

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
JUNE 10, 2019 MINUTES

The Hampton Township Board of School Directors met on Monday, June 10, 2019, in the Dr. Harold Saver Memorial Library at Hampton Middle School, 4589 School Drive, Allison Park, PA.

Meeting

Attendance: Ms. Denise Balason, Mrs. Jill Hamlin, Mrs. Gail Litwiler, Mr. Robert Shages, Mr. Larry Vasko, Mr. Bryant Wesley, Dr. Michael Loughead and Dr. Rebecca Cunningham, Messrs. Don Palmer and Jeffrey Kline, along with a number of Hampton Township residents.

Attendance

Mr. Greg Stein was absent at the time of roll call.

Mrs. Mary Alice Hennessey and Mrs. Pam Lamagna were absent from the meeting.

The meeting was called to order followed by the Pledge of Allegiance. Mr. Wesley, President of the Board, served as Chairperson of the meeting. Mrs. Michelle Ambrose served as Recording Secretary.

Mrs. Hamlin and Dr. Loughead acknowledged District students for their various accomplishments during the Student Awards presentation.

Student Awards

Mrs. Hamlin and Dr. Loughead recognized a member of the 2019 Varsity Softball Team, who was overlooked last week when the team was recognized for their impressive season which ended with the WPIAL Quarter Final finish.

Softball Team
Member
Recognized

Mrs. Hamlin and Dr. Loughead recognized the 2019 Varsity Girls' Lacrosse Team for their amazing season. The team finished as WPIAL Runner Ups and Silver Medal winners. The team made it to the PIAA Qualifiers as well.

Girls' Lacrosse
Team

Mr. Stein joined the meeting.

Mr. Stein joined the
meeting

Mrs. Hamlin and Dr. Loughead recognized the 2019 Varsity Boys' Lacrosse Team for their outstanding season. The team finished as WPIAL Runner Ups and Silver Medal winners. The Boys' also made the PIAA Qualifiers.

Boys' Lacrosse
Team

Mr. Wesley opened the floor for public comment.

Public Comment

A District student, Andrew Yu, addressed the Board regarding the Odyssey of the Mind group and their request to become a recognized HTSD Affiliated Organization. Andrew spoke of the valuable experiences he gained as an OOTM member. He stated that he hoped the Board recognized the group as requested.

Odyssey of the
Mind Group –
Affiliated
Organization

Mr. Hao Yu, Andrew's father, also addressed the Board. Mr. Yu stated that the Odyssey of the Mind group has grown the last few years to become a competitive team. He noted that 4 years ago when the group began there was only one girl on the team. Mr. Yu stated that as interest has spread the teams' demographic has become well balanced and diverse. He noted the experiences his son has had have been remarkable. Mr. Yu stated he is

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

impressed with the group as it is currently and stated that with the support of the Board the group can only grow more competitive in the future. Mr. Yu stated that supporting Odyssey of the Minds would be a smart investment for the District.

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote the Minutes from both the May 6, 2019 and May 13, 2019 Board of School Directors Voting Meetings were approved and incorporated into the official Minute book.

May 6, 2019 &
 May 13, 2019
 Meeting Minutes
 Approved

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following:

Payment of Bills

- May 2019 General Fund 10 Disbursements totaling \$3,574,275.20
- May 2019 Capital Fund 39 Disbursements totaling \$88,915.79
- May 2019 Cafeteria Fund 50 Disbursements totaling \$112,809.03

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the April 2019 Treasurer's Report.

Treasurer's Report

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the April 2019 Student Activities Report.

Student Activities
 Report

The following information was presented and/or action taken on items submitted by Mr. Wesley during the President's Report.

President's Report

Mr. Wesley asked for nominations for the position of Treasurer to the Board of School Directors of the Hampton Township School District, for a period of one-year, for July 1, 2019 to June 30, 2020, with an annual stipend of \$1,200. Mrs. Litwiler nominated Mr. Shages. Mr. Stein seconded the nomination and Mr. Vasko moved to close nominations. Mr. Shages was approved to the position of Board Treasurer by a unanimous voice vote.

Mr. Shages -
 Treasurer to the
 Board, July 1, 2019
 – June 30, 2020

Mr. Wesley stated that, since the last meeting, the Board had met once in Executive Session to discuss legal and personnel matters.

Executive Session

Mr. Wesley concluded his report by thanking all the faculty who worked to facilitate the Class of 2019 Graduation Ceremony. He reported that the event was very well planned and organized.

2019 Graduation
 Ceremony

There was no Board Secretary's Report.

Board Secretary's
 Report

There was no Solicitor's Report.

Solicitor's Report

The following information was presented and/or action taken on items submitted by Dr. Loughhead during the Superintendent's Report.

Superintendent's
 Report

Dr. Loughhead apologized to the members of the Varsity Track and Field team and their

Student Awards

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

parents for the miscommunication this evening. He noted that the Track and Field team would be recognized at the next Board meeting for their impressive season. Dr. Loughead stated the team had been inadvertently omitted from tonight's agenda and awards presentation.

Oversight - Track and Field Team Recognition

Dr. Loughead echoed Mr. Wesley's positive comments regarding the 2019 Commencement Ceremony. Dr. Loughead noted the amount of "behind the scenes" work that goes into the event and thanked Mr. Farino and his staff for all the hard work they invested. Dr. Loughead commented on the high regard he held the seniors this year as they demonstrated an inspiring amount of respect and grace during the ceremony. He noted how impressed he was with their behavior and maturity.

Graduation Ceremony

The following information was presented and/or action taken on items submitted by Ms. Balason of the Facilities Committee.

Facilities

Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board awarded the Central Roof Replacement Project to David M. Maines Associates, Inc. for the Base Bid No. 2 amount of \$798,391 pending review by the District Solicitor.

Central Roof Replacement

Upon motion by Ms. Balason, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the PlanCon A Submissions for the HHS Renovation Project as prepared by VEBH Architects.

PlanCon A Submission – HHS Renovation Project

Upon motion by Ms. Balason, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the updated Facility Use Fees beginning the 2019-2020 school year.

Facility Use Fees

The following information was presented and/or action taken on items submitted by Mr. Wesley on behalf of Mrs. Hennessey of the Student Affairs Committee.

Student Affairs

Upon motion by Mr. Wesley, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the revisions to the 2019-2020 Hampton High School and Hampton Middle School Student Handbooks.

2019-2020 HHS & HMS Student Handbooks

Upon motion by Mr. Wesley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the HHS Best Buddies Student Chapter Representative to attend the Best Buddies Leadership Conference at Indiana University, Bloomington, Indiana, July 19-22, 2019 at a cost to the District not to exceed \$150.

HHS Best Buddies Representative to Leadership Conf. in Indiana

Upon motion by Mr. Wesley, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the request from Odyssey of the Mind community-based club to be recognized as a HTSD Affiliated Organization to compete in regional academic competitions.

Odyssey of the Mind - HTSD Affiliated Organization

The following information was presented and/or action taken on items submitted by Mrs. Litwiler of the Educational Programs Committee.

Educational Programs

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
JUNE 10, 2019 MINUTES

Upon motion by Mrs. Litwiler, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the adoption of the following textbooks:

Textbook Approval

- A. Course: CHS Introduction to Matrices and Linear Algebra – Grade 11-12
Textbook Title: Linear Algebra: A Modern Introduction
Publisher: Cengage Learning
- B. Course: CHS United States 1865-Present – Grade 11
Textbook Title: The American Promise Volume 2 (Seventh Edition)
Publisher: St. Martin's/Macmillan Learning
- C. Course: AP Art History – Grades 11-12
Textbook Title: Gardner's Art through the Ages: A Global History
Publisher: National Geographic Learning/Cengage Learning
- D. Course: World History – Grade 10
Textbook Title: Modern World History: Patterns of Interaction – Interactive Online Edition
Publisher: Houghton Mifflin Harcourt Publishing
- E. Course Elementary Science Grades 3-5
Textbook Title: Smithsonian Science for the Classroom
Publisher: Smithsonian Science Education Center

Kits to replace those previously purchased through ASSET include the following:

- Grade 3
What Explains Similarities and Differences between Organisms?
How Do Weather and Climate Affect Our Lives?
How Can We Predict Patterns of Motion?
- Grade 4
How Can Animals Use Their Senses to Communicate?
What Is Our Evidence That We Live on a Changing Earth?
How Does Motion Energy Change in a Collision?
- Grade 5
How Can We Predict Change in Ecosystems?
How Can We Use the Sky to Navigate?
How Can We Identify Materials Based on Their Properties?

The following information was presented and/or action taken on items submitted by Mr. Vasko of the Finance Committee.

Finance

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a (1) year extension to the Standby Bond Purchase Agreement for the 2007 Bonds with PNC Bank, per the proposal dated May 13, 2019.

1-year Extension
SBPA with PNC
Bank

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the Food Service Management Agreement with Metz Culinary Management for the 2019-2020 school year per the proposal dated April 3, 2019.

FSMC Renewal

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2019-2020 Allegheny Intermediate Unit Service Agreement.

2019-20 AIU
 Service Agreement

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried by a voice vote of 6-0-1, with Mr. Wesley abstaining, the Board approved the Worker's Compensation Insurance Coverage with UPMC Work Partners through the Arthur J. Gallagher Risk Management Services, Inc. at a cost of \$111,134.00 effective July 1, 2019 through June 30, 2020.

2019-20 Worker's
 Compensation
 Insurance

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2019-2020 District insurance coverage through Arthur J. Gallagher Risk Management Services, Inc., effective July 1, 2019 through June 30, 2020 as follows:

2019-20 District
 Insurance Coverage
 through A.J.
 Gallagher Risk
 Management
 Services, Inc.

- a. Package (including Auto & Boiler) \$103,345.00
- b. Educators (Legal Liability) \$ 31,801.00
- c. Umbrella \$ 6,777.00
- d. Cyber \$ 8,608.00

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2019-2020 Student Accident Insurance Coverage with Bollinger Specialty Group, through the Arthur J. Gallagher Risk Management Services, Inc., at a cost of \$11,076.00, effective July 1, 2019 through June 30, 2020.

2019-20 Student
 Insurance Coverage
 Bollinger Specialty
 Group

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2019-2020 Non-Resident Tuition Rates as follows:

2019-20 Non-
 Resident Tuition
 Rates

	2019-2020 Yearly	2019-2020 Quarterly	2018-2019 Yearly (Information Only)
Kindergarten	\$6,161.00	\$1,540.25	\$5,949.00
Elementary (Gr 1-6)	\$12,321.00	\$3,080.25	\$11,899.00
Secondary (Gr 7-12)	\$12,953.00	\$3,238.25	\$12,339.00

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved payment of the June and July 2019 invoices, which will be ratified at the August 12, 2019 Voting Meeting.

June and July
 Payment of
 Invoices

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the transfer of \$175,000 from the General Fund to the "Post War" Capital Projects Fund to fund future capital projects.

Budget Transfer to
 "Post War" Capital
 Projects Fund

Upon motion by Mr. Vasko, seconded by Mr. Stein and carried by a voice vote of 6-1-0, with Mr. Vasko voting no, the Board approved the 2019-2020 Final Budget, with revenues of \$53,098,418, expenditures of \$54,074,418 and the utilization of \$576,000 from the PSERS Stabilization Fund and \$400,000 from the unassigned fund balance. The real estate tax rate will increase from 18.95 mills to 19.38 mills, which represents an increase of 0.43 mills or 2.27%.

2019-20 Final
 Budget

Upon motion by Mr. Vasko, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved the 2019-2020 Homestead/Farmstead Resolution for the distribution of state gaming funds.

2019-20
 Homestead/
 Farmstead
 Resolution

The following information was presented and/or action taken on items submitted by Mrs. Hamlin of the Personnel Committee.

Personnel

Upon motion by Mrs. Hamlin, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board accepted the resignation of Ms. Debra Alderman who is retiring after 26 years with the District, effective June 30, 2019. (Ms. Alderman is a custodian at Hampton High School.)

Resignation,
 Ms. Debra
 Alderman

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board accepted the resignation of Mrs. Julie Hartenstein who is resigning effective May 21, 2019. (Mrs. Hartenstein was a Class I-D Paraprofessional at Wyland Elementary School.)

Resignation, Mrs.
 Julie Hartenstein

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Mrs. Mary Mlinarich, moving from a .50 Kindergarten Teacher at Central Elementary School to a FTE Grade 1 Teacher at Central Elementary School effective August 19, 2019.

Change in Status,
 Ms. Mary
 Mlinarich, Grade 1,
 Central

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following professional employees, who have attained tenure status, effective June 10, 2019:

Tenured Teachers

- Mr. Terrence Hales, High School Teacher
- Mr. Nicholas Helbling, Technology Education Teacher
- Mrs. Kelsey Kowalczyk, Middle School Teacher
- Ms. (Patricia) Kate Powell, Art Teacher

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved an unpaid leave of absence for Mrs. Jansen Jamison from

Unpaid Leave of
 Absence - Mrs.
 Jansen Jamison

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

August 29, 2019 to December 6, 2019, returning to the district on December 9, 2019.
 (Mrs. Jamison is a Class 1-D Paraprofessional.)

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Ms. Jennifer Yanssens, moving from a Substitute Custodian to the 10 month/40 hour per week District-wide Substitute Custodian effective May 20, 2019. Salary is \$13.00 per hour. (Ms. Yanssens is replacing Mr. Jonathan Trout's position)

Change in Status,
 Ms. Jennifer
 Yanssens,
 10m/40hr District-
 wide Custodian Sub

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved Mr. Frederic Wheeler as a Substitute Custodian for the District effective May 28, 2019.

Mr. Frederic
 Wheeler, Substitute
 Custodian

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the following Building/Coach Supplemental position for the 2019-2020 School Year at a rate of \$136 per point:

2019-20
 Building/Coach
 Supplemental
 Positions

NAME	POSITION	BUILDING	POINTS	RANGE	TOTAL STIPEND
Hartley-Kennedy "Glenn Geary"	Bus Monitor "B"	HMS	12	12	\$1,632

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a 3% salary increase for Confidential Secretaries and Technology Technicians for the 2019-2020 School Year.

2019-20 Salary-
 Confidential
 Secretaries,
 Technology
 Technicians

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and Carried unanimously by voice vote, the Board approved a 2.75% hourly rate increase for the Health Office Nurses for the 2019-2020 School Year.

2019-20 Health
 Office Nurses
 Salary Rate

Upon motion by Mrs. Hamlin, seconded by Mrs. Litwiler and carried unanimously by voice vote, the Board approved Ms. Shannon Shaffer as a TPE Music-Band Teacher at Hampton Middle School, effective August 19, 2019. Salary is Master's Step-1 \$49,038. (Ms. Shaffer is replacing Mrs. Lurrene Parker.)

Ms. Shannon
 Shaffer, TPE
 Music-Band
 Teacher, HMS

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved a change in status for Mrs. Jamie Glogowski, moving from a Health Office Nurse to a TPE Elementary School Nurse, effective August 19, 2019. Salary is Bachelor's Step – 1+12, \$47538. (Mrs. Glogowski is replacing Mrs. Dana Herald.)

Change in Status,
 Mrs. Jamie
 Glogowski, TPE
 Elementary School
 Nurse

The following information was presented and/or action taken on items submitted by Mr. Shages of the Policy and Legislative Affairs Committee.

Policy and
 Legislative Affairs

HAMPTON TOWNSHIP SCHOOL DISTRICT
 4591 SCHOOL DRIVE
 ALLISON PARK, PENNSYLVANIA 15101
 JUNE 10, 2019 MINUTES

Upon motion by Mr. Shages, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the second reading and adoption of Policy No. 246 "School Wellness."
 Second Reading and Adoption, Policy No. 246

There was no Technology Report this evening.
 Technology

The following information was presented and/or action taken on items submitted by Mrs. Hamlin on behalf of Mrs. Lamagna of the Transportation Committee.
 Transportation

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the 2019 Summer Transportation Routes.
 2019 Transportation Routes

Upon motion by Mrs. Hamlin, seconded by Mr. Stein and carried unanimously by voice vote, the Board approved the contract with Monark Student Transportation per the proposal dated June 5, 2019, for the period of July 1, 2019 through June 30, 2026, subject to review and approval by the District's Solicitor.
 Monark Contract Renewal, 7/1/19-6/30/26

The following information was presented by Mr. Vasko during the A. W. Beattie Career Center Report.
 A.W. Beattie Career Center

Mr. Vasko stated the 2019-2020 A.W. Beattie Career Center Budget was approved unanimously.
 2019-20 A.W. Beattie Budget Approval

Mr. Vasko reported that the student enrollment was up to 834 individuals for the 2019-2020 school year.
 2019-20 Enrollment Update

Mr. Vasko stated that A.W. Beattie is also looking into the policy for hiring a school resource officer.
 School Resource Officer

The following information was presented by Mrs. Hamlin during the HAEE Report.
 HAEE

Mrs. Hamlin announced that HAEE awarded four scholarships this year during the Academic Awards Ceremony instead of their standard three. Mrs. Hamlin stated (18) students interviewed for the scholarships this year. She noted that HAEE was impressed by the individuals and their interviews that they added another scholarship. Mrs. Hamlin stated (2) students received a \$1,500 and (2) students received \$1,000.
 HAEE Scholarships Awarded

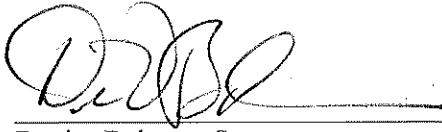
Mrs. Hamlin announced that on June 20th the local Primanti's restaurant will donate a portion of their sales to HAEE. She encouraged everyone to dine at Primanti's and support HAEE.
 Primanti's Donation Night

Mr. Wesley opened the floor for public comment.
 Public Comment

Mrs. Colleen Turscanyi, District parent and township resident stood to address the Board and thank them for their recognition of Odyssey of the Mind team this evening.
 OOTM – Thank You to the Board

HAMPTON TOWNSHIP SCHOOL DISTRICT
4591 SCHOOL DRIVE
ALLISON PARK, PENNSYLVANIA 15101
JUNE 10, 2019 MINUTES

Upon motion by Mrs. Litwiler, seconded by Mr. Shages and carried unanimously by voice vote the meeting was adjourned.

A handwritten signature in black ink, appearing to read 'Denise Balason', written over a horizontal line.

Denise Balason, Secretary