HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY MANUAL ACCESS

ADOPTED: November 19, 2003

REVISED: June 13, 2011

	007. POLICY MANUAL ACCESS
SC 407,510 Pol. 003	<u>Section 1. Authority</u> The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as resource for district administrators and employees, students, parents/guardians, residents and community members. The Board Policy Manual shall be published and maintained on the district's web site.
65 P.S. Sec. 67-701 Pol. 801	The Board Policy Manual shall be considered a public record. A copy of the policy manual shall be maintained in the administration office and shall be available for inspection and access by citizens during regular office hours.
Pol. 003	The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff members who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual. The Superintendent or designee shall be responsible to review existing policy on an ongoing basis in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.
	References: School Code – 24 P.S. Sec. 407, 510 Right-to-Know Law – 65 P.S. Sec. 67.101 et seq. Board Policy – 003, 801