

# HAMPTON TOWNSHIP SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 103-AR-0. REPORT FORM FOR STUDENT COMPLAINTS OF DISCRIMINATION

Directions: Please use this form to report complaints of discrimination and return the form to the building principal. If the building principal is the alleged discriminator, please contact the Compliance Officer. If the Compliance Officer is the alleged discriminator, please contact the Superintendent. All contact information is available on page 2 of this form.

Complainant: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
School Building: \_\_\_\_\_  
Date of Alleged Incident(s): \_\_\_\_\_

Alleged discrimination was based on (circle those that apply):

Race            Color            National Origin            Sex  
Age            Disability            Religion            Sexual Orientation  
Ancestry            Other: \_\_\_\_\_

Name of person(s) you believe violated the district's nondiscrimination policy:  
\_\_\_\_\_

If the alleged discrimination was directed against another person, identify the other person:  
\_\_\_\_\_

Describe the incident(s) as clearly as possible, including any verbal statements (i.e. threats, derogatory remarks, demands, etc.) and any actions or activities. Attach additional pages if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When and where incident(s) occurred. Attach additional pages if necessary: \_\_\_\_\_  
\_\_\_\_\_

List any witnesses who were present: \_\_\_\_\_  
\_\_\_\_\_

If you have additional evidence, please describe it here. Attach additional pages if necessary and attach evidence as appropriate: \_\_\_\_\_

This complaint is based on my honest belief that \_\_\_\_\_ has discriminated against me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Complainant's Signature (Optional) \_\_\_\_\_  
Date

\_\_\_\_\_  
Received By \_\_\_\_\_  
Date

Contact Information:

Dr. Amy Kern  
Principal, Central Elementary School  
[kern@ht-sd.org](mailto:kern@ht-sd.org)  
(412) 492-6322

Dr. Colleen Hannagan  
Principal, Poff Elementary School  
[hannagan@ht-sd.org](mailto:hannagan@ht-sd.org)  
(412) 492-6336

Dr. Laurie Tocci  
Principal, Wyland Elementary School  
[tocci@ht-sd.org](mailto:tocci@ht-sd.org)  
(412) 492-6346

Mrs. Marlynn Lux  
Middle School Principal  
[lux@ht-sd.org](mailto:lux@ht-sd.org)  
(412) 492-6357

Dr. Marguerite Imbarlina  
Principal, Hampton High School  
[imbarlina@ht-sd.org](mailto:imbarlina@ht-sd.org)  
(412) 492-6378

Dr. Rebecca Cunningham  
Compliance Officer  
Assistant Superintendent  
[cunningham@ht-sd.org](mailto:cunningham@ht-sd.org)  
(412) 492-6305

Dr. Michael Loughead  
Superintendent  
[loughead@ht-sd.org](mailto:loughead@ht-sd.org)  
(412) 492-6302