

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
April 9, 2018 MINUTES

The Hampton Township Board of School Directors met on Monday, April 9, 2018, in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA.	Meeting
Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mrs. Pam Lamagna, Mrs. Gail Litwiler, Mr. Robert Shages, Mr. Greg Stein, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Patrick Clair and Jeffrey Kline, along with a few Hampton Township residents.	Attendance
Mr. Larry Vasko was absent at the time of roll call but joined the meeting after the official commencement.	
Mrs. Mary Alice Hennessey was absent.	
The meeting was called to order followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.	
Mrs. Hamlin and Dr. Loughead recognized District students for their various accomplishments during the Student Awards presentation.	Student Awards
Mrs. Hamlin and Dr. Loughead recognized a sixth grade student who, under the direction of Ms. Gwen Cohen, won the Hampton Middle School Spelling Bee. The student advanced to participate in the Western PA Spelling Bee, competing against approximately 100 other students.	HMS Student Competing in Western PA Spelling Bee
Mrs. Hamlin and Dr. Loughead recognized the Hampton High School Forensics Team who under the guidance of Mrs. McBee, competed in the 2018 Pennsylvania High School Speech League State Tournament in March. In addition, members were also recognized for their individual achievements and outstanding performances at the tournament.	Forensics Team, PHSSL Tournament
Mr. Vasko joined the meeting.	Mr. Vasko - Present
Mr. Amick, Hampton High School Assistant Principal, opened the presentation stating how technology is utilized in all curriculum areas at the High School. He noted that many faculty members collaborate with the Instructional Technology Coaches, Mr. Halter and Mrs. Roos, to find rigorous methods to incorporate technology into the existing curriculum while also engaging students into the material. Mr. Amick stated the presentation highlights examples of this collaboration between the Instructional Coaches and the faculty, as summarized by the students and their perspective on recent projects.	HHS – Board Presentation
Sophomore students highlighted a recent project completed in the Language Arts curriculum that utilized literature, technology and pop culture to engage students in the novel “To Kill a Mockingbird.” Under the direction of High School English Teacher, Ms. Byrne, the sophomores utilized technology to facilitate their own version of the television show “The Amazing Race.” Students plotted a course around the high school, using technology to provide and collect clues in the “The Amazing Race: To Kill a	

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Mockingbird Edition.” The modern and engaging activity opened up the historic piece of literature to the 10th grade students in a new, rigorous and engaging manner.

Mr. Amick then introduced Tech Ed Teacher, Mr. Ryan Scott. Mr. Amick indicated that many of the Technology Education students, under the direction of Mr. Scott, have executed several projects utilizing various technology mediums which are integrated into the different curriculums.

First, Architectural Design students highlighted a current project in which they are creating blueprint designs of the high school utilizing a new program “Auto Desk Revit.” The students showcased their rolled blueprint designs. The students along with Mr. Scott highlighted the intricacies of completing the project such as taking actual measurements around the building then inputting the various dimensions and/or building materials into the program. Mr. Scott noted the amount of time and effort the students have put in to the project and stated the final aspect would be to utilize the program to create a 3D diagram of the high school. He indicated the technology provides his students with a realistic hands-on approach to architectural design work and how the skills acquired would relate in the career field daily.

An Engineering Design student and Mr. Scott presented on additional technology during a PowerPoint presentation. The student summarized various projects that entailed “STEM” and “STEAM” in engaging and rigorous projects that also allowed for complex problem-solving skills. The student noted several current and past projects ranging from assisting a Middle School student to overcome a physical handicap to engineering challenges presented by CMU such as facility design aspects utilizing large storage containers.

There was no public comment.

Comments

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the March 5, 2018 Board of School Directors Voting Meeting were approved and incorporated into the official Minute Book.

March 5, 2018
Meeting Minutes
Approved

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried by a voice vote of 7-0-1, with Mrs. Litwiler abstaining, the Minutes from the March 12, 2018 Board of School Directors Voting Meeting were approved and incorporated into the official Minute Book.

March 12, 2018
Meeting Minutes
Approved

Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- March 2018 General Fund 10 Disbursements totaling \$4,941,756.97
- March 2018 Capital Fund 39 Disbursements totaling \$4,771.05
- March 2018 Cafeteria Fund 50 Disbursements totaling \$102,858.27

Upon motion by Mr. Shages, seconded Mr. Stein and carried unanimously by voice vote, the Board approved the February 2018 Treasurer’s Report.

February 2018
Treasurer’s Report

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<p>Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the February 2018 Student Activities Report.</p>	<p>February 2018 Student Activities Report</p>
<p>The following information was presented and/or action taken on items submitted by Mr. Wesley in the President's Report.</p>	<p>President's Report</p>
<p>Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.</p>	<p>Executive Session</p>
<p>Upon motion by Mr. Wesley, seconded by Mrs. Litwiler and carried unanimously by voice vote the Board approved Mr. Patrick Stewart as a School Board Trustee for the Allegheny County Schools Health Insurance Consortium, representing the Northern Region, for a two-year period, effective April 1, 2018.</p>	<p>HTSD School Board Vote for Mr. Patrick Stewart, Board Trustee ACSHIC</p>
<p>There was no Secretary's Report this evening.</p>	<p>Board Secretary's Report</p>
<p>There was no Solicitor's Report this evening.</p>	<p>Solicitor's Report</p>
<p>The following information was presented and/or action taken on items submitted by Dr. Loughead in the Superintendent's Report.</p>	<p>Superintendent's Report</p>
<p>Dr. Loughead stated the High School Musical, "Nice Work If You Can Get It" opens on Friday evening. He encouraged everyone to attend a showing. He noted that the ticket purchases may be completed online.</p>	<p>High School Musical Opens</p>
<p>Dr. Loughead noted the start of the state-mandated assessment window. Dr. Loughead stated the PSSAs are administered to students in grades 3-8 and assess comprehension of English, Language Arts, Writing, Math and Science. He noted High School and Middle School students also complete the Keystone Exams. High School students continue with assessments as the AP exams are also administered during this testing window. Dr. Loughead noted the importance of the assessments but indicated the areas that are not assessed by standardized testing such as creative problem-solving, art and design, as highlighted in the presentations this evening.</p>	<p>Assessment Window</p>
<p>Dr. Loughead stated that the spring sports season is under way; however, the weather has not been cooperative. Dr. Loughead stated the fields are very busy as many teams work at making up games to ensure completion of the season in time. Dr. Loughead encouraged attendance at any of the District athletic events.</p>	<p>Spring Sports Season – Make-up Games</p>
<p>The following information was presented and/or action taken on items submitted by Mrs. Hamlin on behalf of Mrs. Hennessey of the Student Affairs Committee.</p>	<p>Student Affairs</p>
<p>Upon motion by Mrs. Hamlin, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the HHS Technology Student Association to attend the</p>	<p>HHS TSA Club – PA TSA State</p>

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Pennsylvania Technology Student Association State Competition at Seven Springs Resort, April 18-21 at no cost to the District. Competition, Seven Springs

The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee. Facilities

Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the proposal from VEBH Architects to conduct a Feasibility Study for Hampton High School, in an amount not to exceed \$13,000 pending review by the District Solicitor. VEBH Architects – Feasibility Study, HHS

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee. Finance

Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board authorized the incurring of nonelectoral debt by the issuance of General Obligation Bonds, in an aggregate principal amount not to exceed Twelve Million Five Hundred Thousand and 00/100 Dollars (\$12,500,000); covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, redemption and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authoring a filing of required documents with the Department of Community and Economic Development; Ratifying and directing certain actions of officers (Dr. Loughead, Mr. Wesley, Mr. Vasko and Mr. Kline); and making certain other covenants and provisions (maximum savings of \$275,000) in respect of the bonds. 2008 Bond Refunding/ 2018 Series A&B Bonds

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Budget transfer totaling \$300.00 for the following: Budget Transfer

- Poff; Travel \$300.00

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved MetLife as the District’s Basic Life and AD&D Benefit Carrier for the period of July 1, 2018 through June 30, 2019. Rates reflect no change from the current 2-year contract and are as follows: MetLife – provider District’s Basic Life and AD&D Benefit Carrier, 07/01/18-06/30/19

- Basic Life Insurance \$0.103 per \$1,000 of coverage
- AD&D \$0.016 per \$1,000 of coverage

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 60-month lease and service/maintenance/supplies contract with Doing Better Business for (15) multi-function devices (copiers) per the proposed specifications at a cost of \$7,040.76/month, pending review by the District Solicitor. Doing Better Business, 60-Month Lease/Service/ Supplies Contract

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 24-month Managed Print Service Contract with Doing Doing Better Business, 24-Month

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Better Business for the District's network printers per the proposed specifications at a cost of \$655.00/month, pending review by the District Solicitor.

Managed Print Service Contract

1. Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the 2018-19 Full Price Breakfast and Lunch prices as follows:

2018-2019 Full Priced Lunch/Breakfast Price Increase

	Current Price	2018-2019 Price	Amount of Increase
Full Price – Breakfast	\$1.10	\$1.15	\$0.05
Full Price – Elementary Lunch	\$2.20	\$2.30	\$0.10
Full Price – Secondary Lunch	\$2.50	\$2.60	\$0.10

Upon motion by Mr. Vasko, seconded by Mrs. Lamagna and carried unanimously by voice vote, the Board approved the renewal of the Food Service Management Contract with Metz Culinary Management for the 2018-2019 School Year.

2018-19 FSMC Renewal with Metz Culinary Management

The following information was presented and/or action was taken on items submitted by Mr. Vasko in the A.W. Beattie Report.

A.W. Beattie Report

Mr. Vasko stated that sadly an A.W. Beattie Career Center lost a student over the weekend. Mr. Vasko reported Beattie was bringing in grief counselors to assist faculty and students during this difficult time. Mr. Vasko stated the student was not from Hampton and was participating in the Culinary Arts Program at Beattie.

A.W. Beattie Student Passing

Mr. Vasko reported the 2018-19 A.W. Beattie Budget would be presented at the next meeting. He noted the student enrollment cost would be increasing by an estimated \$2.00/student with the new programs: Vet Tech and Physical Therapy Assistants. Mr. Vasko stated more detailed information would be coming.

A.W. Beattie Budget

Mr. Vasko exited the meeting.

Mr. Vasko left the Meeting.

The following information was presented and/or action taken on items submitted by Mrs. Lamagna of the Personnel Committee.

Personnel

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Marcy Jack, who is retiring after 28 years with the District effective June 30, 2018. (Ms. Jack is an Elementary Physical Education Teacher at Central Elementary School.)

Resignation, Ms. Marcy Jack, P.E. Teacher, Central

Upon motion by Mrs. Lamagna, seconded Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Karen Vachon-Thaner, who is retiring

Resignation, Mrs. Karen Vachon-Thaner,

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after 17 years with the District effective June 11, 2018. (Mrs. Vachon-Thaner is an Art Teacher at the High School.)

Art Teacher,
 HHS/HMS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Linda Tunie, who is retiring after 24 years with the district, effective June 11, 2018. (Ms. Tunie is an Elementary Teacher at Central Elementary School.)

Resignation, Ms.
 Linda Tunie,
 Elementary
 Teacher, Central

Upon motion by Mrs. Lamagna, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Janet Weissbart, who is retiring after 24 years with the District effective June 11, 2018. (Mrs. Weissbart is a 10-month Class II Library secretary at Poff Elementary School.)

Resignation, Mrs.
 Janet Weissbart,
 10-Month Class II
 Library Secretary,
 Poff

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mr. John Glock, who is retiring after 8 years with the District effective July 18, 2018. (Mr. Glock is a 12-month Custodian at Hampton Middle School.)

Resignation, Mr.
 John Glock, 12-
 Month Custodian,
 HMS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mr. David Mathews, who is retiring after 23 years with the District effective August 3, 2018. (Mr. Mathews is a 12-month Custodian at Hampton High School.)

Resignation, Mr.
 Dave Mathews, 12-
 Month Custodian,
 HHS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Sarah Morris, moving from a Long-Term Substitute Special Education Teacher to a Building Substitute at Hampton High School, effective March 7, 2018. There is no change in salary (Ms. Morris is replacing Mrs. Christine Majewski.)

Ms. Sarah Morris,
 Building Substitute,
 HHS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Erik Ingram as a Building Substitute at Hampton High school effective March 12, 2018 through the remainder of the 2017-2018 School Year. Salary is \$20,500, pro-rated. (Mr. Ingram is replacing Mr. Tadd Bevan.)

Mr. Erik Ingram,
 Building Substitute,
 HHS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2017-2018 School Year, at a rate of \$130 per point:

2017-2018
 Building/Coach
 Supplemental
 Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Lynn Stewing	High School Special Education dept. Chair (previously approved split with Amy Faith, Mrs. Stewing will assume full	HS	19	15/19	\$2,470

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	responsibility for this position for the 2017-18 SY)				
Greg Shumaker	MS Assistant "D" Track Coach	MS	15	15/19	\$1,950
Kim Masarik	HS Assistant "D" Track Coach	HS	20	16/20	\$2,600
Kelley Swick	Volunteer – Girls' Lacrosse		NA	NA	NA

The following information was presented and/or action taken on items submitted by Mrs. Litwiler of the Educational Programs Committee.

Educational Programs

Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in the 2017-2018 School Year Calendar due to the school cancellation on Wednesday, March 21, 2018. School will be in session on Friday, June 8, 2018 as a Make-Up Day, and Monday, June 11, 2018 will be a Clerical Day for staff.

2017-2018 School Calendar - Snow Day Make-Up
 06/08/2018,
 Clerical Day
 06/11/2018

The following information was presented and/or action taken on items submitted by Mr. Shages of the Policy and Legislative Affairs Committee.

Policy/ Legislative Affairs

Upon motion by Mr. Shages, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the First Reading of Revised Policy No. 101 *Philosophy of education/Mission Statement*.

First Reading
 Policy No. 101

There was no Technology report this evening.

Technology

There was no Transportation report this evening.

Transportation

The following information was presented and/or action was taken on items submitted by Mrs. Hamlin in the HAEE Report.

HAEE Report

Mrs. Hamlin stated that no new grants had been awarded since the last meeting.

No Grants Awarded

Dr. Cunningham announced that she would be holding a meeting with HAEE members this week. She stated the District intends to extend an invite to HAEE to participate in the Remake Learning Event in May.

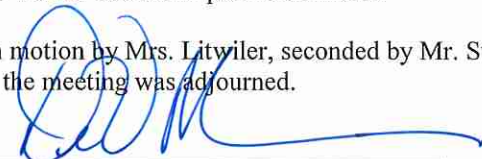
HTSD Remake Learning Event

There was no additional public comment.

Comments

Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the meeting was adjourned.

Adjournment



 Denise Balason, Secretary