

**Official Note to Hampton Middle School**

Please use this official note when your child has been absent, arrives late, needs to leave early, or needs a bus note.

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_ Absence for Reason: \_\_\_\_\_

\_\_\_\_\_ Reason for Tardiness: \_\_\_\_\_

\_\_\_\_\_ Reason for Early Dismissal \_\_\_\_\_

Time of Pickup \_\_\_\_\_

\_\_\_\_\_ Going Home on Bus \_\_\_\_\_ with \_\_\_\_\_

\_\_\_\_\_ Bringing Home his/her Friend: \_\_\_\_\_ on Bus: \_\_\_\_\_

Thank you,

\_\_\_\_\_  
Parent's Signature

Rev. 4/10

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