

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
JANUARY 15, 2018 MINUTES

The Hampton Township Board of School Directors met on Monday, January 15, 2018, in the Dr. Harold Sarver Memorial Library at the Hampton Middle School, 4589 School Drive, Allison Park, PA. Meeting

Prior to the official call to order, Mr. Wesley announced that the Student Awards presentation would commence. Student Awards

Mrs. Hennessey and Dr. Loughead recognized two District students, a Senior from Hampton High School and a Second Grade student from Poff Elementary, for having their artwork selected as the District's 2017 Holiday Cards. Mrs. Hennessey stated that student submissions for the Holiday Cards were outstanding this year making it too difficult for the Board and Administration to select only one winner. District Holiday Card Winners

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mrs. Mary Alice Hennessey, Mr. Greg Stein, Mr. Larry Vasko, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Mr. Jeffrey Kline, along with a few Hampton Township residents. Attendance

Mrs. Gail Litwiler was absent from the meeting. Mr. Robert Shages was absent at roll call but joined the meeting after official commencement.

The meeting was called to order, followed by the Pledge of Allegiance. Mr. Bryant Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose, served as Recording Secretary.

Mr. Wesley opened the floor for Public Comment. Comments

Mark Farabaugh, Hampton Township resident addressed the Board. Mr. Farabaugh inquired about the number of required "Make-up" days and the number of days listed annually on the school calendar. He noted that the District calendar has (4) "Make-up" days outlined for this year, as well as on the proposed 2018-2019 calendar. Mr. Farabaugh stated he was not certain, but he believed there may a policy or protocol that excused the District from making up the first (2) school closings annually. "Snow Make-up" Days

Dr. Loughead responded to Mr. Farabaugh. He noted that District's annual School Calendar routinely reflects the academic year surpassing the state minimum required number of student attendance days. He stated that each year, as school closing occur, it is the District's discretion to "make-up" the days unless the state minimum would not be met, at which time "make-up" days would be mandatory. Dr. Loughead indicated school delays and closing are carefully considered even with the additional number of days built into the calendar.

Mr. Farabaugh questioned the Board regarding the date and location of the next Board of School Director's Meeting. Mr. Farabaugh stated the printed agenda for the evening indicates the next meeting as February 3rd at A.W. Beattie. Dr. Loughead again addressed Mr. Farabaugh. Dr. Loughead noted the agenda had a typographical error and that the Corrected Information – Feb 5th Board Work Session

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February 5th Work Session would be held in the District not at Beattie.

Ms. Ahn, Hampton Township School District parent and Township resident addressed the Board regarding the proposed 2018-2019 School Calendar. Ms. Ahn communicated her concern over the shortening of the 2019 Spring Break to only (3) school days. Ms. Ahn stated that many families in the District utilize Spring Break as a time to vacation with their children or perform college/university visits for the older students. Ms. Ahn stated that Spring Break was also a time for various groups to plan overnight trips for group-related activities. Ms. Ahn stated she was concerned that reducing Spring Break would inhibit these activities from occurring.

2018-2019
Calendar/ Spring
Break

Dr. Loughead responded to Ms. Ahn. He noted that the 2018-2019 District Calendar with the shortened Spring Break was on tonight's agenda for action. He indicated that the District made this change due to input from District parents, faculty and administration. Dr. Loughead stated the District researched neighboring public school districts and found that most had a similar outline for a limited Spring Break. Dr. Loughead noted HTSD was the only District in the immediate area that still scheduled an entire week off for Spring Break. Dr. Loughead stated that the decision to reduce the length of Spring Break was an academic choice focusing on the needs of the students and keeping them on task during mandatory state assessments such as PSSA or Keystone Exams.

Mrs. Hennessey also addressed Mrs. Ahn. Mrs. Hennessey noted that Hampton High School Students are permitted to miss (3) days annually for college/university visitations.

Mr. Shages joined the meeting via teleconferencing.

Mr. Shages –
Joined the Meeting

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Minutes from the December 4, 2017 Board of School Directors Voting Meeting were approved and incorporated into the official Minute Book.

December 4, 2017
Meeting Minutes
Approved

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- November & December 2017 General Fund 10 Disbursements totaling \$10,236,227.55
- November & December 2017 Capital Fund 39 Disbursements totaling \$36,005.18
- November & December 2017 Cafeteria Fund 50 Disbursements totaling \$342,636.43

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the October and November 2017 Treasurer's Reports.

October &
November 2017
Treasurer's Reports

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Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the October and November 2017 Student Activities Reports.

October &
November 2017
Student Activities
Reports

The following information was presented and/or action was taken on items submitted by Mr. Wesley in the President's Report.

President's Report

Mr. Wesley extended his gratitude to Dr. Loughhead, Dr. Cunningham, District Administration and Faculty for their organization and facilitation of the Board Recognition Dinner prior to the meeting. Mr. Wesley stated the dinner was a wonderful event. He stated he was pleased to have the dinner opened to the District Administrators, faculty, as well as select student groups such as Student Council. Mr. Wesley gave accolades to the members of the Orchestra as they filled the evening with high-quality musical entertainment. He praised the students present and assisting in all aspects of the program for their participation and hard work. In all, Mr. Wesley stated that he and the Board enjoyed the evening activities immensely.

Gratitude - Board
Recognition
Ceremony

Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.

Executive Session

There was no Secretary's Report this evening.

Board Secretary's
Report

There was no Solicitor's Report this evening.

Solicitor's Report

The following information was presented and/or action was taken on items submitted by Dr. Loughhead in the Superintendent's Report.

Superintendent's
Report

Dr. Loughhead began his report focusing on academics. He noted the District is working hard and moving forward with the Middle States re-accreditation at Hampton High School. He noted that Board Members, Administration and faculty members will be brought into this process soon.

Middle-States Re-
Accreditation

Dr. Loughhead noted the District continues its work with the Arts Education Collaborative on the K-12 self-assessments. He reported that work is well underway and interviews of District's faculty, administration and Board have taken place on a couple of different days with further work to come. Dr. Loughhead noted that great school districts have great teachers that are able to reflect upon themselves and assess how their methods and curriculum are meeting the needs of the students. He stated that this reflection is continually changing or growing. He indicated that this assessment is what the Arts Collaborative is working toward.

Arts Education
Collaborative

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Dr. Loughead noted the hard work of the students present at this evening's Board Appreciation Dinner. He stated their hard work and effort into the event was truly inspirational.

Gratitude to
Student Participants
– Board Dinner

Dr. Loughead noted that Athletics Winter Season is well underway. Dr. Loughead indicated that the student athletes are working hard. He stated that the inclement weather of the past weekend forced the District and many surrounding district's to cancel athletic and extracurricular events. Dr. Loughead reported that many teams were making up games and/or practices this evening.

Athletics – Winter
Season

Dr. Loughead stated a reminder for the Board that the Opioid Summit was being held at 7:00 p.m. on Thursday, January 18, 2018 at Hampton Community Center. Dr. Loughead reported the Hampton Community Opioid Partnership was hosting the educational evening geared toward students at the secondary education level. Dr. Loughead was proud of the Partnership stating the cross-section of members was impressive spanning all areas and facets of the community. Dr. Loughead encouraged everyone present to attend.

Opioid Summit –
January 18, 2018

Dr. Loughead concluded his report with a reminder of the public presentation at 7:00 p.m. on Monday, January 22, 2018 regarding High School Start Times. Dr. Loughead noted that Dr. Peter Franzen will be the presenter. Dr. Loughead indicated that this presentation was the first step in understanding the research and ideology behind shifting the high school start time to later in the morning. He reiterated that no changes are being made at this point in time.

High School Start
Time Presentation –
Jan. 22, 2018

The following information was presented and/or action was taken on items submitted by Mrs. Hennessey of the Student Affairs Committee.

Student Affairs

Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the HHS FBLA attendance at the Pennsylvania FBLA State Leadership Conference in Hershey, PA from April 8-11, 2018 at a cost to the District not to exceed \$840 (to offset a portion of the students' lodging).

HHS FBLA Trip –
FBLA Leadership
Conference,
Hershey, PA

Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the HHS Competitive Cheerleading Club trip to UCA National High School Cheerleading Competition in Orlando, Florida from February 8-12, 2018.

Over Night Field
Trip – HHS
Competitive
Cheerleading –
UCA Competition
in FL

The following information was presented and/or action was taken on items submitted by Mrs. Hennessey on behalf of Mrs. Litwiler of the Educational Programs Committee.

Educational
Programs

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Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2018-2019 High School Program of Studies.	2018-2019 HHS POS
Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried by a voice vote of 07-01, with Mr. Shages voting No, the Board approved the 2018-2019 District Calendar.	2018-2019 District Calendar
Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2017-2018 contract with the AIU for Title I Services for Non-Public Schools, in an amount not to exceed \$14,499.	2017-2018 Contract with the AIU for Title I Non-Pub Services
Upon motion by Mrs. Hennessey, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the contracted services of the Danielson Group Professional Development Services for the 2017-2018 School Year, in an amount not to exceed \$9,000. (<i>Funding through the 2017-2018 Ready to Learn Grant</i>)	Professional Development Services – Danielson Group
The following information was presented and/or action was taken on items submitted by Mrs. Lamagna of the Personnel Committee.	Personnel
Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Katie Koleno, who resigned after over six years with the District, effective December 15, 2017. (Mrs. Koleno was an ESL Teacher for the District.)	Resignation, Mrs. Katie Koleno
Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Ms. Rebecca Skwarko, who resigned after one year with the District, effective January 19, 2018. (Ms. Skwarko is a Biology Academic Support Teacher at the High School.)	Resignation, Ms. Rebecca Skwarko
Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Mr. Sam Flowers, moving from a Building Substitute at Hampton Middle School, to a Long-Term Substitute Technology Education Teacher at Hampton Middle School, effective January 2, 2018 through the remainder of the 2017-2018 School Year. Salary is \$30,500, pro-rated. (Mr. Flowers is a substitute for Mr. Glenn Geary.)	Mr. Sam Flowers, LTS Technology Education Teacher, HMS
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Rebecca Schratz as a Building Substitute at Hampton Middle School, from December 14, 2017 through the remainder of the 2017-2018 School Year. Salary is \$20,500, pro-rated. (Ms. Schratz is replacing Ms. Lauren Hackett.)	Ms. Rebecca Schratz, Building Substitute, HMS
Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Miss Samantha Travis as a Building Substitute at Central Elementary School from December 20, 2017 through the remainder of the 2017-	Miss Samantha Travis, Building Substitute, Central

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2018 School Year. Salary is \$20,500 pro-rated. (Miss Travis is replacing Ms. Kelly Clark.)

Elementary

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Ms. Bethany Eckhardt as a Building Substitute at Poff Elementary School from January 2, 2018 through the remainder of the 2017-2018 School year. Salary is \$20,500 pro-rated. (Ms. Eckardt is replacing Ms. Hannah Knox.)

Ms. Bethany Eckhardt, Building Substitute, Poff

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Ms. Hannah Roselle to continue as a Long-Term Substitute ESL Teacher for the District, for the second semester of the 2017-2018 School Year. Salary remains \$30,500, pro-rated. (Ms. Roselle will continue to substitute for Ms. DeAnna Richey/Mrs. Katie Koleno.)

Ms. Hannah Roselle, LTS ESL Teacher, District

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mrs. Christine Raimondi as a Class 1-D Paraprofessional at Central Elementary School, effective December 18, 2017. Salary is \$15.73 per hour for the 60-day probationary period and \$15.98 per hour thereafter (Mrs. Raimondi is replacing Mrs. Catherine Seluga's position.)

Mrs. Christine Raimondi, Class 1-D Paraprofessional, Central

Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Miss Mary Price as a Class 1-D Paraprofessional at Hampton High School, effective December 14, 2017. Salary is \$15.73 per hour for the 60-day probationary period and \$15.98 per hour thereafter. (Miss Price is replacing Ms. Heather Ray)

Miss Mary Price, 1-D Paraprofessional, HHS

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following list of Induction Team Mentors for the 2017-2018 School Year:

2017-2018 Induction Team Mentors

- Ryan Scott
- Shanna Struble

Upon motion by Mrs. Lamagna, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental positions for the 2017-2018 School Year, at a rate of \$130 per point:

2017-2018 Building/Coach Supplemental Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Dean Longwell	Volunteer – Middle School Wrestling	MS	NA	NA	NA
Craig Synan	Volunteer – Varsity Wrestling	HS	NA	NA	NA
Abby Thomas (replacing Lauren Hackett)	Girls' 7 th Grade Basketball Coach	MS	25	23/31	\$3,250

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Hartley Kennedy (for replacing Glenn Geary	Middle School Bus Monitor "B"	MS	6	12	\$780
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Upon motion by Mrs. Lamagna, seconded by Mrs. Hennessey and carried unanimously by voice vote, the Board approved Mr. Jordan Stanopiewicz as a Long-Term Substitute Academic Support Biology Teacher at Hampton High School from January 15, 2018 through the remainder of the 2017-2018 School Year. Salary is \$26,500, pro-rated. (Mr. Stanopiewicz is replacing Ms. Rebecca Skwarko.)

Mr. Jordan
 Stanopiewicz, LTS
 Academic Support
 Biology Teacher,
 HHS

The following information was presented and/or action was taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the agreement with Jordan Tax Service, Inc. for real estate tax billing and collections for the tax years 2018 through 2021 at a cost of \$2.05 per tax bill. This rate reflects no increase from the current agreement.)

Jordan Tax Service,
 Inc. Agreement
 2018-2021

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2018-2019 Act 1 "Not to Exceed" Budget Resolution.

2018-19 Act 1 "Not
 to Exceed"
 Resolution

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2018 Joint Purchasing agreement and Resolution with the Allegheny Intermediate Unit for the following utilities and materials: gasoline, diesel fuel, electricity and natural gas.

2018 AIU Joint
 Purchasing
 Agreement and
 Resolution

There was no Facilities report this evening

Facilities

There was no Policy/Legislative Affairs report this evening.

Policy/ Legislative
 Affairs

There was no Technology report this evening.

Technology

There was no Transportation report this evening.

Transportation

The following information was presented and/or action was taken on items submitted by Mr. Vasko in the A.W. Beattie Report.

A.W. Beattie
 Report

Mr. Vasko thanked fellow Board Members Ms. Balason and Mrs. Hamlin for representing Hampton Township School District at the Joint Operating Committee Board Meeting in December.

Recognition – JOC
 Meeting
 Attendance

Mr. Vasko stated that he and Dr. Loughead attended the Rotary meeting on Thursday, which was held at Beattie. Mr. Vasko stated several Rotary Clubs were in attendance at

Rotary Club
 Meeting

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the meeting. He stated they had a good presentation regarding the scholarships available to Hampton students, as well as other area districts, as there are seven Rotary Clubs established in the North Hills area.

Dr. Loughhead and Mr. Vasko stated the next Rotary meeting would be held in the new Innovative Studio at the Middle School on January 25th.

Next Rotary Meeting

The following information was presented and/or action was taken on items submitted by Mr. Wesley in the HAEE Report.

HAEE Report

Mr. Wesley stated he was requesting a volunteer from the HTSD Board Members for the position as the new HAEE liaison. Mr. Wesley stated again what a hardworking and wonderful organization HAEE is and the important work they do within the District. Mr. Wesley stated any Board Member wishing to volunteer may contact him at any time.

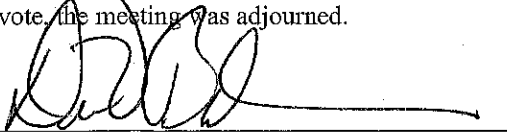
HAEE Board Meeting Rescheduled

There was no additional public comment.

Comments

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the meeting was adjourned.

Adjournment



Denise Balason, Secretary