

HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: LUNCH ACCOUNTS

ADOPTED: September 20, 2006

REVISED:

809. LUNCH ACCOUNTS	
1. Purpose	Each year, students may forget, lose and misuse their lunch accounts and money. For this reason, the Board adopts this policy to govern situations when students do not have lunch money or when their lunch accounts have insufficient funds.
2. Definition	For purposes of this policy, the term <i>account</i> means all forms of exchange, including daily, weekly or monthly deposits of money.
3. Authority	The Board shall permit students to incur reasonable charges for replacement lunch accounts or special meal arrangements and parents/guardians shall be contacted for payment. Reasonable charges shall not exceed the value of three reimbursable lunches per student at any given time.
4. Guidelines	Low balance reminder letters will be forwarded to parents/guardians weekly when their child's account balance falls below \$5.00. At the elementary level, an "Emergency Meal" shall be served to allow students up to the State-mandated three (3) emergency meals. A charged substitute meal will continue to be provided after the expiration of the three emergency meals. This will usually be a peanut butter and jelly sandwich, a dish of fruit and milk. Ala-carte items may NOT be purchased on any student account without funds. Charges will accrue for the emergency meals on the student's account. At the Middle and High School levels, an "Emergency Meal" shall be served to allow students a maximum of three (3) emergency meals. These emergency meals will usually be a peanut butter and jelly sandwich, a dish of fruit and milk. A charged substitute meal may continue to be provided after the expiration of the three emergency meals. Ala-carte items may NOT be purchased on any student account without funds. Charges will accrue for the emergency meals on the student's account.