



MEETING OF BOARD OF DIRECTORS  
3:30 pm, Wednesday, May 12, 2021  
Vaughn Next Century Learning Center  
**MINUTES**

Public comment is always welcome at Vaughn. Any individual wanting to express public comment during this or any board meeting must submit their request to [boardpc@myvaughncharter.com](mailto:boardpc@myvaughncharter.com) no later than 12:00 noon on the date of the scheduled board meeting. Any request received after that specified time will not become part of the record. Your request for public comment must include the following details:

- 1) Entire name:
- 2) Address:
- 3) Phone number:
- 4) Is your desire to make a generic public comment
- 5) Is your desire is to make a comment specific to an agenda item
  - a) Please indicate the name of the Item \_\_\_\_\_
  - b) Please indicate the item # \_\_\_\_\_

**Please note the following:**

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak,
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting

To learn more about public meeting legislation rules per Brown Act please click [here](#)

Join Zoom Meeting

<https://myvaughncharter.zoom.us/j/82703877993?pwd=cjRMRVM5WjVweIJKVGRZRTThkZER5Zz09>

Meeting ID: 827 0387 7993

Passcode: 229813

**This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:**

Call to Order 3:30p

**A. Establish Quorum:**

*Board Members*

|  |         |
|--|---------|
| Alejandro Castellanos  | Present |
| Xitlali Castro   | Present |
| Kwok Cheng   | Present |
| Yolanda Gutierrez  | Present |
| Jasmin C. Guerrero   | Present |
| Alejandro Nevarez  | Present |
| Jonathan Ochoa   | Present |
| (new voting members below elected to the board in the first agenda item) |         |
| Arturo Suarez  | Present |
| Karina Cisneros  | Present |

*Advisory Student Members (non-voting)*

**Public Comments:**

Claudia Flores reviewed procedures for submitting public comment prior to noon on the date of the board meeting. There are no public comments for this meeting.

**Approval of Minutes:** *The board is to review and approve the minutes from the April 14, 2021 board meeting.*

*Board member Yolanda Gutierrez made a motion to approve the minutes. Board member Xitlali Castro seconded the motion. Roll Call taken. Motion passed unanimously.*

**Governance (30 mins)**

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| A1 | <p><b>New Board of Directors</b> - The Board will elect new Board members to fill vacant positions, with a focus on recruiting parent board member(s). New Board members will serve immediately upon Board approval.</p> <p><i>Steve Holle is unable to serve this year as he is ineligible until July 2021. Jasmin shares feedback from the committee regarding candidates. Partnership committee preferred Holle and Karina, out of three candidates.</i></p> <p><i>Board member Jonathan Ochoa moves to elect Arturo Suarez &amp; Karina Cisneros to fill vacant board positions. Board member, Yolanda Guteirrez seconds motion.</i></p> <p><i>Aturo Suarez and Karina Cisneros are present at this board meeting and are now voting members moving forward on all action items below.</i></p>     | Action Item      | <p>Tally Count</p> <p>Yes: 7</p> <p>No: 0</p> <p>Abstained: 0</p> |
| A2 | <p><b>2020-21 LAUSD Annual Performance-Based Oversight Report</b> – The Board will review and discuss report findings and recommendations. The Board will adopt required “corrective actions” prepared by staff.</p> <p><i>Request from board to provide an updated org. chart so that we can more effectively inform the board with regards to internal data that is informing decision making.</i></p> <p><i>CEO alongside Directors of Instruction, Heather Yoshioka and Sadie Edmann reviewed areas of strength and growth from the LAUSD report. CEO alongside Director of Business Alex Simons reviewed areas of growth for Finance.</i></p> <p><i>Board member Kwok Cheng motions to approve “corrective actions” prepared by staff. Board member Yolanda Gutierrez seconds the motion.</i></p> | Action Item      | <p>Yes: 8</p> <p>No: 0</p> <p>Abstained: 0</p>                    |
| A3 | <p><b>CEO Evaluation Overview-</b> The Board will be presented with an overview and protocol of evaluating Vaughn’s CEO.</p>   | Information Item |   |

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|  | <i>Board will evaluate the CEO at the June board meeting. Alex presents regarding the evaluation process. There is a rubric each member of the board will complete.</i> |  |  |
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**Business and Operations (60 mins)**

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| B1 | <p><b>Sunrise/Driftwood Dairy Bid SY 2021-2022-</b> The Board will discuss and act on approval of the authorization to Piggyback on the Palm Springs Unified School District/Beaumont Unified School District RFP # NS-20-02 Dairy Products and Bid #2017/18-12 Fresh Produce Riverside USD with Sunrise Produce Company for the 2021-2022 school year.</p> <p><i>This year, due to the pandemic, we were allowed to piggyback off of the same bid for the new year. Our dairy is with Sunrise Produce. Piggyback off of Riverside. Same RP from last year to this year, want to continue to utilize the prices we were able to take advantage of from last year. Requesting authorization to piggyback on both bids.</i></p> <p><i>Best practice is to review more than one piggyback. In the case of this year, we are rolling over rates already vetted last year.</i></p> <p><i>Board member Xitlali Castro motions to approve the piggyback proposal above. Board member Jonathan Ochoa seconds motion.</i></p> | Action Item      | <p>Yes: 9</p> <p>No: 0</p> <p>Abstained: 0</p> |
| B2 | <p><b>Fiscal Matter: 2021-22 Salary Increases</b> - The Board will receive information related to proposed COLA increases and act on the proposed increases.</p> <p><i>Proposal 3.84% increase which is a little bit higher than typical 3% increase.</i></p> <p><i>Board member Yolanda Gutierrez motions to approve proposed salary increase adjustment for the 2021-22 school year. Board member Kwok Cheng seconds the motion.</i></p>   | Action Item      | <p>Yes:5</p> <p>No:</p> <p>Abstained: 3</p>    |
| B3 | <p><b>Fiscal Matter: LA County Account</b> -The Board will discuss the amount of cash accrued in the LA County Office of Education and determine the amount to be moved to a local bank as a liquid “Rainy Day Fund” for future economic contingency.</p> <p><i>Board member Kwok Cheng motions to approve 50% to be moved to a local bank as a “Rainy Day Fund”. Board member Yolanda Gutierrez seconds the motion.</i></p>   | Action Item      | <p>Yes: 8</p> <p>No:0</p> <p>Abstained: 0</p>  |
| B4 | <p><b>Fiscal Matter: 2021-2022 Budget Development</b> – Budget Subcommittee will share with the Board needs assessment information gathered at stakeholders’ meeting(s).</p> <p><i>Main requests have included personnel support to help with academics, address social and emotional needs of students, and overall to cover the needs of our students during and following the pandemic. The Budget</i></p>  | Information Item |  |

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|  | <p><i>committee proposes that all positions on the list be approved by the board. There are additional positions proposed after the March committee meeting that have also made the list and are proposed to be adopted.</i></p> <p><i>We will re-convene the board members for a vote as this is just an informational item for today.</i></p> |  |  |
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**Curriculum and Instruction (30 minutes)**

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| <p>C1</p> | <p><b>VISA Reduction of Credit Requirements.</b> The Board will discuss and act on the approval of the reduction of credit requirements from 240 credits to 220 credits for the graduating classes of 2022 -2024 due to Covid-19 global pandemic.</p> <p><i>VISA staff, Leslee Velasquez, Alicia Burnett, Patty Cruz, Brandey Herrera and Nancy Tiet present ppt. Follow up proposal to prior presentation on reducing credit requirements.</i></p> <ul style="list-style-type: none"> <li>● <i>move from 80 elective units to 60 - no impact on core or A-G classes</i></li> <li>● <i>lost over 30 students who can go to schools like Assurance with far fewer credit requirements</i></li> <li>● <i>Students stressed over completion of credit requirements which are higher than local district and local schools</i></li> <li>● <i>fewer opportunities available for credit recovery due to pandemic</i></li> <li>● <i>year over year trend for current 9th-11th graders show increased challenges in meeting credit requirements due to pandemic</i></li> </ul> <p><i>Will this affect student schedules? No. Students will still take the same number of classes, but will not have to pass the same number of classes. Students doing well will still have the opportunity to earn all credits desired.</i></p> <p><i>There was discussion around adjusting the motion to just include graduating classes of 2022 and 2023 and to look towards our future charter renewal to include updated data and potential more permanent change in credit requirements.</i></p> <p><i>Board member Yolanda Gutierrez motions to approve a decrease in graduation credit requirements from 240 to 220 for graduating classes of 2022 and 2023. Board member Alejandro Nevarez seconds the motion.</i></p> | <p>Action Item</p>        | <p>Yes: 9</p> <p>No: 0</p> <p>Abstained: 0</p> |
| <p>C2</p> | <p><b>School Reopening Update and celebrations-</b> The Board will receive the latest developments on the school reopening plans and celebrations.</p> <p><i>We're open at all of our school sites! Students welcomed back on April 26. A lot of planning that went into restrictions and protocols to ensure student and staff safety. Elementary has pm intervention programming, with Pandaland also hosting an am program. The middle and high school both have in person support during virtual learning in am. Programming will conclude on June 18.</i></p>  | <p>Informational Item</p> |  |

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|  | <i>VISA has in-person graduation planned. MIT/Mainland have a drive through graduation planned.</i> |  |  |
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**Partnership and School Site Council (10 minutes)**

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| P1 | <p><b>Governance Committee Updates-</b> The Curriculum and Instruction, Business and Partnership committee chairs will provide the Board an update on committee initiatives.</p> <p><i>Partnership communicated that students are not currently expected to wear their dress code while in-person this spring. When we return in August, the dress code will be enforced at all campuses.</i></p> <p><i>C&amp;I proposes committee meetings happen prior to the board meeting. Commendation given to Ivette Garcia, Director of Support Services for her support with student services. Staff love the new sweatshirts for all Vaughn staff!</i></p> <p><i>Business doesn't have any specific updates that have not already been noted.</i></p> | Information Item |  |
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**Board Member Comments/Future Agenda Items (5 mins)**

**Adjournment**

Alex Castellanos made a motion to adjourn the meeting. Alejandro Nevarez seconded the motion. Roll Call taken. Meeting adjourned at 6:47 pm.

Next scheduled meeting: **June 9, 2021**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting*