

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
AUGUST 08, 2016 MINUTES

The Hampton Township Board of School Directors met on Monday, August 08, 2016 in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA. Meeting

Attendance: Ms. Denise Balason, Mrs. Mary Alice Hennessey, Mrs. Pam Lamagna, Mrs. Gail Litwiler, Mrs. Cathy Lueers, Mr. Robert Shages, Mr. Larry Vasko, Dr. Michael Loughead, Dr. Rebecca Cunningham, Messrs. Jeffrey Kline and Howard Schulberg along with a number of Hampton Township residents. Attendance

Mr. Stein and Mr. Wesley participated by phone.

The meeting was called to order, followed by the Pledge of Allegiance. Mrs. Mary Alice Hennessey, Vice President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Mrs. Hennessey and Dr. Loughead recognized a District student(s) for their academic and/or athletic accomplishments during the Student Awards presentation. Student Awards

Mrs. Hennessey and Dr. Loughead recognized a class of 2016 student who participated in the 2016 National Speech and Debate Association (NSDA) tournament in June in Salt Lake City, Utah. The student placed 3rd overall in Extemporaneous Debate, under the direction of Ms. Emily McBee sponsor of the H.S. Forensics Team. This tournament is the largest academic competition in the world, with more than 3,300 students competing across several speech and debate events. Forensic Team Member, Finishes 3rd Overall at NSDA Tournament

Mrs. Hennessey opened the floor for public comment. Mrs. Hennessey reminded the audience that floor time for each individual would be limited to three minutes. Comments

Mr. Farabaugh, Hampton resident, addressed the Board in regard to publication and notification of the Hampton Online Academy to District parents. Mr. Shages addressed Mr. Farabaugh stating the District has been contacting the State Legislators, Hal English and Randy Vulakovich, looking for charter reform from the State. Mr. Shages encouraged everyone to reach out to the State representatives asking for further charter reform. Hampton Online Academy

Dr. Loughead stated that HOA is an accredited program offered by the District in conjunction with Waterfront Learning. He stated he would further publicize the program to District parents.

Ian Rudy, Hampton resident, addressed the Board as both a concerned neighbor and a Township soccer coach, regarding the air quality testing performed in the 2015-2016 School Year at Wyland Elementary. Wyland Air Quality Testing

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Ms. Lowry, Hampton resident and District parent, addressed the Board regarding “Transparency” of communication that was shared with parents and students regarding the sudden leave of absence of her son’s teacher last year.

“Transparency”
or
Communication
With District
Parents

Ms. Eileen Drake, Hampton resident and District parent, addressed the Board in regard to Dr. Stennett’s leave of absence.

Dr. Stennett’s
Leave of
Absence

Ms. Angela Trafa, HTSD Alumni, Class of 2015, addressed the Board about accountability, respect and truth on behalf of the District Administration.

Mrs. Pamela Trafta, Hampton resident and parent, questioned the Board as to the practice of hiring the District Solicitor.

Upon motion by Mrs. Litwiler, seconded by Mr. Shages and carried unanimously by voice vote the Minutes from the June 13, 2016 Board of School Directors Voting Meeting were approved and incorporated into the official Minute Book.

June 13, 2016
Minutes
Approved

Upon motion by Mrs. Litwiler, seconded by Mrs. Lamagna and carried unanimously by voice vote the Minutes from the June 27, 2016 Board of School Directors Voting Meeting were approved and incorporated into the official Minute Book.

June 27, 2016
Minutes
Approved

Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the following:

- June & July 2016 General Fund 10 Disbursements totaling \$9,692,355.97
- June & July 2016 Capital Fund 39 Disbursements totaling \$274,362.00
- June & July 2016 Cafeteria Fund 50 Disbursements totaling \$128,026.98

Payment of Bills

Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the May & June 2016 Treasurer’s Reports.

May & June 2016
Treasurer’s
Reports

Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the May & June 2016 Student Activity Reports.

May & June 2016
Student Activity
Reports

The following information was presented and/or action taken on items submitted by Ms. Hennessey on behalf of Mr. Wesley in the President’s Report.

President’s
Report

Mrs. Hennessey reported that the Board had met twice in Executive Sessions to discuss legal and personnel matters.

Executive
Sessions

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Mr. Bryant Wesley stated that since the Work Session on August 01, 2016, he was interested in finding more facts regarding the reoccurring theme presented last week on "Transparency."

"Transparency"
Issue discussed
during Public
Comments

Mr. Wesley reported that he was only able to locate information on Transparency on a Wiki page run by the Commonwealth Foundation. He tried to investigate further but there was no confirmed back up information available on the site. The Wiki page did list transparency ratings for other Allegheny County School Districts, and that even with a low rating, Hampton had surpassed many neighboring districts.

Dr. Loughead interjected that he was unaware of the Transparency rating and/or website. He stated that coming from South Fayette, who had received a low "Transparency" rating as well, he was certain that the district would have immediately made attempts to "rectify" any "Transparency" issues. He stated that it was evident the Hampton would also take this same proactive approach.

Mrs. Hennessey and Mrs. Lueers also commented that they looked into the "Transparency" topic on the Commonwealth Foundation website. Both found the website to be unsupported with fact based documentation. Mrs. Lueers stated that the mission statement for the Commonwealth Foundation was to transform free-market ideas into public policy.

Upon motion by Mrs. Hennessey, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the Resolution regarding Electronic Signatures for the Pennsylvania Department of Education for Dr. Loughead, Superintendent of Schools, effective August 08, 2016.

PDE Electronic
Signature
Resolution – Dr.
Loughead

Lastly, Mrs. Hennessey asked everyone in attendance to observe a moment of silence in memory of Jerrod Marlier, Class of 2006.

Moment of
Silence

The following information was presented and/or action taken on items submitted by Ms. Balason in the Secretary's Report.

Secretary's
Report

Ms. Balason stated that everyone should have received an email from PSBA regarding Voting Delegate Representatives for PSBA.

No Solicitor's Report this evening

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.

Superintendent's
Report

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Dr. Loughead began his report reiterating his enthusiasm to be a part of Hampton Township School District, and his excitement and anticipation for the beginning of the school year. He stated he was really looking forward to the Opening Day Celebrations when he could really begin working with the faculty and staff. He stated he was even more excited to begin the school year with the students.

Welcome to the District

Dr. Loughead extended his gratitude to the Board, the faculty, the public and especially the parents during this time of transition. He stated it has been a very positive experience to date and that he is confident the transition will continue in the same manner. He was grateful for the support, the assistance and patients offered by all.

Gratitude During Transition

Dr. Loughead continued on the topic of communication, indicating he will be holding "Superintendent Coffees" on a regular basis, to allow for a more informal exchange of ideas, concerns and questions between the District and its residents and parents. He stated that these "Coffees" would be in addition to the monthly Key Communicator meetings. Dr. Loughead stated a schedule had not been established for the "Coffees" at this time, but he would share the information via the District website as it became available.

Superintendent Coffees

Dr. Loughead also indicated that he was committed to further opening the lines of communication using technology as a tool. He stated that he would like to broaden the technology usage in the District and use social media platforms in addition to current practices as a means of communication. Dr. Loughead stated he was working with Ms. Berg to review the communication tools within the District's website as well.

Technology as a Communication Resource

Dr. Loughead reviewed the Summer Program and Camp Invention enrollment information. He was happy to report the positive responses he received on the programs this year. He stated that the District may look into extending the Camp Invention Program for next summer.

Summer Program and Camp Invention Overview

Dr. Loughead stated that it had been a very busy and productive summer with regard to personnel. He indicated that the District Administration worked vigorously to interview and select candidates for the vacant positions this summer. Dr. Loughead was confident that the buildings would be fully staffed for the start of school, with the exception of the building substitute positions.

Staffing 2016-2017

Dr. Loughead stated that the Marching Band had worked hard this summer in preparation for the upcoming season. He was looking forward to watching their performances and hard work.

Marching Band

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Dr. Loughead gave an overview of the upcoming important dates:

- Fall Sports begin August 15, 2016
- Teacher Induction Program – August 17-18, 2016
- Opening Day Celebrations – August 22, 2016
- First Day for Students – August 25, 2016
- First Varsity Football Game – August 26, 2016 at Mars
- First Home Varsity Game – September 02, 2016 vs Chartiers Valley

The following information was presented and/or action taken on items submitted by Ms. Balason, of the Facilities Committee.

Facilities

Mr. Farino, Supervisor, Buildings and Grounds gave a summary report as to the Air Quality Testing completed in the 2015-2016 school year. Mr. Farino stated that the Air Quality Testing was completed by an independent contractor Mr. Dan Kendra, Ark Ultra. Mr. Farino stated that the District began testing in October 2015. The results of the initial testing stated that the interior mold spore count was below the acceptable threshold. Mr. Kendra stated that the District did an outstanding job with preventative maintenance and air filter quality. Mr. Kendra made only one recommendation to improve the air quality which was to implement more relief air into the system. Mr. Farino stated that the vent system in place was gravity based and he was recommended to utilize a powered system that would operate the vent flow.

Air Quality
Testing Results,
Mr. Farino

Mr. Farino stated that the District continued to work with Mr. Kendra, and purchased its own CO2 Data Logger to monitor air quality around the entire District. Mr. Farino stated that the District initiated testing again in the Spring not only at Wyland but at all three elementary locations. The results of the testing was again well below the acceptable threshold of spores.

Upon motion by Ms. Balason, seconded by Mr. Shages and carried unanimously by voice vote, the Board awarded the bid for the HMS Site Repair Concrete Project to M&B Services in the amount of \$365,071 which includes, the base bid amount of \$335,071 and the BF-1C Alternate (Concrete Walkway at Baseball Field) in the amount of \$30,000, pending final review from VEBH Architects and the District Solicitor.

HMS Site Repair
Concrete Bid
Award – M&B
Services

The following information was presented and/or action taken on items submitted by Mr. Vasko, of the Finance Committee.

Finance

Mr. Randy Frederick, Piper Jaffray and Ms. Lisa Chiesa, Clark Hill spoke to the Board regarding the Series 2006A Bond Refunding and the potential Net Percent Value Savings. They were present to answer any last minute questions and to praise the District for an outstanding S&P rating of “AA-“(Stable). Mr. Frederick commented that this rating was exceptional, especially since HTSD is a residential based District.

Randy Frederick,
Piper Jaffray and
Lisa Chiesa,
Clark Hill –
2006A Bond
Refunding
Resolution Q&A

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<p>Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the Resolution for Series 2006A Bond Refunding with minimum savings threshold of \$700,000.</p>	<p>Resolution for 2006A Bond Refunding</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Litwiler, of the Educational Programs Committee.</p>	<p>Educational Programs</p>
<p>Upon motion by Mrs. Litwiler, seconded by Mr. Shages and carried unanimously by voice vote, the Board approved the 2016-2017 Hampton Township School District Goals.</p>	<p>2016-2017 District Goals</p>
<p>Upon motion by Mrs. Litwiler, seconded by Mr. Shages and carried unanimously by voice vote, the Board approved the 2016-2017 Hampton Online Academy Program of Studies.</p>	<p>2016-2017 HOA POS Approval</p>
<p>Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the agreement with Waterfront Learning to provide services for the 2016-2017 School Year.</p>	<p>Agreement with Waterfront Learning to Provide Services, 2016-2017SY</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Lamagna, of the Personnel Committee.</p>	<p>Personnel</p>
<p>Upon motion by Mrs. Lamagna, seconded by Mr. Vasko and carried unanimously by voice vote, the Board approved the revisions to the job description for the Director of Technology.</p>	<p>Revisions to Dir. Of Technology Job Description</p>
<p>Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved an increase in the substitute teacher pay rate, as listed below, effective August 08, 2016:</p> <ul style="list-style-type: none"> • Days 1-20 \$90/day • Days 21+ \$100/day 	<p>Rate Increase – Substitute Teachers</p>
<p>Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Heidi Weinman, as a Substitute Paraprofessional/Secretary for the District, effective August 22, 2016.</p>	<p>Ms. Heidi Weinman, Substitute Paraprofessional/ Secretary</p>

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Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2016-2017 School Year, at a rate of \$127 per point:

2016-2017
Building/Coach
Supplemental
Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Amy Eidenshink	High School Activity Director	HS	20	20/24	\$2,540
Jane Taylor	Bus Monitor	Poff	12	12	\$1,524
Jane Taylor	Safety Patrol Sponsor	Poff	5	5	\$635
John Lee	AV-Computer Coordinator	Poff	22	18/22	\$2,794
Mike Thompson	Bus Monitor	Wyland	12	12	\$1,524
Rod Weaver	Varsity Football Assistant Coach "C"	HS	41	33/41	\$5,207
Allison McDermott	Volunteer Cross Country Coach				
Lena Clary	Special Education Dept. Head	MS	14	13/17	\$1,778

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Ms. P. Kathryn (Kate) Powell, as a TPE Elementary Art Teacher at Wyland Elementary School, effective August 22, 2016. Salary is Master's, Step 1, \$44,688. (Ms. Powell is replacing Mrs. Lisa Woods, who replaced Mrs. Bridget Werger at the Middle School.)

Ms. P. Kathryn
Powell, TPE
Elementary Art
Teacher, Wyland

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Erinn Pierotti, as a Long-Term Substitute Kindergarten Teacher at Wyland Elementary School, for the first semester of the 2016-2017 School Year, effective August 22, 2016. Salary is \$29,500, pro-rated. (Ms. Pierotti is a substitute for Mrs. Lindsey Fitzpatrick.)

Ms. Erinn
Pierotti, LTS
Kindergarten
Teacher, Wyland

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Tamara Ammon, as a Long-Term Substitute Grade 1 Teacher at Wyland Elementary School, from approximately September 16, 2016 through approximately February 15, 2017, effective August 22, 2016. Salary is \$29,500, pro-rated. (Ms. Ammon is a Substitute for Mrs. Britnee Stepanik.)

Ms. Tamara
Ammon, LTS
Substitute Grade
1 Teacher,
Wyland

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Ms. Bridget Scherer, as a Building Substitute at Central Elementary School for the 2016-2017 School Year, effective August 22, 2016. Salary is \$20,000.

Ms. Bridget
Scherer, Building
Substitute,
Central

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Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Brooke Ustazewski, as a Building Substitute at Poff Elementary School for the 2016-2017 School Year, effective August 22, 2016. Salary is \$20,000.

Ms. Brooke
Ustazewski,
Building
Substitute, Poff

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Maria Ricci, as a Building Substitute at Wyland Elementary School for the 2016-2017 School Year, effective August 22, 2016. Salary is \$20,000.

Ms. Maria Ricci,
Building
Substitute,
Wyland

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Dr. Roberta Good, as Acting Assistant Principal at Hampton Middle School, for the 2016-2017 School Year, effective August 8, 2016. Salary is at a per diem rate of \$480.00.

Dr. Roberta
Good, Assistant
Principal, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved, Ms. Elizabeth Swartzwelder, as a Long-Term Substitute English Teacher at Hampton Middle School, for the 2016-2017 School Year, effective August 22, 2016. Salary is \$29,500. (Ms. Swartzwelder is replacing Ms. Jill Cole.)

Ms. Elizabeth
Swartzwelder,
LTS English
Teacher, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Rebecca Skwarko, as a Temporary Professional Employee (TPE) Biology Academic Support Teacher at Hampton High School, effective August 22, 2016. Salary is \$25,500. (Ms. Skwarko is replacing Ms. Elizabeth Piekut.)

Ms. Rebecca
Skwarko, TPE
Biology
Academic
Support Teacher,
HHS

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Nicole Goldstein, as a Temporary Professional Employee (TPE) Math Academic Support Teacher at Hampton High School, effective August 22, 2016. Salary is \$25,500. (Ms. Goldstein is replacing Mrs. Kelly Fitzpatrick.)

Ms. Nicole
Goldstein, TPE
Math Academic
Support Teacher,
HHS

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Mr. Andrew Petruska, as a Building Substitute at Hampton Middle School for the 2016-2017 School Year, effective August 22, 2016. Salary is \$20,000.

Mr. Andrew
Petruska,
Building
Substitute, HMS

Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Mrs. DeAnna Richey, as a Building Substitute at Hampton Middle School for the 2016-2017 School Year, effective August 22, 2016. Salary is \$20,000.

Mrs. DeAnna
Richey, Building
Substitute, HMS

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Upon motion by Mrs. Lamagna, seconded by Mrs. Lueers and carried unanimously by voice vote, the Board approved Ms. Rachel Zang, as a Floating Building Substitute (based at Hampton Middle School) for the 2016-2017 School Year, effective August 22, 2015. Salary is \$20,000.	Ms. Rachel Zang, Floating Building Substitute, Based-HMS
The following information was presented and/or action taken on items submitted by Mrs. Hennessey, of the Student Affairs Committee.	Student Affairs
Upon motion by Mrs. Hennessey, seconded by Mr. Shages and carried unanimously by voice vote, the Board approved the 2016-2017 Hampton Middle School Student Handbook.	2016-2017 HMS Student Handbook
Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2016-2017 Hampton Township School District Elementary Student Handbook	2016-2017 Elementary Student Handbook
There was no Technology Report this evening.	Technology
The following information was presented and/or action taken on items submitted by Mr. Shages, of the Policy/Legislative Affairs Committee.	Policy/ Legislative Affairs
Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved and adopted the second reading of new policy No. 626 – Federal Fiscal Compliance.	Policy No. 626, Second Reading and Adoption
Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved and adopted the second reading of new Policy No. 626 – <i>Federal Fiscal Compliance</i> .	Policy No. 626, Second Reading and Adoption
Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved and adopted the second reading of new Policy No. 626.1 – <i>Travel Reimbursement – Federal Programs</i> .	Policy No. 626.1, Second Reading and Adoption
Mr. Shages made a motion for the approval of the second reading of Policy No. 808 – Food Service, the motion did not receive a second. The Board agreed to table the motion until further clarification could be made regarding the policy.	Policy No. 808 - Tabled
Upon motion by Mr. Shages, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved and adopted the second reading of new Policy No. 827 – Conflict of Interest.	Policy No. 827, Second Reading and Adoption
The following information was presented and/or action taken on items submitted by Mrs. Lueers, of the Transportation Committee.	Transportation

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Upon motion by Mrs. Lueers, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the 2016-2017 Student Transportation Routes.

2016-2017
Student
Transportation
Routes

The following information was presented and/or action taken on items submitted by Mr. Vasko, in the A.W. Beattie Report.

A.W. Beattie
Report

Mr. Vasko stated that the JOC had conducted interviews for a new Principal. He stated a verbal offer was made to a candidate and the JOC was awaiting a response.

New Principal

Mr. Vasko stated that Beattie would be offering two new programs in the 2016-2017 School Year. The programs being offered are Vet Tech Program and a Sports Medicine Program. The two additional programs will hopefully draw higher enrollment numbers for the Career Center.

(2) New
Programs: Vet
Tech, Sports
Medicine

The following information was presented and/or action taken on items submitted by Ms. Balason, in the HAEE Report.

HAEE

Ms. Balason stated that HAEE is preparing for the HAEE 5K Run/Walk, which will be held on Saturday, October 15, 2016.

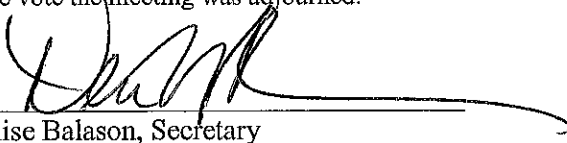
HAEE 5K
Run/Walk

Ms. Balason stated that she had met with District Administration and the District utilizes an Amazon Smile Account. The Smile Accounts allow for the patrons to select a charitable organization, which Amazon will donate proceeds to with every purchase made by the District utilizing the Smile Account. Ms. Balason was pleased to announce the District would be naming HAEE as their charitable organization.

Amazon Smile
Account

Upon motion by Mrs. Litwiler, seconded by Mrs. Lamagna and carried unanimously by voice vote the meeting was adjourned.

Adjournment


Denise Balason, Secretary