

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
JANUARY 16, 2017 MINUTES

The Hampton Township Board of School Directors met on Monday, January 16, 2017 in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Mary Alice Hennessey, Mrs. Pam Lamagna, Mr. Robert Shages, Mr. Greg Stein, Mr. Larry Vasko, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Jeffrey Kline and Patrick Clair along with a number of Hampton Township residents.

Attendance

Mrs. Gail Litwiler and Mrs. Cathy Lueers were absent from the meeting.

The meeting was called to order, followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Dr. Loughead opened the meeting by addressing the audience reporting that January is School Board Appreciation Month. Dr. Loughead stated that on behalf of himself and the District's Leadership Team, he wished to extend his gratitude for the hard work and time put forth by each School Board Member. He noted that the School Board Members serve the District voluntarily. Dr. Loughead indicated the Board Members are role models for their dedication to the students and faculty of Hampton.

Board
Appreciation
Month

Dr. Amy Kern, Building Principal of Central Elementary, addressed the Board on behalf of the District's Principals. Dr. Kern stated the District's Administration held a great appreciation for the School Board Members. She referenced the time invested in attending Board meetings, various committee meetings and student events. Dr. Kern stated that the Board was dedicated to keeping the educational standards high and worked diligently to assist the District administration and faculty in reaching this goal. Dr. Kern stated it was an honor to work with such a hardworking and dedicated Board.

Mrs. Cathy Lueers joined the meeting.

Mrs. Lueers
Joined the
Meeting

On behalf of Hampton Township Education Association, Ms. Dina Dunmire, Ms. Marilyn Adams and Ms. Laura Arledge also expressed their appreciation for the Board of School Directors. The HTEA members had a technology presentation to express their gratitude along with small gifts. The Board Members and public audience were invited to use their own personal electronic devices to log into the *Kahoot* website. *Kahoot* is an online site that is utilized by the District's teachers as an assessment tool for students. The HTEA representatives used the site and created a trivia game focused on the history of Hampton Township. The goal was to see who could provide the most number of correct answers in the shortest amount of time. The presentation was compiled of fun facts and was perceived as highly entertaining to all.

HTEA
Presentation to
the Board

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Mrs. Hennessey and Dr. Loughead recognized District students for their academic and athletic accomplishments during the Student Awards presentation. Student Awards

Mrs. Hennessey and Dr. Loughead recognized five District students for their artwork submissions to the annual "Holiday Card" contest. The District Administration and School Board Members reviewed submissions from the top candidates. Mrs. Hennessey stated that the decision to choose only one student was too difficult this year. She stated that the decision was unanimous to choose several art selections. The students ranged in grade level from the High School to the Elementary buildings. Holiday Card Contest Recognition

Mrs. Hennessey and Dr. Loughead recognized the Robocruisers team for their accomplishments in competitions this year. Under the direction of Ms. Gwen Cohen, Enrichment Facilitator, Hampton Middle School, along with additional mentoring from past students, the team earned second place in the Scholastic Division at the first Lego League competitive scrimmage. The Robocruisers continued on to compete in the Championship tournament at La Roche College and earned third place in the Scholastic Division and Second Place in the Innovative Solutions category. Robocruisers, Outstanding Season

Mrs. Hennessey and Dr. Loughead recognized members of the Varsity Football Team, who under the direction of Coach Jacque DeMatteo, had been selected to the Allegheny Nine Football Conference-All Conference Teams. Varsity Football Team Members Selection to Allegheny Nine Football Conference-All Conference Teams

Mr. Bryant Wesley opened the floor for public comment. Comments

Mr. Mark Farabaugh, Hampton Township resident questioned the location of the February 07, 2017 Hampton Township Board of School Directors' Work Session. Mr. Farabaugh asked for confirmation that the meeting would be held at A. W. Beattie Career Center. February Work Session Meeting Location at A.W. Beattie Career Center

Dr. Loughead addressed Mr. Farabaugh, stating the February Work Session meeting would be held at A.W. Beattie. He indicated further publication of the offsite meeting location would be made via the District's website and social media accounts. Dr. Loughead noted the annual newspaper posting of the HTSD Board of School Directors' meeting dates and times had indicated the alternative location for the February 2017 Work Session.

Upon motion by Mr. Stein, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Minutes from the December 05, 2016 Board of School Directors Reorganization Meeting were approved and incorporated into the official Minutes Book. December 05, 2016 Minutes Approved

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Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the following:

- November and December General Fund 10 Disbursements totaling \$9,842,016.98
- November and December 2016 Capital Fund 39 Disbursements totaling \$190,174.44
- November and December 2016 Cafeteria Fund 50 Disbursements totaling \$277,214.42

Payment of Bills

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved both the October and November 2016 Treasurer's Reports.

Oct. & Nov. 2016
Treasurer's
Reports

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved both the October and November Student Activity Reports.

Oct. & Nov. 2016
Student Activity
Reports

The following information was presented and/or action taken on items submitted by Mr. Wesley in the President's Report

President's
Report

Mr. Wesley stated that he had no items to report this evening. Mr. Wesley expressed his gratitude and appreciation to the District's Administration, faculty and students for their participation in tonight's Board Member Appreciation Program. He noted that the program is a very humbling experience. Mr. Wesley stated that it was a great pleasure to be a part of the evening's events and that everyone had done an outstanding job.

Board
Appreciation
Events and
Presentations

There was no Board Secretary's Report this evening.

Board Secretary's
Report

There was no Solicitor's Report this evening.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.

Superintendent's
Report

Dr. Loughead stated that today was an in-service day for the District. He reported that while Martin Luther King Jr. Day was a day off of school for students, many High School students used today as a "Day On" for volunteering. Dr. Loughead stated that Mr. Michael Amick, Hampton High School Assistant Principal helped to organize some of the "Day On" activities. He indicated that today's volunteerism aligned with the Dr. Martin Luther King Jr.'s beliefs and practices.

M.L.K. Day –
Students - "Day
On" Instead of
"Day Off"

Dr. Loughead stated that along with organizing the "Day On" for students, Mr. Amick also attended the 17th Annual Unity Breakfast at La Roche College. Dr. Loughead noted that the event is held on Martin Luther King Jr. Day and focuses on anti-bullying and anti-racism messages. Dr. Loughead reported that the event also provides a local student with the Spirit of Unity Scholarship each year.

Annual Unity
Breakfast, La
Roche College

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Dr. Loughead reported that while some students were busy volunteering, the faculty was involved with Professional Development activities. Dr. Loughead stated that the District was proud to have Mr. Alan November, from November Learning on hand to open the day as the Keynote Speaker. Dr. Loughead stated the District hosted Mr. November throughout the remainder of the day as he provided various training sessions to the District faculty and administration.

January 16th In-Service Activities and Programs

The following information was presented and/or action taken on items submitted by Mrs. Hennessey, of the Student Affairs Committee.

Student Affairs

Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the HHS Forensics Club trip to PA High School Speech League – State Tournament, Bloomsburg University, Bloomsburg, PA, March 16-18, 2017 at a total cost to the District of \$600.00.

Forensics Club, Trip to PA High School Speech League – State Tournament

Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the HHS Competitive Cheerleading Club trip to UCA National High School Cheerleading Championship, Orlando, FL, February 9-13, 2017.

Competitive Cheerleading Club Trip to UCA National High School Cheerleading Championship

Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the HHS FBLA trip to PA-FBLA State Leadership Conference, Hershey, PA, April 2-5, 2017, at a total cost to the District of \$1,500.00.

HHS FBLA Club Trip to PA-FBLA State Leadership Conference

Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the Hampton Band Parents Association to be recognized as a Civic and Service Association within the definitions contained in the Local Option Small Games of Chance Act (Act 195 of 1990).

HBPA – Small Games of Chance Resolution

Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the Hampton Rowing Association to be recognized as a Civic and Service Association within the definitions contained in the Local Option Small Games of Chance Act (Act 195 of 1990).

HHS Rowing Association – Small Games of Chance Resolution

The following information was presented and/or action taken on items submitted by Mr. Wesley on behalf of Mrs. Litwiler, of the Educational Programs Committee.

Educational Programs

Upon motion by Mr. Wesley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the revised 2017-2018 High School Program of Studies.

2017-2018 HHS POS

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The following information was presented and/or action taken on items submitted by Mr. Vasko, of the Finance Committee.	Finance
Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Hampton Township School District's voluntary Long Term Disability contract renewal with Hartford, effective February 01, 2017.	HTSD Voluntary LTD Insurance Contract Renewal
Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2017-2018 Act 1 "Not to Exceed" Budget Resolution.	2017-18 Act 1 "Not to Exceed Resolution"
The following information was presented and/or action taken on items submitted by Mr. Stein, of the Technology Committee.	Technology
Upon motion by Mr. Stein, seconded by Mrs. Lueers and carried unanimously by voice vote the Board approved the Agreement of Services between Alan November and Hampton Township School District, at a total cost to the District not to exceed \$6,000.	Agreement of Services between HTSD and Alan November
Upon motion by Mr. Stein, seconded by Mrs. Lueers and carried unanimously by voice vote the Board approved the E-edition/Print Plan for Hampton Magazine	Hampton Magazine E-edition/Print Plan
The following information was presented and/or action taken on items submitted by Mrs. Lamagna, of the Personnel Committee.	Personnel
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board accepted the resignation of Ms. Karen Roczko, who is resigning after 16 years with the District, effective January 13, 2017. (Ms. Roczko is a Class 1-D Paraprofessional at Hampton Middle School.)	Ms. Karen Roczko, Resignation
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved a change in status for Ms. Maria Frantz, moving from a Class 1-D Paraprofessional at Wyland Elementary School to a Long-Term Substitute Special Education Teacher at Wyland Elementary School, from January 12, 2017 through approximately April 7, 2017. Salary is \$29,500, pro-rated. (Ms. Frantz will be a substitute for Mrs. Christy Edinger.)	Ms. Maria Frantz, Change in Status, LTS Special Education Teacher, Wyland
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Rachel Zang as an Elementary (Floating) Building Substitute (based at Central Elementary), from January 10, 2017 through the remainder of the 2016-2017 school year. Salary is \$20,000, pro-rated. (Ms. Zang is replacing Mrs. Dena Finnegan.)	Ms. Rachel Zang, Elementary (Floating) Building Substitute

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Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mrs. Carolyn Guillen, as a Building Substitute at Poff Elementary School, from January 27, 2017 through the remainder of the 2016-2017 School Year. Salary is \$20,000, pro-rated. (Mrs. Guillen is replacing Ms. Brooke Ustazewski.)

Ms. Carolyn
 Guillen, Building
 Substitute, Poff

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Brigitte Garrison, as a Class 1-D Paraprofessional for the District, effective December 19, 2016. Salary is Year 2: \$16.37 per hour for the 60-day probationary period and \$16.62 per hour thereafter. (This is a newly-created position at Wyland Elementary School.)

Ms. Brigitte
 Garrison, Class
 1-D
 Paraprofessional,
 Wyland

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Alyssa Rosencrance, as a Substitute Paraprofessional/Secretary for the District, effective January 5, 2017.

Ms. Alyssa
 Rosencrance,
 Substitute
 Paraprofessional/
 Secretary

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Beverly Seibert, moving from a 10 month/8 hours per day Custodian at Hampton Middle School, to a 12 month/8 hours per day Custodian at Hampton Middle School, effective January 3, 2017. There is no change in salary rate. (Ms. Seibert is replacing Mrs. Cindy Carion's position.)

Ms. Beverly
 Seibert, Change
 in Status,
 12m/8hr
 Custodian, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Randy Yester as the Night Lead Custodian at Hampton High School, effective January 3, 2017. Salary is \$22.86 per hour. (Mr. Yester is replacing Ms. Patty Garrow as the Night Lead Custodian.)

Mr. Randy
 Yester, Night
 Lead Custodian,
 HHS

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Michelle Garrow as a substitute Custodian effective January 3, 2017.

Ms. Michelle
 Garrow,
 Substitute
 Custodian

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2016-2017 School Year, at a rate of \$127 per point:

2016-2017
 Building/Coach
 Supplemental
 Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Dan Franklin	Director	HS	44	32/44	\$5,588
Jennifer Lavella	Assistant Director (Choreographer)	HS	28	24/28	\$3,556

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Nicholas Bigatel	Technical Director	HS	28	24/28	\$3,556
Jessica Kendall	Choral Director	HS	18	18/22	\$2,286
Ryan Meyer	Music Director	HS	16	15/19	\$2,032
Nicholas Bigatel	Art Director/Stage Crew	HS	12	8/12	\$1,524
Dan Franklin	Producer	HS	12	8/12	\$1,524
Sarah Pilarski	Volunteer JV/Varsity Basketball Coach	HS			
Tim Buresh	Middle School Volleyball Coach	MS	23	15/23	\$2,921

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board accepted the resignation of Ms. Samantha Curti, who is resigning effective January 24, 2017. (Ms. Curti is a Building Substitute at Hampton High School.)

Ms. Samantha Curti,
Resignation

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board accepted the resignation of Mr. Andrew Petruska, who is resigning effective January 14, 2017. (Mr. Petruska was a Building Substitute at Hampton Middle School.)

Mr. Andrew Petruska,
Resignation

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Robert Lavery, as the Night Lead at Central Elementary School, effective January 3, 2017. (Mr. Lavery is replacing Mr. Chuck Richard as the Night Lead Custodian.)

Mr. Robert Lavery, Night Lead, Central

There was no Facilities Report this evening.

Facilities

There was no Transportation Report this evening.

Transportation

There was no Policy/Legislative Affairs Report this evening.

Policy/
Legislative
Affairs

The following information was presented and/or action taken on items submitted by Mr. Vasko in the A. W. Beattie Career Center Report.

A.W. Beattie
Report

Mr. Vasko reported that in December he was reelected to another term as President of the A.W. Beattie Joint Operating Committee.

Mr. Vasko,
President of JOC

Mr. Vasko stated that the January JOC meeting would be focused on the A.W. Beattie Budget.

2017-2018
Budget Process

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The following information was presented and/or action taken on items submitted by Ms. Balason in the HAEE Report.

HAEE Report

Ms. Balason stated that she is stepping down as the HAEE Liaison. Ms. Balason reported that beginning in January, Mrs. Lueers will be the Board's new HAEE representative.

New HAEE
Liaison, Mrs.
Lueers

Ms. Balason stated that in December HAEE approved a grant for "Flexible Seating" furniture for a few classrooms at Wyland Elementary. Ms. Balason referred to Dr. Loughead to provide further explanation of the contemporary furniture pieces.

Flexible Seating
Grant - Wyland

Dr. Loughead stated that the traditional idea of a classroom with desks and chairs lined up in rows all facing the same direction had become outdated. Studies have found that many students engage better with the new "Flex Seating" ideology. The furnishings are often bright in color, vary in building material and often promote group learning.

Dr. Loughead noted that the Wyland students are thrilled and very enthusiastic over the new pieces. He indicated that the new furnishings have required teachers to reevaluate both their lesson plans and student direction in the classroom. He stated that other faculty in the building are watching the new classrooms and the teachers utilizing the furnishings. He stated it was a positive process.

Dr. Loughead stated that before ending today's activities with Mr. November, they had an opportunity to visit these classrooms at Wyland. Dr. Loughead reported that Mr. November remarked on the "Flex Seating" classrooms as being very student oriented. He indicated that Mr. November was impressed with the classrooms. Dr. Loughead stated that this was a huge compliment to Wyland and the District as Mr. November is world renown and has seen many innovated classrooms around the world.

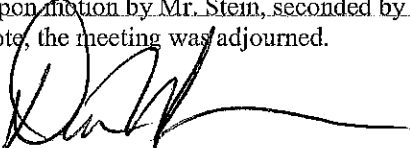
Mr. Stein also commented on the "Flex Seating" stating that several Board Members had an opportunity to visit the classrooms this past Friday. He noted that the rooms were impressive. Mr. Stein reported that the teachers commented on already seeing changes in student attention level and behavior. He indicated the faculty and students were excited with the new furnishings.

Ms. Balason concluded her report stating that HAEE is currently searching for candidates to fill empty Board positions.

HAEE Board
Vacancies

Upon motion by Mr. Stein, seconded by Mr. Shages and carried unanimously by voice vote, the meeting was adjourned.

Adjournment


Denise Balason, Secretary