

HAMPTON TOWNSHIP SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES
TITLE: BOARD POLICY/PROCEDURE/
ADMINISTRATIVE PROCEDURES

ADOPTED: November 19, 2003

REVISED:

000. BOARD POLICY/PROCEDURE/ADMINISTRATIVE PROCEDURES

The Board of School Directors of Hampton Township School District, in accordance with applicable state and federal laws and regulations, establishes policies and procedures for the governance of the Board and for the safe and orderly operation of the school district.

Section 1. Purpose Of Policy/Local Board Procedure

The policies and local board procedures adopted by the Board are intended to establish the general and overall rules within which the day-to-day operations of the school district are to be governed. As applicable, all members of the Hampton Township School District community shall be expected to comply with Board policies and procedures, subject to the limitations established in this policy.

Section 2. Contents Of Policy Manual

a. Local Board Procedures

The rules that pertain to Board governance shall hereinafter be referred to as Local Board Procedures and shall be policy series 000: Local Board Procedures.

b. Policies

The rules that pertain to the safe and orderly operation of the school district shall hereinafter be referred to as Policy and shall be policy series 100: Programs, 200: Pupils, 300: Administrative Employees, 400: Professional Employees, 500: Classified Employees, 600: Finances, 700: Property, 800: Operations, and 900: Community.

Section 3. Limitations Of Policy/Local Board Procedure

Board policies and procedures are not intended to be inconsistent with any applicable law, whether constitutional, statutory, regulatory, or common law. The Board shall determine the final interpretation of its policies and procedures.

	<p>Board policies and procedures are not intended to expand the rights of individuals beyond those established by law or to give to any individual a cause of action not independently established in law.</p> <p>Section 4. <u>Administrative Procedures</u> Administrative procedures may be promulgated by the Superintendent and must be in every respect consistent with the policies adopted by the Board. The Board will adopt administrative regulations only when specific state laws require Board adoption, and may do so when the Superintendent recommends Board adoption.</p> <p>Administrative procedures are not intended to be inconsistent with any applicable law, whether constitutional, statutory, regulatory, or common law. The administration shall determine the final interpretation of administrative regulations.</p> <p>Administrative regulations are not intended to expand the rights of individuals beyond those established by law or to give to any individual a cause of action not independently established in law. Enforcement of administrative procedures rests exclusively with the administration.</p> <p>Pol. 003 Administrative procedures are not formal Board policy or procedure and may be adopted or be altered without Board action but shall be submitted to the Board for review. Administrative procedures shall nonetheless be given the same force and effect and be as binding as Board policy.</p> <p>Pol. 007 Copies of all Administrative Procedures shall be provided regularly to each Board member or holder of a Policy Manual.</p>
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