

Records Retention Schedules

These schedules will help with how long you are to keep a record and when a record may be destroyed.

1. Record Retention and Disposition Schedule for Local Education Agencies (LEA's). Issued February 19, 1999. Standard 7 is specific to schools
<https://archives.ncdcr.gov/media/810/open>
2. Record Retention and Disposition Schedule for General Records Schedule for Local Government Agencies March 2019.
<https://archives.ncdcr.gov/media/807/open>