

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
SEPTEMBER 12, 2016 MINUTES

The Hampton Township Board of School Directors met on Monday, September 12, 2016 in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Mary Alice Hennessey, Mrs. Pam Lamagna, Mrs. Gail Litwiler, Mrs. Cathy Lueers, Mr. Greg Stein, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Jeffrey Kline and Donald Palmer along with a number of Hampton Township residents.

Attendance

Mr. Robert Shages participated in the meeting via video conference.

Mr. Larry Vasko was absent from the meeting.

The meeting was called to order, followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Mrs. Marlynn Lux, Principal of Hampton Middle School and co-Director of the Summer Program discussed the highlights of the 2016 HTSD Summer Program with a focus on the new Camp Invention segment, which was held at Wyland Elementary and concluded the Summer Program for the year.

Camp Invention
and Summer
Program
Presentation

Mrs. Lux stated that this was the seventh year for the HTSD Summer Program. She was happy to report that this year the program had its highest enrollment with 307 student registrations. Mrs. Lux stated that HTSD students made up 82% of the registrations and the remaining 12% were students from neighboring districts, parochial schools and other educational facilities. Mrs. Lux stated that she and Mrs. Tocci worked diligently since December, organizing and planning the Summer Program. She stated that they brought back popular selections such as the Babysitting class while introducing a new program Camp Invention geared toward K-5 students.

Mrs. Lux introduced Ms. Maria Frantz, along with a couple students who participated in the babysitting program this summer. Ms. Frantz and the students recapped the goals presented to the students in the Babysitting program. Students were taught how to provide proper care for children while acquiring First Aid and CPR certifications. Students were also taught about marketing and how to "sell" themselves to clients looking for child care providers. The students stated that they learned a lot during the week.

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Mrs. Lux then introduced Mrs. Michele Hurst, HTSD Teacher and On-site Director for the Camp Invention Program. Mrs. Hurst along with several students presented to the Board the new and nationally-acclaimed STEM-based camp. Ms. Hurst explained the camp and how the students rotated through (4) different modules daily, including: Crickobot, Epic Park, I Can Invent: Maker Studio and the lab: Where Pigs Fly. The students were encouraged to explore, create and invent in this hands-on camp. Ms. Hurst stated that the positive feedback after the camp was overwhelming. Mrs. Lux stated that the camp will be brought back next year, but the District would utilize new modules so that the curriculum remained fresh and exciting even for returning campers.

Mrs. Hennessey and Dr. Loughead recognized District students for their academic and athletic accomplishments during the Student Awards presentation.

Student Awards

Mrs. Hennessey and Dr. Loughead recognized a Hampton Middle School 7th Grade student for their award winning entry in the Annual Ford Junior Gran Prix contest. This contest invites students to build vehicles out of interlocking blocks, and then race their creations. This past July, the HMS student was presented with a trophy and gift card for his award winning car.

HMS Student,
Annual Ford
Junior Gran Prix
Contest

Mrs. Hennessey and Dr. Loughead also recognized a Hampton High School Senior for being nominated and selected as the 2015-2016 Most Positive Athlete in Western Pennsylvania. In June the student was recognized at the C. Harper Positive Athlete Awards Ceremony held at the Heinz History Center in Pittsburgh.

HHS Student
Named 2015-
2016 Most
Positive Football
Athlete in
Western PA

There were no public comments this evening.

Comments

Upon motion by Mr. Stein, seconded by Mrs. Lamagna and carried unanimously by voice vote the Minutes from both the August 01, 2016 and August 08, 2016 Board of School Directors Voting Meetings were approved and incorporated into the official Minute Book.

August 01, 2016
& August 08,
2016 Minutes
Approved

Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- August 2016 General Fund 10 Disbursements totaling \$3,342,477.59
- August 2016 Capital Fund 39 Disbursements totaling \$360,708.67
- August 2016 Cafeteria Fund 50 Disbursements totaling \$7,741.93

Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the July 2016 Treasurer's Report.

July 2016
Treasurer's
Report

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Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the July 2016 Student Activity Report.

July 2016
Student Activity
Report

The following information was presented and/or action taken on items submitted by Mr. Wesley in the President's Report

President's
Report

Mr. Wesley stated that the Board had met twice in Executive Session since the last meeting, to discuss legal and personnel matters.

Executive
Sessions

The following information was presented and/or action taken on items submitted by Ms. Balason in the Secretary's Report.

Secretary's
Report

Ms. Balason stated that the Board must vote on PSBA delegates, however, this would be done as part of the Policy/Legislative Affairs agenda.

PSBA Delegates

No Solicitor's Report this evening

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.

Superintendent's
Report

Dr. Loughead reported that the start of the school year has shown to be a smooth transition and very exciting. He stated that the Professional Development Dates on August 22nd and 23rd were rigorous and that the professional faculty were excited to work toward the District Goals for the year. Dr. Loughead stated that the faculty was placed in vertical alignment for some of the activities. This alignment allows faculty in the same departments K-12 share ideas as opposed to being grouped by educational level. Dr. Loughead stated that surveys were distributed to faculty after the Professional Development was completed and that the feedback was very positive.

Start of the
2016-17 SY

Dr. Loughead stated that he and Dr. Cunningham visited all of the District facilities on August 25th and 26th, the first days of school for students. He reported that the buildings were in pristine condition and that faculty was very supportive and positive with the students as they returned. Dr. Loughead stated that he and Dr. Cunningham would be visiting District facilities on a regular basis (tentatively every Friday) to sit in classrooms, interact with the students and faculty and have a proactive approach to all District needs. He stated that the first few visits have been extremely positive and that the faculty, staff and students seem to embrace this idea.

Proactive
Approach to the
District

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Dr. Loughead stated that the Middle School Open House was held Thursday, September 5th. He indicated that the event was very well attended, despite the HMS concrete construction project that was well underway and several soccer games at Fridley Field. Dr. Loughead stated that the District brought in extra staff to aid in parking and provided shuttle buses to transport parents to either Fridley Field or the Middle School. Dr. Loughead stated that he and Dr. Cunningham rode the shuttle over to get the “full experience” of the event. He stated that the bus ride enabled them the opportunity to interact with the District residents and parents. Dr. Loughead stated that this Thursday, October 15th the High School would be conducting their Open House, and he was looking forward to that event as well.

Open Houses

Dr. Loughead reported that several of the “Superintendent Coffees” had been scheduled. He indicated that a day and evening “coffee” would be held at each of the District facilities. Dr. Loughead reported that all facilities had at least one date selected, and his office was working on scheduling the rest of the dates.

Superintendent Coffees

Dr. Loughead reported that the first Key Communicators meeting was scheduled for September 19, 2016. He stated that these meetings are important and that he will continue to facilitate these meetings with Dr. Cunningham and the parent representatives on a routine schedule.

Key Communicator Meeting

Dr. Loughead stated that the District’s Musical Arts Program has greatly impressed him. He stated that he had watched the Marching Band practice throughout the summer, and was highly impressed by their performances at the football games. Dr. Loughead stated the arts are extremely important to the curriculum in the District and he appreciated the hard work he had seen.

Marching Band, District Arts Programs

Dr. Loughead provided the Board and the public with a few events scheduled for the Arts programs:

- The District’s Wind Ensemble was invited to compete in Erie, PA this Spring
- HMS Musical “Willy Wonka” would be held November 17th – 19th
- HHS Drama Club’s Fall play “A Midsummer’s Night’s Dream” would have showings November 10th – 12th

Dr. Loughead reviewed the District’s Athletic Program. Dr. Loughead reported that the Fall Sports Season had begun and the District was working hard to remain competitive with the new alignments from WPIAL.

District Athletic Programs

Dr. Loughead reviewed some of the upcoming District events for the Board and Public:

Staffing 2016-2017

- Hampton Hall of Fame Game and Ceremony, September 23rd & 24th
- Talbot Tailgate, October 7th
- Homecoming Dance, October 8th
- HAEE 5K Run/Walk, October 15th

The following information was presented and/or action taken on items submitted by Ms. Balason, of the Facilities Committee.

Facilities

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Ms. Balason stated that there were no action items this evening.

Wyland
Elementary, Odor
on Basement
Level

She did report that a meeting was held earlier today at Wyland Elementary to investigate a new odor that was present on the lower level of the building. Ms. Balason stated that several Board Members, District Administration and District Parents walked the halls evaluating the odor and proper course of action. Ms. Balason stated that classrooms would be moved from the lower level while further testing and any corrective action occurred.

Dr. Loughead stated that the District would be bringing in an Environmental Engineer to assist in the process. He stated that the plan was to notify parents Tuesday of the classroom moves. The moves would be short term but the District was adamant about keeping the integrity of the classroom settings even for those teachers who would be temporarily displaced during the process.

The following information was presented and/or action taken on items submitted by Mr. Stein, of the Technology Committee.

Technology

Upon motion by Mr. Stein, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the Enhanced Communications Plan that includes the use of District social media accounts.

Enhanced
Communication
Plan

There was no Educational Programs Report this evening.

Educational
Programs

The following information was presented and/or action taken on items submitted by Mrs. Lamagna, of the Personnel Committee.

Personnel

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Michelle Rushmore, who is resigning after 5 years with the District, effective August 26, 2016. (Mrs. Rushmore was a Class 1-D Paraprofessional at the Middle School.)

Resignation, Mrs.
Michelle
Rushmore

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved a change in status for Ms. Bridget Scherer, moving from a Building Substitute to a Long-Term Substitute Grade 1 Teacher at Central Elementary School, from approximately September 23, 2016 to approximately February 15, 2017. Salary is \$29,500, pro-rated. (Ms. Scherer is a Long-Term Substitute for Mrs. Amber McCarthy-Griffith.)

Change In Status,
Ms. Bridget
Scherer, LTS
Grade 1 Teacher,
Central

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Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Dena Finnegan, as an Elementary Building Substitute (Floater based at Central Elementary School), effective August 22, 2016. Salary is \$20,000.	Ms. Dena Finnegan, Elementary Building Substitute (Floater), Central
Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved a change in status for Mrs. Tamara Ammon, moving from a Long-Term Substitute Kindergarten Teacher for Mrs. Stepanik to a Long-Term Substitute Kindergarten Teacher (Half-Time) for Wyland Elementary School, from August 22, 2016 through the remainder of the 2016-2017 School Year. Salary is \$29,500, pro-rated. (Mrs. Ammon is in a new position at Wyland, due to increased enrollment.)	Change In Status, Mrs. Tamara Ammon, LTS Kindergarten Teacher (.5 Time), Wyland
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Chloe Stanczak, as a Long-Term Substitute Kindergarten Teacher at Wyland Elementary School, from August 22, 2016 to approximately January 27, 2017. Salary is \$29,500, pro-rated. (Ms. Stanczak is a Long-Term Substitute for Mrs. Brittnee Stepanik, replacing Mrs. Tamara Ammon).	Ms. Chloe Stanczak, LTS Kindergarten Teacher, Wyland
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved a change in status for Mrs. DeAnna Richey, moving from Building Substitute at Hampton Middle School to a Long-Term Substitute ESL Teacher in the District, effective September 6, 2016, through the remainder of the 2016-2017 School Year. Salary is \$29,500, pro-rated. (Mrs. Richey is in a new position for the District, due to increased enrollment in ESL.)	Change In Status, Mrs. DeAnna Richey, LTS ESL Teacher
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Samantha Curti, as a Building Substitute at Hampton High School, from August 22, 2016 through the remainder of the 2016-2017 School Year. Salary is \$20,000.	Ms. Samantha Curti, Building Substitute, HHS
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Sean Malone, as a Building Substitute at Hampton High School, from August 22, 2016 through the remainder of the 2016-2017 School Year. Salary is \$20,000.	Mr. Sean Malone, Building Substitute, HHS
Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved approves Ms. Elyse Kuntz, as a Building Substitute (Floater), at Hampton High School, from September 12, 2016 through the remainder of the 2016-2017 School Year. Salary is \$20,000, pro-rated.	Ms. Elyse Kuntz, Building Substitute (Floater), HHS

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Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Mark Halvonik, as a Building Substitute at Hampton Middle School, from September 7, 2016 through the remainder of the 2016-2017 School Year. Salary is \$20,000, pro-rated. (Mr. Halvonik is replacing Mrs. DeAnna Richey.)

Mr. Mark
Halvonik,
Building
Substitute, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Kaila Kachur, as a Building Substitute at Hampton Middle School, from September 7, 2016 through the remainder of the 2016-2017 School Year. Salary is \$20,000, pro-rated. (Ms. Kachur is replacing Ms. Rachel Zang.)

Ms. Kaila
Kachur, Building
Substitute, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mrs. Maria DeOliver, as a Substitute Paraprofessional/Secretary for the District, effective August 22, 2016.

Mrs. Maria
DeOliver,
Substitute
Paraprofessional/
Secretary

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Meredith Rea, a college student from Duquesne University, for technology support for the 2016-2017 School Year, effective August 22, 2016. Salary is \$12.00 per-hour (utilizing Title II Funds).

Technology
Intern

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Mrs. Carolyn McQuaide, as a Substitute Paraprofessional/Secretary for the District, effective September 7, 2016.

Ms. Carolyn
McQuaide,
Substitute
Paraprofessional/
Secretary

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Katie Glock, moving from the 10 month/40 hour per week District-wide Custodian Substitute to a 10 month/8 hour per day Custodian at Central Elementary School, effective August 16, 2016. Salary is \$20.63 per hour. Ms. Glock is replacing Mrs. Mary Jamison's position, Mary moved to the Middle School.)

Ms. Katie Glock,
10 month/ 8 hour
Custodian,
Central

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following individuals as Night Lead Custodians for the 2016-2017 School Year:

2016-2017 Night
Lead Custodians

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Name	Building	2016-2017 Hourly Rate
Patricia Garrow	HHS	\$22.86
Doug Huber	HHS/3 rd Shift	\$22.74
John Glock	HMS	\$22.80
Chuck Richard	Central	\$22.74
Joseph Petrovich	Poff	\$22.74
Walt Baer	Wyland	\$22.74

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2016-2017 School Year, at a rate of \$127 per point:

Building/Coach
 Supplemental
 Positions,
 2016-2017 SY

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL SUPEND.
Scott Stickney (replacing Amy Eidenshink)	High School Activity Director	HS	20	20/24	\$2,540
Cate Potter	7 th Grade Girls' Basketball Coach	MS	27	23/31	\$3,429
Nicole Casper	Girls' Soccer -- Assistant Coach	HS	35	27/35	*\$4,445 Corrected Amount
Sean Malone	Tennis -- Girls' Assistant Coach	HS	20	16/20	\$2,540
Andrew Petruska (replacing James Kohan)	Football -- MS Assistant Coach	MS	25	23/31	\$3,175
James Kohan (replacing Rod Weaver)	Football Assistant Coach "C"	HS	33	33/41	\$4,191
Mike Thompson	Wyland Bus Monitor (80%)	Wyland	9.6	12	\$1,219
Maria Ricci	Wyland Bus Monitor (20%)	Wyland	2.4	12	\$305
Ray Raible	Wyland Safety Patrol Sponsor	Wyland	5	5	\$635
Ray Raible	Wyland AV-Computer Coordinator	Wyland	22	18/22	\$2,794
Mark Weaver (replacing Stacie Sespico)	Middle School Team Leader "E"	MS	10	10	\$1,270
Ian Rudy	Volunteer Girls' Soccer Coach				
Heather Dietz (replacing Savina Cupps)	12 th Grade Class Sponsor (Split with Alison McBee)	HS	6	12/16	\$762
Patricia Boretsky	Kindergarten Grade Level Curriculum Leader		13	11/15	\$1,651

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Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Mr. Robert Wayne Lavery, moving from a Substitute Custodian to the 10 month/40 hour per week District-Wide Custodian Substitute, effective September 12, 2016. Salary is \$13.00 per hour. (Mr. Lavery is replacing Ms. Katie Glock.)

Mr. Robert
Wayne Lavery,
District-wide
Custodial Sub,
10 month/ 40
hours per week

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Dominick Florentine and Mr. Paul DeSabato, Jr. as Substitute Custodians for the District, effective September 09, 2016.

Mr. Dominick
Florentine & Mr.
Paul DeSabato Jr.
Substitute
Custodians

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Miss Ashley Dembowski, as a Class 1-D Paraprofessional for the District, effective September 13, 2016. Salary is Year 2, \$16.37 per-hour for the 60-day probationary period, and \$16.62 per-hour thereafter. (Miss Dembowski is replacing Mrs. Michelle Rushmore at the Middle School.)

Ms. Ashley
Dembowski,
Class 1-D
Paraprofessional

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved approves Mrs. Brigitte Garrison, as a Substitute Secretary/Paraprofessional for the District, effective September 12, 2016.

Mrs. Brigitte
Garrison,
Substitute
Paraprofessional/
Secretary

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The following information was presented and/or action taken on items submitted by Mr. Shages, of the Policy/Legislative Affairs Committee.	Policy/ Legislative Affairs
Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the attendance of Messrs. Shages and Stein, Mrs. Lueers and Dr. Loughhead to the PASA-PSBA School Leadership Conference in Hershey, PA, October 13 th through October 15 th .	PASA-PSBA School Leadership Conference Attendance
Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the vote for the slate of candidates for PSBA officers and Insurance Trust trustees as recommended by PSBA.	PSBA Officer & Insurance Trustee Vote
Mr. Shages left the meeting.	Mr. Shages Left Meeting
The following information was presented and/or action taken on items submitted by Mrs. Hennessey, of the Student Affairs Committee.	Student Affairs
Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the request from the Forensics Club for up to \$1750.00 from the Academic Competition Fund to help defray costs of transportation to various competitions for the 2016-2017 school year.	Forensic Club, Transportation Costs 2016-2017 SY
Upon motion by Mrs. Hennessey, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the request from the Forensics Club Trip to Yale Debate Association, New Haven Connecticut, from September 15 th through 18 th , at no cost to the District. Students will miss one day of school, Friday, September 16, 2016.	Forensics Club, Yale Debate Association Trip
There was no Finance report this evening.	Finance
There was no Transportation report this evening	Transportation
The following information was presented and/or action taken on items submitted by Mr. Stein, in the A.W. Beattie Report.	A.W. Beattie Report
Mr. Stein stated that the JOC had a meeting scheduled for Thursday September 22, 2016.	JOC Meeting
The following information was presented and/or action taken on items submitted by Ms. Balason, in the HAEE Report.	HAEE
Ms. Balason reported that HAEE had just approved a mini-grant for Ms. Struble's class. The grant is for Social Studies Weekly, a print magazine with online attributes.	Mini-Grant Approval


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Ms. Balason stated that HAEE is preparing for the HAEE 5K Run/Walk, scheduled for Saturday, October 15, 2016. She stated registrations could be completed online.

HAEE 5K
Run/Walk

Upon motion by Mrs. Hennessey, seconded by Mrs. Lamagna and carried unanimously by voice vote the meeting was adjourned.

Adjournment



Denise Balason, Secretary