

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
MARCH 13, 2017 MINUTES

The Hampton Township Board of School Directors met on Monday, March 13, 2017 in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Pam Lamagna, Mrs. Gail Litwiler, Mrs. Cathy Lueers, Mr. Robert Shages, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Jeffrey Kline and Patrick Clair along with a number of Hampton Township residents.

Attendance

Mrs. Mary Alice Hennessey and Mr. Greg Stein participated via teleconference.

Mr. Larry Vasko was absent during roll call attendance only.

The meeting was called to order, followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Ms. Colleen Hannagan, Building Principal of Poff Elementary, began the building's presentation by introducing Ms. Laura Arledge, Music Teacher along with a number of Poff Elementary Band students. Ms. Arledge stated March is "Music in the Schools Month." Ms. Arledge expressed her gratitude to the Board for keeping the music curriculum in the District. Ms. Arledge conducted the Poff students as they played a few song selections, highlighting the hard work put forth by the students and faculty in the music department.

Poff Elementary
Board
Presentation

Ms. Hannagan stated that the second aspect of their presentation this evening was focused on a new building level program. Ms. Hannagan introduced her fellow Writing Committee Members, Ms. Rein and Ms. Landry along with several Poff students representing multiple grade levels. Ms. Hannagan stated that the Writing Committee searched for ways to further engage students in the writing process. The committee introduced the "Drop Everything and Write" program. Ms. Hannagan summarized the program, stating that every week she spontaneously gets on the P.A. System and addresses the students informing them of their writing topic. She explained that the students "drop" whatever subject they are working on at that time and begin to write for five minutes on the topic provided. Ms. Hannagan stated the work is not graded and that there are no right or wrong responses. The program is only used to engage the students in the writing process. Ms. Hannagan indicated that the students love the new program. Ms. Hannagan introduced two students to share their writing samples to the Board. She then allowed the students along with Ms. Landry and Ms. Rein to work with the Board Members as she provided the sample topic "Snow Day." The students worked alongside Board Members as everyone took a few minutes to write on the topic.

"Drop Everything
and Write"

Mr. Vasko joined the meeting.

Vasko Joined

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On behalf of Mrs. Hennessey, Ms. Balason and Dr. Loughead recognized District students for their accomplishments during the Student Awards presentation. Student Awards

Ms. Balason and Dr. Loughead recognized members of the Hampton Cheerleaders Competitive Squad who, under the direction of Coach Amanda Kerestes, placed first in the Small Division of the WPIAL Championships. The team competed and took third place in the PIAA Championships – Small Division. Hampton
Cheerleaders
Competitive
Squad

Ms. Balason and Dr. Loughead recognized the Hampton Gymnastics Team who, under the direction of Coach Basko, finished with an outstanding third place finish in the WPIAL Championships. Hampton High
School
Gymnastic Team

Ms. Balason and Dr. Loughead recognized several students for their top place finishes in local chess tournaments. The students ranged in ages and grade levels. All of the students recognized finished within the top three of their divisions and/or selected tournaments. Chess
Tournament
Winners; Student
Recognitions

Ms. Balason and Dr. Loughead recognized a Hampton and A. W. Beattie Career Center student who received the 2017 International Builders’ Show NAHB Student Chapter Award. Candidates for the award were assessed based on their academic standing, level of involvement in their local Chapter and their own pursuit of obtaining a contracting career upon completing school. 2017
International
Builders’ Show –
NAHB Student
Chapter Award

Ms. Balason and Dr. Loughead recognized a District student for her first place finish at the Pennsylvania Junior Science and Humanities Symposium hosted by Juniata College. The student was awarded an all-expense paid trip to present her research at the National Junior Science and Humanities Symposium in San Diego, California this Spring. Pennsylvania
Junior Science
and Humanities
Symposium –
First Place
Award in
Medicine/
Behavioral
Science

Lastly, Ms. Balason and Dr. Loughead recognized twenty-four Hampton Middle School students who, under the direction of Mr. Hartley Kennedy, competed in the national FBI Safe Online Surfing Program. The students won first place for a combined team score. The Safe Online Surfing Program had over 1,000 schools participating nationwide and nearly 74,000 students. The students worked with topics such as cyber bullying, secure passwords, online predators and various other internet safety topics. FBI Safe Online
Surfing Program;
First Place
Winners

Mr. Bryant Wesley opened the floor for public comment. Comments

Ms. Summer Panza addressed the Board on behalf of the parents of Poff Elementary. Ms. Panza summarized their concerns of the current class sizes at Poff Elementary, in particular the current third grade classes. Ms. Panza stated that the average third grade Elementary Class
Size at Poff

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class has 28 students per room. Ms. Panza indicated that the parents were concerned that students were not receiving enough educational attention from the teachers with such a large student to teacher ratio. She noted that the parents are concerned about the physical limitations as well, having that many students and desks in one room. Ms. Panza stated that the faculty at Poff have done a remarkable job working with these large class sizes. However, she stated this was an obstacle the teachers should not have to face, and asked the Board to address the issue before the students move to fourth grade next year.

Dr. Loughead addressed Ms. Panza stating that the class size especially at the third grade level is a District-wide concern. He indicated that District Administration along with the Board have been reviewing options to reduce the class sizes for next school year while balancing the financial expenses that these changes could accrue. Dr. Loughead stated that the District is diligently working on reviewing and addressing this issue for next year.

Mr. Devin Winklosky addressed the Board with a potential safety concern for lacrosse team members. Mr. Winklosky stated that for lacrosse home games the current District procedure does not include having onsite EMS services such as an ambulance and trained EMT personnel. He noted that while lacrosse is classified as a full contact sport by WPIAL and PIAA, neither organization mandates the presence of Emergency Medical Services at games or practices, but refers this decision back to each school district. Mr. Winklosky shared his personal experience from last school year when his son was injured during a lacrosse home game. He stated that emergency medical treatment was necessary, and that he had to provide the transportation to the hospital. Mr. Winklosky did clarify, after being questioned by a Board Member, that he could not confirm or deny if the District's Athletic Trainers had called for EMS services for his son. He indicated that he was in attendance and rushed to aid his son in seeking medical attention. Mr. Winklosky stated that he understood a District would have a financial responsibility for contracting EMS to be onsite at the lacrosse games, but he commented that the benefit of having EMS present would outweigh the financial responsibility.

Ambulance and
EMT Presence at
Lacrosse Home
Games

Dr. Loughead addressed Mr. Winklosky. He stated that while the EMS were not mandated onsite during lacrosse games, their response times to any call have always been prompt. Dr. Loughead stated Athletic Trainers are always onsite for immediate medical needs and evaluations. He indicated that the Athletic Trainers are trained to call for medical attention should a student athlete require additional medical attention. Dr. Loughead stated that this was something to review with the Athletic Director and the Board before any final decisions are made.

Ms. Danielle Bigante addressed the Board with regard to the large class sizes at Poff Elementary. Ms. Bigante stated that she felt Mrs. Panza did an outstanding job highlighting the concerns of the District parents and did not want to repeat the same issues. However, she highlighted that classroom management was a major concern with the large number of students in each class.

Elementary Class
Size at Poff;
District-wide

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Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Minutes from the February 13, 2017 Board of School Directors Voting Meeting were approved and incorporated into the official Minutes Book.	February 13, 2017 Minutes Approved
Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following: February 2017 General Fund 10 Disbursements totaling \$3,247,656.08 February 2017 Capital Reserve Fund 39 Disbursements totaling \$14,141.67 February 2017 Cafeteria Fund 50 Disbursements totaling \$24,398.17	Payment of Bills
Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the January 2017 Treasurer's Report.	January 2017 Treasurer's Report
Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the January 2017 Student Activity Report.	January 2017 Student Activity Report
The following information was presented and/or action taken on items submitted by Mr. Wesley in the President's Report.	President's Report
Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.	Executive Session
There was no Board Secretary's Report this evening.	Board Secretary's Report
There was no Solicitor's Report this evening.	Solicitor's Report
The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.	Superintendent's Report
Dr. Loughead stated the District is proactively addressing the local media stories concerning the opioid epidemic plaguing the nation, the state of Pennsylvania and in particular Allegheny County. The District paired with the Alliance Organization in an attempt to educate and inform both parents and students at the Middle and High School levels. Dr. Loughead stated the District was working diligently to broadcast the two educational events utilizing the website, social media accounts and mailings. Dr. Loughead stated opioid addiction is a growing problem that needs addressed. He indicated that these programs were an initial step into an ongoing educational awareness program that will be broadened to all educational levels.	Alliance Drug Awareness Programs
Dr. Loughead reported that various District Administration and faculty members attended a symposium focused on curriculum and professional development needs for Computer Science Teachers in the fields of computer programming and coding. Dr. Loughead stated	Computer Coding/ Programming

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that approximately 30 other regional school districts were represented at the symposium. He indicated the symposium presenter Professor Krosbie, Carnegie Mellon University, highlighted the need for appropriate professional development opportunities and curriculum writing tools in these fast-growing fields. Dr. Loughead stated he is excited for the District to be working toward these objectives, as they are relevant skills for students to learn to aid the in their futures.

Symposium

Dr. Loughead concluded his report by highlighting the athletic accomplishments of various District teams. He reported that, over the weekend, the High School Inline Hockey Team won their championship. Dr. Loughead announced that on Thursday evening the Girls' Varsity Basketball team would be playing in the 2nd round of PIAA playoffs. Dr. Loughead stated both of these teams have had remarkable and exciting seasons.

Winter Athletic Highlights

There was no Student Affairs report this evening.

Student Affairs

There was no Technology report this evening.

Technology

There was no Educational Programs report this evening.

Educational Programs

The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.

Facilities

Upon motion by Ms. Balason, seconded by Mrs. Lamagna and carried unanimously by voice vote the Board approved the proposal from VEBH Architects in the amount not to exceed \$23,500 for the Wyland Roof Replacement Project (Phase 3).

VEBH Proposal;
Wyland Roof
(Phase 3)

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the Budget Transfers totaling \$2,117.74 for the following:

Budget Transfers

- Cen. General Supplies \$1,273.78
- Cen. Technical Supplies \$ 126.89
- HMS General Supplies \$ 102.99

Upon motion by Mr. Vasko, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the Allegheny Intermediate Unit's Program of Services 2017-2018 Budget, with Hampton Township School District's estimated share of \$48,692.

2017-2018 AIU
POS Budget

Upon motion by Mr. Vasko, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the District's initiated appeals of 2017 real estate tax

District Initiated
Appeals 2017

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assessments based on property transactions in 2016 where the difference between the purchase price and the 2017 assessment reflects a lost revenue to the District in the amount of \$1,000 or more at the current 2016-2017 millage rate of 18.39 mills.

Real Estate Tax Assessments

Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the transfer of \$800,000 from the General Fund to the "Post War" Capital Projects Fund to fund future capital projects.

Transfer to "Post War" Capital Projects Fund

The following information was presented and/or action taken on items submitted by Mrs. Lamagna of the Personnel Committee.

Personnel

Upon motion by Mrs. Lamagna, seconded by Mr. Shages and carried unanimously by voice vote, the Board accepted the resignation of Mr. Mark Halvonik, Building Substitute at Hampton Middle School, effective February 25, 2017.

Resignation, Mr. Mark Halvonik

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board accepted the resignation of Dr. Stephen Pellathy, who is resigning after three years with the District effective approximately June 30, 2017. (Dr. Pellathy is an Assistant Principal at Hampton High School.)

Resignation, Dr. Stephen Pellathy

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Ashley Arlotti, moving from a Paraprofessional Substitute to a Long-Term Substitute Class 1-D Paraprofessional at Wyland Elementary School, effective February 23, 2017 through an approximate date at the end of April 2017 to the beginning of May 2017. Salary is \$13.50 per hour. (Ms. Arlotti is replacing Ms. Julie Koehler at Wyland Elementary School.)

Ms. Ashley Arlotti, LTS Class 1-D Paraprofessional, Wyland

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the change in status for Mr. Paul Angle, moving from a 10 month/5 hour per day Custodian at Hampton High School, to a 10 month/6 hour per day Custodian at Hampton Middle School, effective January 03, 2017. There is no change in hourly rate.

Change in Status, Mr. Paul Angle, 10m/6hr Custodian, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2016-2017 School Year, at a rate of \$127 per point:

2016-2017 Building/Coach Supplemental Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Rachel (Geldard) Peabody	Girls' Lacrosse – Moving from Assistant Coach to a Volunteer Coach	HS			
Rachel Zang	Girls' Assistant Lacrosse Coach	HS	20	16/20	\$2,540

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Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Susan Sestric, who is resigning effective March 13, 2017. (Ms. Sestric was a custodian at Hampton High School.)

Resignation,
 Ms. Susan Sestric

The following information was presented and/or action taken on items submitted by Mr. Shages of the Policy/ Legislative Affairs Committee.

Policy/
 Legislative
 Affairs

Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved and adopted the seconded reading of revised Policy No. 005 – *Organization*.

Adoption -
 Second Reading,
 Policy No. 005

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the first reading of the following revised policies:

First Reading,
 Policy No. 113.4,
 Policy No. 806

- No. 113.4 – *Confidentiality of Special Education Student Information*
- No. 806 – *Child/Student Abuse*

There was no Transportation report this evening.

Transportation

The following information was presented and/or action taken on items submitted by Mr. Vasko in the A. W. Beattie Career Center Report.

A.W. Beattie
 Report

Mr. Vasko reported that the JOC has made the decision to keep A.W. Beattie’s childcare program “Kiddie Tech” open. Mr. Vasko stated that financial monitoring will continue to ensure the daycare program is primarily self-sustaining. He noted that two contributing factors in the self-sustainability were the rise in tuition rates as well as eliminating the discount rate offered to teachers at Beattie. Mr. Vasko reported that the discount will be eliminated beginning in May. Mr. Vasko stated the Career Center will not charge rent to the program and will continue to pay the daycare’s salary and PSERS benefits for the staff

Kiddie Tech To
 Remain Open

Mr. Vasko proudly announced that, this year the A. W. Beattie Career Center will have 38 National Technical Honor Society students inducted. Mr. Vasko reported that of the 38 inductees, 6 were Hampton students.

National
 Technical Honor
 Society
 Inductions

Mr. Vasko reported the JOC had tentatively approved the budget for the 2017-2018 fiscal year. He stated that the operating cost will increase 6.71%. The increase was in part due to the Career Center offering two new programs. Without these new programs the Budget would have increased approximately 3.01% with the bond refinancing included.

Tentative 2017-
 2018 Budget
 Projections

The following information was presented and/or action taken on items submitted by Ms. Balason on behalf of Mrs. Lueers in the HAEE Report.

HAEE Report

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Ms. Balason stated that HAEE is celebrating their 25th anniversary. She indicated that over the past 25 years the organization has donated approximately one million dollars in grant money to the District. HAEE has started a \$25 for 25 campaign. Ms. Balason encouraged everyone to donate.

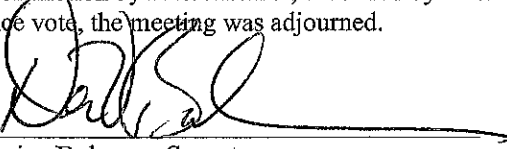
25th Anniversary
of HAEE

Ms. Balason reminded everyone that HAEE is also a charitable recipient in the Amazon Smile program. Ms. Balason encouraged the Board and public to utilize Amazon Smile website instead of Amazon. She stated that on Smile customers select a charity from the approved list. She indicated that with every qualifying purchase, a portion of the proceeds is donated by Amazon to the selected charity.

Amazon Smile

Upon motion by Mrs. Litwiler, seconded by Mrs. Lamagna and carried unanimously by voice vote, the meeting was adjourned.

Adjournment


Denise Balason, Secretary