



Teacher on Special Assignment (ToSA) - Farm Lab Job Description

DEFINITION: Under the direction of the Coordinator of Innovation and Farm Lab Development oversees all aspects of educational, farming, and logistics for K-6 student visits.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Implements project based learning experiences using the DREAMS Model (Design, Research, Engineering, Art, Math and Science).
- Assists with the development, enhancement, and selection of content for K-6 sustainability and agroecology based educational programming.
- Serves as a district resource by modeling best practices to build student agency and engagement for visiting educators.
- Ensures access and equitable participation opportunities for all visiting students.
- Ensures all visits are well curated, comprehensively implemented, and allow for student choice.
- Supports ongoing program improvement and expansion.
- Assists Farm Lab Site Enrichment Teachers (SET) in preparation and pacing for on-site instruction.
- Assists with district curriculum mapping of California Environmental Principles and Concepts (EP&Cs).
- Collaborates weekly with the site coordinator and instructional team.
- Ensures updated instructional units and visit information are available on PowerSchool.
- Maintains and utilizes educational raised beds to enhance learning opportunities (planting).
- Oversees all the related procedural responsibilities for student visits, such as but not limited to, master calendar, scheduling of site visits, permission slips, and surveys.
- Implements and maintains all safety protocols.
- Performs other related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Curriculum development and instructional strategies
- Common Core State Standards (CCSS) and Next Generation Science Standards (NGSS)
- Project, Place, Problem, and Phenomena Based Learning (4PBL) and the 5E Model
- Culturally Responsive Pedagogy
- Universal Design for Learning (UDL)
- Technology as a tool to enhance learning opportunities
- Behavior management techniques and strategies
- Gardening and/or organic farming
- Interpersonal Skills using tact, patience, and courtesy
- Correct English usage, spelling, grammar, and punctuation
- Modern office methods, equipment, and procedures
- District operations, policies, rules, and regulations

Ability to:

- Communicate effectively, orally and in writing, to a variety of audiences
- Perform a variety of tasks involving use of independent judgment - with accuracy and speed
- Self-direct and work collaboratively with others
- Be flexible, patient, and work well under pressure
- Apply organizational, critical thinking, and analytical skills
- Proficiently operate computer and standard office equipment
- Maintain regular and consistent attendance

Education, Experience and other Requirements

- Valid California Teaching Credential with appropriate authorizations
- Bachelor's degree
- CLAD or BCLAD Certificate
- Five years or more of successful elementary classroom teaching experience
- Lead teacher experience preferred

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk and talk or hear. The employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls. The employee is required to sit, reach with hands and arms, push, lift and carry supplies and equipment, taste, smell, and stoop, kneel, crouch, and crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job:

- 10 acre farm and sustainability campus
- Indoor/outdoor learning spaces - a lot of time will be spent outdoor in the elements
- Outdoor activities occur rain or shine

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

OTHER

Possession of an appropriate, valid California driver's license and employee-provided transportation required.

Approved: June 1, 2021