

# HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CONTRACTED SERVICES

ADOPTED: June 23, 2004

REVISED: December 05, 2011

818. CONTRACTED SERVICES	
1. Purpose	<p>In its effort to provide cost-effective programs, the Board may need to utilize contracted services. The Board will supervise and evaluate such services to assure their effectiveness. This policy is to assist the Board in maintaining qualified and legally certified services.</p>
2. Authority SC 111 23 Pa. C.S.A. 6301 et seq	<p>The Board is required by law to ensure that independent contractors and their employees who have direct contact with students must comply with any mandatory background checks, applicable at the time of hire, which presently include those commonly referred to as: Act 34 - Pennsylvania Criminal History Record Check as amended by Act 24 of 2011, Act 151 - Pennsylvania Child Abuse History Record Check, and Act 114 - Federal Criminal History Record Check (fingerprint check). The cost of the background checks will be at the expense of the employee or contractor.</p>
3. Delegation of Responsibility	<p>The Superintendent or designee shall prepare rules and procedures to assure compliance with the legal requirements for contracted services.</p> <p>All independent contractors and their employees who have direct contact with students and who are contracted by the district shall not do any work for, at, or on behalf of the district until the independent contractor or employee of an independent contractor has complied with the mandatory background check requirements and the district has evaluated the results of that screening process.</p> <p>Failure to comply with this policy and the background check requirements by an independent contractor may lead to cancellation of the contract.</p>
Pol. 610	<p>Mandatory background check requirements will be included in all bidding specifications as required by law, for contracted services.</p>