

HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF TEXTBOOKS

ADOPTED: February 18, 2004

REVISED: March 8, 2021

108. ADOPTION OF TEXTBOOKS	
1. Authority SC 508, 801, 803	It is the responsibility of the Board to adopt all textbooks used for instruction in the educational program of this district.
2. Definition	For purposes of this policy, textbooks shall be defined as books in print or digital format used as the basic source of information in the planned instruction.
3. Delegation of Responsibility SC 803	<p>The Superintendent, after consultation with administrative and professional staff, shall be responsible for the selection and recommendation of textbooks for Board consideration. No adoption or change of textbooks shall be made without the Superintendent's recommendation, except by a two-thirds vote of the Board.</p> <p>The Superintendent or designee shall develop and implement a plan for the review, evaluation, and selection of textbooks.</p>
4. Guidelines	<p>Guidelines for selecting textbooks may include the following:</p> <ol style="list-style-type: none"> 1. Professional staff members and parents selected by the Superintendent or designee shall participate in the selection process. 2. The staff shall continually research new sources of textbooks. 3. Textbooks currently in use shall be periodically evaluated for their continuing usefulness and relevance. <p>In considering the approval of any proposed textbook, the Board will evaluate its:</p> <ol style="list-style-type: none"> 1. Suitability for the maturity level and educational needs of the students who will be using the book. 2. Freedom from bias.

<p>Pol. 105.1</p> <p>School Code 508, 801, 803</p> <p>Board Policy 105.1</p>	<ol style="list-style-type: none"> 3. Relationship to the curriculum. 4. Relationship to a continuous multi-grade program. 5. Manner of selection. 6. Cost. 7. Appearance and durability. <p>A list of all approved textbooks used in District schools shall be prepared and maintained. It shall be reviewed periodically by the Superintendent or designee and made available for the use of the professional staff and information of Board members, students, parents/guardians, and community members.</p>
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