Board of Education Darien, Connecticut



TUESDAY, OCTOBER 9, 2018

SPECIAL MEETING OF THE BOARD OF EDUCATION Darien Public Schools' Administrative Offices Meeting Room 7:15 p.m.

AGENDA

- 1. Call to order
- Adjourn to Executive Session (2nd Floor Conference Room) for the purpose of discussion regarding personnel pursuant to Connecticut General Statute 1-200(6) (A)
- 3. Reconvene in public session.
- 4. Adjournment.

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, OCTOBER 9, 2018

PLACE: DARIEN PUBLIC SCHOOLS' ADMINISTRATIVE OFFICES MEETING ROOM 7:30 P.M.

TENTATIVE AGENDA

1. Call to Order..... Mrs. Tara Ochman

7:30 p.m.

- 2. Chairperson's Report..... Mrs. Tara Ochman
- 3. Public Comment*..... Mrs. Tara Ochman

*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

REGULAR MEETING OF THE BOARD OF EDUCATION TUESDAY, OCTOBER 9, 2018

4.	Superintendent's Report	Dr. Elliott Landon
5.	Approval of Minutes	Board of Education
6.	Board Committee Reports	Mrs. Tara Ochman
7.	Presentations/Discussions	
	a. Update/Report on SBAC, CAPT and CMT Results	Dr. Susie DaSilva/ Mr. Paul Ribeiro
	b. Discussion and Possible Action on Proposed Darien High School and Middlesex Field Trips	Dr. Susie DaSilva/ Ms. Ellen Dunn/ Ms. Shelley Somers
	c. Presentation and Preliminary Discussion of Regular Board of Education Meetings for the 2019 Calendar Year	Dr. Elliott Landon
	d. Preliminary Discussion of 2019-2020 Budget Meeting Calendar	Dr. Elliott Landon/ Mr. Michael Feeney
8.	Action Items a. Personnel Items i. Appointments ii. Resignations/Retirements	Ms. Marjorie Cion
9. Pı	ublic Comment*	Mrs. Tara Ochman
10. Ao	djournment	Mrs. Tara Ochman

EL:nv

*Public Comments are limited to three minutes per individual and are designed to allow community members to inform the Darien Board of Education of their opinions and/or concerns. Where appropriate, community members are also encouraged to reach out to the school administration during regular school hours. There should be no expectation for dialogue on such public comments to take place at a regular public meeting, given that by law the Board may only discuss matters that are set forth on its agenda.

APPROVED SPECIAL MEETING OF THE BOARD OF EDUCATION Wednesday, September 12, 2018

PLACE: DARIEN PUBLIC SCHOOLS ADMINISTRATIVE OFFICES BOARD OF EDUCATION CONFERENCE ROOM 7:30 P.M.

BOARD MEMBERS PRESENT:

	Burke	Dineen	Hagerty- Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Present	Х	Х	Х	Х	Х	Х	Х	Х	Х
Absent									

ADMINISTRATION PRESENT:

Dr. Landon, Dr. Da Silva, Ms. Klein, Ms. Cion and Mr. Feeney

AUDIENCE: Approximately 30

- 1. Call to Order
- 2. Chairperson's Report
- 3. Public Comment

Young Sup Lee 375 Middlesex Road (RTM Education)

4. Superintendent's Report

5. Approval of Minutes (attachment)

Mrs. Tara B. Ochman, Chair, at 7:33 p.m. (0:00)

Mrs. Ochman, Chair, at 7:33 p.m. (0:00)

Mrs. Ochman, Chair, at 7:33 p.m. (0:00)

Dr. Elliott Landon at 7:35 p.m. (0:02)

Board of Education at 7:39 p.m. (0:06)

MOTION TO APPROVE THE MINUTES OF THE SPECIAL MEETING AND EXECUTIVE SESSION OF THE BOARD OF EDUCATION HELD ON TUESDAY, AUGUST 28, 2018:

1st Mr. Dineen

2ND Ms. McNamara

	Burke	Dineen	0,	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION HELD ON TUESDAY, AUGUST 28, 2018:

1st Mr. Burke

2ND Ms. Ritchie

	Burke	Dineen	0,	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

6. Board Committee Reports

Mrs. Ochman, Chair, at 7:40 p.m. (0:07)

PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

a. Further Discussion and Possible Action on Proposed Educational Specifications for the New Ox Ridge School

Dr. Elliott Landon at 7:42 p.m. (0:09)

MOTION TO APPROVE THE PROPOSED EDUCATIONAL SPECIFICATIONS FOR THE NEW OX RIDGE SCHOOL AS AMENDED AND TAKING INTO ACCOUNT UPDATED ENROLLMENT NUMBERS:

1st Mr. Dineen

2 ND	Ms.	Ritchie	

	Burke	Dineen		McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)

b. Report on Summer School and ESY Programs 2018 Ms. Kaitlin Stanton/ Mr. Marc Power/ Mrs. Shirley Klein/ Mrs. Shira Schwartz/ Ms. Laura Straiton at 8:03 p.m. (0:30)

c. Discussion and Possible Action on Proposed Music Department Field Trip for the 2018-2019 School Year Dr. Susie Da Silva/ Mr. Richard Sadlon at 8:24 p.m. (0:51)

MOTION TO APPROVE THE PROPOSED MUSIC DEPARTMENT FIELD TRIP FOR THE 2018-2019 SCHOOL YEAR:

1st Mr. Dineen

2ND Mr. Burke

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

d. Further Discussion and Possible Action on Revised Community Facilities Use Fee Schedule Dr. Elliott Landon/ Mr. Michael Feeney/ Mr. Michael Lynch at 8:29 p.m. (0:56)

MOTION TO APPROVE THE REVISED COMMUNITY FACILITIES USE FEE SCHEDULE:

1st Ms. Ritchie

2ND Ms. Hagerty-Ross

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)

e. Presentation and Discussion on Board Master Agenda for August 2018-January 2019 Dr. Elliott Landon at 8:45 p.m. (1:12)

f. Discussion and Possible Action on Request for Delayed Opening on October 10th for Darien High School for the Purpose of Administering PSAT Exams Mrs. Ellen Dunn at 8:47 p.m. (1:14)

MOTION TO APPROVE THE DELAYED OPENING ON OCTOBER 10TH FOR DARIEN HIGH SCHOOL FOR THE PURPOSE OF ADMINISTERING PSAT EXAMS:

1st Ms. Hagerty-Ross

2ND Ms. Ritchie

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х		Х	Х	Х
No						Х			
Abstain									

RESULT - MOTION PASSED (8-1-0)

ACTION ITEMS

8. Action Items:

a. Personnel Items

ii.

i. Appointments

Resignations/Retirements

Ms. Cion at 8:53 p.m. (1:20)

MOTION TO APPROVE PERSONNEL ITEMS AS OUTLINED IN THE MEMO DATED SEPTEMBER 12, 2018: 1st Ms. Hagerty-Ross

2ND Mr. Maroney

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)

 b. Possible Action on Contract Agreement Between the United Public Service Employees Union (Paraprofessionals) and The Darien Board of Education Ms. Cion at 8:54 p.m. (1:21)

MOTION TO APPROVE THE CONTRACT AGREEMENT BETWEEN THE UNITED PUBLIC SERVICE EMPLOYEES UNION AND THE DARIEN BOARD OF EDUCATION:

1st Ms. McCammon

2 ND	Mr.	Dine	en

	Burke	Dineen	Hagerty- Ross	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
Yes	Х	Х	X	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)

9. Public Comment

Ms. Ochman at 8:55 p.m. (1:22)

Jack Davis 197 Hoyt Street (RTM F&B) Clara Sartori 161 Old Kings highway South (RTM Education)

10. Adjournment

Ms. Ochman at 8:59 p.m. (1:26)

MOTION TO ADJOURN:

1st Ms. Ritchie

2nd Ms. Hagerty-Ross

	Burke	Dineen	Hagerty-	McCammon	McNamara	Maroney	Ochman	Ritchie	Stein
			Ross						
Yes	Х	Х	Х	Х	Х	Х	Х	Х	Х
No									
Abstain									

RESULT - MOTION PASSED UNANIMOUSLY (9-0-0)

Meeting adjourned at 8:59 p.m. (1:26)

Respectfully Submitted,

Kathrine Stein, Secretary

October 10, 2018

To: Dr. Elliott Landon, Dr. Susie Da Silva

From: Principal Ellen Dunn

Re: Special Field Trip Requests DHS 2018-19

We are requesting approval for 11 Special Field trips during the 2018-19 school year. A summary of important data is provided below. Detailed application materials are attached.

Special Field Trips DHS/2018-19

Club/Class	Advisor/Teacher	Dates of Trip	Event/Location	# of students	# of school
Engineering	Rich Reynolds	April (specific dates not set by Shell)	Sonoma, CA Shell Eco Marathon	6-8	days missed 4
Model UN	Dennis Cabrera Mark Stepsis	November 15-18	East Brunswick, NJ	10	2
		February 1-3	Philadelphia, PA	10	1
		March 22-24	Boston, MA	10	1
Model Congress	Bruce Clarke	Nov 29-Dec 2	New Haven, CT	10	1
		March 28 -31	Philadelphia, PA	10	2
Quiz Bowl	Dan Record Matt Buchta John Gearty	May 24-26	Atlanta, GA	12	1
Outdoors Club	Chris Buckley Lisa Messineo	March 1-3	Lake Placid, NY	18-24	0
DECA	Claudia Gray	April 26-May 1	Orlando, FL	8-12	2.5
National Technology Student Association Conference	Greg Darin	June 28- July 2	Washington D.C.	5-10	0
Music /Choir	Chris Andrade	April 25- April 28	Washington D.C.	65	1



PUBLIC

SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)



Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

DARIEN

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) The request must be
 submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Richard Reynolds

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	currently unknown	Time:	currently unknown	Destination:	currently unknown
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Affected school time:

Wednesday- Monday; 4 days for 8-10 students.

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Shell Eco-marathon challenges student teams from around the world to design, build and test ultra energy-efficient vehicles. The events spark debate about the future of mobility and inspires young engineers to push the boundaries of fuel efficiency. The event will give students a hands on experience in the real world of college programs and engineering. Students' efforts throughout the year will come to a pinnacle where the car that was produced will be tested and raced. During the field trip, the students will be required to stay focused and motivated towards improving the car. Students will also be expected to frequently apply their engineering knowledge during the trip, as slight changes must be made on the car before and during the competition. The field trip will also teach students how to think critically, problem solve, and how to work as a team.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.



PUBLIC

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SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

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Before the trip, students will prepare the car for shipment. The car will be shipped to the building of the event, around five days in advance, where our team will receive it once they arrive.

Students will participate in a class discussion after they return, in which they will discuss improvements they could have made and what they learned. A summary will be typed up in regards to this project and our experience during the Shell Eco-Marathon.

All students in the fall and spring semesters are eligible to attend the field trip.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Shell Global posts reduced prices for plane fare and hotel expenses closer to the date of the actual event.

Tickels and hotel reservations will not be able to be concluded until a later time. At that time, an exact expense sheet will be submitted with reduced prices. In 2016, the reduced prices were with United Airlines and Delta Airlines that cost roughly \$250 per person. The hotel is expected to be the Best Western around \$130 a night.

Each room will house four students. Three meals a day are provided by Shell for 8 team members. A bus/shuttle will provide travel to and from airports.

L Detailed daily time schedules of the agenda of activities.

The schedule is also posted a short time before the event therefore the schedule will be sent immediately after Shell has posted it. Last year's itinerary is attached and expected to have the similar events. Based on past years, there will be time trials and practice laps as main parts of the event.

g. Precise overall financial information with a breakdown by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

There will be plane fare and hotel expenses. They cannot be determined at this time because the ticket and hotel prices will not be posted until a later date. When they are posted and the class has scheduled it all the prices will be submitted. Last year's figures are attached. The expenses are estimated to be similar, if not identical.

A response from Shell detailing any shipping partners or other potential discounts coming to flights, shipping, and housing should be here soon, although the details are expected to be released at a later date.

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The class will also be participating in fundraising projects.

L Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Richard Reynolds will miss at least three days of school, as of yet undertimined. A substitute teacher will be needed.



PUBLIC

SCHOOLS SPECIAL FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S.

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

DARIEN

 The submission of a trip request, does <u>not</u>, in-and-of-itself, constitute any explicit or implied approval. No trip is considered authorized until formally approved in writing in accordance with the aforementione procedures. The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list students participating in the trip. 	r funding to occur.
procedures. The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list	<i></i>
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list students participating in the trip	ned
contraction participanting in the stip.	st of the

Signature of Trip Organizer Date Signature of Principal

Approved	Not approved	· · · · · · · · · · · · · · · · · · ·	-
	<u>Se</u>		

Signature of Superintendent/Designee

Date

Date Date

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2019 Shell Eco-Marathon Itinerary (Assuming Dates are the same as last year)

Travel (if to Sonoma)-Dates copied from 2018 Going: April 18 Tentative Travel Plans: 4/18: Depart DHS at 5:45 AM (Eastern Time). Arrive at JFK at 7:00 AM. JFK - SFO Delta flight at 8:35 AM (Eastern Time) - 11:55 AM (Pacific Time) Depart Airport at 12:30 AM Arrive at hotel at 1:00 PM.

Return: April 23 4/23: Depart Hotel at 11:30 AM (Pacific Time). Arrive at SFO at 1:20 PM SFO - JFK Delta flight at 2:20 PM (Pacific Time) - 10:40 PM (Eastern Time) Depart JFK at 11:20 PM. Arrive DHS at 12:20 AM

NOTE: The reason for leaving Monday is due to the fact that repacking the vehicle to ship back to Connecticut is quite an extensive process; taking up to 4 hours for safely securing the car, fuel cell, and tools to be shipped safely back to DHS. In order to leave at a reasonable time on Sunday night, the team would miss the final afternoon of racing and the award ceremony. This means the school won't be eligible for prizes, which can include up to three thousand dollars for future changes to the car, and most importantly it makes the team ineligible to win at all. This would be a letdown to those who have helped fund and work all year on the Fuel Cell Car.

Vehicle Shipping: Through UPS, shipping would come out to around \$519. Local Shipping companies would be close to around \$300 dollars. Other methods of shipping, such as U-Haul, are being looked into; yet shipping seems like the best option.

Transportation(At Event):

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https://www.vernstaxi.com/verns-rates

9 passenger van: the rate would be \$77 a day. Considering 19.4 miles a day.

Sonoma Raceway Address: 29355 Arnold Dr, Sonoma, CA 95476 Phone: (707) 938-8448

Accommodations:

Hotel: Days Inn Novato. April, 18-23 with a AAA discount it will be \$102 a night.

April 19 - April 22:

Note on Food: Shell will provide vouchers for 8 members of the team for lunch each day of competition. Dinners will be more variable. Students are encouraged to bring snacks, a bathing suit, and some money to pay for dinners, snacks, souvenirs, etc.

Travel (if to Detroit)- Dates copied from 2018 Going: April 18 Tentative Travel Plans: 4/18: Depart DHS at 4:45 AM (Eastern Time). Arrive at JFK at 6:00 AM. JFK - DTW Delta flight at 7:10 AM (Eastern Time) Depart Airport at 10:00 AM Arrive at hotel at 10:30 PM, drop off bags, and then walk to Cobo Convention Center

Return: April 23 4/23: Depart Hotel at 9:00 AM (Eastern Time). Arrive at DTW at 9:20 AM DTW- JFK Delta flight at 10:20 AM (Eastern Time) - 12:08 PM (Eastern Time) Depart JFK at 12:45 PM. Parent Volunteers drive students to DHS arrive at 1:45 AM

Accomodations Hotel: Holiday Inn Express Downtown Detroit 1020 Washington Blvd, Detroit, MI 48226 (313) 887-7000 \$124 for room a night

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Note on Food: Shell will provide vouchers for 8 members of the team for lunch each day of competition. Dinners will be more variable.

Students are encouraged to bring snacks, a bathing suit, and some money to pay for dinners, snacks, souvenirs, etc.

Rich Reynolds: School: (203) 655-3981 ext.2451 Cell: (203) 543-6355 rreynolds@darienps.org

2016's Shell Eco Marathon Schedule provided by Shell (We are to assume that the schedule is the same this year)

WEDNESDAY

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- 12:00 p.m. Early Participant Check-in open to eligible Teams
- 03:00 p.m. 09:00 p.m. Participant Check-in open
- 04:00 p.m. 11:59 p.m. Paddock open
- TBD Participant Off-track Partner Activity

THURSDAY

- 06:00 a.m. 11:59 p.m. Paddock open
- 08:00 a.m. 09:00 p.m. Participant Check-in open
- 08:00 a.m. 07:00 p.m. Technical Inspection check-in and Technical Inspection open
- 09:00 a.m. 04:00 p.m. "Ask the Expert" (Partner recruitment, technical advice, etc.)
- 10:00 a.m. Mandatory Technical briefing for Teams Managers and Drivers
- 12:00 p.m. 06:00 p.m. Indoor Test Track open
- 07:00 p.m. Driver virtual driving Track-tour
- TBD Student Focus Group discussion

FRIDAY

- 06:00 a.m. 11:59 p.m. Paddock open
- 07:00 a.m. Mandatory Technical briefing for Teams Managers and Drivers
- 08:30 a.m. 09:15 a.m. Opening ceremony
- 09:15 a.m. 10:00 a.m. Group photo
- 10:00 a.m. 06:00 p.m. Participant Check-in open
- 10:00 a.m. 07:00 p.m. Technical Inspection check-in and Technical Inspection open
- 10:00 a.m. 04:00 p.m. "Ask the Expert" (Partner recruitment, technical advice, etc.)

10:00 a.m. - 09:00 p.m. Indoor Test Track open

TBD Student Focus Group discussion

SATURDAY

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- 06:00 a.m. 11:59 p.m. Paddock open
- 07:00 a.m. Mandatory Technical briefing for Teams Managers and Drivers
- 08:00 a.m. 12:00 p.m. Participant Check-in open
- 01:30 p.m. 07:00 p.m. Technical Inspection open
- 08:30 p.m. 06:00 p.m. "Ask the Expert" (Partner recruitment, technical advice, etc.)
- 08:30 a.m. 09:00 p.m. Indoor Test Track open
- 08:30 a.m. 07:00 p.m. Urban Concept and Prototype runs

SUNDAY

- 06:00 a.m. 11:59 p.m. Paddock open
- 07:00 a.m. Mandatory Technical briefing for Teams Managers and Drivers
- 08:00 a.m. 12:00 p.m. Participant Check-in open
- 10:00 a.m. 03:00 p.m. "Ask the Expert" (Partner recruitment, technical advice, etc.)
- 08:30 a.m. 12:00 p.m. Indoor Test Track open
- 08:30 a.m. 01:00 p.m. Urban Concept and Prototype runs
- 01:45 p.m. 03:00 p.m. Drivers' World Championship Regional Americas
- 04:30 p.m. 05:30 p.m. Awards Ceremony

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

- <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Dennis Cabrera Mark Stepsis
- <u>b.</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	Nov.	15 <mark>– Nov</mark> .	18, 2018	Time:	All day	 Destination:	East Brunswick, NJ
Affecte	ed scho	ol time:	November 1	5. 2108	(all day)		
					<u> </u>	 	
			November 1	6, 2018	(all day)	 	

- <u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. Model UN gives student the opportunity to research, write about, and debate international affairs. Each student is assigned a nation and topic. At the conference, the students must play the role of their assigned nation while debating how best to handle an important global challenge. Students learn about a place and an issue of importance. Equally important, they hone their skills. A good Model UN delegate must be able to communicate effectively, negotiate, build relationships, write clearly, and be prepared to defend their positions.
- d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

The Model UN club meets every Thursday after school. Our club practices speaking and debating. Prior to any conference students must learn about the country they have been assigned to represent. They must also write speeches they will deliver and position papers that outline the stance of their country with regard to the issue being discussed in the committee. Student use both club time and spend a significant amount of time preparing outside of the club as well.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Students will carpool with parent chaperones. We will depart early on Thursday and return in the evening on Sunday. The students will stay in the East Brunswick Hilton. The conference activities will take place there and the students will be assigned rooms there as well.

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DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

f. Detailed daily time schedules of the agenda of activities.

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The students will participate in their assigned committee sessions all day. The evenings will be for students to prepare for the next day of committee sessions and complete school assignments they have missed while away from school.

<u>g.</u> Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

The cost of the trip for each student includes: \$150 conference fees, \$350 hotel stay, \$140 meals. The total cost of the trip per student is \$640.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students are responsible for the cost of conference fees, housing, and food associated with this extracurricular trip.

<u>i.</u> Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services. The cost to the district will be two days of substitute teacher coverage.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

	10/3/18 Elley June 10/4/18 Date Signature of Principal Date	Eller Jum 10, ature of Principal Date	Elleu Signature of Princip	10 3/18 Date	 (Trip Organizer	Signature of
Approved Not approved Signature of Superintendent/Designee Date		(Suming durt/Designed Det	<u> </u>	Not approved	Approved	

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

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F	2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Planning Requirements: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) - The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

- Names of the Darien Public School staff initiating the proposal and responsible for the trip **a**. Dennis Cabrera Mark Stepsis
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	February 1 - 3, 1	2019	Time:	All day	Destination:	Philadelphia, PA
Affecte	d school time:	February 1.	2019			· · · · · · · · · · · · · · · · · · ·

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience. Model UN gives student the opportunity to research, write about, and debate international affairs. Each student is assigned a nation and topic. At the conference, the students must play the role of their assigned nation while debating how best to handle an important global challenge. Students learn about a place and an issue of importance. Equally important, they hone their skills. A good Model UN delegate must be able to communicate effectively, negotiate, build relationships, write clearly, and be prepared to defend their positions.

An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for <u>d.</u> students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

The Model UN club meets every Thursday after school. Our club practices speaking and debating. Prior to any conference students must learn about the country they have been assigned to represent. They must also write speeches they will deliver and position papers that outline the stance of their country with regard to the issue being discussed in the committee. Student use both club time and spend a significant amount of time preparing outside of the club as well.

The exact modes and times of travel, as well as the exact housing arrangements. <u>e.</u>

Students will carpool with parent chaperones. We will depart early on Friday and return in the evening on Sunday. The students will stay in the Philadelphia Marriott Downtown. The conference activities will take place there and the students will be assigned rooms there as well.

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DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

f. Detailed daily time schedules of the agenda of activities.

The students will participate in their assigned committee sessions all day. The evenings will be for students to prepare for the next day of committee sessions and complete school assignments they have missed while away from school.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

The cost of the trip for each student includes: \$150 conference fees, \$375 hotel stay, \$150 meals. The total cost of the trip per student is \$675.

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students are responsible for the cost of conference fees, housing, and food associated with this extracurricular trip.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services. The cost to the district will be one day of substitute teacher coverage.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
 The submission of a trip request, does <u>not</u>, in-and-of-itself, constitute any explicit or implied approval.
 No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
 The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.
 Signedure of Trip Organizer Date

	Approved	

DA	ARIEN	PUBLI	C SCHO	OLS
SPECI	AL FIE	LDTRIP	REQUES	TFORM
Trips	Beyond	500 Miles,	or Outside	the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

 <u>a.</u> Names of the Darien Public School staff initiating the proposal and responsible for the trip Dennis Cabrera

<u>b.</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	March 22 - 24	Time:	All day	 Destination:	Boston, MA
Affecte	d school time:	March 22, 2019		 	

- c. A description of the rationale for the trip, with special emphasis on the educational value of the experience. Model UN gives student the opportunity to research, write about, and debate international affairs. Each student is assigned a nation and topic. At the conference, the students must play the role of their assigned nation while debating how best to handle an important global challenge. Students learn about a place and an issue of importance. Equally important, they hone their skills. A good Model UN delegate must be able to communicate effectively, negotiate, build relationships, write clearly, and be prepared to defend their positions.
- <u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

The Model UN club meets every Thursday after school. Our club practices speaking and debating. Prior to any conference students must learn about the country they have been assigned to represent. They must also write speeches they will deliver and position papers that outline the stance of their country with regard to the issue being discussed in the committee. Student use both club time and spend a significant amount of time preparing outside of the club as well.

e. The exact modes and times of travel, as well as the exact housing arrangements.

Students will carpool with parent chaperones. We will depart early on Friday and return in the evening on Sunday. The students will stay in the Westin Copley Square. The conference activities will take place there and the students will be assigned rooms there as well.

Mark Stepsis

f. Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S.

- Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. The students will participate in their assigned committee sessions all day. The evenings will be for students to prepare for the next day of committee sessions and complete school assignments they have missed while away from school.
- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.
 The cost of the trip for each student includes: \$150 conference fees, \$400 hotel stay, \$150 meals. The total cost of the trip per student is \$700.
- <u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students are responsible for the cost of conference fees, housing, and food associated with this extracurricular trip.

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.
 The cost to the district will be two days of substitute teacher coverage.

	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.	
	The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.	
	No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.	
	The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.	
- Signa	Date Date Date Date Date Date Date	,
		,

Approved

F2

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. <u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for

approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

<u>Special Trips</u> (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darlen Public School staff initiating the proposal and responsible for the trip Bruce Clarke, DHS History Dept. and Model Congress Advisor

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Yale U. Model Congress in New

Date:	Nov 29-Dec 2, 2	1018	Time:	Depart Nov 29, 3pm	Destination:	Haven
Affecte	ed school time:	Eriday Nov	20 E.d	nu covorado paodod (Pa	riode 2 3 4 8	and 8)

Friday Nov 3D E-day coverage needed (Periods 2,3,4,6 and 8)

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Each year dozen of schools from around the northeast send delegations from their Model Congress Clubs to Yale for the oldest Model Congress event for high school youth in the country. The event teaches students about working together to achieve useful laws through dialogue and negotiation. Fundamentally, this is a hands-on activity spread over 3 days that gives an unparalleled opportunity to explore how democracy works in our country.

This is our FIFTH Year attending this conference.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate. Model Congress meetings every Wed 2:25-3:30 help prepare students learn how to pass bills and speak publically for what they hope to achieve through passing student written "bills".

- e. The exact modes and times of travel, as well as the exact housing arrangements. Students will be expected to get a ride with a parent or guardian to the Yale Model Congress headquarters at the Omni Hotel, where we will have reserved rooms for three nights. Students can share rooms, up to 4 to a room. They will return by pick up by parent on Sunday after 1:30pm when the Yale event adjourns
- f. Detailed daily time schedules of the agenda of activities.

F2

Trips Beyond 500 Miles, or Outside the U.S.

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Thursday, Nov 29 4:00 PM-7:00 PM 7:00 PM-9:00 PM 9:00 PM-11:30 PM 10:00 PM-10:30PM 12:30 AM	Registration, Omni York Room, Omni Hotel, New Haven, CT Opening Ceremonies, Omni Grand Ballroom Committee Session #1 Faculty Meeting Curfew
Friday, Nov. 30 9:00 AM - 1PM 11:00 AM 2:00 PM-5:00 PM 5:00 PM-7:00 PM 7:00 PM-11:30 AM 12:30 AM	Yale Information Session, Admissions Office Yale Day Speaker Committee Session #2 Dinner Break Committee Session #3 Curfew

Saturday, December 1	l
9:30-12:30PM	Committee Session #4
12:30 PM-2:30 PM	Lunch Break
2:30 PM-5:00 PM	Committee Session #5
5:00 PM-7:00 PM	Dinner Break
7:00 PM-9:00 PM	Full Session #1
9:30 PM-12:15 AM	Delegate Dance
11:00 PM-11:30 PM	Faculty Meeting
12:30 AM	Curfew

Sunday, December 2 9:30 AM-12:00 PM Full Session #3 12:15 PM-1:30 PM Closing Ceremonies

Precise overall financial information with a break down by categories of expenses. Include any <u>9.</u> staffing transportation, accommodations or unique modifications for students with disabilities.

Trips Beyond 500 Miles, or Outside the U.S.

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen. The final cost per student depends on how many students actually sign up. But based on previous years here is an approximate breakdown of Costs:

Per student fee : Accommodations: \$241 per night room for 3-4 people OR \$216 per night for 1-2 people (Inc/ tax/fees). Based on 14 students: With 6 females in 2 rooms and 8 males in 2 rooms, its about \$202 + \$90 reg and \$ 25 special dinner fee = \$317. However, the school delegation has a \$100 fee and the advisor's room, hotel parking and food will be paid for by the students, adding about \$910 spread amongst the students attending.

in this typical example, the student fee would be \$385 each, plus additional meals. If fewer or more students, the cost would change

I estimate 9-15 students will attend. I estimate a cost of \$380-450 per student depending on numbers.

- <u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc. Students pay their own way.
- i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services. Sub needed for Nov 30 only.

 Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fail preceding the school year in which the event is to occur.

 The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.

 No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.

 The field trip organizer must notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

Signature of Trip Organizer

Signature of Principal

|0|Date

Approved	Not approved		
		Signature of Superintendent/Designee	Date

(F2) YaleModelCongress Field Trip Request Form 2015

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

<u>Special Trips</u> (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Bruce Clarke, DHS History Dept. and Model Congress Advisor
- b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

- PA 50		Depart March 28, 8 am/ Return to		U Penn. Model Congress in	
Date: March 28-31, 20	19 Time:	Darien 3/31 @ 6pm	Destination:	Philadelphia	
Affected school time:	Thursday March 2	8 E-day coverage need	ed (Periods 1,	2, 4, 6)	
and Friday March 29 F- day coverage (1,2,4,5)					

<u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience.

Each year dozen of schools from around the northeast send delegations from their Model Congress Clubs to UPenn for high school youth in the country. The event teaches students about working together to achieve useful laws through dialogue and negotiation. Fundamentally, this is a handson activity spread over 3 and 1/2 days that gives an unparalleled opportunity to explore how democracy works in our country.

- An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.
 Model Congress meetings every Wed 2:25-3:15 help prepare students learn how to pass bills and speak publically for what they hope to achieve through passing student written "bills".
- <u>e.</u> The exact modes and times of travel, as well as the exact housing arrangements. Students will travel together via bus with Wilton High School in a shared coach bus to either the Sheraton or the Hilton, where we will have reserved rooms for three nights. Hotels and rooms are assigned by the UPenn Model Congress organizers. Students can share rooms, up to 4 to a room. They will return on Sunday in the same fashion. Security at the hotels is increased to ensure all students stay in rooms after curfew.
- f. Detailed daily time schedules of the agenda of activities.

Thursday, March 28

Registration

12:00 PM - 5:00 PM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Rules Review	5:00 PM - 5:30 PM
Opening Ceremonies & Keynote Speaker	6:00 PM - 8:00 PM
Committee Sessions	8:00 PM - 11:00 PM
Curfew	11:30 PM
Friday, March 29	
House Full Session	9:00 AM - 11:00 AM
Senate Committee Sessions	9:00 AM - 12:00 PM
Lunch	12:00 PM 1:30 PM
Senate Full Session	2:00 PM - 4:00 PM
House Committee Sessions	2:00 PM - 5:00 PM
Dinner	5:00 PM - 6:30 PM
Committee Sessions	6:30 PM - 10:00 PM
Friday Night Activities	10:30 PM - 12:00 AM
Curfew	12:30 AM
Saturday, March 30	
Senate Full Session	9:00 AM - 11:00 AM
House Committee Sessions	9:00 AM - 11:30 AM
House Full Session	12:00 PM - 2:00 PM
Senate Committee Sessions	11:30 AM ~ 2:00 PM
Free Period	2:00 PM - 7:00 PM
Committee Sessions	7:00 PM - 10:00 PM
Delegate Dance	10:30 PM - 12:00 AM
Curfew	12:30 AM
Sunday, March 31	
Full Sessions	9:00 AM - 11:00 AM
Special Program Committee Sessions	9:00 AM - 11:00 AM
Closing Ceremonies	12:00 AM - 1:30 PM

(F2) YaleModelCongress Field Trip Request Form 2015

F2

Trins Beyond 500 Miles, or Outside the U.S.

- Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.
- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities. The final cost per student depends on how many students actually sign up. But based on previous years here is an approximate breakdown of costs:

Rooms are shared by 3 or 4 students and so room costs are divided. An approximate breakdown is: Per student fee : \$40 registration fee + \$50 dinners fee for a special dinner + about \$195 room (\$65 per night x3) + 100 bus fee. = \$385

However, the delegation has a \$150 fee and the \$750 advisor's room (250 per night), and most food will be paid for too by the students, adding about \$1000 spread amongst the students attending. If 9 students attend, their cost would be about \$485 each. I estimate 7-10 students will attend. I estimate a cost of \$450-520 per student, depending on numbers.

- h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc. Students pay their own way.
- Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, L teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Sub needed for March 28 and 29 only.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does <u>not</u> , in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

2018

Signature of Trip Organizer

Signature of Principal

Approved

Not approved

Signature of Superintendent/Designee

Date

DARIEN	PUBLIC	SCHOO	LS
SPECIAL FIE	LDTRIPR	EQUEST	FORM

Trips Beyond 500 Miles, or Outside the U.S. (Board of Cducation Policy 6710)

Note: This is a Type On form, Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Format announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mlle radius, overnight, or outside Continental U.S.) The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- a Names of the Darien Public School staff initiating the proposal and responsible for the trip Dan Record – proposed trip to the NAQT Quiz Bowl National Championships in Atlanta, GA John Gearty Matt Buchta
- <u>b</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date	Friday, 5/24	- Sunday, 5/26	Time	All days	Destination:	Atlanta, GA
	d school time.				mg	
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<u>c</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. This trip is the culmination of another successful Quiz Bowl season. Our school will most likely qualify 2 or 3 teams into the highly selective field of this National Championship tournament. This trip will allow our students to compete against the best and brightest students in the nation. In 2015, we took one team and finished in 77th place out about 250 teams. In 2016, we took 2 teams and placed 8th and 97th out of the 272 team field. In 2017, we took 3 teams, finishing in 15th, 97th, and 255th place out of the 304 team field. Last year we took 2 teams and finished 20th and 191^{al} out of the 352 team field. We expect to have similar results this year.

This is the ultimate chance to demonstrate our knowledge and compete at the highest level. The value is giving students the opportunity to showcase their talents in a competitive manner in which they will have fun and make memories that will last them their lifetime

<u>d</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form: Click in information cells and type or print and fill in with pen,

Quiz bowl is a game in which two teams compete head-to-head to answer questions from all areas of knowledge, including history, literature, science, fine arts, current events, popular culture, sports, and more

The defining feature of quiz bowl is the use of a "buzzer system" that lets players interrupt the reading of a question when they know the answer. That element adds a dimension of confidence, anticipation, and rapid recall to a game about knowing facts. Those "tossup" questions are answered individually, but doing so earns one's team a chance at a three-part "bonus" question. Bonus questions are worth more points and allow collaboration, but are generally more difficult.

Our Quiz Bowl teams participate in competitions / tournaments that will happen throughout the school year. Students participate in weekly practices every Monday afterschool, in addition to tournaments that are on Saturdays throughout the year. It is the combination of academic challenges, teamwork, pressure, and fun that make guiz bowl appealing for our students.

Students on the Quiz Bowl team will be eligible to attend the trip, based on interest, performance, and number of available spots. Our goal is to take the students that want to come, while at the same time fielding the strongest possible teams. We anticipate having between 8-14 students on the trip, depending on the number of teams that we qualify.

- <u>e.</u> The exact modes and times of travel, as well as the exact housing arrangements.
 Parents drive students to airport in carpools to New York airport
 Airplane from New York, to Atlanta, GA.
 We will stay at the NAQT sponsored hotel that hosts the tournament. (Atlanta Marriott Marquis)
- Detailed daily time schedules of the agenda of activities.
 Quiz Bowl registration and scrimmages 5pm-10pm on Friday
 Quiz Bowl competition 8am-7pm on Saturday
 Quiz Bowl playoffs and consolation games 9am-6pm Awards 7pm-8pm on Sunday
- g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Tournament fees - \$700 / team Hotel room \$125/room/night – double occupancy Airplane Tickets - \$400 / student Food and Tourism - \$200 / student

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students will fundraise by hosting 2 quiz bowl tournaments that will generate approximately \$800.

Students will pay the difference between costs and what was fundraised

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher 1.1 release time, special education supports, follow-up tutoring, special materials, or any other items or services Substitute coverage for up to 3 teacher chaperones, on Friday, 5/24

Reimbursement of expenses outlined in teacher contract

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

mnl 10/4/18 Date

Signature of Trip Organizer

Signature of Principal

Date

Not approved Approved Dale Signature of Superintendent/Designce

Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710) **F2**

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Chris Buckley Lisa Messineo

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	March 1-3, 2019		3:00 pm 3/1/19 9:30pm 3/3/19	Destination:	Whiteface Ski Resort Lake Placid, NY
Affecte	d school time:	None			

- <u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience.
 Please see attached write up
- <u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

Please see attached write up

1.1

- e. The exact modes and times of travel, as well as the exact housing arrangements. Please see attached write up
- <u>f.</u> Detailed daily time schedules of the agenda of activities. Please see attached write up

Trips Beyond 500 Miles, or Outside the U.S.

F2

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>g.</u> Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.
 Please see attached write up

Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Please see attached write up

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.
 Please see attached write up

	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.							
	The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.							
	No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.							
	The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.							
Shone	utre of Trip deganized 5/29/18 Elloss Date Signature of Principal Date Date							
	Approved Not approved							

Signature of Superintendent/Designee

Date

Overnight Trip to Whiteface Ski Resort at Lake Placid, NY March 1-3, 2019 Club Sponsor: Ski and Snowboard Club, Darien High School Trip Coordinator: Chris Buckley and Lisa Messineo Cost: \$500 for room, dinner, evening activities, lift tickets, and transportation \$50 (in \$10 bills) for lunches and dinners not included in above cost.

All Forms and Money are due: Friday, January 4, 2019

The overnight trip to the Whiteface Ski Resort is an extra curricular activity designed to give the students of Darien High School a safe alternative weekend activity. The overnight trip marks the highlight of the Ski and Snowboard Club's events for the season. The club bases its activities around the promotion of a positive school community. All the ski trips sponsored by the club encourage students to see their classmates in a new light, provides opportunities for students to interact with peers they would normally not have contact with, and provide opportunities for growth through independent, responsible, and maturite decision making; ideas which reinforce the Core Values and Beliefs of Darien High School. The overnight trip to Whitefeace will help to foster a positive school environment and provide a safe and healthy weekend activity for members of the school community.

The week before the trip there are required meetings that all students attending the trip and their parents must attend. These meetings are listed below:

- Wednesday, February 27th, 2019 A mandatory meeting at 6:30 pm at Darien High School in A205 (Above the Library to the left). Trip coordinators will speak with the parents and students involved in the trip about expectations, responsibilities, and guidelines. Parents will be given contact information for the trip coordinators in the case of an emergency. Any student who does not attend with their parents or does not make arrangements with the trip coordinators will not be allowed to participate. At this meeting, the students will be split into groups of four which will serve as both their roommates for the trip and their skiing partners while on the mountain.
- Thursday, February 28th, 2019 Students will drop off their luggage (clothes and equipment) at the school at 3:00 in Rm. A105 (Community Council Room). The luggage will be locked in a secure storage space in the school. All luggage will be checked by Mr. Buckley and Mrs. Messineo. All bags must be opened and the contents checked by one of the chaperoning advisors or administrators. All pieces of luggage will be checked in the presence of the student and their parent. Male students will have their luggage checked by Mr. Buckley. All female students will have their luggage checked by Mrs. Messineo.

Prerequisites for attendance:

- 1. Students must have participated in at least one Ski and Snowboard trip at some point during his or her DHS career or be signed up to participate one of the 2018-19 trips to Killington, Stratton, or Mt. Snow.
 - Students who cannot meet this requirement should speak with trip coordinators. Attendance on the overnight is reliant on their approval.
 - Trip coordinators and school administration reserve the right to allow attendance on any overnight trip.
- 2. Students must have previously rented or own their own equipment that has been properly adjusted by a certified ski shop.
- 3. Students must have prior ski or snowboard experience.

Students are selected on a first come first serve basis. The first 40 students with prior ski experience to submit the permission slip packet with all components completed, a parent signature, and a check made out to Darien High School will be taken on the trip. Mr. Buckley and Mrs. Messineo, as club advisors, reserve the right to deny attendance of a student.

The trip to Whiteface Ski Resorts is coordinated with assistance from Ski 93 Trips Inc. Ski 93 is a travel agency that specializes in the coordination and reservation of high school ski trips. Their coordinator, Karen Lewis, has helped Mr. Buckley and Mrs. Messineo coordinate and reserve the busses, lift tickets, meals, evening activities, and hotel rooms necessary to make this trip a success. Ski 93 Trips will also be providing a host who will meet the group at the hotel and assist with our check in, lift tickets, and other needs.

Trip Outline, Transportation, Accommodations:

The students and chaperones will be transported by transit coach bus provided by Ski 93. Each bus holds 55 passengers.

Friday, March 1st, 2019

The bus will arrive at Darien High School on Friday before the end of the school day. After the final bell of the day rings, the students will meet the trip coordinators in the History/English Learning Connection Room to prepare to leave. Attendance will be taken and final instructions will be given. Students will be given a sheet with instructions, contact numbers, and rules. Students will load their bags onto the bus in groups. A final check will be conducted on any bags being carried onto the bus. The bus will depart the high school at 3:30 pm. Taking traffic and a stop for dinner into account, the trip will arrive in Lake Placid at approximately 11:00 pm on the evening of March 1st. The hotel that will be providing the accommodations for the trip is the Hampton Inn at Lake Placid, which is located within walking distance of the Olympic Village in downtown Lake Placid. All students will stay on the bus with the additional chaperones while the trip coordinators and our trip host check in. As soon as the room keys are assigned, students will go to their assigned rooms and remain there until the next morning. Students will be told in which rooms Mr. Buckley, Mrs. Messineo and the other chaperones are staying in the case of an emergency.

Saturday, March 2nd, 2019

The students will receive a wake up call at 7:00 AM by the chaperoning teachers. Students will be given an hour to prepare and then meet in the lobby of the hotel for their buffet breakfast (included in their trip costs). At 9:00, students will be loaded onto the bus and taken to Whiteface Ski Resort. When the bus arrives at the mountain at approximately 9:30, the students will be taken into the base lodge, shown where the teacher on duty will be, and given instructions for the rest of the day. Rules for the day are included below:

- Students are to ski with their assigned buddles. Failure to stay with their partners will result in loss of their skiing privileges.
- Students must check in at the base lodge between 12:00 and 1:00 with their partners. Failure to check in will also result in the loss of skiing privileges.
- Students are responsible for their own lunches on this day.
- All students should be back in the base lodge and ready to depart back to the hotel by 4:30.

All chaperones will carry two-way radios and their cell phones to stay in contact with each other. Chaperones will work in shifts in the base lodge. Attendance will be taken between 12:00 and 1:00. The bus will be at the mountain and ready to transport us back to the hotel by 4:45. Attendance will be taken on the bus. Once the bus returns to the hotel, the students will be given an hour and an half to shower and change for dinner. For dinner, students will be allowed to choose from one of the local restaurants. Students will be allowed to go in small groups with a chaperone to a restaurant of their choice. Students will need to be back at the hotel by 8:00 for the evening activity of tobogganing onto Mirror Lake.

Evening activities for the students will consist of tobogganing onto Mirror Lake. The costs of this trip are built into trip costs. All students must participate in the evening activity. Students will board the bus by 8:00 to participate in the tobogganing.

The evening activities will end by 9:00 and the group will return to the hotel. Students will be given time to change and unwind. No student is permitted in the rooms of the opposite gender at any point. All students must be in their rooms by 10:00. Mr. Buckley will do a final curfew check. No student is permitted to leave his or her room following this final attendance check. Mr. Buckley remind students to spend time packing up their rooms to expedite check out in the morning.

Sunday, March 3rd, 2019

Students will be woken up at 7:00 and told to prepare their rooms to check out. Students will have an hour and a half to pack up, shower, and prepare to check out. Students will report to the lobby by 8:30 with their luggage. As students show up in the lobby, they will get their breakfast from the buffet (breakfast is included in the cost of the trip).

Students will eat and load the bus. As the students are loading the bus, trip coordinators will do a room sweep to make sure that there is nothing left behind. The bus will leave for Whiteface Ski Resort by 9:30 after attendance has been taken on the bus. Students will be told that they may either ski until 2:00 or relax in lodge. The same rules that applied for skiing on Saturday continue to apply. There will be a teacher on duty in the lodge and students will have to ski in their pairs. Students will need to return to the base lodge and prepare to leave at 12:30. Students will be responsible for their own lunches on this day. The students will be back on the bus by 1:00 and the group will depart the mountain shortly after. Again, taking into account traffic and a stop for dinner (not included in the cost of trip), the bus should return to Darien High School by 9:30 pm. The trip coordinators will wait at the high school until every child has been picked up.

The initial cost of the trip for each student is \$500.00. The cost of the trip includes the following:

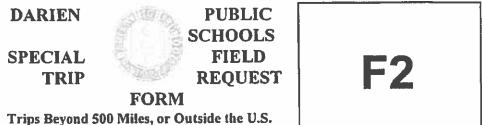
- Snacks and drinks for the bus ride to and from the mountain.
- Coach bus transportation for the entire weekend
- Bus driver gratuity

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- Two nights' accommodations at the Hampton Inn at Lake Placid
- Dinner on Saturday
- Breakfast buffets on Saturday, Sunday
- Tobogganing on Saturday night,
- Lift Tickets to Whiteface at Lake Placid
- Hotel Taxes and Meal Gratuities

In addition, each student will need to pay 50 dollars (in \$10 bills) to be given to the trip coordinators when they sign up for the trip. The money will be divided up into four separate envelopes and used to pay for the four meals not covered by the trip cost (Dinner on Friday evening, lunch Saturday and Sunday, and dinner Saturday and Sunday evening). Each student will receive 10 dollars for each meal. This is done to ensure that each student has enough money to eat at every meal.

All students and their parents involved with the trip are reminded that all school rules apply. The students who participate on the overnight ski trip represent the Darien High School community and should be on their best behavior. If there is a violation of the behavior outlined in the Student Handbook, the parent of the student in question will be contacted and asked to come pick the student up at the mountain. Any infraction committed while on the trip will be dealt with upon the trips return to school.



(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip

Claudia Gray – Business Education at Darien High School

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

					Destination	
Date:	April 26-May 1, 2	2019	Time:	2.5 school days	•	Orlando, FL
Affecte	school time:	Monday, April 29, 2019 Tuesday, April 30, 2019				
	Half day on Wednesday, May 1, 2019 for return flight if flight is on time.					

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

The DECA International Career Development Conference (ICDC) is the highlight of the DECA year. Eighteen thousand high school students, advisors, business persons and alumni gather for several days of DECA competition, leadership training, networking, career exhibits, and team building exercises. Most participants at ICDC compete in one of DECA's competitive events. The top competitors in each event are recognized for their outstanding achievements. In addition to the competitive events many students and advisors participate in a variety of leadership and career advancing academies. DECA members will compete at the national level and participate in activities to further develop their business knowledge, skills, and abilities. The DECA career clusters tie into the curriculum of Business & Entrepreneurship, Investing & Personal Finance and Marketing classes -- The Business Education Courses of Darien High School. Student take classes and also study business concepts to prepare for case study and presentations at ICDC.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.



(Board of Education Policy 6710)

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DECA Members compete at the Connecticut State DECA competition in early March for one school day and must earn first, second, and third place positions at the state competition to qualify to compete at ICDC.

Students that compete at ICDC present to the DECA Club following the trip to share their achievements and what they learned by competing at the event.

- e. The exact modes and times of travel, as well as the exact housing arrangements.
 - Friday, April 26th after school: Travel to Orlando, FL (van and flight)
 - Saturday, April 27th Tuesday, April 30th: Grand Opening Session, Competition, Training and Closing Ceremonies at Orlando Convention Center and Arena. ICDC Leadership Programs and Student Competition – Students take tests and present over multiple days at Orlando Convention Center.
 - Wednesday, May 1st, Travel back to Darien in the morning (van and flight)
 - Hotel is determined in November of 2018 but will be within walking distance or shuttle of the convention center.
- f. Detailed daily time schedules of the agenda of activities.

Agenda is set in February of 2019. Grand Opening Session, Competition, Training and Closing Ceremonies at Orlando Convention Center and Arena. ICDC Leadership Programs and Student Competition will be scheduled in February.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Student costs will be funded by the students. Estimate cost of trip is currently \$1300 for students.

With fundraising, we hope to bring the cost to below \$1000 per student. We are stepping up our fundraising efforts this year and dropping community service to focus on lowering the costs for students. Last year, 24 students gualified for ICDC and 8 attended.

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

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(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, leacher İ. release time, special education supports, follow-up tutoring, special materials, or any other items or services.

Mrs. Gray will need a substitute for 3 school days. If more than 8 students attend, a second chaperone will be needed as DECA, the organization, require one chaperone per 8 students. Their costs will be included in the student costs of attending the event.

	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.					
	The submission of a trip request,	does <u>not</u> , in-and-	of-itself, constitute any explicit or in	mplied approval.		
	No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.					
	The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.					
Sign	And grad	10/4/18	Elley Jun Signature of Principal	10/4/18 Date		
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Ĺ		Not approved	Signature of Superintendent/Designee	Date		

Signature of Superintendent/Designee

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DARIEN PUBEI	C SCHOOLS
SPECIAL FIELD TRIP	REQUEST FORM
Trins Beyond 500 Miles	

(Board of Education Policy 6710)

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Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip

Gregory Darin

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date:	6/28/19-7/2/19		Time:	Destination:	National Harbor, MD	
Affected	school time: _N	None			-	

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

This is the national competition for the Technology Student Association that we would have to first qualify for at the state competition.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

See attached

e. The exact modes and times of travel, as well as the exact housing arrangements.

See attached

f. Detailed daily time schedules of the agenda of activities.

TBD (not yet set by the National TSA)

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

See attached

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students will be expected to pay the full costs including meals and spending money while at the conference. tess any fundraising throughout the year.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

None

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

leu Vuny Date Signature of Principal Signature rganizer

Approved	Not approved	

Signoture of Superintendent/Designee

Date

www.tsaweb.org

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The Technology Student Association (TSA) is a national organization of students engaged in science, technology, engineering and mathematics (STEM). Open to students enrolled in or who have completed technology education courses, TSA's membership includes more than 250,000 middle and high school students across the United States. TSA is supported by educators, parents, and business leaders who believe in the need for a technologically literate society. Members learn through exciting competitive events, leadership opportunities, and much more. A wide range of activities makes TSA a positive experience for every student.

Only TSA members have the opportunity to compete at exciting state conferences and then at the annual National TSA Conference. Expert judging by technology and engineering educators and industry representatives inspires the best from participants. Members are rewarded not only with medals or trophies, but also with memories of the camaraderie and the challenge of participating in a National TSA Conference. TSA competitions include categories such as Biotechnology Design, Career Prep, Coding, Digital Photography, Dragster Design, Flight, Leadership Strategies, Medical Technology, Prepared Presentation, Software Development, Technology Problem Solving, Video Game Design, Webmaster, and much more.

Many TSA members across the country believe the highlight of the school year is the National TSA Conference—packed with competitive events and challenging activities that foster personal growth and leadership development. The conference has been held in locations from coast-to-coast each year. The 2018 National Conference was held from 6/22/18 - 6/26/18 Georgia World Congress Center in Atlanta, Georgia and this 2019 Conference will be in National Harbor near Washington, DC from 6/28/19 - 7/2/19 at the Gaylord National Resort & Convention Center located at 201 Waterfront Street, National Harbor, MD 20745.

Prior to attending the competition, students will research, study, and practice in each of the competitions that they plan to compete in. Many of these activities are those of which we have done and are integrated into many of our Technology Education courses. For instance, in Fundamentals of Engineering, students pair up for a problem solving activity in which they must create a terrestrial vehicle that will transport two large paper clips as far as possible using only given materials (i.e. paper, tape, string, balsa wood, cardboard, and elastic bands). Students must design construct, test, and redesign a prototype in a set amount of time. This activity is very similar to the on demand problem solving activity that occurs at TSA events and was an actual TSA event from the past. In addition, students must prepare ahead of time presentations, speeches, websites, model bridges, CO2 cars, and any other events that they will be entering. The must research, study and practice for such on site events like Mechanical CAD, Architectural Design, extemporaneous speech, and Tech Bowl. These projects incorporate many science, technology, engineering, and math concepts which tie directly in to the Technology and Engineering Education curriculum at DHS. TSA also requires a leadership component in which students must submit an essay for each event they submit describing how they have been roles models to other students as well as helped to lead others to meaningful

goals both within and outside of TSA. After local, state, regional or national events, we always reflect on how we've done (win or lose) in order to learn from our mistakes, learn from others at the event, and plan to improve at future competitions.

Students who are eligible to attend the National Conference are those who place in the top three in their prospect event(s).

The DHS TSA advisor hopes to take anywhere between 5 and 10 students to this year's national conference. We would leave from the Darien train station on the morning of June 28th and take ground transportation to LaGuardia Airport and fly direct to Dulles International Airport. See itinerary and costs below:

Estimates costs:

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Per person: Round trip train from Darien to Grand Central Station \$31 Grand Central to LaGuardia round trip shuttle \$30 Round trip flight \$205 Round trip shuttle from Washington Airport to National Harbor \$100 4 night stay at convention center \$500 (based on double occupancy \$1000 per room)

Total per person cost: \$866

Total cost per student including chaperone expenses: \$1,002 - \$1,240

Time	Friday, June 22	Saturday, June 23	
800am		State This Representation & March	
8:30am		TEMS Compension \$00 pm - 800 pm	
9:00am			
9:30am		Opening General Settages in Station - 1100 am	
10:00am		Information Orsir Open Stopers - 500 pm	
10:30am			
11:00am		TSAMin Exchange 1100 am 12:00 pm	
11:30am		Licolan Schon	
2:00 NOON		Competitive Events and Check- LLGD am - 6:30 pm Advice Uprists Meeting	
12:30pm	National Conference Chief, In	Siste Advisor Forum	
1:00pm	Retional Conference Charts in and Registration Parties (Ret Up 2200 ppr - 700 pm	TSA VO Roberto Company Liptopper 7,90 pm	
1:30pm		State Presidints Meeting 130ppm - 2:00 pm	
200pm	CRC Hanagers Meeting		
2:30pm	200 pm - 3:00 pm	Speaker Leadership Seption 200 pm - 200 pm	
3:00pm	National Officer Cardidaers Mg 300 pm - 4.00 pm		
3:30pm	CRC Event Coordinantis Meeting 300 pm -450 pm		
4:00pm	Advisor Uprime Meeting	Manif Parking	
4:30pm	4.00 pm - 5:00 pm	Minnel, Cochasting Serior Reporting 409 pm - Schipm,	
5:00pm	Competitive Freek Deck-ra	-	
5.30pm	500pm-830pm	TSA Region Meetings 500 pm - 600 pm	
6:00pm	State Delegation Machines		
6:30pm	600 pm - 900 pm		
7:00pm	TEMAS information Monting 7:00 pm - Bdd pm		
7.30pm		State Colorentian Manth and GOD parts - 200 pm	
800pm	National TSA Alumni		
830pm	Association Meeting 8:00 pm - 9:00 pm		
9:00pm	Competitive Event Time Signates		
9:30pm			
10:00pm	CURPEN	CUTEDA	

nday, June 24	Monday, June 25	Tuesday, June 26
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Billiam Lippon		
General Section (General Section () 9 00 am = 11:00 am Jornal on Desk Open 9 10 am - 5 00 pm	Annual Ductives Ministry Educing Scalars (H 5:00 ami - 31:00 ami and organizin Crein Colors 3:00 ami - 5:00 pm	Anards Corvenory General Sension My BCD am - 11,00 am
TSA Ain Cachanga 11500 am - 12000 pm	Special Interest Section J100 am - 1200 pm	
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II Street Certains	11:30 am ~ 4,30 pm	National TSA Officers Maining Internet/fiction 12:00 pm - 1:00 pm
1100 pm - 2010 pm	1230 pm 7230 pm CRC/Sudents/Rorum	
TSA Merit and Greet 3:00 pm - 5:00 pm	Special Inferent Section 200 pm 1200 pm	
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58 2018 National TSA Conference

DARIEN PUBLIC SCHOOLS
SPECIAL FIELD TRIP REQUEST FORM
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(Board of Education Policy 6710)

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Regulrements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. **This form MUST be submitted to Central Office for approval before final plans or commitments are begun.** All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

- Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:
- a. Names of the Darien Public School staff initiating the proposal and responsible for the trip Christopher Andrade (Darien High School Music Department)

<u>b.</u> Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

		Depart Thurs. Afternoon			
Date: 4/25/19-4/28/19	Time:	Return Sun. Evening	Destination:	Washington, D.C.	
Affected school time:	Early release (20 minutes) Thursday 4/25, all day Friday 4/26				
	No known conflicts	with testing dates or main	or school even	ts	

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

This trip will provide intensive musical and educational experiences beyond what are available in a normal classroom setting. Opportunities include public performance in culturally/historically significant venues, an adjudicated festival and clinic, and an educational exchange program with a high school in Washington, D.C., including coaching by an internationally recognized professional vocalist. This experienced reinforces curricular concepts of our standards-based curriculum related to preparing varied repertoire for a variety of different musical performances, refining technical musical skills, presenting music and using feedback from multiple sources to improve over time. Our students will be collaborating with students from Woodrow Wilson High School and will also participate in the Heritage Music Festival for adjudication where they will receive feedback from highly respected music educators as well as observe ensemble performances by other high schools.

<u>d.</u> An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

All students in grades 9-12 enrolled in either Concert Choir or Chamber Choir Advanced (Honors) are eligible for participation in the trip. Although participation is not mandatory and will have no impact (positive or negative) on class grades, all students will be encouraged to attend.

Students will prepare musical selections for performance encompassing a variety of styles, time periods, and languages. Following the trip, classes will review and reflect upon the feedback received from the exchange workshop, adjudication, and public performances. Recommendations for continued improvement will be incorporated into instruction and rehearsal as the ensembles prepare for their spring concert performances.

e. The exact modes and times of travel, as well as the exact housing arrangements.

- Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.
 - Students will travel by chartered coach bus from Darien HS to Washington, D.C. and to all activities during the trip. Students will be housed in quad occupancy rooms in a high-quality hotel outside of D.C.; rooming and activity arrangements are handled by WorldStrides OnStage, a fully insured and bonded student performance travel company that we have used before with great success. (WorldStrides is the only official educational travel company for the Smithsonian Institution.) Travel is by J&R Tours (another group we have used often).
 - <u>f.</u> Detailed daily time schedules of the agenda of activities.
 Please refer to attached agenda. (Specific times subject to change)
 - g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Estimated cost per participant is currently \$715, based on 65 students attending. The costs break down as follows:

- \$220 transportation cost via charter bus (includes round trip Darien-D.C. and all transportation to/from activities while on trip)
- \$350 Global Endeavors package price, including:
 - o 3 nights lodging
 - o Adjudication and clinic for each performing ensemble
 - o Guided Tour of monuments/memorials/historic sites in Washington, D.C.
 - o Saturday Night Awards Banquet/Dance (dinner included)
- \$50 Friday night dinner/show at Medieval Times in Arundel Mills mall
- \$90 per person meals, including 3 hotel breakfasts, one lunch out on Friday, and boxed lunch for Saturday
- \$5 per person to cover performance license fee for public performance at historic D.C. site
- <u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

Students will have the opportunity to participate in fundraisers (such as catalog sales of Munson's Chocolates) and have the proceeds applied as credit toward their trip costs. Additionally, choir parents are exploring possibilities for large-scale fundraisers to reduce total trip costs for all students.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

One of substitute coverage will be required for Friday 4/26. Depending on the level of student participation in the choral groups, partial coverage (rather than full day) may be possible.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

	tople R. andre	le	09/04/2018	RSuden / Eller	luny	9/21/18
Signature of	Trip Organizer		Date	Signature of Principal	Date	
	Approved		Not approved			
				Signature of Superintendent/Designee	Date	

PROPOSED ITINERARY:

Thursday, April 25:

- 2:00 PM Depart DHS for Hotel (students bring bagged dinner to eat on way)
- 8:30 PM Check in to Holiday Inn Columbia, MD
- Friday, April 26
- 7:00 AM Breakfast at hotel
- 8:00 AM Depart for Woodrow Wilson High School, Washington D.C.
- 9:00 AM-1:00 PM Educational exchange activities with WWHS Choirs
- 1:30 PM Lunch at Corner Bakery Café, Washington D.C.
- 3:00 PM Smithsonian Institute Museum of American Music
- 7:00 PM Dinner and show at Medieval Times, Arundel Mills, MD
- 10:00 PM Return to hotel
- Saturday, April 27
- 7:00 AM Breakfast at hotel
- 8:00 AM Depart for Heritage Festival adjudicated performances/clinics (site TBA)
- 9:00 AM-12:00 PM Festival activities
- 12:00-1:30 PM Travel to public performance site; boxed lunch on way
- 2:00 PM Public performance in Washington, D.C. (site TBD)
- 6:00 PM Awards ceremony and semi-formal dinner/dance
- 10:00 PM Return to hotel

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Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Sunday, April 28

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- 7:00 AM Breakfast at hotel
- 8:00 AM Check out and depart for Smithsonian Institution Museums
- 9:00 AM-2:00 PM Tour of monuments and historic sites of Washington, D.C. Lunch on own
- 2:00 PM Depart for Darien HS; we will likely stop for quick grab-and-go dinner on way depending on traffic/timing
- 8:30 PM Arrive at Darien HS.

		Propo	sed Field	d Trips	- Mic	Idlesex		
_								
	Event				<u>Date</u>		Location	
	Regional C	uiz Bowl To	ournament		Jan. 25-26	, 2019	Lancaster,	PA
	National C	uiz Bowl To	ournament		May 9-13,	2019	Chicago, IL	

DARIEN	PUBLI	C SCHO	OLS
SPECIAL FIE	LDTRIP	REQUES	T FORM
Trips Beyond a	500 Miles.	or Outside	the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements:</u> Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

<u>Special Trips</u> (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip

Ken Romeo and Barbara Ivey

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: Jan. 25th-26th	ⁿ , 2019	Time:	All Day		Destination:	Manheim HS, Lanc	
Affected school time:	We request t	o leave	at 12:00 PM c	on Friday to a	rrive with eno	ugh time to a	check in,
	Eat dinner, a	nd get a	i healthy night	's rest in prep	paration of the	e tournameni	t on
	Saturday.						
A share whether a status set (**1		1 41 1			

<u>c.</u> A description of the rationale for the trip, with special emphasis on the educational value of the experience. Manheim TWP HS is hosting a regional quiz bowl tournament. Schools from all over

the region will compete at a chance to qualify for the nationals in Chicago. Students will compete in an academic tournament, answering questions from every middle school curricula.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.

e. The exact modes and times of travel, as well as the exact housing arrangements.

We will charter a bus (ECS) that leaves on Friday afternoon, stay at a local hotel (Days Inn, Lititz, PA), and return on Saturday evening.

f. Detailed daily time schedules of the agenda of activities.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Friday		
Leave after sc	hool from MMS, arrive at hotel,	check in, have dinner
Saturday		
8:00-9:00	team check-in	ТВА
8:00-8:30	Staff check-in	ТВА
8:30 -9:0 0	Staff meeting	TBA
9:00-9:30	Player meeting	TBA
9:30-12:00	Preliminary rounds 1-6	Classrooms
12:00-1:30	Lunch (not provided)	
1:30-4:15	Playoff rounds 7–10	Classrooms
Afterwards, we d	epart for MMS	

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Travel is approximately \$150.00 per person. Hotel is approximately \$100.00 per room. Entrance fee \$75.00 per team (4 teams).

h. Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to pay for part of our entry fees. We also will rely heavily on parent contributions.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

We do not seek any special materials, items or services from the Darien Public Schools.

Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.
The submission of a trip request, does not, in-and-of-itself, constitute any explicit or implied approval.
No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.
The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.

DARIEN PUBLIC SCHOOLS SPECIAL FIELD TRIP REQUEST FORM Trips Beyond 500 Miles, or Outside the U.S. (Board of Education Policy 6710)								
Note: This	is a Type-On form.	Click in in	formation cells and	type or print and fill in with pen.				
Signature of	Trie Organizer		10/4/18 Date	Signature of Printipal	INGGIS Dave			
	Approved		Not approved					
				Signature of Superintendent/Designee	Date			

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DARI	EN PUBLIC SCHOOLS
SPECIAL	FIELD TRIP REQUEST FORM

Trips Beyond 500 Miles, or Outside the U.S.

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

<u>Planning Requirements</u>: Written application must be submitted first to the school Principal, then to the Assistant Superintendent, according to administrative procedures. This form MUST be submitted to Central Office for approval before final plans or commitments are begun. All such trips must be approved by the Board of Education. Formal announcement of special trips can be made only after Board approval has been obtained.

Special Trips (beyond 500 mile radius, overnight, or outside Continental U.S.) – The request must be submitted at least 60 days in advance of the departure date and no later than October 15th. It must contain detailed written information about arrangements, which at a minimum, must specify the following:

a. Names of the Darien Public School staff initiating the proposal and responsible for the trip

Ken Romeo, Barbara Ivey, and Andrew Turriago

b. Exact dates, times, destination(s) of the trip, and what instructional time will be impacted, as well as potential conflicts with major school events or standardized testing.

Date: May 9th-13th, 2019		MSNCT in
Affected school time:	Time: <u>All Day</u>	Destination: Chicago, IL
We rec	uest permission to use Thursday	Friday, and Monday as travel days

c. A description of the rationale for the trip, with special emphasis on the educational value of the experience.

This is one of our two national championships. Schools from all over the country will compete. Students will compete in an academic tournament, answering questions from every middle school curricula.

d. An outline of the pre-trip and post-trip activities, which will be conducted to enhance the value of the trip for students. This must also include a description of which students are eligible for the trip and how students will be selected to participate.

We practice daily for competitions like this. The Quiz Bowl coaches will decide which of our members will go based on availability and skill.

e. The exact modes and times of travel, as well as the exact housing arrangements.

We will stay at the hotel that will be hosting this tournament (The Hyatt Regency O'Hare)

f. Detailed daily time schedules of the agenda of activities.

F2

(Board of Education Policy 6710)

Note: This is a Type-On form. Click in information cells and type or print and fill in with pen.

Friday (evo	ening)	tot and the second s		
5:00-9:30	Staff check-in	TBA		
6:00-9:30	Team check-in	ТВА		
6:00-9:30	Scrimmage round organization	TBA		
Saturday				
8:00-9:00	Late arrival team check-in	Enterprise Ballroom Foyer		
8:30-9:00	Staff check-in	ТВА		
9:00-9:30	Player meeting	Enterprise Ballroom 1-4		
9:00-9:30	Staff meeting	TBA		
9:45-12:45	Preliminary rounds 1–6	Meeting rooms		
12:45-2:15	Lunch (not provided)	-		
2:15-5:45	Preliminary rounds 7–12	Meeting rooms		
Sunday				
7:30 a.m.	Playoff bracket posted	Information desk		
7 :30 –8:20	Playoff cards distributed	Information desk		
8:00-8:20	Staff meeting	TBA		
8:30-12:00	Playoff rounds 13–18	Meeting rooms		
8:40-12:00	Consolation round organization	TBA		
12:00-1:00	Lunch (not provided)	-		
1:00	Packet pickup	Information Desk		
1:00-2:15	Playoff rounds 20-21	Meeting rooms		
2:15	Finals (rounds 22 and maybe 23)	Enterprise Ballroom 1-4		
After finals	Awards	Enterprise Ballroom 1-4		

g. Precise overall financial information with a break down by categories of expenses. Include any staffing transportation, accommodations or unique modifications for students with disabilities.

Entrance fee \$575.00 per team (3 teams).

<u>h.</u> Precise explanation of the sources of funding as it will be apportioned to the students, district funds, grants, fund raising, etc.

The Quiz Bowl team has been involved in fundraising efforts all year. We have private donors willing to **pay** for part of our entry fees. We also will rely heavily on parent contributions.

i. Precise explanation of any related cost for the Darien Public Schools, including teacher substitutes, teacher release time, special education supports, follow-up tutoring, special materials, or any other items or services.

We do not seek any special materials or items from the Darien Public Schools. Coaches will need coverage for Friday, May 10th and MondayMay 13th.

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		SPECIAL FIELD TR Trips Beyond 500 Mil (Board of Education)		F2		
Note	e: This is a Type-On form.	Click in information cells and	I type or print and fill in with per	n,		
	Organizers must be aware that school budget development occurs a year in advance, so requests for funding must be made during budget development in the fall preceding the school year in which the event is to occur.					
	The submission of a trip	o request, does <u>not</u> , in-and-	of-itself, constitute any explic	it or implied approval.		
	No trip is considered authorized until formally approved in writing in accordance with the aforementioned procedures.					
	The field trip organizer <u>must</u> notify the school nurse of the field trip date, destination, and a list of the students participating in the trip.					
Signa	Image: Signature of Trip Organizer 10/4/18 Signature of Principal 10/4/16					
[Approved	Not approved				

DARIEN PUBLIC SCHOOLS

Signature of Superintendent/Designee

Date

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DARIEN BOARD OF EDUCATION Darien, Connecticut

PROPOSED

SCHEDULE OF REGULAR BOARD OF EDUCATION MEETINGS FOR THE 2019 CALENDAR YEAR

Jan.	5 or 12*^ (Sat.) 8 22	July	23
		Aug.	27
Feb.	12	Sept.	10
	26		24
March	13*(Wed.)	Oct.	8 (or alt. because of 10/9 district closure)
	26		22
April	9	Nov.	12
	23		26
May	14	Dec.	10
	28		
June	11		
	25		

All meetings listed above are regularly scheduled Board of Education meetings. All meetings will be held in the Darien Board of Education meeting room, 35 Leroy Avenue, Darien, Connecticut at 7:30 p.m.^, unless otherwise indicated. The Darien Board of Education meets on the 2nd and 4th Tuesdays of every month, unless otherwise indicated by an asterisk (*).

Tara B. Ochman, Chairman	Kath
Darien Board of Education	Darie

Kathrine G. Stein, Secretary Darien Board of Education

For the Purpose of Meeting Statutory Requirements

DARIEN PUBLIC SCHOOLS Darien, Connecticut

<u>PROPOSED</u>

2019-2020 BUDGET CALENDAR

<u>2019</u>

JANUARY 3RD, THURSDAY Board of Education Meeting Room 7:00 p.m.	 Special Board of Education Meeting 1) Review of 2019-2020 Budget Book Structure and Format 2) Presentation of Superintendent's Proposed Budget for 2019-2020 Including Major Budget Proposals
*JANUARY 5TH, SATURDAY Board of Education Meeting Room <u>8:30 a.m.</u>	Regular Board of Education Meeting 1) Personnel, Operating and Equipment Proposed Budgets of:
	RC 01 Darien High School RC 02 Fitch Academy RC 03 Middlesex Middle School RCs 05, 07, 08, 09 and 10 - Elementary Schools RC 11 Physical Education/Athletics RC 12/25 Facilities/Fixed Expenses/ Capital Plan RC 13 Music RC 14 Art RC 21 Library/Media RC 17 Health RC 22 Technology Education RC 15 Technology RC 24 Special Education RC 26 Early Learning Program RC 19/23 Curriculum/Summer School RC 20 Finance RC 16 Administration RC 18 Personnel/Human Resources
*Saturday, January 12 Snow Date	

*Saturday, January 12 Snow Date

JANUARY 8TH, TUESDAY Board of Education Meeting Room 7:30 p.m.	Regular Board of Education Meeting
JANUARY 15TH, TUESDAY Board of Education Meeting Room 7:00 p.m.	Special Board of Education Meeting Further Discussion on Budget items and follow up on questions from Board of Education and community
JANUARY 22ND, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	 Meeting with Board of Finance; RTM Education and Finance & Budget Committees Unfinished Business on 2019-2020 Proposed Budget Board of Education Discussion of Budget Modifications under Consideration
JANUARY 29TH, TUESDAY Town Hall Auditorium or Board of Education Meeting Roor	Special Board of Education Meeting
7:00 p.m.	 Public Hearing on 2019-2020 Proposed Budget Final Budget Review as needed
FEBRUARY 12TH, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	1) Approval of 2019-2020 Board of Education Budget
NOTE: School Winter Break Febr	uary 18th through February 22nd
FEBRUARY 26TH, TUESDAY	Regular Board of Education Meeting
Board of Education Meeting Room 7:30 p.m.	
MARCH 5TH, TUESDAY (1 st Tuesday) Town Hall 7:30 p.m.	<u>LEGAL DATE</u> : Board of Finance meeting at which 2019-2020 Board of Education Recommended Budget is submitted.
MARCH (to be confirmed)	LEGAL DATE: Publication of 2019-2020 Recommended Budget in Newspapers.
MARCH 12TH, TUESDAY Town Hall (2 nd Tuesday) Auditorium 7:30 p.m.	LEGAL DATE: Board of Finance Public Hearing on Budget

MARCH 13TH, WEDNESDAY Regular Board of Education meeting **Board of Education** Meeting Room 7:30 p.m. Tour of Schools -- starting in MIDDLESEX ROTUNDA MARCH 16TH, SATURDAY 8:00 a.m. to approx. 11:30 a.m. MARCH 26TH, TUESDAY **Regular Board of Education meeting Board of Education** Update on Projected Elementary Enrollment; Meeting Room **Recommendation to the Board on any Budget Changes** 7:30 p.m. APRIL – week of the 1st – Dates to be Determined** **Town Hall** Board of Finance - Work Session with Board of Education **Conference Room Review Board of Education Budget.** 7:30 p.m. **APRIL 9TH, TUESDAY**** Board of Finance – Preliminary Vote on Budget Town Hall **Conference Room** 7:30 p.m. Board of Finance - Final Vote on Budget **APRIL 11TH, THURSDAY** Town Hall** and set Mill Rate **Conference Room** 7:30 p.m. NOTE: School Spring Break April 15th through 19th APRIL LEGAL DATE: Board of Finance filing of (By the 3rd Tues. in April) 2019-2020 Town Appropriations and Tax Rate with Town Clerk. MAY 13TH, MONDAY LEGAL DATE: RTM Approval of 2019-2020 (2nd Monday) Town of Darien Budget. **Town Hall** Auditorium 8:00 p.m.

**to be confirmed by the Board of Finance

PERSONNEL ACTION REPORT

		October 9, 2018					
Item Name	Action	Replacing/Location/Position	Effective Date		Tenure Area		
	Naille	ACTION	Replacing/Location/Position	From	То	Tenure Area	
	Appointments						
1	Marisa DeSanty	Appointment	T Sapienza/Ox Ridge/elementary Teacher	10/8/2018	10/1/2022	Teacher	

Certification Class/Step

Elementary MA Step 3