

HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF FACILITIES BY STAFF

ADOPTED: May 29, 2004

REVISED:

710. USE OF FACILITIES BY STAFF	
1. Authority	<p>The Board establishes that school equipment and facilities may not be used by district staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.</p> <p>The Board specifically prohibits personal use of district telephones, personal use of materials, tools, supplies and equipment, and personal use of district vehicles.</p>
2. Guidelines Pol. 707, 708	<p>District facilities and equipment are available for staff use only if such use is clearly within the authorization granted in Board policy, temporary approval has been granted by the Superintendent, a personal emergency exists in which life or property is endangered, or a valid use of facilities permit has been issued.</p>