

# HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: FUNCTIONS

ADOPTED: November 19, 2003

REVISED:

<p>SC 301, 407, 510, 511 Pol. 000</p>	<p style="text-align: center;">003. FUNCTIONS</p> <p>Section 1. <u>Legislative</u></p> <p>The Board shall exercise its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at a designated meeting of the Board.</p> <p>To promote this policy, the Board will strive to become knowledgeable of the laws, which govern the public schools and endeavor to develop, adopt, and amend procedure or policy, in keeping with current educational legislation and pertinent research data.</p> <p>New or amended procedures or policy will be developed by the Board as warranted by new legislation, revised philosophy, or relevant educational research.</p> <p>The intention to develop new procedures or policy or amend existing procedures or policy will be announced publicly at the appropriate Committee meeting. Copies of the proposed new or amended procedures or policy will be available to the public during regular business hours from the date of the appropriate Committee meeting until the new or amended procedures or policy is adopted by the Board. A first reading of the new or amended procedures or policy will occur at the next regular Board meeting following the appropriate Committee meeting. The Board at the next regular Board meeting will vote on the second reading and adoption of the new or amended policy.</p> <p>Changes in a proposed Board policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.</p>
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	<p>The Board may cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements. Such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.</p>
<p>Pol. 006</p>	<p>Board policies shall be adopted, amended or repealed by a majority vote of the Board.</p>
<p>Pol. 007</p>	<p>The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately.</p>
<p>SC 508, 1001</p>	<p>Section 2. <u>Executive</u></p> <p>The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.</p>
<p>SC 510 Pol. 000</p>	<p>The Board shall delegate to the Superintendent the function of specifying required actions and designing the detailed arrangements under which the schools will be operated. Such rules and detailed arrangements shall constitute the administrative procedures governing the schools, which shall be binding on district employees and students when issued, and shall be submitted to the Board for review. The Board reserves the right to alter or rescind any such regulation.</p> <p>The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action be reported to the Board at the next meeting.</p>
<p>Act 93 of 1998 65 P.S. 1101 et seq</p>	<p>The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law.</p> <p>Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf unless further delegation is contrary to law or policy.</p> <p>Section 3. <u>Review</u></p>
<p>SC 510, 1126 et seq</p>	<p>The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p>

<p>2 Pa. C.S.A. Sec. 551 et seq</p>	<p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law, which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>
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