have all adopted the eight categories in their respective budget transfer policies. These categories also align with the categories that the State of Connecticut requires for its financial reports. Mr. Rudl would like to include "Revenue" as an additional broad category since Darien, unlike some of the other districts, collects revenue from a variety of sources. The second substantive change requires the Board of Education to consider recommendations from the Town's Fiscal Authority relating to the consolidation of non-educational services and, if the Board rejects those recommendations, to provide a written explanation for the rejection. The policy also gives the Board of Education some flexibility with the timing of its monthly finance reports and clarifies the Superintendent's authority to make transfers within the broad budgetary categories.

The administration is also requesting a revision to Board Policy 9310, which would codify the Board's practice of limiting each speaker to three (3) minutes. The prohibition on complaints regarding school personnel has been eliminated since this type of prohibition, "viewpoint discrimination," would be prohibited under the First Amendment. In addition, on the advice of Tom Mooney, we have changed the provision prohibiting "boisterous" conduct to "disruptive" conduct since this is a more typical standard and would not include conduct which could potentially be proper at a Board of Education meeting, such as noisy, cheerful or

energetic conduct. Finally, the policy has been revised to allow public comment on any subject that lies within the Board's jurisdiction rather than allowing public comment only on items appearing on the Board's agenda.

# **Darien Public Schools**

## **Darien, Connecticut**

**Series 9300**  
**Board Meetings**

**Policy 9310**

### **MEETING CONDUCT**

#### **1. Meeting Conduct**

- A. Meetings of the Board of Education shall be conducted by the Chairperson in a manner consistent with the provisions of the Freedom of Information Act and the adopted bylaws of the Board.
- B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
- C. All regular and special Board meetings shall be guided by an agenda which will have been prepared and delivered in advance to all Board members and other designated persons.
- D. Except as otherwise provided by law, by regulation of the State Department of Education, or by these bylaws, Robert's Rules of Order shall govern the proceedings of the Board, unless a majority of the Board present and voting shall vote otherwise.

#### **2. Procedures for Telephonic Participation**

- A. Board members may participate in meetings telephonically under the conditions set forth herein. When such conditions are met, any Board member participating telephonically shall not be counted for the purpose of constituting a quorum. Conditions for participation are as follows:
  - 1. The facility that is made available to the public that wishes to attend the meeting must be located where the greatest number of Board of Education members are located;
  - 2. Any physical or demonstrable material that is used in the course of the proceedings must be present in the place where the public is located; and
  - 3. All those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.

# Darien Public Schools

## Darien, Connecticut

- B. When a Board member is participating in a meeting telephonically, the Chairperson shall take the necessary steps to ensure that the three conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating telephonically has adequate opportunity to express himself/herself in Board discussion, including the opportunity to take the floor and make motions.

### 3. Public AddressPublic Comment

- A. Board meetings are conducted for the purpose of carrying on the business of the schools, and therefore are not public meetings but are meetings held in public.
- B. The Board may permit any individual or group to address the Board concerning any item on the Board's regular meeting agenda any subject that lies within its jurisdiction, except complaints regarding school personnel, during a portion of the meeting so designated for such purpose.
  - (1) No boisterous-disruptive conduct shall be permitted at any Board of Education meeting. Persistence in boisterous-disruptive conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
  - (2) All speakers must identify themselves by name and address.
  - (3) Three (3) minutes may be allotted to each speaker.
  - (4) A Board of Education member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting if deemed necessary by the Chairperson.

### 4. Broadcasting and Taping of Meetings

- A. While the Board is mindful of the importance of full media coverage, it must be able to conduct its business with a minimum of distraction.
- B. The media, including but not limited to reporters and cameras, shall be as inconspicuous as possible during meetings and shall handle their functions in such a manner as not to disturb the Board's proceedings.

### Legal References:

Connecticut General Statutes  
1-200 Definitions



# **Darien Public Schools**

## **Darien, Connecticut**

- 1-206 Denial of access of public records or meeting. Notice. Appeal.
- 1-225 Meetings of government agencies to be public.
- 1-232 Conduct of meetings. (re: disturbances)

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

ADOPTED: **December 9, 2008**

REVISED: \_\_\_\_\_

**DARIEN PUBLIC SCHOOLS**  
**Darien, Connecticut**

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**SERIES 3000: BUSINESS**  
**POLICY 3050**

**BOARD BUDGET PROCEDURES AND LINE ITEM TRANSFERS**

In accordance with Conn. Gen. Stat. § 10-222, the Board of Education shall prepare an itemized estimate of its budget each year for submission to the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority) for review and appropriation. The fiscal authority shall, within ten (10) days of receipt of the Board's cost estimate, provide the Board with suggestions and recommendations as to how it may consolidate non-educational services and realize financial efficiencies.

For purposes of this policy, an itemized estimate means an estimate in which the following broad budgetary categories are divided into one or more line items.

- Salaries
- Employee Benefits
- Purchased Services
- Tuition, Public In-State
- Tuition, All Other
- Supplies
- Property
- Utilities
- Grounds Maintenance
- Other

The Board of Education shall review the recommendations and suggestions made by the fiscal authority. If the Board rejects such suggestions and recommendations it shall provide the fiscal authority a written explanation of the reason for the rejection.

Following the annual appropriation, the Board of Education shall meet and revise such itemized estimate, if necessary, and adopt a final appropriated budget for the year. Line items in the budget may be allocated more specifically by the Superintendent or his/her designee in the development, administration and monitoring of the budget.

The Superintendent and/or his/her designee shall be responsible for administering and monitoring the budget through the course of the year. The Superintendent or his/her designee shall maintain a system of appropriate expenditures and encumbrance accounting that is organized to conform with the requirements for State and Federal Accounting Reports. At least quarterly, a budget report shall be prepared in the same format as the annual budget showing for each line item the appropriated budget amount, expenditure to date (to include encumbered and expended amounts), projected

expenditures, difference between the projected expenditures and the appropriation, and general comments indicating the reasons for the difference.

Based on expenditures and budget projections, with such budget reports, the Superintendent shall recommend to the Board of Education transfers from one line item (as set forth above) to another as needed.

The Superintendent is authorized to make such transfers as necessary if the urgent need for transfer prevents the Board of Education from meeting in a timely fashion to consider the transfer, provided that such transfers by the Superintendent shall not exceed five percent (5%) of the annual budget. Transfers made in such instances shall be announced at the next regularly scheduled meeting of the Board of Education and a written explanation of such transfer shall be provided to the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority) and transfers subsequently ratified by the Board at any such meeting shall not be counted in the limitation on the authority of the Superintendent to make transfers.

The Board of Education shall not expend more than the amount of the appropriation and the amount of money received from other sources for school purposes. If any occasion arises whereby additional funds are needed by Board of Education, the Chairperson of the Board shall notify the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council or other appropriating municipal authority) and submit a request for such necessary additional funds. No additional funds shall be expended until such supplemental appropriation is granted and no supplemental expenditures shall be made in excess of those so authorized.

Legal Reference:

Conn. Gen. Stat.        § 10-221

§ 10-222

Public Act 13-60, An Act Concerning Consolidation of Non-educational Services

APPROVED BY THE BOARD OF EDUCATION: November 22, 1977

REVISED BY THE BOARD OF EDUCATION: April 21, 2015

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**BOARD BUDGET PROCEDURES AND LINE ITEM TRANSFERS**  
*(Local Board of Education Version)*

In accordance with Conn. Gen. Stat. § 10-222, the Board of Education shall prepare an itemized estimate of its budget each year for submission to the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority) (the “Fiscal Authority”) for review and appropriation. For purposes of this policy, an itemized estimate means an estimate in which the following broad budgetary categories listed below are divided into one or more budgetary category line items.

~~Salaries~~  
~~Employee Benefits~~  
~~Purchased Services~~  
~~Tuition, Public In State~~  
~~Tuition, All Other~~  
~~Supplies~~  
~~Property~~  
~~Utilities~~  
~~Grounds Maintenance~~  
~~Other~~

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Salaries  
Benefits  
Purchased Services  
Property Services  
Other Purchased Services  
Supplies  
Equipment  
Other  
Revenue

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The itemized estimate provided to the Fiscal Authority is referred to herein as the “Itemized Estimate”.

The Board of Education shall review the recommendations and suggestions made by the ~~fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority)~~ Fiscal Authority as to how it may consolidate

~~noneducational~~non-educational services and realize financial efficiencies. If the Board rejects such suggestions and recommendations it shall provide the ~~fiscal authority~~Fiscal Authority a written explanation of the reason for the rejection.

Following the annual appropriation, the Board of Education shall meet and revise ~~such itemized estimate~~the Itemized Estimate, if necessary, and adopt a final appropriated budget for the year. Line items in the budget may be allocated more specifically by the Superintendent or his/her designee in the development, administration and monitoring of the budget.

The Superintendent and/or his/her designee shall be responsible for administering and monitoring the budget through the course of the year. The Superintendent or his/her designee shall maintain a system of appropriate expenditures and encumbrance accounting that is organized to conform with the requirements for State and Federal Accounting Reports. A quarterly budget report shall be prepared in the same format as the ~~annual budget~~Itemized Estimate showing for each budgetary category line item the appropriated budget amount, expenditure to date (to include encumbered and expended amounts), projected expenditures, difference between the projected expenditures and the appropriation, and general comments indicating the reasons for the difference. Such budget report shall be presented to the Board of Education monthly

Based on expenditures and budget projections, with such budget reports, the Superintendent shall recommend to the Board of Education transfers from one ~~line item of the broad budgetary categories in the Itemized Estimate~~ (as set forth above) to another as needed.

**The Superintendent has the authority to make budget adjustments within the same broad category. Such adjustments will be reported out at the next scheduled Finance Committee meeting.**

The Superintendent is authorized to make ~~such~~ transfers as necessary if the urgent need for transfer prevents the Board of Education from meeting in a timely fashion to consider the transfer, provided that such transfers by the Superintendent shall not exceed five percent (5%) of the annual budget. Transfers between the broad budgetary categories in the Itemized Estimate made in such instances shall be announced at the next regularly scheduled meeting of the Board of Education and a written explanation of such transfer shall be provided to the ~~fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority)~~legislative body of the municipality or, in a municipality where the legislative body is a town meeting, to the board of selectmen and transfers subsequently ratified by the Board at any such meeting shall not be counted in the limitation on the authority of the Superintendent to make transfers.

The Board of Education shall not expend more than the amount of the appropriation and the amount of money received from other sources for school purposes. If any occasion arises whereby additional funds are needed by Board of Education, the

Chairperson of the Board shall notify the ~~fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council or other appropriating municipal authority)~~Fiscal Authority and submit a request for such necessary additional funds. No additional funds shall be expended until such supplemental appropriation is granted and no supplemental expenditures shall be made in excess of those so authorized.

Legal Reference:

Conn. Gen. Stat.      § 10-221

§ 10-222

ADOPTED: \_\_\_\_\_: November 22, 1977

REVISED: \_\_\_\_\_: April 21, 2015

REVISED:

8/15/169/4/19

# **Darien Public Schools**

## **Darien, Connecticut**

**Series 5800**  
**Students Policy: 5820**

### **POLICY CONCERNING SUNSCREEN APPLICATION IN SCHOOL**

The Darien Board of Education (the “Board”) permits the application of sunscreen by students within the Darien Public Schools (the “District”), in accordance with State law. Specifically, notwithstanding the provisions of Connecticut General Statutes § 10-212a and the Board’s policy and/or administrative regulations concerning the administration of medication in school, any student who is six (6) years of age or older may possess and self-apply an over-the-counter sunscreen product while in school prior to engaging in any outdoor activity.

For a student to apply sunscreen prior to engaging in any outdoor activity, the following elements must be met:

1. The student’s parent or guardian must sign the Board’s written authorization and submit the authorization to the school nurse; and
2. The student and the student’s parent or guardian, where applicable, must comply with any individual school procedures concerning the possession and self-application of sunscreen in school.

The Board authorizes the Superintendent or his/her designee to develop administrative regulations to implement this policy.

#### **Legal References:**

Conn. Gen. Stat. § 10-212a      Administration of medications in schools, at athletic events and to children in school readiness programs

Public Act 19-60, “An Act Allowing Students to Apply Sunscreen Prior to Engaging in Outdoor Activities”

**ADOPTED:** \_\_\_\_\_



**ADMINISTRATIVE REGULATIONS  
CONCERNING SUNSCREEN APPLICATION IN SCHOOL**

The Darien Public Schools (the “District”) permits the application of sunscreen by students within the District, in accordance with State law and Board of Education policy and administrative regulations. Specifically, notwithstanding the provisions of Connecticut General Statutes § 10-212a and the Board’s policy and/or administrative regulations concerning the administration of medication in school, any student who is six (6) years of age or older may possess and self-apply an over-the-counter sunscreen product while in school prior to engaging in any outdoor activity.

- A. For a student to apply sunscreen prior to engaging in any outdoor activity, the following elements must be met:
  - 1. The student’s parent or guardian must sign the Board’s written authorization and submit the authorization to the school nurse; and
  - 2. The student and the student’s parent or guardian, where applicable, must comply with individual school procedures concerning the possession and self-application of sunscreen in school.
- B. Individual schools shall develop processes and procedures for the self-application of over-the-counter sunscreen in school by students age six (6) and older prior to engaging in an outdoor activity, which processes and procedures must include that (a) the student’s parent or guardian must sign the Board’s written authorization and submit the authorization to the school nurse and (b) a student may only apply sunscreen that belongs to and has been brought into school by the individual student; and may include the following:
  - 1. The location for self-application of sunscreen.
  - 2. The time during the school day and in school of self-application.
  - 3. The labeling of the sunscreen.

**Legal References:**

Conn. Gen. Stat. § 10-212a      Administration of medications in schools, at athletic events and to children in school readiness programs

Public Act 19-60, “An Act Allowing Students to Apply Sunscreen Prior to Engaging in Outdoor Activities”

ADOPTED: \_\_\_\_\_

**DARIEN PUBLIC SCHOOLS**

## WRITTEN AUTHORIZATION FOR THE POSSESSION AND APPLICATION OF SUNSCREEN IN SCHOOL

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address of Child: \_\_\_\_\_

Name of Parent(s): \_\_\_\_\_

Address of  
Parent(s): \_\_\_\_\_  
(if different from child)

Connecticut law permits students six (6) years of age or older to possess and self-apply an over-the-counter sunscreen product while in school prior to engaging in any outdoor activity, with signed parent/guardian consent.

I, \_\_\_\_\_, the parent/guardian of \_\_\_\_\_,  
 Print name of parent/guardian Print name of student  
 permit my child to possess and self-apply an over-the-counter sunscreen product while in school prior to  
 engaging in any outdoor activity. I understand and agree that the \_\_\_\_\_ Board of Education assumes no  
 responsibility or liability whatsoever with regard to the possession or application of the over-the-counter  
 sunscreen, including but not limited to whether, or the manner in which, the sunscreen is applied; the  
 expiration of the sunscreen; and/or any reaction the student may have to the application of the sunscreen.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

**Please return the completed original form to your child's school nurse.**

**PERSONNEL ACTION REPORT**

**November 26, 2019**

Item	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step
				From	To		
Resignations, Leaves of Absence and Retirements (Informational)							
1	Connie Holeyfield-Boyd	Retirement	Administrative Assistant/DHS		12/16/2019		
2	Linda Piro	Retirement	Executive Assistant/Board of Education Offices		11/30/2019		