

HAMPTON TOWNSHIP SCHOOL DISTRICT  
4591 SCHOOL DRIVE  
ALLISON PARK, PENNSYLVANIA 15101  
NOVEMBER 14, 2016 MINUTES

The Hampton Township Board of School Directors met on Monday, November 14, 2016 in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Mary Alice Hennessey, Mrs. Pam Lamagna, Mrs. Gail Litwiler, Mrs. Cathy Lueers, Mr. Robert Shages, Mr. Greg Stein, Mr. Larry Vasko, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Jeffrey Kline and Patrick Clair along with a number of Hampton Township residents.

Attendance

The meeting was called to order, followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Mrs. Tocci, Building Principal at Wyland Elementary introduced Ms. Farrell, Ms. Kobel and Ms. Powell, the District's Elementary Art Teachers, along with a number of elementary students, to discuss the District-wide collaborative art project "Pinwheels for Peace." The teachers stated that the pinwheel project has been around for some time. The project celebrates International World Peace Day every September 21<sup>st</sup>. They stated that this year they decided to incorporate the project into their curriculum not only to celebrate World Peace Day but to align with the District Goals of Dignity and Respect. This was a collaborative project completed in all grades K-5 across within each of the District's three elementary buildings. The students presented each of the Board Members with their own pinwheel for display.

Wyland  
Presentation

Mrs. Lamagna and Dr. Loughead recognized Dr. Imbarlina, Dr. Removcik and the Hampton High School Administration and Faculty Team Leaders for earning the National Blue Ribbon Award. This is the second time that the High School has been awarded the prestigious National Blue Ribbon. Dr. Loughead stated this is a very elite opportunity to receive the award once, but to have the building receive a second award is truly exceptional. Dr. Loughead stated that the District would recognize the High School at a public event on November 21<sup>st</sup>.

Blue Ribbon  
Recognition

Mrs. Hennessey and Dr. Loughead recognized District students for their academic and athletic accomplishments during the Student Awards presentation.

Student Awards

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Mrs. Hennessey and Dr. Loughead recognized a Hampton High School student who participated in the 2016 Carnegie Library Teen Media Awards Contest. The student placed second in the photography category for his pictures he had taken on his phone throughout Pittsburgh.

HHS Student 2<sup>nd</sup>  
Place  
Photography  
Award, 2016  
Carnegie Library  
Teen Media  
Award Contest

Mrs. Hennessey and Dr. Loughead recognized the Girls' Volleyball team and Coaches Matt Robertson and Tim Buresh for their outstanding season. The girls won the WPIAL AAA Section-4 Title, and came away from the WPIAL Championship with a silver medal. The team went on to the first round of the PIAA Championships.

Girls' Volleyball  
Team, WPIAL  
AAA Section-4  
Champions,  
Silver Medal  
Finalist WPIAL  
Championships

Mrs. Hennessey and Dr. Loughead recognized the Varsity Golf Team for their remarkable season as well. Under the direction of Coach Bruce Steckel and Assistant Coach Dan Friedeman, the team were the WPIAL AAA Section 8 Champions and qualified for the WPIAL Championships.

Boys' Varsity  
Golf Team,  
WPIAL AAA  
Section 8  
Champions

Mrs. Hennessey and Dr. Loughead recognized members of the Varsity Boys' Soccer team who under the direction of Coach Matt McAwley were selected to the WPIAL's Boys' All-Section team.

Members of the  
Varsity Boys'  
Soccer Team,  
WPIAL Boys'  
All-Section Team

Mrs. Hennessey and Dr. Loughead recognized members of the Varsity Girls' Soccer team, who under the direction of Coach Bill Paholich, were selected to the WPIAL Girls' All-Section Team.

Members of the  
Varsity Girls'  
Soccer Team,  
WPIAL Girls'  
All-Section Team

Lastly, Mrs. Hennessey and Dr. Loughead recognized a Hampton High School Cross Country team member. Under the direction of Coaches Dean Longwell and Heather Dietz, the team member qualified and competed in the WPIAL and PIAA Cross Country Championships.

Member of the  
Cross Country  
Team, WPIAL &  
PIAA  
Championships

Mr. Wesley called for a brief recess to celebrate the High School's national achievement.

Recess

There was no public comment this evening.

Comments

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<p>Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the October 10, 2016 Board of School Directors Voting Meeting were approved and incorporated into the official Minutes Book.</p>	<p>October 10, 2016 Minutes Approved</p>
<p>Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the following:        October 2016 General Fund 10 Disbursements totaling \$3,507,460.88        October 2016 Capital Fund 39 Disbursements totaling \$167,696.25        October 2016 Cafeteria Fund 50 Disbursements totaling \$32,073.82</p>	<p>Payment of Bills</p>
<p>Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the September 2016 Treasurer's Report.</p>	<p>September 2016 Treasurer's Report</p>
<p>Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the September 2016 Student Activity Report.</p>	<p>September 2016 Student Activity Report</p>
<p>The following information was presented and/or action taken on items submitted by Mr. Wesley in the President's Report</p>	<p>President's Report</p>
<p>Mr. Wesley began his report complimenting the District faculty and staff for the successful Hampton Heroes program held this morning. Mr. Wesley commented on the importance of the program for the veterans and the students. Mr. Wesley stated he was very pleased with the speaker and thanked Dr. Loughead for recommending him.</p>	<p>Hampton Heroes Program</p>
<p>Mr. Wesley indicated that the District was going to continue investigating Wyland Indoor Air Quality (IAQ). Mr. Wesley stated that the video from Mr. Kopar's full report at the work session was available online. He concluded that a walk-through was scheduled for tomorrow morning.</p>	<p>Wyland IAQ</p>
<p>Mr. Wesley addressed the questions or misconceptions of Board procedure in regard to student based organization trips/competitions. Mr. Wesley stated that the Board has always voted student trips with regard to District funding (either full or partial) and/or in cases that require students to miss a scheduled day of class.</p>	<p>Student Group Trips Procedure</p>
<p>Mr. Wesley extended congratulations to the District Administration and High School faculty for achieving the Blue Ribbon Award.</p>	<p>Blue Ribbon</p>
<p>Lastly, Mr. Wesley stated that since the last meeting the Board had met once in Executive Session to discuss legal and personnel matters.</p>	<p>Executive Session</p>
<p>The following information was presented and/or action taken on items submitted by Ms. Balason in the Secretary's Report</p>	<p>Secretary's Report</p>

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Ms. Balason stated that she had received information regarding the PSBA Accident Insurance via email. She stated that everyone should be receiving the same information but she would forward the information to the Board Members as well.

PSBA Accident  
Insurance

There was no Solicitor's Report this evening.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.

Superintendent's  
Report

Dr. Loughead extended his gratitude and appreciation to Dr. Cunningham, Ms. Shari Berg and Mrs. Tocci for an outstanding Hampton Heroes program.

Hampton Heroes

Dr. Loughead reported that the District met with the organization Leadership Pittsburgh. He explained that November is "Education Month" for the program. Many area business leaders from a wide array of industries visited Hampton High School to meet and talk with students, faculty and administration. Dr. Loughead reported that he had received very positive reviews from the business leaders through Ms. Linda Hippert, from the AIU.

Leadership  
Pittsburgh  
Meeting

Dr. Loughead stated that the High School Drama club did an outstanding job on the Fall Play "A Midsummer's Night Dream" by Shakespeare. He reported that the entire event is completely executed by the students. Dr. Loughead stated that the students worked every aspect of the production such as directing, acting, set and costume design. He stated it was extremely impressive not only to watch the students performing, but to also watch those in the audience experience Shakespeare through their peers. Dr. Loughead stated that this week the Middle School would be showing their fall musical "Willy Wonka Jr." Dr. Loughead stated he greatly anticipated the showings as the Middle School students worked just as diligently at every aspect of their production.

Musical  
Productions

Dr. Loughead stated that Dr. Cunningham had recently met with the President of Chatham University. Dr. Loughead stated he was excited about the possibility of working with Chatham and their Eden Hall Advisory Board on collaborative projects. He stated that these types of partnerships are beneficial in many aspects. He stated he was looking forward to future meetings.

Dr.  
Cunningham's  
Meeting with  
President of  
Chatham and the  
Eden Hall  
Advisory Board

Dr. Loughead reported that he and Dr. Cunningham had recently met with the Rotary Club and the meeting was a very positive event. He stated the partnership between the Rotary Club and the District is one that he is looking forward to continuing. Dr. Loughead extended his gratitude to Mr. Vasko as a Rotary Club member and for hosting the collaborative meeting.

Rotary Club  
Partnership

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<p>Dr. Loughead concluded his report stating that further work had been done on behalf of the District for the League of Innovative Schools. Dr. Loughead indicated that working with this organization offered the potential of additional positive and influential opportunities such as grant activities. He indicated his enthusiasm moving forward toward this partnership opportunity</p>	<p>League of Innovative Schools</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Hennessey, of the Student Affairs Committee.</p>	<p>Student Affairs</p>
<p>Upon motion by Mrs. Hennessey, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the HHS Forensics Club to Patriot Games Classic Speech &amp; Debate Tournament at George Mason University, Fairfax, VA; December 2-4, 2016.</p>	<p>Out of State/Overnight Fieldtrips</p>
<p>The Board tabled the second trip in the motion for the HHS FBLA/Business Class -Job Shadow event at various locations in Boston, MA; April 19-23, 2017. The Board requested further information from the group sponsor for the December meeting.</p>	
<p>The following information was presented and/or action taken on items submitted by Ms. Balason, of the Facilities Committee.</p>	<p>Student Affairs</p>
<p>Upon motion by Ms. Balason, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the following change order items with M&amp;B Services for the HMS Concrete Site Project for additional concrete replacement:</p> <ul style="list-style-type: none"> <li>a. HMS Library Entrance                      \$ 6,000.00</li> <li>b. Administrative Center Sidewalk        \$10,500.00</li> </ul>	<p>HMS Concrete Site Project Change Orders</p>
<p>Upon motion by Ms. Balason, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved M&amp;B Services to complete repairs to the existing High School parking lot concrete sidewalk at a cost not to exceed \$1,800.00.</p>	<p>HHS Existing Parking Lot Sidewalk Repairs</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Litwiler, of the Educational Programs Committee.</p>	<p>Educational Programs</p>
<p>Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Agreement of Services between Gretchen Generett, Ph.D., and the Hampton Township School District, for consultant work with the District's secondary level curriculum and assistance with the Diversity Committee at the High School. (Agreement not to exceed \$4,000.00)</p>	<p>Agreement of Services between HTSD &amp; Gretchen Generett, Ph.D.</p>
<p>The following information was presented and/or action taken on items submitted by Mr. Stein, of the Technology Committee.</p>	<p>Technology</p>

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Upon motion by Mr. Stein, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the Agreement of Services between Dr. Michael Gielniak/Project RED and Hampton Township School District, for consulting work to advance technology in the District's curriculum, in an amount not to exceed \$4,900.00.

Agreement of  
Services between  
HTSD & Dr.  
Michael  
Gielniak/Project  
RED

The following information was presented and/or action taken on items submitted by Mrs. Lamagna, of the Personnel Committee.

Personnel

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Linda Harford, who is retiring after 8 years with the District, effective January 2, 2017. (Mrs. Harford is a custodian at Hampton Middle School.)

Resignation, Mrs.  
Linda Harford

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved an increase in hours for the new position Class 1-D Paraprofessional, from (2) hours per day to (7) hours per day, effective November 14, 2016.

Increase of Hours  
to the New Class  
1-D  
Paraprofessional  
Position

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following college students from Duquesne University, for technology support for the 2016-2017 School Year, at a rate of \$12.00 per hour (utilizing Title II funds), effective October 24, 2016.

- a. Hayley Brncic
- b. Kieran Vora

Technology  
Interns

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Lucas Rodgers, as the 10 month/40 hour per week District-wide Custodial Substitute, effective October 17, 2016. Salary is \$13.00 per hour.

Mr. Lucas  
Rodgers, 10  
month/ 40 hour  
per week District  
Wide Custodial  
Substitute

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Jeffrey Gilbert as a Substitute Custodian, effective October 18, 2016.

Mr. Jeffrey  
Gilbert,  
Substitute  
Custodian

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Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried by a voice vote of 8-0-1, with Mr. Stein abstaining, the Board approved the following Building/Coach Supplemental positions for the 2016-2017 School Year, at a rate of \$127 per point:

Building/Coach  
 Supplemental  
 Positions,  
 2016-2017 SY

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Brian Zimmerman	Middle School Assistant Wrestling Coach	MS	32	26/34	\$4,064
Rebecca Stein	Swimming – Assistant Coach	HS	29	23/31	\$3,683
Morgan Zwegardt	Swimming – Head Coach	HS	42	33/45	\$5,334
Cate Potter	Volunteer JV Girls' Basketball				
Chris Ruggeri	Volunteer MS Wrestling Coach				
Renee Shedy	Boys' 7 <sup>th</sup> Grade Basketball Coach	MS	27	23/31	\$3,429
Donald Colton	Boys' 8 <sup>th</sup> Grade Basketball Coach	MS	30	26/34	\$3,810

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mrs. Lauren Lemmon-Hoffman, as a Building Substitute at Hampton High School, effective November 28, 2016 through the remainder of the 2016-201 School Year. Salary is \$20,000, pro-rated. (Mrs. Lemmon-Hoffman is replacing Ms. Elyse Kuntz.)

Mrs. Lauren  
 Lemmon-  
 Hoffman,  
 Building  
 Substitute, HHS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Christee Popowski, a college student from Duquesne University, for technology support for the 2016-2017 School Year, at a rate of \$12.00 per hour (utilizing Title II Funds), effective November 7, 2016.

Technology  
 Intern

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the revisions to the agreement with Communications Solutions Group as presented, effective October 01, 2016 through June 30, 2017 to support the new enhanced District Communications Plan, at a monthly cost of \$5,138.

Revisions –  
 Agreement  
 between HTSD  
 and  
 Communications  
 Solutions

The following information was presented and/or action taken on items submitted by Mr. Shages, of the Policy/Legislative Affairs Committee.

Policy/  
 Legislative  
 Affairs

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Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved and adopted the seconded reading of the following Policies:

- Revised Policy No. 247 “*Hazing*”
- Revised Policy No. 103 “*Nondiscrimination in School and Classroom Practices*”
- Revised Policy No. 104 “*Nondiscrimination in Employee and Contract Practices*”

Adoption of Revised Policies Nos. 247, 103, 104

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the first readings of the following revised Policies:

- Policy No. 248 “*Unlawful Harassment – Pupils*”
- Policy No. 348 “*Unlawful Harassment – Administrative Employees*”
- Policy No. 448 “*Unlawful Harassment – Professional Employees*”
- Policy No. 548 “*Unlawful Harassment – Classified Employees*”

First Readings of Revised Policies Nos. 248, 348, 448, 548

The following information was presented and/or action taken on items submitted by Mr. Vasko, of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the Budget Transfers totaling \$1,097.00 for the following:

- HMS Printing & Binding       \$897.00
- CEN General Fund           \$200.00

Budget Transfers

There was no Transportation report this evening.

Transportation

The following information was presented and/or action taken on items submitted by Mr. Vasko in the A. W. Beattie Career Center Report.

A.W. Beattie Report

Mr. Vasko noted that A.W. Beattie hosted their Open House event. He stated that the event was very successful. Mr. Vasko thanked both Mr. Wesley and Ms. Balason for their attendance at the event.

A.W. Beattie Open House

Mr. Vasko stated that the career center was awarded a \$21,000 grant from Caterpillar to be used for the FIRST Robotics Team operational expenses.

Caterpillar Simulator Grant

Mr. Vasko reported that A.W. Beattie would again hold their fundraiser through the Culinary Arts Program. The fundraiser provides Thanksgiving menu items. Individuals may choose to supplement their dinner with individual items or an entire dinner, for up to 15 people, may be purchased. Mr. Vasko stated the money is put toward the A.W. Beattie Student Activity Fund. Mr. Vasko indicated that the students will also be offering a Holiday Cookie Fundraiser as well.

Thanksgiving Dinner Fundraiser



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Mr. Vasko stated that Mr. Stein would not be available to attend the JOC meetings for the months of January, February and March 2017. He requested assistance from the other Board members to attend meetings in his place during this time.

JOC Meetings –  
January – March  
2017

Lastly, Mr. Vasko stated that the JOC will meet on Thursday and review a preliminary budget.

Preliminary  
Budget

The following information was presented and/or action taken on items submitted by Ms. Balason in the HAEE Report.


HAEE Report

Ms. Balason stated that HAEE is facing a large turnover in their Board membership this year. Among those retiring from the HAEE Board is Ms. Hamlin, HAEE 5K Organizer. Ms. Balason stated that should any HTSD Board member know of an individual that may possibly be a good candidate for the HAEE Board, to please refer them to Ms. Balason directly or to the HAEE website for information.

Board Turnover

Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the meeting was adjourned.

Adjournment

  
\_\_\_\_\_  
Denise Balason, Secretary