

# HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES AND WORKPLACE SAFETY

ADOPTED: May 29, 2004

REVISED: April 11, 2011  
March 8, 2021

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Delegation of Responsibility</p> <p>4. Guidelines Title 34 Sec. 129.1001-129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec 1038.2</p>	<p>The Board recognizes that district facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.</p> <p>The Board directs the District to provide facilities and equipment deemed necessary for the safe conduct of the educational programs and operations of the schools, including the provision of protective devices where needed for safety purposes.</p> <p>The Superintendent or designee shall annually review and evaluate District safety rules and plans.</p> <p>Administrators shall ensure that all staff and students are informed of school safety rules at the beginning of the school year.</p> <p><u>Certified Workplace Safety Committee</u> A Workplace Safety Committee shall be established to promote the district’s goals concerning safe schools.</p> <p>The Workplace Safety Committee shall be composed of a minimum of four (4) members including two (2) district administrators and two (2) employee representatives. The district administrators shall not constitute a majority of the Workplace Safety Committee.</p> <p>It shall be the responsibility of the safety committee to:</p> <ol style="list-style-type: none"> <li>1. Evaluate the current safety program.</li> <li>2. Establish procedures for conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards.</li> <li>3. Make recommendations to correct hazards.</li> <li>4. Review, in a timely manner, incident and accident report and investigation forms.</li> <li>5. Conduct follow-up evaluations on the effectiveness of new health and safety</li> </ol>
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equipment or safety procedures.

A quorum of the Workplace Safety Committee members shall meet at least once a month.

The Workplace Safety Committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.

All decisions of the committee shall be made by majority vote of members present.

References:

School Code – 24 P.S. Sec. 510, 1517, 1518

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001-129.1011

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Board Policy No. 805